

PRESENT:	John Donohue, Jr.	Councilmember
	Patrick Killian	Councilmember
	Mark Stewart	Councilmember
	Jesse A. Fish, Jr.	Supervisor
ABSENT:	Kyle Noonan	Councilmember
ALSO PRESENT:	Erin Trombley	Town Clerk
	Glen Bruening	Town Counsel
	Anna Labiak	Water Department Clerk
	Chris Abrams	Highway Superintendent
	Elizabeth Bennett	Confidential Secretary

OTHERS PRESENT:

Supervisor Fish said all the vouchers had been signed and there were three items for discussion.

The first item was an August 20 voucher for Grassland which had not been signed and had no information with it, the Supervisor said. Councilmember Stewart said he believed it could be for Recreation Park splashpad parts. He said he would ask the Recreation Director. Supervisor Fish said Ty Hall had looked at it and could have fixed it, but was told he needed to provide a quote, and he said he could either fix it or do a quote, so he did not complete the repair. Councilmember Stewart asked why there were multiple invoices dating back to May. Confidential Secretary Bennett said they had been received but did not arrive at the Supervisor's office until recently. Water Department Clerk Labiak said one of the vouchers was for over \$1,000 which is why it is up for discussion. Councilmember Stewart called Recreation Director Brogan.

Following the call, Councilmember Stewart explained that the Recreation Department always orders 8 rain heads for the bowl. This year, he said, the prices had increased, pushing the total to over \$1,000. He said it was an oversight, and that he didn't see a reason not to pay the supplier, and that a reminder of the Town procurement policy would be issued to the department head.

The second item for discussion was related to septic pump-outs at Lamplighter Acres and The Pines mobile home parks. The Supervisor said been issues requiring pump-outs totaling \$2,900 at Lamplighter Acres and \$2,526.90 at the Pines. He said the procurement policy requires the Water Superintendent to seek approval for the expenses from the Board. The Supervisor asked the Board if they wanted to have the Water Superintendent bring this to the Board each time, or if they wanted to raise the threshold for these expenses. He added that the Town would be reimbursed for the expenses by the parks. Councilmember Stewart said these expenses would not fall within the procurement policy since it is being reimbursed, and that in instances where the Town is responsible, he had no problem bringing the expenses to the Board. He asked the Supervisor if this would be added to the parks' sewer bills or if they would be billed directly. The Supervisor said it would be billed directly. Councilmember Stewart said he was okay with raising the threshold for water/sewer emergencies. Councilmember Killian asked what the current procurement threshold was for that Department. Ms. Labiak said it was \$2,000. Supervisor Fish said the department threshold had been raised because many replacement parts cost in excess of \$1,000.

Supervisor Fish asked Counsel if a resolution was needed to authorize the expense. Mr. Bruening said if it was declared an emergency, it would be exempt from the procurement policy, but since it was over \$2,000 he said technically they should formally approve the expenses.

Resolution 433-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the pump-out expenses at Lamplighter Acres and The Pines.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 434-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to approve the warrant as audited.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 435-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to adjourn the audit meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0. The audit was adjourned at 7:54 PM.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

Resolution numbers revised 6-2026