

A month-end audit meeting was held by the Town Board of the Town of Moreau on August 6, 2014 in the Town of Moreau Municipal Building located at 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins called the meeting to order at 5:34 p.m.

The Town Clerk called the roll.

Town Board Members Present

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman (Entered Meeting at approx. 5:40 p.m.)
Gina LeClair	Councilwoman (Entered Meeting at approx. 5:50 p.m.)
Preston L. Jenkins, Jr.	Supervisor

Town Board Members Absent

None

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide

An emergency repair to Henry Road had to be made and it cost \$660.00 for materials from The Fort Miller Co. Since the cost was over \$500.00 approval is needed from the Town Board per the Town's procurement policy.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the purchase of the materials from The Fort Miller Co. in the amount of \$660.00 for the emergency repair of Henry Road.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Sanders Fire & Safety submitted three invoices for payment in the amounts of \$285.00, \$385.00, \$505.00 for repairs to the fire suppression system in the new municipal building. These invoices will be withheld from payment. Supervisor Jenkins sent a letter to them stating that the work done should have been under warranty. He has not received a response from them.

Crisafulli Bros. Plumbing & Heating submitted an invoice in the amount of \$1,557.50 for a service call on the septic line in the new municipal building and for removing a blockage in the line. They also submitted an invoice in the amount of \$1,045.00 for a service call and replacement of a bad bearing in the furnace blower motor and thermostat. These invoices were withheld from payment at previous audit meetings and will be withheld again as these service calls should have been under warranty. Supervisor Jenkins then stated that the \$11,900 retainage should be released to Crisafulli Bros.

The recreation department vehicle was sent to Cardinale's Car Care for an emergency repair to replace a leaking oil line and starter. The cost was \$587.00. Since it was over \$500.00 approval is needed from the Town Board per the Town's procurement policy.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the repair to the recreation department vehicle at a cost of \$587.00 by Cardinale's Car Care.

Roll call vote resulted as follows:

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Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Sandy Mahoney, Recreation Director, spent \$132.49 which includes \$7.59 for sales tax on supplies for the recreation department out of her own money and would like reimbursement. Rudy Klick asked if the Board wanted to pay her the sales tax she paid or not.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing the reimbursement to Sandy Mahoney for rec. supplies purchased in the amount of \$124.90.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A voucher and invoice from GAR Associates in the amount of \$250.00 for an annual software license fee was previously submitted to the Town Board for audit on June 27th and withheld from payment until explanation could be received from the Town Assessor as to what it was for. The voucher and invoice was in for audit again.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing the payment of \$250.00 to GAR Associates for the annual software license for the Assessor's Office.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Gallo Construction submitted a voucher and invoice in the amount of \$6,604.78 that was submitted for audit on July 29th and withheld from payment pending discussion. This was for the Clark Road Culvert FEMA Project. The voucher and invoice was in for discussion again at this meeting.

Supervisor Jenkins stated that we don't know what the remediation costs are going to be yet and that we do have some retainage money.

Councilman Kusnierz stated that one of the property owners would like a low spot on their property, that wasn't there before the project started, filled in and put back the way it was and they would like the contractor to hydro seed. He thought Tim Burley was going to do a memo to the Town Board and asked if one had been received.

Supervisor Jenkins said he hasn't seen a memo from Tim on this and that he has a call into Tim Burley.

The voucher and invoice from Gallo Construction was withheld from payment again.

New York Fire & Signal quoted rates for the maintenance and servicing of the fire extinguishers in the Town's facilities that was the same as last year. Rudy Klick wanted to know if the Board want to accept their rates and extend their contract or did they want him to go out and try to get more quotes.

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the Supervisor to sign a contract with New York Fire & Signal for the period of 8/1/14-7/31/15 for the servicing and maintenance of the fire extinguishers at their rates quoted.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

An invoice from Bartlett, Pontiff, Stewart & Rhodes in the amount \$351.00 for legal services rendered regarding Bluebird Trace was withheld from payment pending receipt of money from the developer into the Trust & Agency Account.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the following transfers of funds:

\$575.58 from A1110.4 – General Fund – Justices – Contractual into A1110.2 – General Fund – Justices – Equipment for the purchase of two new shredders.

\$1,000.00 from A1330.4 – General Fund – Tax Collection – Contractual into A1410.4 – General Fund – Town Clerk – Contractual to pay Town Clerk dues, Kost IT and future Kost IT monthly computer monitoring fees for 2014.

\$20.00 from A5010.401 – General Fund – Superintendent of Highways – Mileage/Meals/Schools into A5010.480 – General Fund – Superintendent of Highways – Miscellaneous to pay voucher #856 to Dig Safely New York, Inc. in the amount of \$16.00.

\$20.00 from A5132.450 – General Fund – Garage – Supplies into A5132.472 – General Fund – Garage – Building Repairs to pay voucher #892 to Overhead Door Co. of Glens Falls in the amount of \$219.00.

\$75.00 from A6460.4 – General Fund – Economic Assistance – Contractual into A6460.4F – General Fund – Economic Assistance – Farmland Protection Plan Grant to pay voucher #852 to Chazen in the amount of \$75.00.

\$159.99 from A7140.1 – General Fund – Playgrounds/Recreation Center – Personal Services into A7140.2 – General Fund – Playgrounds/Recreation Center – Equipment to pay voucher #886 to Noble Ace Hardware for the purchase a new lawn mower for the rec. department in the amount of \$159.99.

\$3,000.00 from TS9060.8 – Transfer Station – Employee Benefits – Health Insurance into TS9050.8 – Transfer Station – Employee Benefits – Unemployment to pay New York State Department of Labor for unemployment insurance for laid-off employee(s).

\$1,500.00 from VI8340.4 – Water District VI – Transmission/Distribution – Contractual into VI8330.4 – Water VI – Purification – Contractual to pay vouchers for purification expenses for Water District VI for July and the remaining of the year 2014.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Abstain
Supervisor Jenkins	Yes

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Abstain
Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilwoman LeClair	Abstain
Supervisor Jenkins	Yes

AUDITED CLAIMS	
General Fund – A Account Claim nos. 809-825, 827-828, 830-831, 835-837, 843-847, 850-857, 859, 862-864, 866-871, 875, 877-881, 883-888, 890, 892, 894-897, 907-910, 913-914, 924-926, 928, 930, 932-934, 936-943, 945, 948-951	\$88,158.50
Town Outside Fund – B Account Claim nos. 814, 836, 842, 845, 870, 875, 889, 898-905, 924, 932	\$4,555.21
Highway Department Fund – DB Account Claim nos. 841, 848-850, 855, 858, 860, 863, 865, 873-874, 876, 886, 891, 894, 911, 927, 930, 933, 935	\$55,142.80
Highway Capital Project Fund – HH Account Claim nos. 915	\$143.00
Recreation Capital Project Fund – HP Account Claim nos. 916-917	\$16,099.93
Town-Wide Capital Project Fund- HT Account Claim nos. 918	\$91.00
Landfill Reserve Fund – LF Account Claim nos. 919-921	\$4,032.67
Trust & Agency Fund – TA Account Claim nos. 922-923	\$10,060.30
Sewer District 1 Fund – GI Account Claim nos. 814, 818, 832, 836, 839, 870, 946	\$297.37
Water District 1 Fund – I Account Claim nos. 814, 818, 826, 829, 830, 836, 838, 840, 845, 870, 893, 906, 912, 946-947	\$10,462.22
Water District 2 Fund – II Account Claim nos. 814, 818, 826, 829-830, 836, 838, 840, 845, 856, 861, 870, 872, 893, 906, 912, 946-947	\$18,110.89
Water District 4 Fund – IV Account Claim nos. 814, 818, 826, 829-830, 836, 838, 840, 861, 870, 882, 886, 893, 906, 912, 929, 930, 946-947	\$47,932.08
Water District 5 Fund – V Account Claim nos. 814, 818, 826, 829-830, 836, 838, 840, 870, 882, 893, 906, 912, 946-947	\$4,976.11
Water District 6 Fund – VI Account Claim nos. 814, 818, 826, 829-830, 836, 838, 840, 861, 870, 882, 893, 906, 912, 946-947	\$25,799.03
Water District 3 Fund – SW Account Claim nos. 870, 893, 906, 912, 946, 947	\$7,081.04
Moreau Industrial Park Fund – SP Account Claim nos. 845	\$13.00
Transfer Station Fund – TS Account Claim nos. 814, 818, 833-834, 836, 845, 854, 864, 870, 886, 931-932	\$6,461.98
Meadow Ridge Lighting District Fund – MR Account Claim nos. 810, 812, 944	\$85.13
Palette Lighting District Fund – PA Account	

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Claim nos. 810, 812, 944	\$187.98
Palmerton Heights Lighting District Fund – PH Account Claim nos. 810, 812, 944	\$405.23
Pinewood Lighting District Fund – PW Account Claim nos. 810, 812, 944	\$258.32
Riverview Lighting District Fund – RV Account Claim nos. 810, 812, 944	\$292.58
Sherwood Forest Lighting District Fund – SH Account Claim nos. 810, 812, 944	\$274.31
Tanglewood Lighting District Fund – TW Account Claim nos. 810, 812, 944	\$128.88
Woodscape II Lighting District Fund – WP Account Claim nos. 810, 812, 944	\$292.14
Woodscape Lighting District Fund – WS Account Claim nos. 810, 812, 944	\$430.83
Voided #952 DB Account	

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to adjourn the meeting

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Prendergast	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk