

A month-end audit meeting of the Town Board of the Town of Moreau was held on August 28, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:30 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Preston Jenkins	Supervisor

**Town Board Members Absent**

Todd Kusnierz	Councilman
Gina LeClair	Councilwoman

**Also Present:** Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Paul Joseph, Highway Superintendent; Steve Gram, Recreation Director; Reed Antis, Alternate Member on the Planning Board and Town Resident

Supervisor Jenkins explained how the board authorized an expenditure of ~~\$7,700.00~~ **\$7,007.00** for the Clark Road Culvert and with approval of the last voucher the total expenditure came to ~~\$7,707.50~~ **\$7,007.50**. Approval was needed to authorize the additional 50 cents. **[Amended 9/11/12 jf]**

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the additional 50 cent expenditure.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

Tree removal at the beach area was approved in the amount of \$200.00 and there was a stump that needed to be removed for an additional cost of \$50.00. Approval was needed to pay the additional \$50.00.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of an additional \$50.00 for stump removal at the ~~beach area~~ **Recreation Park in back of basketball court**. **[Added 9/11/2012 jf]**

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Duane Miller attended training classes for his certification and his attendance at the class needed to be approved along with his mileage to and from the class. There were two vouchers in for audit for this. One was in the amount of \$91.98 and the other was in the amount of \$200.80.

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing Duane Miller's attendance at these training classes and for the mileage charges to be a proper town charge.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

During an executive session at a previous meeting the Town Board agreed to hire Empire State Appraisal Consultants in regards to the Stone Ridge Farms Article 7 Tax Certiorari. The Town Board never officially voted for the record to engage their services. Approval is needed.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the services of Empire State Appraisal Consultants in regards to the Stone Ridge Farms Article 7 Tax Certiorari and authorizing payment to them in the amount of \$1,076.82 for their services and all future costs associated with services they provide in this tax certiorari case.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Parts **& labor** for the water line that was installed between the old highway garage and the new highway garage cost \$1,057.69 and the amount approved was \$1,000.00. Approval is needed for the additional expenditure in the amount of \$57.69. **[Amended 9/11/2012 jf]**

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the additional expenditure of \$57.69.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the reimbursement of \$265.98 from the Highway Capital Project Fund into payroll for installation of the water line between the old highway garage and the new highway garage.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to approve a transfer of \$65.00 from account A1620.4 General Fund, Buildings, Contractual into A1620.2 General Fund, Buildings, Equipment to pay for voucher #1694 to the Saratoga County Clerk for Water District 1 Extension 2 Pump Station Land filing fee.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A voucher was in for payment from Business Automations Systems in the amount of \$3,360.00 for the purchase of a utility software billing program. The program has been installed, but training has not been provided yet. The Town Clerk asked that the payment be authorized, but the check held until training was received and the Town Clerk authorizes release of the check.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment to Business Automations Systems for the utility software program, but for the check to be held until the Town Clerk authorizes its release.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Supervisor Jenkins noted that there were some vouchers withheld from audit pending receipt of funds into the Trust & Agency Account from developers. Joe Patricke is going to send a letter to the developer(s) tomorrow.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to authorize the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

### **AUDITED CLAIMS**

General Fund – A Account

Claim nos. 1597-1601, 1603-1604, 1609-1616, 1618-1619, 1621-1622, 1624-1625, 1627, 1629-1631, 1633-1634, 1637, 1639, 1641-1643, 1646, 1649-1650, 1652-1653, 1663-1670, 1672-1675, 1679-1680, 1682-1684, 1686-1695, 1708, 1714-1717, 1719 \$58,914.71

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Town Outside Fund – B Account

Claim nos. 1601, 1613, 1651, 1655-1661, 1673, 1676, 1718 \$ 2,065.90

Highway Fund – DB Account

Claim nos. 1617, 1620, 1628, 1635, 1638-1640, 1644-1645, 1647-1648, 1654, 1662, 1673, 1677-1679 \$ 18,619.46

Sewer District 1 Fund – GI Account

Claim nos. 1605, 1607, 1612-1613, 1623, 1676, 1686 \$ 274.39

Water District 1 Fund – I Account

Claim nos. 1607, 1612-1613, 1623, 1632, 1636, 1671, 1676, 1686 \$ 241.07

Water District 2 Fund – II Account

Claim nos. 1607, 1612-1613, 1623, 1636, 1671, 1676, 1686 \$ 1,411.49

Water District 4 Fund – IV Account

Claim nos. 1607, 1612-1613, 1623, 1636, 1671, 1676, 1686 \$ 1,217.93

Water District 3 Fund – SW Account

Claim nos. 1607, 1612-1613, 1623, 1636, 1671, 1676, 1686 \$ 242.91

Transfer Station Fund – TS Account

Claim nos. 1608, 1612, 1626, 1681, 1685 \$ 7,041.50

Water District 5 Fund – V Account

Claim nos. 1607, 1612-1613, 1623, 1636, 1671, 1676, 1686 \$ 146.07

Water District 6 Fund – VI Account

Claim nos. 1606-1607, 1612-1613, 1623, 1636, 1671, 1676, 1686 \$ 1,751.70

Trust & Agency Fund – TA Account

Claim nos. 1750-1707 \$ 5,782.00

Town Wide Capital Project Fund – HT Account

Claim nos. 1701-1704 \$ 1,779.64

Municipal Center Capital Project Fund – HC Account

Claim nos. 1602, 1696 \$ 96.35

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Highway Capital Project Fund – HH Account

Claim nos. 1697-1700, 1720-1721 \$ 3,927.48

Water District 1 Extension 2 Fund – HI Account

Claim nos. 1709-1713 \$191,566.53

Meadow Ridge Lighting District Fund – MR Account

Claim nos. 1598 \$ 67.91

Palette Stone Lighting District Fund – PA Account

Claim nos. 1598 \$ 144.02

Palmerton Heights Lighting District Fund – PH Account

Claim nos. 1598 \$ 513.92

Pinewood Lighting District Fund – PW Account

Claim nos. 1598 \$ 196.89

Riverview Lighting District Fund – RV Account

Claim nos. 1598 \$ 293.00

Sherwood Forest Lighting District Fund – SH Account

Claim nos. 1598 \$ 231.13

Tanglewood Lighting District Fund – TW Account

Claim nos. 1598 \$ 104.45

Woodscape II Lighting District Fund – WP Account

Claim nos. 1598 \$ 258.08

Woodscape Lighting District Fund – WS Account

Claim nos. 1598 \$ 345.04

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the meeting at 6:40 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk