

A month-end audit meeting of the Town Board of the Town of Moreau was held on December 27, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:35 p.m.

The Town Clerk called the roll.

Town Board Members Present

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

Town Board Members Absent

Robert J. Vittengl, Jr. Councilman

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Madeline Duxbury, Town Resident arrived at 6:45 p.m.; Reed Antis, Planning Board Alternate Member and Town Resident arrived at 6:47 p.m.

Rudy Klick advised that there was a voucher and invoice in for audit from EDP in the amount of \$1,776.00 for geo drilling work done at the site of the new municipal center off Route 197 by SJB. The July 10th minutes read that SJB was authorized to be paid for this work, but EDP is the one billing us. The minutes need to be amended to read that EDP is authorized to be paid for this work.

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast to amend the resolution previously adopted by the Town Board on July 10th to read that EDP is authorized to be paid in the amount of \$1,776.00 instead of SJB.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Rudy Klick advised that Saratoga County DPW submitted a voucher for striping of roads in the Town of Moreau and he could not find in the minutes where the board approved the striping of the roads. There is \$23,000.00 budgeted for striping, but the voucher and invoice submitted was in the amount of \$23,318.83. Therefore, a transfer of funds in the amount of \$318.83 is also needed into account A3310.499.

Supervisor Jenkins stated that a transfer could be made from A3310.498 into A3310.499.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to transfer \$318.83 from A3310.498 Traffic Control, Contractual into A3310.499 Traffic Control, Contractual.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

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A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of \$23,318.83 to Saratoga County DPW for the striping of roads in the Town of Moreau.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Rudy Klick advised that an invoice and voucher was received from Pompa Bros. in the amount of \$1,952.13 for blacktop and one from Peckham for rubble in the amount of \$210.54. He believes this was for the handicapped parking area in the recreation park. He advised that the board previously approved \$2,150.00 and the total of the two invoices is \$2,162.67. Therefore, board approval is needed for the additional \$12.67.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing an additional \$12.67 to be paid out of account HP7180.2 for the purchase of rubble and blacktop from Peckham and Pompa Bros.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Rudy Klick advised that board approval was needed to pay the following amounts to Garry Robinson, Engineer:

Sand Bar Beach Septic System Engineering out of account HT7180.4	\$1,785.00
Storm Water Management out of account B8540.411	\$4,080.00
Cold Storage Building at Rec. Park Design/Bidding out of account HP7180.4	\$9,090.00
Attendance Flood Plain Mapping Meetings our of account B3620.4	\$ 850.00
Clark Road Culvert Construction Engineering out of account DB5112.431	\$3,470.00

Supervisor Jenkins stated that the board discussed engaging the services of Garry Robinson for the Sand Bar Beach Septic System, but it must be that the formal approval was never given and a dollar amount was not set.

Councilman Kusnierz asked if the Village of South Glens Falls worked with us on the engineering.

Supervisor Jenkins replied that the Village DPW supplied equipment and manpower for the job.

Councilman Kusnierz stated that \$9,090.00 was a lot of money for the engineering of a pole barn and he asked if didn't the board set a limit on the dollar amount for engineering.

Rudy Klick stated that the minutes read \$85.00 per hour for the design and bidding process, but there wasn't any dollar amount stated nor was there any not to exceed figure.

Supervisor Jenkins said he would talk to Garry Robinson about this invoice.

Supervisor Jenkins stated that as for the invoice for Storm Water Management Reporting, we have money budgeted for this and Garry Robinson has done the reporting for the past two years.

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A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz authorizing the payment of \$4,080.00 to Garry Robinson for his services related to Storm Water Management.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of \$1,785.00 to Garry Robison for his services related to the Sand Bar Beach Septic System.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Supervisor Jenkins stated that as for the invoice from Garry Robinson for the Flood Plain Mapping Meetings, he likes Garry's work, but Garry needs to give the board some sort of estimate in advance from now on out as to what his expenses are going to be.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the payment of \$850.00 to Garry Robinson for his attendance at Flood Plain Mapping Meetings.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Discussion followed on the invoice and voucher in for audit from Garry Robinson for the Clark Road Culvert Project in the amount of \$3,470.00.

Rudy Klick stated that the board approved the amount of \$7,000.00 +/- for the design and bidding of the culvert project and that has been paid for, but now there is an additional invoice in the amount of \$3,470.00 that he thinks is for the actual engineering associated with the project.

Supervisor Jenkins stated that Joe Patricke expressed concern over this invoice and Supervisor Jenkins stated that he needs to discuss it was Garry Robinson and get more detail as to what it is for.

Rudy Klick noted that there are still some open invoices that we are awaiting the deposit of money from developers into the Trust & Agency Account in order to pay them.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to approve the following transfer of funds:

A month-end audit meeting of the Town Board of the Town of Moreau was held on December 27, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

\$3,000.00 from A1990.4 General Fund – Special Items – Contingent Account into A7140.4 General Fund – Playgrounds & Recreation Contractual to pay various vouchers in December audit and remaining 2012 expenditures.

\$432.33 from A1990.4 General Fund – Special Items – Contingent Account with \$400.00 being transferred into A7140.4 General Fund – Playgrounds & Recreation – Contractual and \$32.33 being transferred into A1315.4 General Fund – Special Project Aid – Contractual to pay Voucher #2358 for printer ink to W.B. Mason and to pay remaining 2012 personal services until Water 1 Extension 2 Capital Project (EFC) reimburses this account for personal services.

\$136.95 from I9010.8 Water 1 Employee Benefits – State Retirement into I8340.4 Water 1 – Transmission/Distribution – Contractual to pay Voucher #2310 to Ferguson Waterworks.

\$100.00 from SW9010.8 Water 3 – Employee Benefits – State Retirement into SW8330.4 Water 3 – Purification – Contractual to pay Voucher #2329 to Phoenix Environmental Lab, Inc.

\$200.00 from IV9010.8 Water 4 – Employee Benefits – State Retirement into IV8330.4 Water 4 – Purification – Contractual to pay Voucher #2326 to Queensbury Water Department and Voucher #2314 to Hach Company

\$136.95 from V9010.8 Water 5 – Employee Benefits – State Retirement and \$100.00 from V8330.4 Water 5 – Purification – Contractual into V8340.4 Water 5 – Transmission/Distribution – Contractual to pay Voucher #2310 to Ferguson Waterworks

\$500.00 from VI9010.8 Water 6 – Employee Benefits – State Retirement into VI8330.4 Water 6 – Purification – Contractual to pay Voucher #2326 to Queensbury Water Department and Voucher #2314 to Hach Company.

\$1,000.00 from DB5112.493.4 Highway – Improvements – Blacktop/Novachip/Novac with \$40.00 being transferred into DB5110.480 Highway – General Repairs – Miscellaneous, \$605.00 being transferred into DB5110.493 Highway – General Repairs – Road Materials, \$107.00 being transferred into DB5130.407 Highway- Machinery-Maintenance Agreements, \$185.00 being transferred into DB5130.450 Highway-Machinery-Supplies, \$63.00 being transferred into DB5130.480 Highway –Machinery-Miscellaneous to pay various vouchers in December audit and remaining 2012 expenditures

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to pay bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Abstain
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

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AUDITED CLAIMS

General Fund – A Account Claim nos. 2273-2274, 2276-2283, 2286-2288, 2385, 2297, 2299-2300, 2302, 2304, 2307-2309, 2311, 2315, 2317-2319, 2321-2322, 2324-2325, 2330, 2341-2342, 2344-2349, 2351, 2353-2354, 2356, 2358, 2376, 2378-2381, 2384, 2387, 2390-2393, 2385	\$ 81,538.08
Town Outside Fund – B Account Claim nos. 2299, 2331-2338, 2349, 2352, 2360-2365, 2358, 2360-2365, 2380, 2384, 2388-2389, 2394-2395	\$ 6,664.61
Highway Fund – DB Account Claim nos. 2294-2296, 2298-2299, 2301, 2303, 2306, 2312-2313, 2317, 2321-2323, 2327-2328, 2339-2340, 2343, 2350, 2359, 2375, 2377, 2382	\$ 40,768.35
Sewer District 1 Fund – GI Account Claim nos. 2287-2290, 2305, 2310, 2323, 2376, 2379-2380, 2384	\$ 21,133.64
Water District 1 Fund – I Account Claim nos. 2284, 2288-2290, 2310, 2314, 2326, 2329, 2355, 2376, 2379-2380, 2383-2384	\$ 1,240.61
Water District 2 Fund – II Account Claim nos. 2284, 2288-2290, 2303, 2310, 2314, 2316, 2321, 2322, 2326, 2329, 2343, 2355, 2358, 2374, 2376, 2379-2380, 2384	\$ 1,291.92
Water District 4 Fund – IV Account Claim nos. 2284, 2288-2290, 2310, 2314, 2322, 2326, 2355, 2376, 2379-2380, 2384	\$ 1,170.30
Meadow Ridge Lighting District Fund – MR Account Claim nos. 2279, 2282	\$ 75.51
Palette Lighting District Fund – PA Account Claim nos. 2279, 2282	\$ 179.33
Palmerton Heights Lighting District Fund – PH Account Claim nos. 2279	\$ 551.70
Pinewood Lighting District Fund – PW Account Claim nos. 2279, 2282	\$ 228.14
Riverview Lighting District Fund – RV Account Claim nos. 2279, 2282	\$ 334.68
Sherwood Forest Lighting District Fund – SH Account Claim nos. 2279, 2282	\$ 262.44
Water District 3 Fund – SW Account Claim nos. 2284, 2288-2290, 2314, 2326, 2329, 2355, 2376, 2379-2380, 2384	\$ 271.10

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Transfer Station Fund – TS Account	
Claim nos. 2275, 2289, 2320, 2324, 2357-2358, 2379, 2384, 2386	\$ 6,582.86
Tanglewood Lighting District Fund – TW Account	
Claim nos. 2275, 2282	\$ 121.76
Water District 5 Fund – V Account	
Claim nos. 2284, 2288-2290, 2310, 2314, 2326, 2355, 2376, 2379-2380, 2384	\$ 269.43
Water District 6 Fund – VI Account	
Claim nos. 2284-2285, 2288-2290, 2314, 2323, 2326, 2355, 2376, 2379-2380, 2384	\$ 877.23
Woodscape II Lighting District Fund – WP Account	
Claim nos. 2279	\$ 289.95
Woodscape Lighting District Fund – WS Account	
Claim nos. 2279, 2282	\$ 396.96
Trust & Agency Fund – TA Account	
Claim nos. 2373	\$ 1,683.50
Town Wide Capital Project Fund – HT Account	
Claim nos. 2399	\$ 1,785.00
Municipal Center Capital Project Fund – HC Account	
Claim nos. 2368-2372, 2396	\$ 125,992.72
Water District 1 Extension 2 Capital Project Fund – HI Account	
Claim nos. 2291-2293	\$ 111,405.19
Recreation Capital Project Fund – HP Account	
Claim nos. 2397-2398	\$ 2,162.67
Landfill Reserve Fund – LF Account	
Claim nos. 2366-2367	\$ 6,360.06

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to adjourn the meeting at 7:02 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk

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