

A regular meeting of the Town Board of the Town of Moreau was held on May 8, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 7:05 p.m.

The Town Clerk called the roll.

Town Board Members Present

John Hogan	Councilman
Alan VanTassel	Councilman
Gina LeClair	Councilwoman
Kyle Noonan	Councilman
Theodore T. Kusnierz, Jr.	Supervisor

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Karla Buettner, Attorney for the Town; Paul Joseph, Highway Superintendent; Kathleen Moore, Post Star Reporter; Reed Antis, Planning Board member

The Supervisor led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes from April 19, 2018 and April 24, 2018 (2 sets) were prepared and presented to the Town Board in advance of the meeting for their review, comment, correction and approval.

Resolution #2018-180

A motion was made by Councilman Noonan and seconded by Councilwoman LeClair to approve the minutes from April 19, 2018 and April 24, 2018 (2 sets) as prepared.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

SET FUTURE MEETINGS AND WORKSHOPS

None scheduled

CAPITAL DISTRICT REGIONAL PLANNING COMMITTEE-CLEAN ENERGY COMMUNITIES

Supervisor Kusnierz gave a brief summary about the Clean Energy Program and commented that there are grants available in the amount of \$200,000.00. He welcomed Jill Falchi (Capital District Regional Planning Committee) to the meeting. He turned the meeting over to her for a brief presentation. Ms. Falchi started by stating that the \$200,000.00 grants had been used up and were no longer available but that this was still a valuable program for municipalities who want to be more efficient. She stated that she believed there were only \$5,000.00 grants left in Saratoga County. She explained the 10 High-Impact Actions which would need to be taken, in order to qualify for grants. Following her presentation, the Supervisor commented that the Town is already working on some of these goals and stated that the Town can knock off a lot of the requirements. The Supervisor asked if the funds come from the rate payers. Ms. Falchi didn't have an answer to the question. The Supervisor asked Ms. Falchi, if the Town received its certification, would money become available down the road. Mr. Falchi stated that she didn't know what

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NYSERDA would do. Councilman Noonan asked if this was the same program which awarded Queensbury \$50,000.00 and Ms. Falchi replied that it is.

Ms. Falchi was thanked for her presentation.

SARATOGA COUNTY PROSPERITY PARTNERSHIP-ECONOMIC DEVELOPMENT PLAN-MOU

The Supervisor commented that there were some issues with the Memorandum of Understanding. The first being no dollar values for the Town's costs with the plan. He commented that the program is free to the Town but that the Town would be responsible for mailings and such. He stated that it was confirmed, that they didn't believe it would be more than \$1,000.00.

He stated that the Town would need to create an Economic Development Committee and commented that there are two Board members on the newly created Economic, Small Business and Technology Development Committee. He suggested the Committee should consist of a minimum with those two Board members and expand it by three and draw from a key business partner and from folks who would be helpful in putting a plan together. Councilman VanTassel stated that the gentleman who had given the presentation might have a recommendation as to who should be on the Committee.

The Supervisor commented that Counsel was aware of wording in the agreement that gives exclusive right to the SCPP to accept or reject any advice offered by the Committee or any member of the Committee at any time and for any reason. He stated that he knew this wasn't true and that the language could be pulled out.

Resolution #2018-181

A motion was made by Councilman VanTassel and seconded by Councilman Noonan authorizing the Supervisor to sign the Participation Agreement with Saratoga County Prosperity Partnership Next Wave Communities, subject to Counsel's review of the agreement.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

FUND BALANCE POLICY

The Supervisor commented on the history of the Town's fund balance. He stated that he had voted against the budget in 2015 because the sales tax collected exceeded the budgeted amount by approximately \$500,000.00. He didn't think that was appropriate and also commented that the Town didn't provide the additional sales tax back to the County, which he had supported every year he has been in office. He also stated that he was respectful of the decisions that were made by the Board at that time. The Supervisor stated that the previous Town Supervisor had asked for an audit, which resulted in the State Comptroller's audit for 2015 and 2016. The excess money reported by the Comptroller's office has prompted calls from emergency responders looking for extra funding. He stated that in 2009 the Town had \$3,900,000.00 in fund balance and it is now at \$815,000.00. He stated that he believes the Town is moving in the direction that the Comptroller's office would like the Town to move. He mentioned again that the report was for the fiscal years 2015 and 2016 and that the Town has since taken action for this year's budget. He commented that the Fire Protection Tax has been eliminated and that the Town was still able to increase funding for first responders. The Supervisor stated that the Town has fund balance in the water and sewer districts but also stated that the Town doesn't have access to those funds for the purpose of running the government. The funds can only be used for the maintenance and repair of the water and sewer districts. The Supervisor stated that there are two issues, which the Comptroller asked the Town to move forward

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on. One was a Fund Balance Policy. He stated that the Board members had a copy of the draft Policy and asked that they review the document, for potential adoption at either the next regular Town Board meeting or the one that follows. The Supervisor gave a quick synopsis of the draft Policy.

HIGHWAY REQUESTS

The Highway Superintendent provided three quotes for a 2019 Tandem Truck, equipped with plows and sanding equipment. The quote summary sheet made mention that this was a budgeted item for 2018.

The following quotes were received:

Mohawk Valley Freightliner \$225,623.79
703 Oriskany Blvd., PO Box 201
Yorkville, NY 13495-0201

Viking Cives (USA) – Freightliner \$228,421.15
14331 Mill Street
Harrisville, NY 13648

Viking Cives (USA) – Western Star \$240,860.15
14331 Mill Street
Harrisville, NY 13648

The Highway Superintendent’s recommendation was Mohawk Valley Freightliner. He stated that at the time the quotes were given, the price of steel was down. He commented that the price of steel is going up and will result in an increase of \$12,000 - \$15,000 if they wait.

Resolution #2018-182

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel authorizing the purchase of a 2019 Tandem Truck, equipped with plow and sanding equipment, from Mohawk Valley Freightliner at a cost of \$225,623.79. This purchase will be made from account DB5130.2, which has a balance of \$257,120.00 as of May 3, 2018.

Roll call vote resulted as follows:

Councilman Hogan Aye
Councilman VanTassel Aye
Councilwoman LeClair Aye
Councilman Noonan Aye
Supervisor Kusnierz Aye

The Highway Superintendent provided three quotes for a 24” Planer attachment for a Bobcat Skidsteer.

The following quotes were received:

Bobcat of Saratoga \$17,987.65
1279 Route 9
Gansevoort, NY 12831

Capital Tractor, Inc. \$20,788.00
1135 State Route 29
Greenwich, NY 12834

SEI, Inc. (Stephenson Equipment, Inc.) \$24,095.00
10 Industry Drive
Waterford, NY 12188

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The Highway Superintendent's recommendation was to purchase from Bobcat of Saratoga.

Resolution #2018-183

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the purchase of a 24" planer attachment for a Bobcat skidsteer from Bobcat of Saratoga in the amount of \$17,987.65, which is under State Contract #PC67141. The purchase will be made from account DB5130.2, which has a balance of \$257,120.00 as of April 30, 2018.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

Resolution #2018-184

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the purchase of Diesel Fuel under State Contract #PC66704 from Main Care Energy in the amount of \$20,000.00. This purchase will be made from account DB5142.460, which has a balance of \$37,884.40 as of April 2, 2018.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

The Highway Superintendent provided three quotes for the purchase of an 84" Angle Broom attachment for a Bobcat skidsteer.

The following quotes were received:

Bobcat of Saratoga	\$4,510.00
1279 Route 9	
Gansevoort, NY 12831	

Skid Pro Attachments	\$5,873.13
PO Box 982	
Alexandria, MN 56308	

Attachments Direct	\$5,350.00
PO Box 860490	
Minneapolis, MN 55486	

The Highway Superintendent's recommendation was to purchase from Bobcat of Saratoga.

Resolution #2018-185

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the purchase of an 84" Angle Broom attachment for a Bobcat skidsteer under State Contract #PC67141 from

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Bobcat of Saratoga in the amount of \$4,510.00. This purchase will be made from account DB5130.2, which has a balance of \$257,120.00 as of May 1, 2018.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

The Highway Superintendent commented on his monthly report submitted for April. There was an attachment to his report that highlighted on-going concerns. He asked the Town Board if he should spend \$1,000 to repair the current leak at the old Highway Garage or if it should be postponed for a roof replacement. He stated that if the Town is looking to replace the roof, he would shield the electrical for now. He also commented on an issue he's having with Truck #5 – 2012 F-550, which has been at Carmody Ford for repair. He's still trying to negotiate with Ford Motor Company to cover the repair but also stated that he would be picking the truck up. Councilman VanTassel clarified, that the problem he asked to be repaired had never been remediated prior to the warranty expiring and asked if legal Counsel was working on the matter. Attorney Buettner stated that she was working on it. Councilman VanTassel went back to discussion on the leaking roof and stated that the roof won't be replaced anytime soon. He stated that he wasn't a fan of shielding the electrical if there's any risk of harm or damage. The Highway Superintendent was asked if there were other concerns and he explained that the boiler in the new Highway Garage building had sprung a leak. The part that leaked can be repaired but there are two other areas that may rot before fall. He stated that it's the only heat source for the garage and commented that he would be getting a quote for repairs by Thursday. The Supervisor stated that it was found, in order to save money, the unit was undersized for the building and it probably ran more than what a typical boiler would run. It was also stated that it was plumbed with copper piping. Councilman VanTassel stated that a second engineering firm had been approved for the Highway Garage roof replacements. He stated that they need to get a second opinion. He suggested that we engage the engineer to move forward on the process and give a cost for the repair of both roofs. There was discussion as to whether the Highway Superintendent needed a resolution to spend the \$1,000 and it was commented that it was under the procurement threshold.

The Highway Superintendent commented that items will be appearing on the auction site by next week.

SGFFD – TRUCK LOAN

The Supervisor commented that there was a request to sign an approval form for the purchase of a new fire truck. He stated that this item is being removed from the agenda because it doesn't appear that there is a reason to sign the document.

Reed Antis pointed out that they are the SGF Fire Company and not a fire department.

RECREATION DEPARTMENT REQUESTS

A request was made by the Buildings and Grounds Working Supervisor for the purchase of hydro seed for the lawn around the Town Hall building.

The following quotes were received:

Turf Management Jim Girard Glens Falls, NY	\$525.00
Grasshopper Gardens Gansevoort, NY	\$1,085.00

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Matts Landscaping \$860.00
Glens Falls, NY

Resolution #2018-186

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the purchase of hydro seed from Turf Management at a cost of \$525.00 based on the clarification that the seed will be in areas that have a sprinkler system. The purchase will be made from account A1620.401, which has a balance of \$11,604.63 as of May 4, 2018.

Roll call vote resulted as follows:

Councilman Hogan Aye
Councilman VanTassel Aye
Councilwoman LeClair Aye
Councilman Noonan Aye
Supervisor Kusnierz Aye

A request was made from the Buildings and Grounds Working Supervisor to purchase (4) cinder block grills to replace the existing (4) at the Recreation Park.

The following quotes were received:

Summit Supply \$593.00 each for a total of \$2,372.00
Durango, CO

Home Depot \$937.23 each for a total of \$3,748.92
Queensbury, NY

National Outdoor Furniture \$651.00 each for a total of \$2,604.00
Calverton, NY

Resolution #2018-187

A motion was made by Councilman VanTassel and seconded by Councilman Noonan authorizing the purchase of (4) replacement cinder block grills for the Recreation Park from Summit Supply, at a cost of \$2,372.00.

Roll call vote resulted as follows:

Councilman Hogan Aye
Councilman VanTassel Aye
Councilwoman LeClair Aye
Councilman Noonan Aye
Supervisor Kusnierz Aye

A polling of the Board was done for the purchase of red clay dust and needs to be memorialized.

Resolution #2018-188

A motion was made by Councilman VanTassel and seconded by Councilman Hogan to memorialize the purchase of 54 tons of red clay dust from Hadeka Stone in the amount of \$2,534.00, which was hauled by the Town's Highway Department.

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Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

COURT REQUEST

A polling of the Town Board was done for the approval of the Court Clerks to attend a Court conference in Cooperstown on March 29, 2018 and the vote needs to be memorialized.

Resolution #2018-189

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair memorializing a Court request for Jennifer Miller and Jamie Hickey to attend a Court conference in Cooperstown on March 29, 2018.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

TOWN CLERK'S REQUEST

Resolution #2018-190

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel authorizing Jill Bennett to take a Notary Public exam in Albany on May 15, 2018, which has a cost of \$15.00 and for the Notary License of \$60.00 to be a proper charge if the exam is passed.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

ASSESSOR'S REQUEST

Resolution #2018-191

A motion was made by Councilwoman LeClair and seconded by Councilman Noonan authorizing Stacey Lavin to participate in an on-line course for Assessment Administration from June 1, 2018 – June 28, 2018, with an exam to be attended in person on June 29, 2018 in Albany County.

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Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

RAGNAR RELAY

A request had been received asking for permission from the Town for the Ragnar Relay Adirondacks to run through the Town of Moreau on the day of the event to be held on September 21, 2018.

Resolution #2018-192

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the Supervisor, as a Town Representative, to grant permission for the Ragnar Relay Adirondacks to run through the Town of Moreau on September 21, 2018.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

COMMUNITY CENTER BINGO LICENSE

Supervisor Kusnierz advised that the Moreau Community Center Bingo License had been on a previous agenda. He stated that there has been an ongoing discussion relating to the Town's requirement in attesting to question #1, which states that the members conducting bingo are of good moral character and have never been convicted of a crime. The Town Clerk was asked to reach out to the Village of South Glens Falls Police Department to have a local background check done. The Supervisor reported that all checks turned out ok. He asked for authorization to sign the Findings and Determinations.

Councilman Hogan asked if all members sign a document stating that they are of good moral character and the Town Clerk replied that they do. He asked if there were copies of the documents and she replied that there were.

The Town Clerk asked, going forward, do we follow these same procedures and it was replied that she should. She asked if the process can be waived for the upcoming license renewal due in July, since this background check had just been completed. The Town Board was ok with the request, only if the members stay the same. If there are new members, the check should be completed.

Resolution #2018-193

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the Supervisor to sign the NYS Gaming Commissions Findings and Determinations, for the Moreau Community Center's Bingo License Amendment application.

Councilman Noonan commented that he was pleased that the Town covered their bases and was happy with the turn-out.

Councilman VanTassel asked that the procedure be documented so that going forward everyone will know how to proceed.

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The Town Clerk asked if the Community Center needs to do sex offender registry checks since no children are allowed to attend bingo. It was agreed that the Community Center should continue to do the checks and to provide the Town with a statement of the results. The procedure should be completed each time a new or amended license is applied for.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

PRIVILEGE OF THE FLOOR

Reed Antis presented before the Town Board and addressed his concern to the Water & Sewer Committee members. He stated that both water towers are in need of energy savings and that the Town is spending an exorbitant amount of money for electricity. He stated that the Town Hall building is also in serious violation of energy waste.

Mr. Antis stated that he hoped the Supervisor could give a report of the solar panels in the Industrial Park.

Mr. Antis pointed out again that it's the South Glens Falls Fire Company and not Fire Department.

Mr. Antis stated that he would like to meet with Councilman Hogan and Councilman Noonan with regard to cemeteries.

The Supervisor stated that they are working to make the Town more energy efficient and looking at the energy use globally. He stated that the easiest fix the Town has to meet is the conversion to LED lighting. He stated that the Town is working with a contractor who is a subcontractor to National Grid. He stated that he had a conversation with him today and that they're looking at all the Town buildings and how they can become the most energy efficient, especially when it comes to lighting. He stated that they would also be looking at all the lighting districts.

SUPERVISOR'S ITEMS

A request had been received from Maureen Leerkes looking for authorization for her and Matt Dreimiller to attend Saratoga County Stormwater meetings on the second Thursday of each month in Ballston Spa. The meetings are usually 2 hours in length.

Resolution #2018-194

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair authorizing the Stormwater Management Officer and the Building Inspector/Code Enforcement Officer to attend Stormwater training sessions in Ballston Spa on the 2nd Thursday of each month, with the sessions being approximately 2 hours in length.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

The Supervisor wanted to extend a heartfelt thank you as he reported receiving an email from the Saratoga County Back Country Horsemen, where last Saturday, as part of the "I Love My Park Day" at

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Moreau Lake State Park, they picked up garbage and other discarded items. They took it further along Redmond Road where BOCES will be spreading road millings for a parking lot, so that horse trailers can be parked. He wanted to give an official thank you to their organization. He also asked the Highway Department if they would collect the bags that they filled. The Highway Superintendent asked where the bags were. The Supervisor thought they were in the wooded area near the parking lot.

The Supervisor reported that an emergency repair had to be done to one of the Town's four furnaces. He stated that the blower wasn't working properly. It was repaired by Ty Hall for less than \$300.00.

The Supervisor reported that he had received a resignation letter from Betsy Hall, who works at the Transfer Station. She stated that she is willing to stay on with the intent that the Town will fill her spot soon. He suggested that the personnel committee look at the resumes. He stated that Ted Monsour has already been conducting interviews on his own and suggested that he would like to have a policy that the Town Board or the personnel committee initiate all interviews. The Supervisor asked the committee members if they would like Ted to forward names to them or if they would like to review the resumes and forward names to him. Councilwoman LeClair stated that the personnel committee would look at the resumes.

The Supervisor gave a report on the National Grid program to convert lighting in the Town to LED. He stated that he had received paperwork today from a gentleman from NYSEERDA, which would give him the authority to get information from National Grid and to give the Town exact figures on what the savings would be and what the return on the investment would be. The Supervisor stated that they believed it would be an approximate 2 1/2 year return on the investment. He stated that the light bulbs would be funded over a 12 month period once they're changed out. The Supervisor stated that he would be receiving the hard numbers when they come in and stated that he had signed the paperwork in order to move forward with National Grid.

The Supervisor reported that there were cards in the back of the room for the County Prescription Program, which is open to all residents in the Town. He stated that there were some income requirements that go along with the program. He gave a brief overview of the program and stated that the information would be available in the Town Clerk's office.

COMMITTEE REPORTS

Councilwoman LeClair reported on the Community Gardens. She stated that there are excess beds and that she would be reaching out to those who already have beds to see if they would like another. She also reported that there are some bad beds that will be taken down.

Councilwoman LeClair also reported on the Transfer Station Rules that were submitted at an earlier meeting. She stated that it just needs to be tightened down a little.

Councilman Hogan stated that one of the Transfer Station employees had wanted to speak to a Board Member, so he stopped over. The employee stated that it was a no-sort facility and that cardboard needed to be flattened. He was told that people are still questioning what can be recycled. Councilman Hogan suggested that there be better signage.

The Supervisor stated that he has had meetings and discussions with the staff and agreed that they were looking for better signage. He thought that once the policy is changed, they can work on better signage. He would also like to have a handout of the rules, which would have the Town's website listed where they can go for more detail.

Councilman VanTassel stated that he had been approached by Ted Monsour in the past regarding the mulching of debris at the Transfer Station and making it available to the public. He commented that it should either be sold or made available to the public. Councilman Hogan mentioned a company, who looks to buy yard waste so that they can make mulch. Councilman VanTassel thought it would be worth looking into. The Supervisor made comment that the mulch has been used by the Town in the past and

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that some of it had been brought over to the Recreation Park. The Supervisor asked that the Transfer Station Committee work on the issue.

Councilman Hogan stated that he had spoken with Sandy Mahoney regarding field usage and payments. He stated, that it appears to him, she's looking for a written policy on purchase orders. The Supervisor stated that he had received a request from her today and hasn't had an opportunity to review it completely. He stated that it needs to be looked at because it appears the Town is doing things differently than they did last year, even though the policy hasn't changed. He thought that there needed to be some clarification and asked Councilman Hogan to provide suggestions.

A motion to adjourn the meeting was made by Councilman VanTassel at 8:16 p.m. but Councilman Hogan still had another item for discussion. The motion was withdrawn.

Councilman Hogan stated that it was his impression that the Town maintains the cemetery next to Village Hall. The Supervisor stated that the Town maintains all abandoned cemeteries in the Town. Councilman Hogan asked if it was abandoned. Reed Antis stated that it wasn't abandoned but that it was a Town cemetery. There was a brief discussion as to whether it was abandoned or not and in conclusion Councilman Hogan asked again if the Town maintained the cemetery because he thought it needed to be cleaned up before Memorial Day. The Supervisor stated that he would speak with the Buildings and Grounds Supervisor.

A motion was made by Councilman VanTassel and seconded by Councilman Noonan to close the meeting for the evening at 8:19 p.m.

Roll call vote resulted as follows:

Councilman Hogan	Aye
Councilman VanTassel	Aye
Councilwoman LeClair	Aye
Councilman Noonan	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk