

A month-end audit meeting was held by the Town Board of the Town of Moreau on March 30, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Deputy Supervisor LeClair called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

Tom Cumm	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman & Deputy Supervisor

Town Board Members Absent

Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Jesse Fish, Water Superintendent; Paul Joseph, Highway Superintendent

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the transfer of \$6,400.00 from A1990.4 General Fund – Special Items – Contingent Account into A6460.4 General Fund – Economic Assistance – Contractual to pay expenses for Burley & Guminiak to develop a sewer cad hydraulic model that was approved by the Town Board on September 28, 2010.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Deputy Supervisor LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent

Two vouchers were in for audit from Lance Hillman for rent for the building that houses the Town Court, for the months of March and April, 2011. The furnace in the building has been non-functional for about three weeks now. Supervisor Jenkins was supposed to talk with Lance Hillman about repairing the furnace. Councilman Cumm stated that he called Lance Hillman regarding this matter and he was awaiting a call back. Sam Corhouse can rig up a temporary fix for about \$300.00 to \$400.00 so the furnace is operational, until Lance Hillman installs a new furnace. According to Councilman Cumm, Lance Hillman is undecided on whether or not he wants National Grid to install natural gas into the building or whether he wants to install another oil burning furnace. Councilman Cumm stated that the board could authorize payment of the vouchers pending the outcome of the repairs to the furnace or replacement. He then suggested that they authorize payment of the March rent only. Deputy Supervisor LeClair stated that she can't believe that the court has been without heat for three weeks. She stated that the board could consult with Attorney Auffredou and see if they could legally deduct from the rent, the cost for repair to the furnace or replacement of the furnace. She also noted that Lance Hillman could install a furnace that runs on propane so it would be up and running faster than if he opted for natural gas. Councilman Prendergast stated that the issue needs to be resolved. It was agreed that both vouchers would be authorized for payment, but payment will be withheld pending a resolution to the problem with the furnace.

Discussion followed on the maintenance agreement from Pitney Bowe for the folding/inserting machine. The voucher and invoice from Pitney Bowe was in the amount of \$2,051.80, which is an increase of about \$200.00 over last year's maintenance agreement. The Town Clerk called Pitney Bowe and was told that cost for a service call on the machine without a maintenance agreement was \$405.00 for a two hour service call including travel time. She suggested that the maintenance agreement not be renewed.

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Historically, the Town Clerk's Office has called Pitney Bowe for service about two or three times a year and at \$405.00 each time it would still be less than the \$2,000.00 bill for the maintenance agreement. If we find that we go over the \$2,000.00 in service calls during the year, then we can always renew the maintenance agreement next year. The board members were okay with this suggestion and the maintenance agreement will not be renewed.

A voucher was received from Empire State Appraisers in the amount of \$2,800.00. There was only a statement attached and not an invoice. The statement was made out to Bartlett, Pontiff, Stewart & Rhodes and the voucher was made out to the Town of Moreau. The voucher was withheld from payment until it could be determined who was going to pay the voucher and until the voucher and statement matched.

A voucher from Bartlett, Pontiff, Stewart & Rhodes was withheld from previous audits, because it was \$500.00 more than what Attorney Auffredou had estimated that the legal services were going to cost. Supervisor Jenkins had talked with Attorney Auffredou about this voucher and it was reduced, but still exceeds the amount estimated. There is also no money in the Trust & Agency Account to pay this bill. Attorney Auffredou will be contacted and this matter will be discussed further.

Jesse Fish informed the board that a bill will be coming from K & J Electric in the amount of \$588.13 for emergency repair to the sewer pump.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the emergency repair to the sewer pump in the amount of \$588.13 by K & J Electric.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Deputy Supervisor LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Cumm to approve payment of bills as audited.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Deputy Supervisor LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent

AUDITED CLAIMS

General Fund – A Account:

Claim nos. 384-385, 389-391, 395, 397-433, 498, 502-507, 522-524,
526-527, 564, 567-569, 580, 595-600

\$ 76,070.26

Town Outside Fund – B Account:

Claim nos. 387, 434-444, 453-456, 508-509, 543, 553-558, 565, 570-574,
581, 601

\$ 3,596.79

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Highway Fund – DB Account:

Claim nos. 457-472, 474-475, 510, 559-563, 575-577, 582-583 \$ 53,759.15

Sewer District 1 Fund – GI Account:

Claim nos. 396, 476-477, 500 \$ 326.84

Municipal Center Capital Projects Fund – HC Account:

Claim no. 511 \$ 227.50

Highway Capital Project Fund – HH Account:

Claim nos. 478, 525 \$ 3,762.50

Water District 1 Fund – I Account:

Claim nos. 479-481, 512 \$ 563.28

Water District 2 Fund – II Account:

Claim nos. 386, 392, 482-483, 501, 516, 566, 584 \$ 14,288.45

Water District 4 Fund – IV Account:

Claim nos. 487-488, 518-519, 579, 592 \$ 9,531.37

Water District 3 Fund – SW Account:

Claim nos. 484-486, 517, 578, 591 \$ 3,339.85

Trust & Agency Fund – TA Account:

Claim no. 388 \$ 7,443.88

Transfer Station Fund – TS Account:

Claim nos. 394, 493-497, 499 \$ 12,289.21

Water District 5 Fund – V Account:

Claim nos. 489-490, 520, 593 \$ 1,691.43

Water District 6 Fund – VI Account:

Claim nos. 393, 491-492, 521, 594 \$ 10,061.25

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A motion was made by Councilman Cumm and seconded by Councilman Prendergast to adjourn the meeting at 7:15 p.m.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Deputy Supervisor LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent

Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Jeanne Fleury
Town Clerk