

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 7:12 p.m.

The Town Clerk called the roll.

Town Board Members Present

Tom Cumm	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

Town Board Members Absent

None

Also Present: Jeanne Fleury, Town Clerk; Jesse Fish, Water Superintendent; Paul Joseph, Highway Superintendent; Joe Patricke, Building Inspector/Code Enforcement Officer; Peggy Jenkins, Assessor; Steve Gram, Recreation Director; Martin D. Auffredou, Attorney for the Town; Lydia Wheeler, Post Star Reporter; Town Residents: Reed Antis, Adele Kurtz, Rich Morris, John Otoupal, Nick Smith, Andre Delvaux, Gardner Congdon, John Telisky, Elizabeth Lanfear (Recreation Commission Member); Village Resident: Harry G. Gutheil, Jr.

Supervisor Jenkins led the Pledge of Allegiance.

Supervisor Jenkins welcomed everyone to the meeting and asked everyone to turn off or put on vibrate all electronic communication devices.

MINUTES

The following minutes were prepared and distributed to the Town Board in advance of the meeting for their review, comment, correction and approval:

December 30, 2010; January 4, 2011; January 11, 2011 (2 Sets)

MINUTES – DECEMBER 30, 2010 – TOWN BOARD MONTH-END MEETING

No comments or corrections.

MINUTES – JANUARY 4, 2011 – ORGANIZATIONAL MEETING OF THE TOWN BOARD

No comments or corrections.

MINUTES – JANUARY 11, 2011 – TOWN BOARD WORKSHOP RE: RECREATION CODE AND BY-LAWS – 6:30 P.M.

Correction: Page 22 – 6th paragraph from the bottom – 6th line from the bottom of paragraph – change the word “years” to “ears”

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

MINUTES – JANUARY 11, 2011 – REGULAR TOWN BOARD MEETING

No comments or corrections.

A motion was made by Councilwoman LeClair and seconded by Councilman Cumm to approve the minutes of December 30th as prepared.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Abstain
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the minutes of January 4th as prepared and both sets of minutes of January 11th as corrected.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes to the January 4 th minutes and Abstain on the January 11 th minutes
Supervisor Jenkins	Yes

FUTURE MEETINGS/WORKSHOPS SCHEDULED

Supervisor Jenkins suggested setting a public hearing on the proposed change to the zoning law regarding the definition of transient and how it applies to hotels/motels/inns.

Attorney Auffredou advised that a public hearing could be held just before the February 22nd Town Board meeting. He also advised that a referral of the proposed zoning change would have to be sent to the Saratoga County Planning Board.

Councilman Kusnierz suggested that a final draft of the zoning change be submitted to the Town Board first for review and Attorney Auffredou said he could do that for the February 8th meeting of the Town Board and at that time the Town Board could schedule a public hearing.

The Town Board will meet on February 14th and 16th beginning at 7:00 p.m. to interview engineering firms regarding their proposed scope of services for the proposed new highway garage complex and municipal center.

A public hearing was scheduled for February 22, 2011 at 6:50 p.m. in Town Hall regarding Local Law No. 1 of 2011, amendments to Dog Law.

15 MINUTE PUBLIC COMMENT PERIOD

John Otoupal asked the Town Board on behalf of South Glens Falls Youth Baseball to consider improvements to the ball fields in the recreation park, increased ventilation in the snack bar, replacement of dirt on infield of field 2, construction of a shed near field 4 and improvement to the mound on field 4.

He also noted that the freezer in the snack bar overheats during the month of August.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins asked John Otoupal to attend the next meeting of the Recreation Commission and present these requests and the Recreation Commission in turn can bring their recommendations to the Town Board.

Councilman Prendergast advised John Otoupal that it would be helpful if he also presented the cost to achieve each of their suggestions.

Adele Kurtz requested that the agendas for the recreation commission meetings be posted on the Town's website.

Harry Gutheil stated that he had copies of the tax levies for 2010 and 2011 and now that the reval has been completed and values are at 100% and the levies are set, the Village of South Glens Falls will send \$110,000.00 more to Saratoga County and the Town will send \$661,725.00 more to Saratoga County and part of the reason for this is that the Town is only sending \$200,000.00 in sales tax revenue back to the county to reduce the amount of the levy. That is over one-half of a million dollars that is leaving the community because of the revaluation.

Supervisor Jenkins responded that the Town will receive \$350,000.00 more in sales tax revenue than they did this year and the Village will receive \$125,000.00 more and that will be going up, so that is a trade off.

Harry Gutheil replied that it is not a trade off for the taxpayers when they are paying for it in their taxes.

Supervisor Jenkins stated that he believes we are coming out very well. He has done the numbers and we are .74 of 1% more in sales tax money than last year.

Harry Gutheil replied that we spent one half of a million dollars to do it.

Supervisor Jenkins told Harry Gutheil that he could have done it ten years ago and it would have cost half of that, but he didn't.

Harry Gutheil said he maintained that it should have been done in house and the money would have stayed here.

Harry Gutheil stated he foiled the proposals for additional services and he wondered if the Town planned on doing that. He referred to agenda item 10 regarding assessment support services and stated that we spent one half of a million dollars to do a reval and it appears now that we aren't going to maintain the roll in house. He questioned why our assessor can't do it and why the Town has to hire somebody to show her how it is done, when she has been the Town's assessor for 20+ years and is chair of the State Assessor's Association. This tells him that this government, sitting before him, is growing right before his eyes. He said the board is considering hiring out to accomplish something that has been done in-house for years.

Supervisor Jenkins said the other option is to add another part-time person for the assessor's office. The assessor's office has taken over the assessor's duties for the Village of South Glens Falls and it is a lot of extra work to maintain the rolls at 100%.

Harry Gutheil stated we had an assessment on every village parcel before so it shouldn't be any additional work.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Harry Gutheil stated that this board is "growing government". He stated that in the public meeting earlier the comment was made that every other place is cutting back.

Supervisor Jenkins stated that our Town tax is 60% less than it was when Harry Gutheil left office.

Harry Gutheil replied that it is a shell game. His county taxes went up almost 50% and the impact notices didn't show fire protection or the library. People are getting their bills and saying that they didn't expect their taxes to go up that much.

Supervisor Jenkins asked him how much of that increase was the result of assessment changes?

Harry Gutheil stated the board needs to exercise more control over the assessor's office. He said the board should have gotten a report showing sales since the reval numbers came out to determine if they are in line with the sales figures. He did some research and found the following example: One house sold for \$223,000.00 and on the 2009 tax rolls the equalized value was \$254,000.00 and in 2010 the new reval number was \$277,000.00. It sold for \$50,000.00 less than the reval company valued it at. He thought the board should look at some of the sales. It was pointed out to the board well before the roll was accepted that some of the areas needed attention. Before they go any further they should look at how the sales are holding up compared to the new reval numbers. He stated that there was another property that sold for \$122,000.00 and it was valued at \$63,000.00. Another property sold for \$132,500.00 and was on the roll for \$161,000.00. Some people are paying more taxes than they should have to. We spent one half of a million dollars to trade one set of inequities for another.

Councilman Kusnierz asked Peggy Jenkins if she could provide the board with the information that Harry Gutheil just pointed out.

Peggy Jenkins replied that she didn't hear what Harry Gutheil said.

Councilman Kusnierz asked Peggy Jenkins to provide to the board a copy of the sales data for all classes of real property in the Town since the reval.

Peggy Jenkins acknowledged that she would.

HIGHWAY REQUESTS

The highway superintendent submitted quotes for two sets of cutting edges and carbides as follows and he requested to purchase same:

Adirondack Highway	\$1,040.78 per set
Northern Supply	\$828.00 per set
Chemung Supply	\$830.80 per set

The purchase would be paid out of account DB5130.492 that had a balance of \$45,000.00 as of 1/1/11.

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair authorizing the purchase of two sets of cutting edges and carbides from Northern Supply at a cost not to exceed \$828.00 per set.

Councilman Prendergast asked if these were replacements and Paul Joseph replied yes. One set is for truck 12 and one set is for truck 18.

Councilman Kusnierz asked if the price includes shipping and Paul Joseph replied yes.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

The highway superintendent ordered a 12' x 22' sander chain from Adirondack Highway Materials in the amount of \$462.75 and the shipping charge of \$85.00 put the purchase over the \$500.00 purchase limit before approval is required. Therefore, approval is needed from the Town Board for the additional \$47.75 that the purchase went over the procurement policy limit by.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm authorizing the additional amount of \$47.75 for the purchase of a sander chain from Adirondack Highway Materials.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the hiring of Mike Gifford and Scott Winans as wingmen for the highway department at \$10.00 per hour, part-time, on-call, as needed, and subject to successful completion of pre-employment physicals.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

RECREATION DEPARTMENT REQUESTS

Supervisor Jenkins reported that the Recreation Commission is proposing the following fee schedule and they are asking the Town Board to act on it:

<u>Tournaments</u> \$500 for local teams \$750 for out-of-town teams
<u>Single Game Charges</u> \$35.00 per game local teams \$50.00 per game out-of-town teams

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

<u>Legion Field</u> \$50.00 per game local teams \$75.00 per game out-of-town teams
<u>Soccer Club</u> \$700.00 per year
<u>Soccer Field and Bowl</u> \$50.00 per game local teams \$75.00 per game out-of-town teams
<u>Pop Warner</u> \$700.00 per season with contract and in-kind service

Councilman Prendergast asked if this fee schedule was different from what the Town has been charging.

Steve Gram replied that they are the same rates, but they were never acted on officially by the board.

Councilman Kusnierz asked if we are charging our residents to use the fields.

Steve Gram replied yes, if they are part of a travel team. The South Glens Falls Soccer Club or Pop Warner are comprised of residents and non-residents.

Councilman Prendergast said he never signed on for that. This all started because people were coming in from out-of-town and our taxpayers were paying taxes for out-of-town people to play on our fields. People who live in our Town shouldn't be charged. He asked if our local teams are being charged.

Steve Gram replied not Little League or South Glens Falls Girl's Softball.

Supervisor Jenkins added that they collect fees from teams coming in.

Councilman Kusnierz stated that isn't what Steve Gram just told him.

Councilwoman LeClair asked Elizabeth Lanfear to correct her if she was wrong, but she thought that when there is a tournament of ten teams, for example, and one or two teams are local that sponsor it and it is a fundraiser, they charge all the teams to come to our Town to use our fields. That is what these fees are established for.

Elizabeth Lanfear said she explained it right. She added that the South Glens Falls Girl's Softball and South Glens Falls Youth Baseball, Little League, have contracts with the Town and pay \$3,000.00 annually. South Glens Falls Girl's Softball hosts an All-Star Tournament and are charged \$500.00. It is silly for them to have to pay for the sizzler, because it is part of the program that takes care of the youth in our Town. It is comprised of just South Glens Falls people. She stated that there was a very productive meeting of the recreation commission and Jack Celeste attended and girl's softball attended and they don't have a problem paying the \$500.00 fee, but they want to establish what the board expects in return. They also have use of the concession stand and take profits from that and the Town pays the utilities. They also talked about dragging the fields between every set of games they play and having them lined and it would be part of the \$500.00 tournament fee. They also didn't put a cap on the number of games that can be played. Originally they talked about charging the \$500.00 tournament fee for up to 30 games, but they decided that would be too confusing and there was no significant cost to the Town for more than 30 games. They want to make sure that on a busy weekend when there are three tournaments going on

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

that there is a designated employee to take care of the field they were playing on.

Councilman Prendergast stated that if they are Town residents they shouldn't be charged.

Elizabeth Lanfear explained that Jack Celeste has a team and hosts a tournament and he may have fifteen other teams coming to play for which he charges fees for. There is only one team from South Glens Falls so he would be charged a \$500.00 tournament fee. The park would be used to host a tournament that is comprised of people from out-of-town. If it is a travel team they have to pay.

Councilman Kusnierz asked if there is an additional cost to the recreation department and if there is over-time involved.

Steve Gram replied that there are normally four employees on during tournaments and in July there is a tournament every weekend and over-time is not normally involved, except during the fall baseball season and 4th of July weekend there may be over-time.

Councilman Kusnierz asked Steve Gram how much in revenue these fees will bring into the Town and Steve Gram's answer was about \$3,000.00 to \$4,000.00.

Councilman Kusnierz asked what fund the recreation fees we collect from developers go into and the answer was the recreation capital project fund.

A motion was made by Councilman Prendergast and seconded by Councilman Cumm to adopt the following fee schedule:

<p><u>Tournaments</u></p> <p>\$500 for local teams \$750 for out-of-town teams</p>
<p><u>Single Game Charges</u></p> <p>\$35.00 per game local teams \$50.00 per game out-of-town teams</p>
<p><u>Legion Field</u></p> <p>\$50.00 per game local teams \$75.00 per game out-of-town teams</p>
<p><u>Soccer Club</u></p> <p>\$700.00 per year</p>
<p><u>Soccer Field and Bowl</u></p> <p>\$50.00 per game local teams \$75.00 per game out-of-town teams</p>
<p><u>Pop Warner</u></p> <p>\$700.00 per season with contract and in-kind service</p>

Councilwoman LeClair said thank you. She stated that they had hoped to get letters out to the teams about this fee schedule before the season started.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Elizabeth Lanfear said she just received the minutes from the recreation commission meeting in the mail this date and she didn't see any mention in the minutes and she didn't recall what they decided about what was going to be deemed resident and non-resident. This is a gray area to her.

Steve Gram replied that it used to be 80% to 85%.

Elizabeth Lanfear stated that she thought they discussed making it 70% or 75% and she asked the Town Board what percentage they wanted to make it.

Councilman Prendergast stated that it ran alright last year so he wasn't for changing it.

Supervisor Jenkins said they needed a little flexibility on that.

Councilman Kusnierz asked what the rate for the Legion Field of \$50.00 per game local and \$75.00 per game out-of-town means.

Steve Gram replied that is for travel teams. He stated that in the case of Dave Towne's team, most of the kids are from South Glens Falls.

Councilman Kusnierz asked if they would have to pay \$50.00 and Steve Gram replied yes, but they normally pay it by way of in-kind services and they have a contract with the Town. He stated that there is a men's team from out-of-town that uses the soccer field and they would pay \$75.00 per game. We try to take care of the local people from South Glens Falls when it is 70% or 80%. Most of these are travel teams who pay to play. They pay for referees and use of the fields.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	No
Councilman Cumm	Yes
Supervisor Jenkins	Yes

Nick Smith from 14 Congdon Road asked why the Town couldn't run the softball tournaments and earn the revenue for the Town. He added that we could still support them financially.

Steve Gram stated that he suggested that years ago, but the teams said they needed that money to survive.

Supervisor Jenkins said that is a suggestion that should go to the Recreation Commission.

Elizabeth Lanfear said that each of these teams who host a tournament are individual entities so why would the Town step in and take over their teams.

Harry Gutheil stated that it is a tremendous job setting up the teams and hosting a tournament. He stated he is against the charging of fees. We provide services for the community and people throughout the Town and County and this gives the businesses a chance to support the recreation budget. People come into the community from all over and stay in the motels and he didn't see why the Town would want to get involved in it. The Town would end up spending more than it would make. It is not a large profit maker. The teams need the money to buy uniforms and pay umpires. He advised the board that the girl's softball field was created with federal money and the board should read the contract carefully that the Town signed with the federal government to make sure it can charge fees for its' use.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Prendergast responded that he doesn't like fees either and if they didn't have to establish any fees, they wouldn't. If we don't have fees and everybody knows it then they will come here. As for the point made by Supervisor Jenkins about supporting businesses, we have fees and everybody still comes here anyway. Then there is the cost to the taxpayers for everybody coming in from out-of-town to use our facilities, because it is free.

Harry Gutheil replied that they were talking about one weekend in July and "eight days". He didn't think it would break the Town. We spend more time on these type issues and we should be monitoring some of our bigger problems.

Councilman Prendergast replied that the board monitors a lot in this Town.

Supervisor Jenkins told Harry Gutheil that he gave the board a lot of great internal controls and we are still using them.

Councilman Prendergast went on to state that we ran into a problem with brush at the transfer station. It was free to deposit brush so everybody was bringing in brush from outside the Town, because it was free and everybody else charges. For every pro there is a con. It isn't all rosy when it is free, because this is what happens.

Harry Gutheil stated that if the Moreau Community Center started charging every non-resident for the services it provides it wouldn't be what it is today.

Councilman Prendergast said the Town isn't paying for everything at the Moreau Community Center. It isn't supported by all tax dollars.

A request was received from Steve Gram to re-hire Felix DeJesus to work as a seasonal, part-time laborer for the recreation department at \$8.67 per hour.

Councilman Cumm asked what he would be doing.

Steve Gram replied he would be working a couple nights per week.

Councilman Cumm asked if they have reached the maximum number of hours that Nick Mattison can work per week.

Steve Gram replied no, but Nick Mattison also works at the YMCA Wednesdays, Thursdays and Fridays so he can only work a couple nights.

Councilman Kusnierz asked if didn't they just hire Ed Tracy to work part-time.

Supervisor Jenkins replied that he was hired to fill in and Steve Gram stated he only worked one day.

Councilman Kusnierz asked how many people work on the payroll for the recreation department including part-time and Steve Gram replied six. The part-time people help Jeremy Tripp out at night time to water the ice rink.

Councilman Cumm stated there are three full-time employees and three part-time employees.

Councilman Kusnierz asked how many hours Felix DeJesus would work and Steve Gram replied about six hours per week, three hours on Wednesday night and three hours on Thursday night.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Kusnierz stated it would be more efficient if we gave more hours to one of the other part-timers.

Steve Gram replied they aren't available. He also stated that he has been closing the park on Wednesday, Thursday and Friday. Jeremy Tripp has been coming in at night to water the ice rink, but he can't do it himself.

Councilman Kusnierz asked if a part-time employee works only three hours and isn't called in again, does he qualify for unemployment.

Supervisor Jenkins replied that they would if they had other employment that they were laid off from. They can accumulate any work schedule.

Attorney Auffredou replied possibly. He said it should be known to the part-time employees what the Town's expectation is.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to re-hire Felix DeJesus as a seasonal part-time laborer for the recreation department at \$8.67 per hour.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

WATER DEPARTMENT REQUESTS

Jesse Fish reported that a gentleman from Total Controls came and reset the set points on the volume meter in the industrial park. The meter measures the flow of the affluent as it leaves the pit by using the volume of the pit. When the pump comes on it measures how long it takes the level to drop a certain distance and it tells how many gallons of waste product has been pumped. If these pumps are turned on and off then you get a false reading and then you have to reset the set points. There is a program that wasn't installed and that has been installed now. The program will reset the pump automatically in case of power failure. Jesse said he believes the problem is taken care of. If the Town had to replace this meter it would cost about \$6,000.00 to \$10,000.00 so this gentleman from Total Controls saved the Town a lot of money according to Jesse.

UNIFORM ASSESSMENT STANDARDS

A motion was made by Councilman Cumm and seconded by Councilwoman LeClair to adopt the following resolution:

WHEREAS, the Real Property Tax Administration Committee (RPTAC) including members from the New York State Assessors' Association, the New York State Association of County Directors of Real Property Tax Services, the New York State Office of Real Property Services and members of the State Board of Real Property Services, have developed a set of Uniform Assessment Standards; and

WHEREAS, the Uniform Assessment Standards have no implication of enforcement, it provides

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

assessing units with a set of principles to guide local governments in the administration of the Real Property Tax; and

WHEREAS, the State Board of Real Property Tax Services adopted the Uniform Assessment Standards unanimously on February 9, 2010; and

WHEREAS, the Town of Moreau Town Board has reviewed and believe the Uniform Assessment Standards are being met by their assessing unit and recommend the Town adopt the standards and include them in future Assessor orientation training; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Town Board of the Town of Moreau endorses the Uniform Assessment Standards as appropriate guidelines for policy and practices relating to Assessment equity; and

BE IT FURTHER RESOLVED, a certified copy of this resolution be sent to the Albany Regional Office of the New York State Department of Taxation and Finance Office of Real Property Tax Services and the New York State Assessor's Association.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

ASSESSMENT SUPPORT SERVICES PROPOSALS

Supervisor Jenkins reported that a request for proposals was mailed out to three firms for assessment support services.

Two firms responded as follows:

GAR Associates, Inc.	\$12,000.00
Assessment & Appraisal Information Systems, Inc.	\$42,500.00

One firm declined to submit a proposal and that was Tyler.

Supervisor Jenkins stated that we are looking at a four year program and these proposals are a one year cost and our maximum cost after four years would be \$30,000.00 after state reimbursement and that would be equivalent to a full revaluation of properties in the Town of Moreau. The other option is to do this in-house, but he doesn't know if we have adequate staff to do this or not.

Councilman Kusnierz stated that he hasn't heard any convincing argument to go outside for these services. According to the requirements through ORPS this is the responsibility of the current staff so he doesn't think we need to spend that kind of money to go outside for these services.

Councilman Prendergast stated that we need to do something. We just did a reval and everyone agrees that it cost a lot of money. It did need to be done. We put a lot of investment into the reval and to just throw it away would be insane. He suggests that they compare the plan submitted with the proposals against the option of doing it in-house. He wants to see a plan on paper as to what it would take to do it

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

in-house and what the cost would be.

Councilman Cumm asked Peggy Jenkins the assessor if she could do it in-house and if so how many people would it take and how many hours and the cost. He asked Peggy Jenkins if he was correct in that GAR is proposing \$12,000.00 that would be offset by the \$2.00 per parcel reimbursement from the state so the cost would actually be zero for the next three years and in the fourth year the cost would be about \$30,000.00 and that would be for a full revaluation of properties in the Town that would bring them up to 100% again.

Peggy Jenkins said this was correct, assuming we receive state aid and Councilman Cumm stated that is a big if.

Councilwoman LeClair asked if it would be \$30,000.00 before or after state aid and the response was after state aid.

Councilman Cumm added that we would have the full services of a contracted company for four years and Peggy Jenkins added "and their five staff members.

Harry Gutheil stated that he read the proposal and these are not hard numbers. There are reopener clauses throughout the contract. It can be all redone if the state aid formula changes and it is likely that it will. He asked why we can't do it in-house. There are two full-time people working in the assessor's office. He stated that David Rosebrook is an assessor in two towns all by himself and he did a complete reval by himself plus he was the village's part-time assessor.

Peggy Jenkins stated that it wasn't twenty nine years.

Harry Gutheil said it is 5,000 + parcels. How long does it take to do it?

Harry Gutheil stated we are outsourcing work that the assessor's office can do with the staff we have. He said it is time the board takes the "bull by the horns" and find out what the other communities are doing. He suggested that the board talk to David Rosebrook and the Town of Bolton and Lake George.

Councilman Kusnierz stated that there was a recurring theme that came out when the board interviewed firms to do the reval. He asked each firm the question, once the Town does, in fact, move forward with the reval, what has to be done and what labor will be required to maintain the roll and every firm said we should be able to do it in-house. The number one role of the assessor is to maintain the roll and keep it current. He doesn't understand, why after a reval when everything is "brand new", how much work it can be to maintain the roll.

Peggy Jenkins replied that the state rules and regulations changed since then. The board was given the new rules and regulations and the plan is that you have to sign on in order to get state aid and the rules and regulations tell you what you have to do each year.

Councilman Kusnierz replied that the Town didn't have to sign on, but we did and that subjected us to another reval. The roll has to be maintained to get state reimbursement, but the Town didn't have to sign on to a plan. We only had to sign on if we wanted state reimbursement.

Harry Gutheil stated the board should be running the assessor's office and we should be doing our own work right here. Nobody knows the values better than the people right here.

Councilman Cumm asked Peggy Jenkins if we did it in-house for three years would GAR come in on the

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

fourth year for \$30,000.00 or is that price contingent upon them contracting for the full four years?

Peggy Jenkins replied that she wasn't sure what they would charge for only the fourth year. She thought that their contract price was for a full four years.

Supervisor Jenkins asked what the additional work would be in the fourth year.

Peggy Jenkins stated that they would have to look at all the neighbors and adjust assessments according to neighborhoods and sales and reflect all new construction and maintain another roll for the village. She said she knows that Harry Gutheil doesn't understand this, but we are currently maintaining a roll for the Town for the year 2011 and another roll for the Village for the year 2010.

Harry Gutheil said to correct him if he was wrong, but the Village has used the Town's roll for years.

Peggy Jenkins replied that he was incorrect.

Harry Gutheil stated that the Village used the Town's figures for all the parcels except for a couple and again Peggy Jenkins said he was incorrect. She said the Village had their own roll.

Harry Gutheil asked what the difference is between the two? He then stated that there is very little difference.

Supervisor Jenkins asked Peggy Jenkins to provide the Town Board with information on what it would take to do this in-house and to provide the information to them as soon as possible.

In the meantime, Supervisor Jenkins said he would like to table this topic.

Councilman Kusnierz stated that before they left the topic of the assessor's department he wanted to address an e-mail that was handed to them before the meeting started.

Supervisor Jenkins said they weren't going to discuss that in open session and Councilman Kusnierz stated it is a public document.

Supervisor Jenkins said they were going to discuss it in executive session as it involved an employee.

Councilman Kusnierz asked Attorney Auffredou if he had seen the e-mail and then he stated that he must have, because it went to his office. He asked Attorney Auffredou to review it to see if it qualified for an executive session.

Attorney Auffredou reviewed the document and stated that he had seen it before and he would like an opportunity to talk to the board about it in executive session, before they discussed it in public, and it was something that they could discuss in executive session. It was the board's prerogative.

Supervisor Jenkins said he wanted the attorney's legal advice.

ALCOHOLIC BEVERAGE LICENSE

A motion was made by Councilman Cumm and seconded by Councilman Prendergast acknowledging receipt of an alcoholic beverage license application from KC Business, Inc., D/B/A KC Truck Stop & Market located at 1311 Route 9 in the Town of Moreau and the board has no objections to this application.

Roll call vote resulted as follows:

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

DOG LAW REVISIONS

The Town Clerk will work with Attorney Auffredou on revisions to the dog law and the board will be copied on the revisions before the first Town Board meeting in February.

C.T. MALE - LANDFILL MONITORING SERVICES

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the Supervisor to sign an agreement with C.T. Male in the amount of \$9,571.30 for landfill monitoring services for year 2011.

Supervisor Jenkins noted that Liz Rovers from C.T. Male has applied to NYS DEC for a landfill monitoring reduction that would save the Town about \$2,400.00 a year.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Supervisor Jenkins	Yes

PLANNING BOARD ALTERNATE MEMBER POSITION VACANT - DISCUSS APPOINTMENT

Reed Antis and Linda Riggi both submitted resumes and letters expressing interest in serving as alternates on the Planning Board.

A motion was made by Councilman Cumm and seconded by Councilman Prendergast appointing Reed Antis and Linda Riggi both as alternates to the Planning Board.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

Attorney Auffredou said he would let the board know for the next meeting what their terms would be.

TELEPHONE SYSTEM

Supervisor Jenkins explained to the board the recent changes in the phone system in Town Hall.

The board discussed an auto greeting and Councilman Kusnierz suggested that if they go this route then he would like to see an option for the caller that would allow them to speak to an operator if the extension

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

they selected was unavailable.

After some discussion, Joe Patricke said this whole discussion started when he asked for the phone system to be set up so calls would roll from his line to the assessor's office.

Supervisor Jenkins suggested that Joe Patricke, Peggy Jenkins, Jeanne Fleury and Terry McGuire meet with a representative from the company that handles the telephone system in Town Hall and come up with a recommendation and try to resolve the issue.

Councilman Kusnierz said he would like that representative to meet with the board also after they meet with the department heads.

15 MINUTE PUBLIC COMMENT

Elizabeth Lanfear stated that the recreation commission recommended purchasing playground equipment for the beach and asked if the board received this information.

Supervisor Jenkins replied that the board did receive this information and the cost is going to be over \$10,000.00 with installation so we need a total of three prices before action on this can be taken.

Elizabeth Lanfear asked if the board planned on filling the vacancy on the recreation commission that was created when Frank LaBarge resigned.

Supervisor Jenkins advised that it would be an agenda item for the next meeting.

Adele Kurtz asked if the board or personnel committee interviewed the two applications for the Planning Board.

Councilman Prendergast and Councilman Cumm replied no.

Councilman Cumm stated that two applications were received and both individuals were appointed.

Nick Smith asked what the two assessors do.

Councilman Prendergast replied that there is only one assessor and Supervisor Jenkins added that there is one clerk.

Nick Smith asked if the job was going to be outsourced, then what will those people do in the assessor's office.

Supervisor Jenkins replied that they were looking into how much additional work was involved and the two people in the assessor's office would not be replaced.

Elizabeth Lanfear mentioned that on the Town's website there is an option for people to enter their e-mail addresses and receive notifications from the Town, but it doesn't work. She has brought this up before. She asked if the Town is paying for the service.

Councilwoman LeClair said the Town paid to set it up on the website to be able to collect e-mails, but there is a company that the Town would have to contract with to actually disseminate notifications to the e-mail addresses that have been entered. She thought the price at the time was about \$11.00 for up to 1,000 e-mails.

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Discussion followed on this topic.

Supervisor Jenkins noted that his staff does not have any more time available to devote to the website above and beyond what they are currently doing with the website.

John Telisky spoke about a bulk scanner that can scan documents and pull off the e-mail addresses and input them into a program and send out bulk e-mails.

Peggy Jenkins presented the Town Board with an "Excellent Equity Award" from the NYS Department of Taxation and Finance.

Adele Kurtz stated that she heard Steve Gram say that there was three part-time employees in the recreation department and he mentioned that Nick Mattison was maxed out in his hours that he could work and the board just rehired Felix DeJesus to work six hours a week. She asked if the third part-time employee is maxed out in their hours also.

Supervisor Jenkins replied that Royce Pixley was the other third part-time person and no he isn't maxed out in his hours. He works in various departments throughout the Town.

Adele Kurtz asked how many hours Ed Tracy works.

Supervisor Jenkins replied that Ed Tracy was really rehired to work one day, because we didn't have an employee to cover for that day and he has since gone back to Florida for the winter.

Adele Kurtz said he is no longer an employee then.

Supervisor Jenkins said he wouldn't say that, he is still listed as a part-time employee.

Adele Kurtz said if he is unavailable and the board has to hire another person for six hours then how can they really say that Ed Tracy is a employee.

Supervisor Jenkins said the government would consider him an employee.

Adele Kurtz asked Supervisor Jenkins how many hours a month Ed Tracy works and Supervisor Jenkins said he isn't working at all right now. There are several part-time Town employees who aren't working right now. They were hired for an as needed, on-call basis.

Adele Kurtz asked how many hours Ed Tracy has worked in the past four months and Supervisor Jenkins said he didn't know, but he could find out for her.

COMMITTEE REPORTS

Councilman Cumm referred to a comment that was placed in the suggestion box in the Town Clerk's Office regarding the lack of a handrail at the entrance to Town Hall.

Councilman Prendergast replied that they discussed this at the last meeting and Supervisor Jenkins said a contractor was in today and he will be submitting a quote and there is a request out for quotes.

SUPERVISOR'S ITEMS

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing Joe Patricke, G. Peter Jensen, John England, Keith Osborne, Ron Zimmerman, Tom Cumm and Preston

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Jenkins, to attend a Planning Conference tomorrow at a cost of \$55.00 per person.

It was noted that the supervisor can attend free.

Roll call vote resulted as follows:

Councilman Kusnierz	Abstain
Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

Supervisor Jenkins reported that a request was received from John Benoit to hook up a six inch water tap with a tee on it for two lots that he owns off Fortsville Road. This hook up would be part of the Water District 1 Extension 2 project. The extra cost for this size line would be \$600.00. The board needs to decide what the policy is going to be for the installation of bigger than standard size water lines, when this water project goes forward. The policy in the past has been that the property owner would pay the extra cost above and beyond the standard size line. No objections were raised by the board over this policy.

Supervisor Jenkins reported receiving a draft lease agreement from Attorney Auffredou for the court building. He asked if the board wanted Attorney Auffredou to forward this draft agreement to Mr. Hillman or not. No objections were voiced.

Supervisor Jenkins asked Councilman Kusnierz if he has any information on the land development corporation yet.

Councilman Kusnierz said he contacted the comptroller's office and hasn't received a response yet.

Councilman Kusnierz asked Attorney Auffredou if he had time to research capital reserve funds and Attorney Auffredou said it was in the works.

Attorney Auffredou said he reviewed the Town's code about alternate members for the Planning Board and it clearly refers to alternate members and the term of service for alternates is established by the Town Board. It would be easier to set it at seven years to keep it in line with the regular members terms, but the Town Board can establish the term(s) for any length of time they want. These terms could be established at a future meeting.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn to executive session at 9:09 p.m. to discuss the employment history/performance of particular unnamed employees, a potential claim regarding the former dog control officer and the employment history/performance of a particular unnamed employee in order to receive attorney advice under attorney/client privilege.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A regular meeting of the Town Board of the Town of Moreau was held on January 25, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

The Town Clerk did not sit in on the executive session.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn the executive session and re-open the regular meeting at 9:37 p.m.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

No action was taken in or as the result of the executive session.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn the regular meeting at 9:39 p.m.

Roll call vote resulted as follows:

Councilman Cumm	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk