

A month-end audit meeting of the Town Board of the Town of Moreau was held on May 27, 2014 in the Town of Moreau Municipal Building located at 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins called the meeting to order at 6:47 p.m.

The Town Clerk called the roll.

Town Board Members Present

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman (Entered meeting at 6:58 p.m.)
Preston L. Jenkins, Jr.	Supervisor

Town Board Members Absent

Gina LeClair Councilwoman

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Paul Joseph, Highway Superintendent; Terry Clark, Town Resident

An invoice and voucher was in for audit from GA Bove & Sons, Inc. in the amount of \$703.19 for propane in the Rec. Park. The amount was over the \$500.00 procurement policy limit and required Town Board approval prior to the purchase.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the purchase of propane for the Rec. Park from GA Bove & Sons, Inc. in the amount of \$703.19.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing a maintenance (Technical Services) agreement and the payment of an invoice and voucher from Aqua Logics in the amount of \$997.50 for the three water towers.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A voucher and invoice was in for audit from Hadeka Stone in the amount of \$1,548.00 for red clay for the baseball diamonds in the Rec. Park. The amount exceeds the \$500.00 threshold per the Town's procurement policy and should have had Town Board approval prior to the purchase. Tim Johnston was in the hospital when this was ordered and verbal approval was given per Rudy's notes. The material was needed for the baseball diamonds for the State Tournament. Per Rudy's notes this was the only company that sells this color clay.

Brief discussion followed on this purchase that was made without prior Town Board approval.

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Councilman Prendergast said that either this was poor planning or Tim doesn't know what the Procurement Policy is. Three times they have exceeded the \$500.00 limit. The material was ordered and delivered so he was going to sign the voucher this time, but the next time this happens he will not sign the voucher. Tim needs to learn what the Procurement Policy is or he will be paying for it out of his pocket the next time. This message was relayed to another Department in the past also.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the purchase of red clay for the baseball diamonds in the Rec. Park from Hadeka Stone at a cost of \$1,548.00.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Invoices were in for audit from Bartlett, Pontiff, Stewart & Rhodes, P.C. A majority of the time billed was for Bond Counsel work for the Water District 1 Extensions and they went over their contract amount by \$2,527.27. Authorization is needed for this additional amount.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the additional amount of \$2,527.27 to be paid to Bartlett, Pontiff, Stewart & Rhodes, P.C. out of account I8310.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

At the March 25th Town Board Meeting the Town Board accepted a proposal from Alta Planning in the amount of \$7,120.00, but the resolution did not authorize the Supervisor to sign an agreement with Alta Planning.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing the Supervisor to sign an agreement with Alta Planning in the amount of \$7,120.00.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

On March 25th the Town Board authorized Rozell to work on the sewer pumps in the Industrial Park at a cost not to exceed \$2,000.00. The total amount billed by Rozell under two invoices was \$8,307.12. The additional amount of \$6,307.12 received verbal approval by a majority of the Town Board and needs to be ratified at this meeting.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the additional amount of \$6,307.12 to be paid to Rozell out of account GI8110.4.

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Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing the payment of \$ 68,868.68 to Adirondack Trust Insurance for the Town's insurance policy through NYMIR.

Roll call vote resulted as followed:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Two invoices from Crisafulli Bros. in the amount of \$1,557.50 and \$1,045.00 are being withheld from payment again this month, because it is the belief that the work done under these invoices should have been done under the warranty. Supervisor Jenkins said he still has to talk with Crisafulli Bros. about this.

A charge from Bartlett, Pontiff, Stewart & Rhodes, P.C. in the amount of \$351.00 regarding Bluebird Trace is being withheld from payment while the Town awaits the deposit of money into the Trust & Agency Account from the Developer of Bluebird Trace.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

AUDITED CLAIMS

General Fund – A Account Claim nos. 534-543, 545, 547-549, 551-555, 557-559, 561-562, 566, 569-570, 572, 576, 581, 583, 586-590, 593-596, 598, 603, 607-608, 612, 622-623, 626-627, 629, 632-634, 636, 644-645, 647-651, 653-655, 661-664, 666	\$215,544.51
Town Outside Fund – B Account Claim nos. 554, 556, 565, 601, 608, 622, 628, 637-642, 645	\$1,347.58
Highway Fund – DB Account Claim nos. 560-561, 563-565, 568, 570-571, 573-574, 577, 579, 582-583, 592, 596-597, 599-600, 604, 606, 610-611, 619-620, 623-624, 635, 652	\$224,848.79
Sewer District 1 Fund – GI Account Claim nos. 537, 548, 554, 557, 567, 620, 622, 630, 643, 665	\$42,331.71
Water District 1 Fund – I Account Claim nos. 537, 544, 548, 551, 554, 557, 602, 605, 608-609, 622, 631, 645, 659-660	\$2,925.91
Water District 2 Fund – II Account Claim nos. 537, 544, 548, 551, 554, 557, 602, 605, 608-609, 622, 631, 645, 659	\$836.60
Water District 4 Fund – IV Account Claim nos. 537, 544, 548, 551, 554, 557, 602, 605, 608, 609, 620, 622, 631, 645	\$794.31

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Water District 5 Fund – V Account Claim nos. 537, 544, 548, 551, 554, 557, 575, 602, 605, 608, 609, 622, 631, 645	\$645.53
Water District 6 Fund – VI Account Claim nos. 537, 544, 548, 551, 554, 557, 602, 605, 608, 609, 622, 631, 645, 659	\$964.90
Water District 3 Fund – SW Account Claim nos. 537, 548, 551, 554, 557, 605, 608-609, 622, 631, 645, 659	\$262.49
Transfer Station Fund – TS Account Claim nos. 537, 546, 548, 550, 554, 569, 578, 580, 584-585, 591, 621-623, 646	\$6,636.16
Meadow Ridge Lighting District Fund – MR Account Claim nos. 538-539	\$82.65
Palette Lighting District Fund – PA Account Claim nos. 538-539	\$183.66
Palmerton Heights Lighting District Fund – PH Account Claim nos. 539	\$460.19
Pinewood Estates Lighting District Fund – PW Account Claim nos. 538-539	\$250.13
Riverview Lighting District Fund – RV Account Claim nos. 538-539	\$297.46
Sherwood Forest Lighting District Fund – SH Account Claim nos. 538-539	\$269.68
Tanglewood Lighting District Fund – TW Account Claim nos. 538-539	\$126.15
Woodscape II Lighting District Fund – WP Account Claim nos. 539	\$314.61
Woodscape Lighting District Fund – WS Account Claim nos. 538-539	\$420.32
Water District 1 Ext. 2 Capital Project Fund – HI Account Claim nos. 656-658	\$227,299.78
Recreation Capital Project Fund – HP Account Claim nos. 625	\$9,993.31

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the meeting at 7:01 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk