

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Supervisor Kusnierz called the meeting to order at 6:00 p.m.

**Town Board Members Present**

Alan VanTassel	Councilmember
John Hogan	Councilmember
Gina LeClair	Councilmember
Kyle Noonan	Councilmember
Todd Kusnierz	Supervisor

**Town Board Members Absent**

None

**Also present:** Leeann McCabe, Town Clerk; Jesse Fish, Water Superintendent; Deputy Town Clerk, Tammy Daley; Reed Antis, Planning Board member; Town Resident: Jennifer Miller and Village Resident: Rick Daley

Supervisor Kusnierz welcomed everyone to the meeting and welcomed new Board Members Kyle Noonan and John Hogan.

The Supervisor led the Pledge of Allegiance.

He thanked the Town Clerk, Jeffrey Cruz, Principal Account Clerk and Lisa Sperry, Supervisor's Confidential Secretary for the preparation of the agenda.

He asked the Town Board how they wanted to proceed with the agenda and it was decided to take the Resolutions 10 at a time.

Supervisor Kusnierz stated that the salaries in Resolution #1 were already adopted according to law. He stated that Resolution #2 sets the salaries for employees. He read through Resolutions #3 through #10 and had the Town Clerk read the Committee Appointments.

A motion was made by Councilman Noonan and seconded by Councilwoman LeClair to adopt Resolutions #1-#10 as prepared and as follows:

1. Resolution setting 2018 salaries for elected officials:

Supervisor	\$45,978.00
Councilmember (each)	\$11,526.00
Town Justice (each)	\$28,028.00
Town Clerk	\$45,248.00
Highway Superintendent	\$56,771.00

2. Resolution setting the following respective annual salaries (52 Week) or hourly rate, as approved in the 2018 Budget except as otherwise provided under Town Law, Civil Service Law, or other applicable law, rule, or agreement.

Leeann McCabe	Receiver of Taxes and Assessments	\$8,805.00
	Records Management Officer	\$1,046.00
	Registrar of Vital Statistics- [1/2 Birth & Death Certificate Filing Fees in accordance with NYS Public Health Law Section 4173(3)]	

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Margaret Jenkins	Assessor (10/01/13-9/30/19) (FLSA EXEMPT)**	\$53,042.00
Stacey Lavin	Assessor's Clerk PT	\$13.02
Helen Potter	Crossing Guard- Part-Time (Moreau)	\$12.24 hour
John Hayes	Crossing Guard (Tanglewood), PT	\$12.24 hour
John Helwig	Crossing Guard (Tanglewood), PT	\$12.24 hour
Mary Wood	Substitute Crossing Guard	\$12.24 hour
Joel Nolin	Substitute Crossing Guard	\$12.24 hour
Matthew Dreimiller	Building Inspector/Code Enforcement Officer	\$53,040.00
Kathy Perez	Building Inspector's Clerk	\$33,753.00
Theodore Monsour	Laborer/ Cleaner, Part-Time	\$14.86 hour
Art Gadway	Cleaner, Part-Time	\$12.24 hour
Michael Hastings	Laborer, PT	\$12.92 hour
Charles E. Mattison	Laborer, PT	\$12.67 hour
Jeffrey Stevens	Laborer, Part-Time	\$12.67 hour
Mary Vaillancourt	Transfer Station Clerk PT	\$12.24 hour
Elizabeth Hall	Transfer Station Clerk PT	\$12.24 hour
Stephen Rice	Transfer Station Laborer/Clerk PT	\$12.24 hour
Jeffrey Cruz	Principal Account Clerk/Typist	\$45,000.00
Rudolph Klick	Part-Time Account Clerk	\$14.10 hour
Jamie Hickey	Court Clerk Full-Time	\$30,000.00
Jennifer Miller	Court Clerk, FT	\$32,000.00
Karen Epifanio	Clerk Part-Time	\$12.24 hour
Ron Belisle	Court Clerk Part-Time	\$12.30 hour
Ken Powers	Court Clerk Part-Time	\$12.00 hour
Edward Scalo	Court Officer	\$15.40 hour
Tom Gerahty	Court Officer	\$15.40 hour
Jesse Fish	Water Superintendent District 1	\$5,501.00
	Water Superintendent District 2	\$12,541.00
	Water Superintendent District 3	\$3,727.00
	Water Superintendent District 4	\$12,186.00
	Water Superintendent District 5	\$3,786.00
	Water Superintendent District 6	\$12,541.00
	Sewer District 1 Superintendent	\$8,873.00
	Total	\$59,155.00
Alan Dubois	Water Assistant Laborer District 1	\$16.32 hour
	Water Assistant Laborer District 2	\$16.32 hour
	Water Assistant Laborer District 3	\$16.32 hour
	Water Assistant Laborer District 4	\$16.32 hour
	Water Assistant Laborer District 5	\$16.32 hour
	Water Assistant Laborer District 6	\$16.32 hour
	Sewer Assistant Laborer	\$16.32 hour
Kristian Mechanick	Water Dept. Laborer	\$14.28
Earl Ruff	Deputy Water Superintendent, PT/on call	\$18.57 hour
John Dixon	Assistant Water Superintendent, PT/on call	\$18.57 hour
Christine Clifton	Water Meter Reader	\$14.04 hour

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Bruce Siergiey	Laborer, FT	\$14.77 hour
James Davenport	Laborer, PT	\$13.26 hour
	(Laborer, FT/Seasonal; April 1 – October 31, 2017)	
Jeremy Fifield	Laborer, PT, Seasonal	\$12.48 hour
	(Laborer, FT/Seasonal; April 1 – October 31, 2017)	
Stephen Vance	Laborer, PT	\$12.24 hour
David Gould	Laborer, FT/Seasonal	\$12.48 hour
Royce Pixley	Laborer, PT	\$12.98 hour
Herbert Adamson	Laborer, FT/Seasonal	\$12.48 hour
Bradford Gordon	Laborer, PT/Seasonal	\$12.48 hour
Christopher Rich	Laborer, FT, Seasonal	\$12.48 hour
Sandra Mahoney	Recreation Director, PT	\$14.33 hour
Maureen Leerkes	Clerk Full-Time Highway Department	\$13.55 hour
Dexter Baker	Dog Control Officer Part-Time	\$12.98 hour
Bruce Abare	Laborer, PT Temp/on call as needed	\$12.00 hour
Sean Dunbar	Laborer, PT Temp/on call as needed	\$12.00 hour

3. Supervisor's, At Will, Appointments:

Budget Officer	Supervisor Unpaid
Lisa Sperry	Confidential Secretary / Assistant Bookkeeper (FLSA EXEMPT) **
	Annual Salary (52 Weeks): \$38,500.00
Deputy Supervisor	Alan VanTassel: Unpaid
Supervisor's Committee Appointments	See Attached 2018 Schedule

4. Town Clerk's, At Will, Appointments:

Deputy Town Clerk and Receiver of Taxes: Tammy Daley	Annual Salary (52 Weeks): \$32,000.00
Deputy Town Clerk and Receiver of Taxes: Jill Bennett	Annual Salary (52 Weeks): \$28,112.00
Deputy Registrar of Vital Statistics: Tammy Daley	(1/2 of Birth & Death Certificate filing Fees Paid to Registrar in accordance with NYS Public Health Law-Section 4173(3))

5. Highway Superintendent's Appointments:

Deputy Highway Superintendent: Michael Montgomery (Per CSEA Contract)

6. Resolution setting non-employee compensation per annum of \$1,000 for Mary Antis as Town Historian and requiring an annual report to be submitted prior to the request for a stipend.
7. Resolution setting stipend for Planning Board Members at \$40.00 per meeting for each of the six members, \$50.00 per meeting for the Chairperson.
8. Resolution setting stipend for Planning Board Secretary at an amount not to exceed \$65.00 per Meeting.
9. Resolution setting stipend for Zoning Board of Appeals Members at \$40.00 per meeting for each of the four members and \$50.00 per meeting for the Chairperson.
10. Resolution setting stipend for Zoning Board of Appeals Secretary at an amount not to exceed \$65.00 per meeting.

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Roll call vote resulted as follows:

Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Councilmember LeClair	Aye
Councilmember Noonan	Aye
Supervisor Kusnierz	Aye

Supervisor Kusnierz read through Resolutions #11 through #20. There was a typographical error on page 6, Resolution #19. The last bulleted item should read “Responders” and not “Responded”. Councilmember Hogan stated that there is a list of emergency situations that an emergency responder may respond and mentioned: Motor Vehicle Accident with Entrapment. He stated that a responder may not always know what is involved with a motor vehicle accident until they get there. Supervisor Kusnierz asked how he would like it worded and asked if they should just remove the words “with entrapment”. Councilmember Hogan agreed with the change and stated that if an employee makes the determination that they aren’t needed at the scene, they can return to work.

Paul Joseph, Highway Superintendent, asked why Resolution #15 still had Emergency Repairs at \$1,000.00. He had thought it was changed to \$2,000.00 last year. Supervisor Kusnierz stated that there were two resolutions adopted last year that were the same, so he combined them into one for this year. Mr. Joseph stated that anything over \$500.00 he gets three prices for and anything over \$2,000.00, he gets Town Board approval. Supervisor Kusnierz stated that the amount could be changed. The Board was in agreement that the Highway Department could make purchases up to \$2,000.00 with three written quotes and purchases over \$2,000.00 to require three written quotes and a Town approved purchase order.

A motion was made by Councilmember LeClair and seconded by Councilmember VanTassel to approve Resolutions #11 through #20 as follows, with the above noted changes:

11. Resolution setting stipend for Board of Assessment Review Members at an amount not to exceed \$70.00 per meeting.
12. Resolution authorizing the Supervisor to sign the following contracts and make payment in the amounts and terms stated in the contracts.
  - Civic Center of Moreau, Inc.
  - Saratoga County Animal Shelter
  - Saratoga County Youth Advisory Council
  - Saratoga County Office for the Aging Nutrition Agreement
13. Resolution instructing the Supervisor to extend a loan to the Town Clerk in the sum of \$200.00 for one year for the purpose of making change and petty cash and the Receiver of Taxes \$250.00 for the purpose of making change.
14. Resolution authorizing the Town Clerk the right to accept bingo and games of chance licenses and amendments and the authority to approve same.
15. Resolution requiring all purchases \$500.00 and over for all departments be made with properly approved purchase orders, and that all purchases that may exceed \$500.00 be competitively priced and not purchased without prior Town Board approval, except Recreation purchases for paper products, cleaning supplies, garbage bags, sanitary items, hand soap and everyday supplies may be purchased up to \$1,000.00, subject to being competitively priced and except highway purchases relating to emergency repairs to equipment may be purchased made without prior Town Board approval up to ~~\$1,000.00~~ \$2,000.00, subject to being competitively priced. [Purchases over \$2,000.00 would require competitive pricing and a Town Board approved purchase order].

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

16. Resolution designating TD Bank of Glens Falls, Glens Falls National Bank and Trust and NBT Bank as depositories for town monies.
17. Resolution designating the Glens Falls Post Star Newspaper and the Chronicle as the official newspaper to be used for all legal advertising.
18. Resolution setting forth the following employee policies for all full-time employees hired prior to 1/1/07 (not applicable to elected officials or those employees covered under CSEA contract), and defining "full-time" as any permanent employee working twenty (20) hours per week or more on a regular, continuing basis and "part-time" as any permanent employee working less than twenty (20) hours per week on a regular basis:

Vacations: Full-time permanent employees will earn vacation leave upon completion of the employee's anniversary date of employment as follows:

1-5 years of service =	2 weeks' vacation
6-10 years of service =	3 weeks' vacation
11-19 years of service =	4 weeks' vacation
20 + years of service =	5 weeks' vacation

Vacations: Full-time permanent employees hired on or after 1/1/07 will earn vacation leave upon completion of the employee's anniversary date of employment as follows:

1-5 years of service=	2 weeks' vacation
6-12 years of service =	3 weeks' vacation
13 and forward years of service=	4 weeks' vacation

Unused accrued vacation time may be carried over annually up to 10 work days not to exceed a maximum of 30 days accrued vacation, but unused vacation time will not be paid in cash. Vacation schedules shall be approved in advance by each department head. The department head will notify the Town Supervisor of all vacation schedules approved for all employees in their department. All department head's should request approval of their vacation schedule in advance by the Town Supervisor. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for the same vacation schedule with "week" being the same as that employee's work week.

Sick Days: All employees after six months of continuous service shall be entitled to one (1) day of paid sick leave for each month of service commencing from the first day of employment. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for sick leave with "week" being the same as that employee's work week. Unused sick leave may be accumulated but cannot be paid in cash at any time. Any employees calling off sick shall notify their department head. The department head will in turn notify the Town Supervisor. A department head calling off sick shall notify the Town Supervisor. Non-represented employees may use their own sick time to care for a sick family member.

After five (5) working days of sick leave or seven (7) calendar days, the employee must apply for NYS Disability Insurance Benefits and his/her sick leave pay shall be reduced by the amount of disability benefits he/she receives. For each day of sick leave after the fifth (5<sup>th</sup>) working day or seventh (7<sup>th</sup>) calendar day, the employee shall be able to utilize their leave accruals and be paid their full salary by the Town. The Town will retain the employee's Disability payment and credit the employee's leave accruals accordingly.

Any non-union employee that retires from the Town with an excess of 200 accumulated sick days, will be eligible to receive a monthly credit of either \$100.00 toward their co-payment of health insurance premiums or a \$100.00 monthly cash payment as a health insurance buyout, if they are not currently a member on the Town's health insurance plans, for every (20) days of accumulated sick leave in excess of the 200 accumulated days.

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

If any employee is out on disability they shall not accumulate additional sick time and shall pay the percentage of health insurance co-pay established by Town Board resolution while on disability if they are not receiving town wages.

Employee shall pay the percentage of health insurance co-pay established by Town Board Resolution while on disability.

Personal Days: All full-time permanent employees shall receive four (4) personal days per year, prorated for new hires; grandfathered part-time, hired prior to January 1, 2005, shall be entitled to two (2) per year; which shall not carry over.

Bereavement Leave: All full-time permanent employees shall be entitled to three (3) days bereavement leave for a death in the employee's immediate family or employee's spouse's immediate family (including nieces and nephews and brother-in-law and sister-in-law).

Employee Leave Records: All employees will be responsible for maintaining an accurate, on-going, accounting of his/her used and unused leave time on forms provided by the town. These forms shall be submitted (with written approval of department heads) to the Supervisor's Office bi-weekly.

Time-Cards: It will be a violation of Town Policy for any employee to card stamp another employee's time card other than their own. Such violation may result in termination of offending employee.

Holidays: All permanent full-time employees shall be granted thirteen (13) paid holidays. Grandfathered part-time employees hired prior to January 1, 2005 will be eligible for the following Holidays schedule with "holiday" being the same as employee's work day:

New Year's Day	Veteran's Day
President's Day	Memorial Day
Thanksgiving Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	Floater
Columbus Day	Good Friday
Martin Luther King Day	

If a holiday falls on a Saturday, the day of observance shall be the previous Friday. If a holiday falls on a Sunday, the day of observance shall be the following Monday. Unused holidays cannot be carried over to next year.

Employee Benefits: All full-time, year round, permanent employees (see definition) and their eligible dependents will be entitled to receive the following benefits:

- NYS Employees' Retirement Plan (unused sick leave may be converted as additional service credit upon retirement).
- NYS Disability Insurance.
- Saratoga County Self-Insurance Plan (Workman's Compensation).

Insurance Benefits:

All full-time, year-round, permanent employees (see definition) and their eligible dependents will be entitled to receive medical, prescription, optical and dental insurance benefits pursuant to programs approved by the Town Board and continue to pay the same percentage they are currently paying. The health insurance benefits listed above are not

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applicable to those receiving the insurance buy-out. Those covered under the CSEA Contract will be covered as in their contract.

The above insurance benefits will also be extended to Town Supervisor, Town Clerk and Highway Superintendent and grandfathered part-time elected officials. Unless the Town Board designates a probationary "waiting period" at the time of hire, these benefits will become effective within a thirty (30) day period after the day of employment.

19. Resolution in relation to a Town Employee who is an active volunteer of the Moreau Emergency Squad or South Glens Falls Volunteer Fire Department.

POLICY: FIRE AND EMERGENCY CALLS  
ADOPTED: MARCH 28, 2017

In the event of a fire or emergency during the normal work day, requiring assistance of volunteer emergency responders who are also full time Town employees, these employees will be permitted to respond to the emergency without any reduction of their normal pay. This provision applies to emergency situations only and is not intended to apply to administrative or other duties that are able to be performed during the non-Town working hours. Additionally, the following conditions must also apply:

- The employee must be an active volunteer for either the Moreau Emergency Squad or the South Glens Falls Fire Department.
- During work hours, the employee must first notify their Department Head or the Town Supervisor before responding to the call.
- If there is no crucial need, as determined by the Department Head, his/her agent or the Town Supervisor, for the employee to remain at work, then the employee will be allowed to leave work to respond to the call as long as the call is not outside their own fire district.
- If the call occurs during non-work hours and the emergency extends into normal working hours, every effort should be made by the employee to notify their Department Head or Town Supervisor as soon as is reasonable.
- Once the emergency is over, the employee shall return to work during normal working hours.
- The Town of Moreau shall not be liable in any way for employees who respond to calls in accordance with this policy.
- Under no circumstances are fire radios allowed at work or in a Town vehicle. Fire beepers may be used.
- If the employee is a member of a fire company, other than the South Glens Falls Fire Department, and that fire company is called in for a fire in Moreau, the employee would be paid for the time missed at work.
- The following are emergency situations that the Volunteer Emergency Responders may respond to:
  - A working structure fire
  - A motor vehicle accident with entrapment
  - A natural disaster

**All situations not listed above will require Department Head approval and the employee must charge leave time.**

20. Resolution authorizing the reimbursement to Town Officials and Employees who use their own vehicles for Town Business and setting that rate at the rate set by the Internal Revenue Service and also requires that all elected and appointed officials gain Town Board approval prior to attending a conference or seminar, if expenses for same are to be a town charge.

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Roll call vote resulted as follows:

Councilmember Hogan	Aye
Councilmember LeClair	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

Supervisor Kusnierz read through Resolutions #21 through #30.

Councilmember Hogan asked, regarding Resolution #30, if the Moreau Emergency Squad has involvement with the Town's gasoline and diesel policy. Supervisor Kusnierz stated that they had made an indication at a prior meeting that they didn't need assistance.

Reed Antis asked about Resolution #28 and asked if there should be someone responsible for notifying the media for Planning and Zoning Board meetings. It was agreed that Resolution #28 should include the following verbiage: And, designating the Building Inspector's Clerk as the official responsible for notifying the media of regular and special Planning Board and Zoning Board of Appeals Meetings in compliance with the New York State Open Meetings Law.

A motion was made by Councilmember Hogan and seconded by Councilmember VanTassel to approve Resolutions #21 - #30 as follows, with the above noted changes:

21. Resolution designating the Supervisor as the representative from the Town to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 18-21, 2018 and to cast the vote of the aforesaid Town, pursuant to Sect. 66 of Article III of the Constitution and By-Laws of said Association and in the absence of the Supervisor, the Deputy Supervisor is designated to cast the vote of said Town and in the absence of the Deputy Supervisor any member of the Town Board may cast the vote.
22. Resolution designating Adirondack Trust for the term of our current policy as the insurance broker of record for commercial package policy and umbrella, including general liability, public official's liability, auto, fire, inland marine and Town Officers and Employees Bonds currently in effect.
23. Resolution authorizing the Town Clerk to collect all water and sewer rents and receive all applications and fees for taps in Water District I, II, III, IV, V, VI and Sewer District I.
24. Resolution authorizing and accepting as the official undertaking the following bonds for Town Officers and Employees:

Supervisor	\$140,000
Deputy Supervisor	\$140,000
Town Clerk/Tax Collector	\$140,000
Deputy Town Clerk/Tax Collector	\$140,000
Bookkeeper	\$140,000
Senior Transfer Station Clerk	\$140,000
(2) FT Court Clerk each	\$140,000

All other elected and appointed officials/town employees will be bonded for \$90,000

25. Resolution designating the regular monthly meetings of the Town Board be set for the second and fourth Tuesdays of each month at 7:00 p.m. and Month-End Meetings will be held at 6:30 p.m. on the fourth Tuesday of each month before the regular meeting of the Town Board unless otherwise designated by Town Board resolution.



An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

26. Resolution establishing the policy that, minutes of all Town Board Meetings be completed and made available for review by the Town Board within two weeks following the meeting and further establishing that all minutes from all regular and special meetings be subject to approval at the following Town Board Meeting and all audios of Town Board Meetings be made available to the public via the Town's website within three official work days of the meetings.
27. Resolution requiring all department heads submit a monthly report to the Town Board three days prior to its first regularly scheduled bi-monthly meeting outlining pertinent department activities, data and problems the Town Board should be made aware of.
28. Resolution designating the Town Clerk as the official responsible for notifying the media of regular and special Town Board Meetings in compliance with the New York State Open Meetings Law. [And, designating the Building Inspectors Clerk as the official responsible for notifying the media of regular and special Planning Board and Zoning Board of Appeals meetings in compliance with the New York State Open Meetings Law.]
29. Resolution authorizing diesel, oil, and gasoline for the highway department be purchased at State Bid Price or below.
  - a. Main Care (State Contract #PC66704)  
Diesel Fuel for the 2018 Budget Year
  - b. Global Monticello Group (State Contract #PC66690)  
Gasoline for the 2018 Budget Year
  - c. Morton Salt. (County Contract #17-PWS-10R)  
Rock Salt for the 2018 Budget Year
30. Resolution authorizing South Glens Falls Fire Department, Civic Center of Moreau, Inc., South Glens Falls Central School, Corinth Headstart, Saratoga EOC Headstart, Saratoga County Public Health Nurses, Recreation, Building Department, Sewer Department and Water Departments to purchase diesel & gasoline from the Town of Moreau Highway Department and be invoiced for same.

Roll call vote resulted as follows:

Councilmember LeClair	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Supervisor Kusnierz	Aye

Supervisor Kusnierz read through Resolutions #31 through #49. He commented that he would have to abstain from voting on agenda item #38, as he has a family relation to Mr. Zimmerman and didn't want an appearance of an impropriety. The Supervisor stated that he had a conversation with the firm of Bartlett, Pontiff, Stewart and Rhodes and they will be keeping their terms the same as with the 2017 contract.

Councilmember Hogan asked the difference between Resolutions #44 and #45. Supervisor Kusnierz explained the difference between a regular meeting and a public hearing. Councilmember Hogan asked why the 3 minute limit. Supervisor Kusnierz explained that we're here to get legislative work done and if they don't put a limit on public comment, it gets out of control. They've had some issues, with some members of the public, going off topic. It makes it more constructive for the legislative body to limit the time.

Mr. Antis asked if Grant's Cottage should be included in Resolution #46. It was agreed to add this to the Resolution.

A motion was made by Councilmember VanTassel and seconded by Councilmember LeClair to approve Resolutions #31 through #49 as follows, with the modifications as noted.

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

31. Resolution authorizing the Highway Superintendent to hire temporary employees to help with snow and other operations as needed at \$12.00 per hour.
32. Resolution authorizing the Highway Superintendent to negotiate with the Superintendent of Highways of any municipality within the County of Saratoga, Warren or Washington to provide for the reciprocal use of Town owned highway machinery, tools or equipment, upon such terms and conditions as agreed upon by the parties, including the Town Board of the Town of Moreau.
33. Resolution authorizing the Highway Superintendent to attend the New York State Transportation and Federal Surplus Auctions and be authorized to purchase items for the highway department, pending approval of the Town Board for all items purchased costing \$3,000.00 or more.
34. Resolution authorizing the expenditure of town highway funds in the amount of \$890,110.00 for General repair and improvement of 83.25 miles of town highways, sluices, culverts, and bridges having a span less than five feet and boardwalks or the renewals thereof and permanent improvement of town roads. No moneys set aside for such improvements shall be expended, nor shall any work be undertaken in such improvements, until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.
35. Resolution authorizing Supervisor to pay postage to refill postage meter, utility bills, state retirement, leases, Board approved cash advances and payments due on contracts, prior to audit.
36. Resolution authorizing engaging the services of the following engineering and consulting firms as follows and subject to the engineers for the Town having filed a current ethics disclosure statement:
  - Wade Sherman/JR Pettis Computer Consultant/Technician (PS Technical Services) @ \$110.00 per hour (2018)
  - C.T. Male Associates (2018 rate schedule not available yet)
  - LA Group – (Rates for 2018 to remain unchanged from 2017)
  - Laberge Group – (Per the 2018 rate schedule)
37. Resolution authorizing Town Officers/Employees who collect town fees or other payments to impose a service charge on all returned checks as per General Municipal Law Section 85.
38. Resolution appointing Ronald Zimmerman, Jr., Chairman of the Planning Board.
39. Resolution appointing Gerhard Endal, Chairman of the Zoning Board.
40. Resolution conferring the benefits of Section 18 of the Public Officer's Law upon the Town's employees, as that term is defined in Section 18(1) (b) of the Public Officer's Law, and to be held liable for the costs incurred under Section 18 of the Public Officer's Law.
41. Resolution requiring the following to file an Oath of Office prior to the commencement of their new term each year:
  - All Deputies
  - Building Inspector/Code Enforcement Officer
  - Planning and Zoning Board Members whose terms expired 12/31/17
  - Court Officers
  - Dog Control Officer
42. Resolution to pay employees who serve on active jury duty their normal wages with the understanding that if they only have to serve on jury duty for a portion of their work day that they will return to work subject to proof of service from the Commissioner of Jurors.

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

- 43. Resolution authorizing the Saratoga County Animal Shelter to issue dog licenses on behalf of the Town of Moreau prior to the release of any impounded dog to a Town of Moreau resident pursuant to Article 7 of the NYS Agriculture & Markets Law.
- 44. Resolution setting a time limit of 5 minutes per person to speak during Public Hearings with additional time to be allowed after all others have been heard.
- 45. Resolution setting a time limit of 3 minutes per person to speak during the privilege of the floor, after recognition by the Supervisor or presiding officer, at Town Board Meetings and after first identifying his/her name and address. The nature of the conversations shall be for the purposes of legitimate Town business.
- 46. Resolution authorizing payment of the budget amount to the Historical Society and to [Friends of Grant's Cottage].
- 47. Resolution authorizing the Supervisor's Office to accept block, faxed, scanned and electronic signatures from vendors on vouchers for payment.
- 48. Resolution authorizing engaging the services of Bartlett, Pontiff, Stewart and Rhodes as Town Attorney, per finalization and acceptance of the contract, by the Town Board.
- 49. Resolution eliminating the position of Senior Energy Advisor.

**\*\*FAIR LABOR STANDARDS ACT**

Roll call vote resulted as follows:

Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Councilmember LeClair	Aye
Supervisor Kusnierz	Aye [for all resolutions, excluding #38, to which he abstained]

A motion was made by Councilmember VanTassel and seconded by Councilmember Hogan approving the purchase of Rock Salt for the 2018 budget year, from Morton Salt, in the amount of \$80,000.00. This will be paid under County Contract #17-PWS-10R and be paid from DB5142.490, with a balance of \$160,000 as of January 1, 2018.

Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Councilmember LeClair	Aye
Councilmember Noonan	Aye
Supervisor Kusnierz	Aye

A motion was made by Councilmember VanTassel and seconded by Councilmember Hogan approving the purchase of Gasoline for the 2018 budget year, from Global Montello Group, in the amount of \$10,000.00. This will be paid under State Contract #PC66690 and will be paid from account DB5142.460, with a balance of \$60,000.00 as of January 1, 2018.

Roll call vote resulted as follows:

Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Councilmember LeClair	Aye
Supervisor Kusnierz	Aye

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A motion was made by Councilmember VanTassel and seconded by Councilmember LeClair approving the purchase of Diesel Fuel for the 2018 budget year, from Main Care Energy, in the amount of \$20,000.00. This will be paid under State Contract #66704 and will be paid from account DB5142.460, with a balance of \$60,000.00 as of January 1, 2018.

Roll call vote resulted as follows:

Councilmember VanTassel	Aye
Councilmember Hogan	Aye
Councilmember LeClair	Aye
Councilmember Noonan	Aye
Supervisor Kusnierz	Aye

Supervisor Kusnierz asked that Resolution #2, with regard to the salaries for Town Employees be entered into the record.

A motion was made by Councilmember VanTassel and seconded by Councilmember Hogan to close the meeting for the evening at 6:50 p.m.

Roll call vote resulted as follows:

Councilmember Hogan	Aye
Councilmember LeClair	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk

An organizational meeting of the Town Board of the Town of Moreau was held on January 2, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

**MOREAU TOWN BOARD  
2018 COMMITTEE APPOINTMENTS**

Buildings & Grounds.....	Councilmember LeClair
.....	Councilmember Hogan
Cable TV.....	Councilmember Hogan
.....	Councilmember VanTassel
Cemetery.....	Councilmember Hogan
.....	Councilmember Noonan
Economic, Small Business and Technology Development.....	Councilmember VanTassel
.....	Councilmember Noonan
Highway Department.....	Councilmember Noonan
.....	Councilmember VanTassel
Industrial Park.....	Councilmember VanTassel
.....	Councilmember LeClair
Insurance.....	Councilmember Hogan
.....	Councilmember LeClair
Local Waterfront Revitalization.....	Councilmember LeClair
.....	Councilmember Noonan
Personnel & Employee Compensation.....	Councilmember LeClair
.....	Councilmember VanTassel
Recreation.....	Councilmember LeClair
.....	Councilmember Hogan
Transfer Station/Landfill.....	Councilmember Hogan
.....	Councilmember LeClair
Water 1, 2, 3, 4, 5, 6 & Sewer 1.....	Councilmember Noonan
.....	Councilmember VanTassel
Fire Company Liaison.....	Councilmember Hogan
Crandall Library Liaison.....	Councilmember Noonan
Moreau Community Center Liaison.....	Councilmember LeClair
.....	Councilmember Hogan
Moreau Emergency Squad Liaison.....	Councilmember Noonan
Zoning Liaison.....	Councilmember VanTassel
.....	Councilmember Noonan