

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins opened the audit meeting at 6:32 p.m.

Town Board Members Present

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman [arrived at 6:33pm]
Robert J. Vittengl, Jr.	Councilman
Preston L. Jenkins, Jr.	Supervisor

Town Board Members Absent

None

Also Present: Leeann McCabe, Town Clerk; Rudy Klick, Part-time Account Clerk; Paul Joseph, Highway Superintendent; Jesse Fish, Water Superintendent and Reed Antis, Planning Board Member and Town Resident.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair authorizing the payment of a voucher submitted for Jamie Graul and Earl Ruff-Water Department- who attended a NYS AWWA training class that was held on April 15, 2015, at a cost of \$50.00 each.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to increase revenues by \$45,000.00 to A2680-1 General Fund-Ins Recoveries – 3/19/15 Municipal Complex and to increase expenditures by \$2,688.67 to A1620.220 General Fund – Flood Costs (Equipment) 3/19/15 and \$42,311.33 to A1620.420 General Fund – Flood Costs (Contractual) 3/19/15.

An increase in revenues and appropriations is necessary due to the flooding on March 19, 2015 in the Town of Moreau Municipal Office Complex. The Budget amendment will cover equipment and office supplies destroyed from the flood along with a down payment to Hoosick Valley for building repairs.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$2,000.00 be transferred from TS8160.4 Transfer Station – Refuse & Garbage – Contractual and \$2,000.00 be transferred to TS9050.8 Transfer Station – Employee Benefits – Unemployment to pay NYS Unemployment Insurance for 2015.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast to increase revenues by \$25,000.00 to HP2089-8 Recreation Capital Projects – Donations and to increase expenditures by \$25,000.00 to HP7180.2 Recreation Capital Projects – Administration-Equipment.

The students of the South High Marathon Dance made a donation to the Town of Moreau Recreation Department which was requested to purchase Adaptive Equipment for the playground at the Park.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to increase appropriations by \$18,000.00 to A1620.201 General Fund-Buildings-Municipal Center, to increase 2015 Appropriations by Re-appropriating 2014 Unspent Funds to be used to complete the installation of the flags for the Municipal Complex and the drainage problem at the Sheriff station.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to increase appropriations by \$9,000.00 to DB5110.494 Highway-General Repairs-Guardrails/Road Safety, to increase 2015 appropriations by Re-appropriating 2014 Unspent Funds to pay Town & Country Bridge & Rail to install a 216' box beam guide rail on Sisson Road.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

An invoice was received from WB Mason in the amount of \$1,494.96. A portion of the invoice was for a total billed amount of \$1,031.12 for purchases relating to the flood damage. The purchase is over \$500.00 and needs Town Board approval.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing the payment of \$1,031.12 to WB Mason for purchases relating to the flood damage. This will be paid from account A1620.420.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

An invoice was received from Quill Corp. in the amount of \$857.94 for purchases relating to the flood damage. A portion of the invoice was for a total billed amount of \$809.96. The purchase is over \$500.00 and needs Town Board approval.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the payment of \$809.96 to Quill Corporation for purchases relating to the flood damage. This will be paid from account A1620.220.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

There are three vouchers in for payment from three individuals that assisted with the Youth Basketball program. The invoice amounts were \$10.00 per game to referee.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair authorizing payment to Dillon Murphy in the amount of \$70.00; Tyler Greenlaw in the amount of \$110.00 and Adam Whitaker in the amount of \$100.00 as referees with the Youth Basketball program held this past fall and winter.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A partial bill was received from Hoosick Valley Contractors in the amount of \$40,000.00 for flood damage repairs. Town Board authorization is needed to pre-pay this amount once the money from the Insurance Company is received.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing a partial pre-payment of \$40,000.00 to Hoosick Valley Contractors for work relating to the flood damage, pending receipt of funds from the Insurance Company. This will be paid from account A1620.420.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of \$70.00 to the AWWC, for the 2015 spring meeting & workshop that Jesse Fish and Earl Ruff attended. The cost is \$35.00 each to be paid from account IV8310.4.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
---------------------	-----

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

An invoice was received from Lightle Enterprises of Ohio in the amount of \$533.68. The freight charge put the invoice over \$500.00 and therefore needs Town Board approval.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair authorizing the invoice amount of \$533.68 to Lightle Enterprises of Ohio for signage and brackets. This will be paid from account A3310.498.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A voucher was received from Utica Mac Inc., in the amount of \$249.86, with an electronic signature stamp. Town Board approval is needed to pay without an original signature.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair authorizing the payment of \$249.86 to Utica Mac Inc. with a letter explaining that future vouchers must have an original signature.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A voucher from Crisafulli Bros. Plumbing and Heating has been held from audit since May of 2014 in the amount of \$1,557.50. Possible blockage was the reason for the call. The work was considered to be warranty work and since the Municipal Building has had the same problems this year relating to a design problem, it is being questioned if the invoice should now be paid.

Supervisor Jenkins stated that information was received that the toilets don't use enough water to carry the solids down and that the line under the parking lot wasn't insulated. He asked Paul Joseph about the insulation as his Department installed the line. Mr. Joseph replied that it wasn't in the specs and he had spoken with the engineer, Jim Mitchell, and he advised him that it wasn't needed.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing the payment to Crisafulli Bros. Plumbing and Heating in the amount of \$1,557.50. This is to be paid from account A1620.401.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

An invoice #1287407, dated December 17, 2014, from Bartlett, Pontiff, Stewart and Rhodes is being held from audit in the amount of \$52.00. The Town is waiting for funds in order to pay this invoice.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to pay bills as audited.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

AUDITED CLAIMS

General Fund – A Account Claim nos. 344-347, 349-358, 361-363, 365, 367, 369, 372, 375-377, 381, 384, 388-389, 394, 400, 403-404, 409, 411-415, 418, 421-422, 427, 430-431, 435-437, 440, 445-446, 449, 451-452, 459-462, 471, 473, 477-478, 480-481, 483-485, 488, 489	\$91,729.81
Town Outside Fund – B Account Claim nos. 367, 379, 383, 416, 438, 446, 463-470	\$2,880.82
Highway Fund – DB Account Claim nos. 360, 364, 368, 371, 373, 376-378, 380, 382, 384-385, 392, 404, 406, 408, 417, 419-420, 423-424, 426, 428, 439, 442-444, 447-448, 451, 461, 482, 487	\$273,192.21
Sewer District I Fund – GI Account Claim nos. 355-356, 366-367, 374, 387, 394, 396, 432, 446	\$30,755.07
Water District 1 Fund – I Account Claim nos. 348, 355-359, 366, 370, 386-387, 394, 396, 425, 433-434, 446, 461, 486	\$6,386.74
Water District 2 Fund – II Account Claim nos. 348, 355-359, 366, 370, 387, 394, 396, 412, 433-434, 446, 461, 486	\$13,924.72
Water District 4 Fund – IV Account Claim nos. 348, 355-359, 366, 370, 381, 387, 394, 396, 433-434, 446, 461, 470, 486	\$20,061.45
Meadow Ridge Lighting District Fund – MR Account Claim nos. 347, 350	\$86.02
Palette Lighting District Fund – PA Account Claim nos. 347, 350	\$192.41
Palmerton Heights Lighting District Fund – PH Account Claim nos. 347	\$484.24
Pinewood Lighting District Fund – PW Account Claim nos. 347, 350	\$262.24
Riverview Lighting District Fund – RV Account Claim nos. 347, 350	\$297.90
Sherwood Forest Lighting District Fund – SH Account Claim nos. 347, 350	\$278.32
Moreau Industrial Park Fund – SP Account Claim nos. 367	\$65.00
Water District 3 Fund – SW Account Claim nos. 348, 355-359, 366, 370, 387, 394, 396, 433-434, 446, 461, 486	\$4,833.36
Transfer Station Fund – TS Account Claim nos. 355, 357, 367, 394, 450, 453, 458, 461, 488	\$5,651.44
Tanglewood Lighting District Fund – TW Account Claim nos. 347, 350	\$131.06
Water District 5 Fund – V Account Claim nos. 348, 355-359, 366, 370, 387, 394, 396, 433-434, 446, 461, 486	\$6,892.72
Water District 6 Fund – VI Account	\$22,497.11

A month-end audit meeting of the Town Board of the Town of Moreau was held on April 28, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Claim nos. 355-359-366, 370, 387, 394, 396, 433-434, 446, 486	
Woodscape II Lighting District Fund – WP Account Claim nos. 347	\$359.25
Woodscape Lighting District Fund – WS Account Claim nos. 347, 350	\$437.17
Trust and Agency Fund – TA Account Claim nos. 457	\$26.00
NYS Affordable Housing Fund – CD Account Claim nos. 474, 475	\$9,710.00
Municipal Center Capital Project Fund – HC Account Claim nos. 454, 455	\$1,422.60
Highway Capital Project Fund – HH Account Claim nos. 456	\$832.00
Landfill Reserve Fund – LF Account Claim nos. 476	\$802.58

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast to close the meeting at 6:51 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk