

*A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

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The meeting was held in person and called to order by the Supervisor at 7:00 p.m. with an attendance roll and the Pledge of Allegiance.

<b>PRESENT:</b>	John Donohue, Jr.	Councilmember
	Patrick Killian	Councilmember
	Mark Stewart	Councilmember
	Jesse A. Fish, Jr.	Supervisor

<b>ALSO PRESENT:</b>	Erin Trombley	Town Clerk
	Brian Reichenbach	Town Counsel
	Anna Labiak	Water Clerk
	Josh Westfall	Building, Planning and Development (BPD) Coordinator
	Chris Abrams	Highway Superintendent
	Reed Antis	Town Historian
	Jeffrey McCabe	Town Justice
	Elizabeth Bennett	Confidential Secretary

**OTHERS PRESENT:** John Cox (South Glens Falls Fire Co.), Bruce Lant, Alex Portal (Post-Star)

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## **FUTURE MEETINGS/UPCOMING EVENTS**

Supervisor Fish said the Holiday parade, held the Sunday prior, had been a big success. He also said there would be a tree lighting event on December 7 at the gazebo on First Street from 2-5 p.m. and invited Councilmember Donohue to comment on it. Councilmember Donohue said volunteers were needed to help with decorating on Saturday, November 29 at 9 a.m.

## **APPROVAL OF MINUTES**

Supervisor Fish asked the Town Clerk to read the prepared resolution. She read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the first budget workshop held on October 16, 2025, as submitted.” She also indicated that Councilmember Donohue had not been present.

**Resolution 466-2025** A motion was made by Councilmember Killian, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Abstained
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

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The Town Clerk read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the second budget workshop held on October 21, 2025, as submitted.”

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**Resolution 467-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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Town Clerk Trombley read the following:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the final budget workshop held on October 23, 2025, as submitted.”

**Resolution 468-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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The Clerk read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the Month End Audit and Regular Town Board meetings held on October 28, 2025, as submitted.”

**Resolution 469-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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The Clerk read:

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“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the Regular Town Board meeting held on November 6, 2025, as submitted.” She said Councilmember Killian had been absent for this meeting.

**Resolution 470-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Abstained
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

## **PUBLIC COMMENT PERIOD**

Supervisor Fish opened the floor for public comments on the agenda. Reed Antis asked if agenda item 5 could be explained when the Board got to it because he hadn’t been following the topic. The Supervisor said he would.

## **TOWN COURT**

Supervisor Fish said the Court had asked to hire a part-time Court Security Officer since Ed Scalo would be reducing his hours. The Supervisor asked Judge McCabe if he wanted to add any comments before the vote.

**Discussion:** Justice McCabe said the candidate was a retired State Trooper and investigator, very knowledgeable, impeccable, and there are no requirements for retired officers to join the Court, he said, adding that Mr. Hutter would be a great asset. Judge McCabe explained that Tom Geraghty had been a back-up to Ed Scalo, and that Mr. Scalo will work with Mr. Hutter to ensure coverage. Mr. Hutter will also be available for Town Hall security if needed as well, Judge McCabe said.

“BE IT RESOLVED, at the request of the Town Justices, the Town Board authorizes the hiring of Kyle Hutter as a part-time Court Security Officer, at a pay rate of \$20 per hour, to begin immediately upon successful completion of a pre-employment physical and clearing of a background check conducted by the court.”

**Resolution 471-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

## **HIGHWAY DEPARTMENT**

The Supervisor said the Highway Department was required to use an asphalt release agent rather than fuel oil to remove asphalt from vehicle beds.

**Resolution 472-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to authorize the Highway Superintendent to purchase 330 gallons of asphalt release agent from Jamestown Soap & Solvent, under Chautauqua County Contract # 154, at a price not to exceed \$5,350.00, to be paid from account DB5112.493.4.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign a contract with Richard Sears Tree Experts, for tree cutting and removal services, as well as stump removal, per the prices provided in the bid proposal dated November 10, 2025.”

**Resolution 473-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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Town Clerk Trombley read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of a hydraulic cylinder for Truck #16 from New Hampshire Hydraulics at a cost not to exceed \$2520.00 to be paid from account DB5130.405.”

**Resolution 474-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

## **ASSESSOR'S OFFICE**

Supervisor Fish said the Assessor and Counsel had come to an agreement with Harrison Village. The Town Clerk read:

“WHEREAS, Harrison Village, LLC ("Petitioner"), filed Article 7 Real Property Assessment Review cases against the Town of Moreau challenging the 2024 and 2025 assessments on real property located at 82 Harrison Avenue, Moreau, New York (Tax Map Parcel #37.-1-15.11); and

WHEREAS, it appears to be in the best interests of the Town to avoid the significant costs that would result if the litigation continues and goes to trial; and

WHEREAS, the Town Assessor now recommends proposed settlement terms which have been negotiated with Petitioner; and

WHEREAS, the Town Board understands that the South Glens Falls School District's Board of Education will approve the proposed settlement terms;

NOW, THEREFORE, BE IT RESOLVED, that the Moreau Town Board hereby approves the proposed settlement of the tax assessment cases filed by Harrison Village, LLC as follows:

1. The 2024 assessment challenge shall be discontinued without reduction or refunds; and
2. The 2025 assessed value for Tax Map Parcel #37.-1-15.11 shall be reduced to \$22,800,000. The assessed value shall remain fixed at \$22,800,000 for the 2026 and 2027 Assessment Rolls unless the property is further improved or the assessment is subject to some other exception under Real Property Tax Law Section 727 (2); and

BE IT FURTHER RESOLVED, that approval of this settlement agreement is contingent upon Town Counsel's review and approval of a Stipulation and Order, and

BE IT FURTHER RESOLVED, that the Town Board further authorizes and directs the Town Supervisor, Town Assessor, Town Clerk and/or Town Counsel to execute settlement documents and take any additional steps necessary to effectuate the proposed settlement in accordance with the terms of this Resolution.”

**Discussion:** Mr. Antis asked if the assessment had been reduced, and if so, by how much. Supervisor Fish said he wasn't sure of the amount, but the assessment was reduced and the property assessment will not increase for three years. Supervisor Fish said it was better to negotiate and will follow-up to give Mr. Antis the amount the assessment was reduced. Councilmember Stewart said the assessment was negotiated based on the number of units compared to comparable units. He said he was confident it was a fair agreement.

**Resolution 475-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

## **BUILDING, PLANNING & DEVELOPMENT OFFICE**

### NACEOA Conference

Supervisor Fish said the Building Department was looking for authorization to send staff to their annual training conference. He asked the Town Clerk to read the resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes Building Inspector Matt Dreimiller and Code Enforcement Officer Peter Bachem to attend the NACEOA Conference in Lake Placid from March 2-5, 2026.”

**Resolution 476-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read:

“BE IT FURTHER RESOLVED, that the Town Board approves the costs for each, not to exceed \$1,150.00 and \$1,250.80, respectively, to be paid from account B3640.4.”

**Resolution 477-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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### Saratoga County Hazard Mitigation Plan Update 2025

BPD Coordinator Westfall was invited to introduce the topic. Mr. Westfall said the County reviews its hazard mitigation plan every five years. He said by adopting their recommendations, the Towns are set up for potential funding in the event of a disaster.

The Town Clerk was asked to read the following:

“WHEREAS, the Town of Moreau recognizes the threat that natural hazards pose to people and property within the Town of Moreau; and

WHEREAS, the County of Saratoga has prepared a multi-hazard mitigation plan, hereby known as Saratoga County Hazard Mitigation Action Plan Update 2025, in accordance with the Disaster Mitigation Act of 2000; and

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WHEREAS, Saratoga County Hazard Mitigation Plan Update 2025, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Moreau from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Moreau Town Board demonstrates a commitment to hazard mitigation and achieving the goals outlined in the Saratoga County Hazard Mitigation Action Plan Update 2025; now

BE IT FURTHER RESOLVED, that this Town approved plan may be edited or amended after submission for review, but will not require the Town to re-adopt any further iterations, as it only applies to this specific plan.”

### **Resolution 478-2025**

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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### **Adaptive Playground SEQR**

Supervisor Fish said there were two SEQR parts for review related to a grant the Town is seeking for the adaptive playground equipment at the Recreation Park. He invited BPD Coordinator Westfall to lead the Board through the State Environmental Quality Review (SEQR) process. Mr. Westfall said he had sent a draft of part 1 of SEQR, which he described as an unlisted action requiring completion of part 2. Mr. Westfall led the Board through each of the review questions. Their responses were “no or low impact” to each question. Councilmember Stewart asked if the Board needed to declare lead agency. Mr. Westfall responded affirmatively. He then said they would make a negative declaration on part 3 of SEQR. It was determined that they did not need to declare lead agency because this was for the grant.

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### **Tires**

The Town Clerk read the following:

“BE IT RESOLVED, that the Town Board authorizes the purchase of four (4) new tires from Steve Shannon Tire Company, for the Building Department Ford Ranger, under State Contract #PC 70514; and

BE IT FURTHER RESOLVED, that the price shall not exceed \$692.00, which includes tires, mounting, balancing, and disposal of the old tires, to be paid from account B3620.2.”

**Resolution 479-2025** A motion was made by Councilmember Killian, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye



The motion carried 4:0.

## **TRANSFER STATION**

### Brush Grinding

Supervisor Fish said the Transfer Station Manager had gotten two quotes for brush grinding and two additional companies said they don't perform that service. He asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign an agreement with Richard Sears Tree Experts, for brush grinding at the Transfer Station, at an amount not to exceed \$3,000 per eight (8) hour day, to be paid from account TS8160.4.”

**Resolution 480-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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### Loader Tires

Councilmember Stewart said he meant to raise the issue previously, and having spoken to Highway Superintendent Abrams, he suggested a second pair of tires for the Transfer Station loader, since installing only two tires can cause damage to the vehicle. The consensus was that they would like to get two more tires at the same price. Superintendent Abrams said the original two tires had been installed the week prior.

**Resolution 481-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize two additional tires for the loader from Steve Shannon Tire and Auto Center at the same price as the previous pair.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

*Note: per Resolution 430-2025, dated 10/28/2025, the approved price of the first pair of tires from Steven Shannon Tire and Auto Center was \$4,085.00*

## **RECREATION DEPARTMENT**

### T-shirts, Pinnies, Etc.



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“BE IT RESOLVED, that the Town Board authorizes the purchase of t-shirts, pinnies and a screen set up from ARCA Ink, at a cost not to exceed \$2,360.50, per the quote provided on November 13, 2025, to be paid from account A7310.4.”

**Resolution 482-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Killian to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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#### Full-Time Laborer

Supervisor Fish said during budget time, the Board had determined to add an additional full-time employee. He asked the Town Clerk to read a prepared resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the advertising of a non-civil service, full-time laborer position with the Town Recreation Department at an hourly wage range of \$20-\$22 per hour; and

BE IT FURTHER RESOLVED, that applications will be accepted until 9:00 AM on Tuesday, December 16, 2025.”

**Resolution 483-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Killian to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

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#### Bleachers

Supervisor Fish said three quotes for bleachers had been received, and the lowest quote was \$165 over the amount that was budgeted. He asked the Town Clerk to read the resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of three (3) sets of bleachers from The Park and Facilities at an amount not to exceed \$15,165.04, which includes freight, to be paid from account A7140.2 which has a current balance of \$18,202.30.”

**Resolution 484-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

**Discussion:** The Supervisor added that when the Board had previously approved the expense for bleachers, the quote had been for two sets, and for the additional \$165 they were getting a third set of bleachers

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### Signage

The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of two pressure-treated wooden signs to display the Rec Park hours of operation from Liberty Graphics, at an amount not to exceed \$1297.00 to be paid from account A7140.2.”

**Resolution 485-2025** A motion was made by Councilmember Killian, seconded by Councilmember Stewart to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

**Discussion:** Councilmember Donohue joked that he would miss the handwritten signs that have been in use.

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### Recreation Fryer

Councilmember Stewart added that three quotes had been received for the Recreation fryer, including one from ABC Supply in South Glens Falls, one from Restaurant Supply of Clearwater FL, and one from Restaurant Equippers from Columbia, OH. He said Recreation Director Brogan recommended choosing the ABC Supply quote since they are a local vendor although the cost is slightly higher.

**Resolution 486-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize the purchase of a fryer from ABC Supply for a sum not to exceed \$1,248.00 from account A7140.2.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

### Employee Retirement

Supervisor Fish said Jim Davenport of the Recreation Department staff had been with the Town since 2013 and that he had officially retired on the night of the meeting, November 25. The Supervisor said Jim had been a part-time employee who worked a lot of full-time hours, and that he will be missed.

## **MONTHLY DEPARTMENT REPORTS**

The Town Clerk was asked to read a resolution. She read:

“BE IT RESOLVED, that the Town Board accepts the October monthly department head reports for the Highway Department, Transfer Station, Town Clerk's Office, and Town Historian.”

**Resolution 487-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

## **COMMITTEE REPORTS**

Councilmember Donohue said the Recreation Committee was still looking at the methodology for establishing softball tournament dates and were discussing a new system that prioritizes nonprofits, giving other organizations the remainder after the nonprofits have their assignments. He said they were still working on it.

The Councilmember said a student, Kara Wise, was taking a civics course and wants to get involved. She expressed concern about the number of unleashed dogs at the Recreation Park. He said the Town had taken steps to curb the behavior, and said they should revisit the idea of a dog park removed from the Recreation Park. He asked everyone to think of a location.

Councilmember Stewart announced that the ice rink was set up.

Councilmember Killian said Adirondack A&M would look at the Town Hall data room to ensure it is kept at a proper temperature.

Councilmember Donohue pointed out that the new big screen TV had been installed in the Board room for presentations. Councilmember Killian said it had taken 7 months to accomplish this but this would allow for more professional appearance.

## **SUPERVISOR'S ITEMS**

Supervisor Fish thanked Sheriff Zerlo for assistance with the Holiday Parade. He said the South Glens Falls Village police did not have the manpower to cover the event, so he called on the Sheriff to assist with traffic control.

**PUBLIC COMMENT PERIOD**

No comments were made.

**EXECUTIVE/ATTORNEY-CLIENT SESSION**

The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board will enter into an executive session to discuss the employment history of an unnamed individual, followed by an attorney/client privileged session.”

**Resolution 488-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Board entered executive session at 7:38 p.m. The executive session concluded at 8:19 p.m. The Supervisor said no action had been taken in the executive session.

**ADJOURNMENT**

**Resolution 489-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Killian to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0. The meeting adjourned at 8:20 p.m.

Respectfully submitted,  
*Erin Trombley*  
Erin Trombley  
Town Clerk