

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 24, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:34 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

**Town Board Members Absent**

Gina LeClair	Councilwoman
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**Also Present:** Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; David Canfield, Post Star Reporter; Steve Gram, Recreation Director; Jim Mitchell, Engineer for the Town from Environmental Design Partnership

Councilman Kusnierz asked for an explanation of voucher #694 from the Town of Queensbury in the amount of \$4,700.00 for replacement of a high lift pump.

Supervisor Jenkins advised that as part of our contract with the Town of Queensbury we have to share in the cost for capital improvement repairs/upgrades to their water system.

Councilman Kusnierz asked if this type of expense was built into Moreau's water rates and Supervisor Jenkins replied "hopefully".

Councilman Kusnierz asked the board if they included this type of expense in the town budget and Supervisor Jenkins replied "no".

Councilman Kusnierz referred to voucher #707 that was submitted by a member of the zoning board who acted as chairman at the last meeting of the zoning board and noted that the member's stipend of \$40.00 was on the voucher plus an additional \$10.00 for that member to act as chairman.

Councilman Kusnierz said he didn't recall the board ever adopting a policy whereby a member of the zoning board or planning board would be paid \$10.00 to act as chairman at a meeting. He stated that the chairmen are appointed by the town board. Therefore, the acting chair would have to be appointed by the town board also.

Supervisor Jenkins agreed and said he doesn't recall signing vouchers in the past for members of either board with the additional \$10.00 added on.

Rudy Klick reduced voucher #707 by \$10.00.

Councilman Kusnierz referred to voucher #696 from United Rotary Brush that was in the amount of \$1,166.~~56~~ **54** and noted that the board only approved \$1,166.15 a difference of ~~41~~ **39** cents.

**[Amended 5/8/12 jf]**

The board members agreed that the voucher should be reduced to the amount approved by the board.

Councilman Kusnierz referred to voucher #~~72~~ **712** from the Fort Miller Co. for holding tanks. He stated that the department head obtained three quotes ranging from \$7,507.00 to \$11,257.00 and on November 19<sup>th</sup> the town board accepted the middle quote that was in the amount of \$8,435.00. The reason the board didn't accept the lowest quote was because EDP recommended it. EDP said that the holding tanks

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from the company who submitted the lowest quote wouldn't be available for three to four weeks. He noted that it has been almost four months since the board authorized the purchase and a voucher was received. This means that it wasn't time sensitive and the town could have saved about \$1,000.00 by going with the lower quote. **[Amended 5/8/12 jf]**

Rudy Klick noted that the holding tanks were shipped March 27<sup>th</sup> and the voucher was now in for audit.

He also noted that the septic tanks were received December 31<sup>st</sup> and paid for January 31<sup>st</sup>.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the following transfers and increase in appropriations:

Transfer \$3,000.00 from B1990.4 Town Outside Village Fund – Special Items – Contingent Account into B9050.8 Town Outside Village Fund – Employee Benefits – Unemployment for anticipated 2012 NYS Unemployment Insurance for a recent employee collecting unemployment for 13 weeks (April 1, 2012 through June 30, 2012).

Transfer \$200.00 from I9060.8 Water 1 – Employee Benefits – Hospital/Medical Insurance with \$50.00 being transferred into I9000.8 Water 1 – Employee Benefits – Medicare and \$150.00 being transferred into I9030.8 Water 1 Employee Benefits – Social Security for extra hours being charged to Water 1 Personal Services for Water 1 Extension 2 Capital Project.

Increase appropriations by \$5,786.64 in I8310.4 Water District 1 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Increase appropriations by \$55,813.13 in II8310.4 Water District 2 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Increase appropriations by \$9,519.97 in SW8310.4 Water District 3 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Increase appropriations by \$42,373.18 in IV8310.4 Water District 4 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Increase appropriations by \$5,786.65 in V8310.4 Water District 5 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Increase appropriations by \$67,386.43 in VI8310.4 Water District 6 – Administration – Contractual which will be financed from available unreserved fund balance that was needed to pay balance on Town of Queensbury water capacity loan.

Councilman Kusnierz asked for an explanation of the \$3,000.00 transfer for unemployment insurance.

Supervisor Jenkins explained that the **previous assistant building inspector** ~~a wrestling coach in the recreation department who was a part-time employee~~ filed for unemployment insurance and was approved and has been receiving unemployment insurance payments. The town is fighting the decision to pay this person unemployment and if the town is successful the person may have to pay back the unemployment insurance payments.

A roll call vote resulted as follows:

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Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

**AUDITED CLAIMS**

General Fund – A Account

Claim nos. 617, 622-623, 625-632, 730, 635, 638, 640-644, 646-647, 649, 650, 653, 655, 657-658, 660, 662-663, 671-672, 683-686, 688-689, 692-693, 697, 699, 702, 719-720, 722, 724, 726, 731, 734-736	\$ 64,035.35
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Town Outside Fund – B Account

Claim nos. 665, 673-680, 692, 703-707, 733, 735, 737	\$ 956.23
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Highway Fund – DB Account

Claim nos. 624, 633-634, 636-637, 639, 645, 648-649, 651-654, 656-657, 664, 666, 668-670, 681-682, 690-691, 695-701, 720	\$126,450.90
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Sewer District 1 Fund – GI Account

Claim nos. 692, 736	\$ 122.16
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Water District 1 Fund – I Account

Claim nos. 616, 638, 721, 723, 732, 736, 738	\$ 16,124.02
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Water District 2 Fund – II Account

Claim nos. 616, 729, 659, 661, 667, 687, 694, 720-721, 723, 736, 738	\$ 58,441.96
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Water District 4 Fund – IV Account

Claim nos. 616, 694, 717-718, 720-721, 723, 725, 735-736, 738	\$ 44,120.97
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Water District 3 Fund – SW Account

Claim nos. 616, 729, 694, 721, 723, 736, 738	\$ 10,286.45
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Transfer Station Fund – TS Account	
Claim nos. 630, 708-709, 720, 736	\$ 8,046.91
Water District 5 Fund – V Account	
Claim nos. 616, 694, 721, 723, 736, 738	\$ 6,092.24
Water District 6 Fun – VI Account	
Claim nos. 616, 630, 694, 717, 721, 723, 736, 738	\$ 69,291.14
Highway Capital Project Fund – HH Account	
Claim nos. 710-716, 727-78	\$ 71,379.95
Water District 1 Extension 2 Capital Project Fund – HI Account	
Claim nos. 613-615	\$121,733.71
Meadow Ridge Lighting District Fund – MR Account	
Claim no. 623	\$ 72.65
Palette Lighting District Fund – PA Account	
Claim no. 623	\$ 165.92
Palmerton Heights Lighting District Fund – PH Account	
Claim no. 623	\$ 548.42
Pinewood Lighting District Fund – PW Account	
Claim no. 623	\$ 216.23
Riverview Lighting District Fund – RV Account	
Claim no. 623	\$ 318.78
Sherwood Forest Lighting District Fund – SH Account	
Claim no. 623	\$ 250.67
Tanglewood Lighting District Fund – TW Account	
Claim no. 623	\$ 115.20
Woodscape Lighting District Fund – WS Account	
Claim no. 623	\$ 377.22
Woodscape II Lighting District Fund – WP Account	
Claim no. 623	\$ 287.08

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Info-Fund Skipped Voucher Numbers 618-621

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A motion was made by Councilman Vittengl and seconded by Councilman Prendergast to adjourn the meeting at 6:55 p.m.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk