

A month-end meeting of the Town Board of the Town of Moreau was held on December 28, 2017 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Deputy Supervisor called the meeting to order at 6:35 p.m.

Town Board Members Present

Gina LeClair	Councilwoman
Bob Prendergast	Councilman
Alan VanTassel	Deputy Supervisor
Todd Kusnierz	Councilman [arrived at 6:39 p.m.]

Town Board Members Absent

Gardner Congdon	Supervisor
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Also present: Leeann McCabe, Town Clerk; Jeff Cruz, Principal Account Clerk; Rudy Klick, Special Project Aide; John Hogan, Councilman Elect; Reed Antis, Planning Board Member and Senior Energy Advisor

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that, \$12,436.00 be transferred from A9060.8 General Fund-Employee Benefits-Medical Insurance and \$12,436.00 be transferred to A1220.1 General Fund-Supervisor-Personal Services. A transfer is needed to pay for the additional personnel in the supervisor's office.

and, that

\$9,755.00 be transferred from A9060.8 General Fund-Employee Benefits-Medical Insurance and \$3,969.00 be transferred from A8810.4 General Fund-Cemeteries-Contractual Services and \$13,724.00 be transferred to A1355.4 General Fund-Assessor-Contractual. A transfer is needed to pay for additional Assessor items, including attorney fees, appraisal fees and mileage.

and, that

\$1,728 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$1,728.00 be transferred to A3310.499 General Fund-Traffic Control-Striping. A transfer is needed to cover the cost of striping-invoiced at a total of \$33,727.02 from Saratoga County DPW.

and, that

\$12.66 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$12.66 be transferred to A3310.498 General Fund-Traffic Control-Road Signs. A transfer is needed to cover the cost of purchased road signs.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$60.00 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$60.00 be transferred to A1220.4 General Fund-Supervisor-Contractual Services. A transfer is needed to pay the remaining contractual services for the Supervisor's office in 2017.

and, that

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\$2,915.00 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$2,915.00 be transferred to A1420.4 General Fund-Attorney-Contractual.
A transfer is needed to pay attorney fees from Bartlett, Pontiff, Stewart and Rhodes, P.C.

and, that

\$145.00 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$145.00 be transferred to HT7180.2 Town Wide Rec. Cap. Proj. Fund-Equipment.
A transfer is needed to cover costs in the HT Fund, including attorney fees.

and, that

\$210.00 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$210.00 be transferred to A3510.1 General Fund-Control of Dogs-Personal Services.
A transfer is needed to cover the cost of dog control personnel.

Asked if all in favor, the following responses were given:

Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$1,030.00 be transferred from A9010.8 General Fund-Employee Benefits-NYS Retirement and \$1,030.00 be transferred to A3510.4 General Fund-Control of Dogs-Contractual Services.
A transfer is needed to pay the dog control officer contractual services through the remaining 2017 year.

and, that

\$1,500.00 be transferred from DB9010.8 Highway Fund-Employee Benefits-NYS Retirement and \$1,500.00 be transferred to DB9060.8 Highway Fund-Employee Benefits-Medical Insurance.
A transfer is needed to pay upcoming Medicare Reimbursements for the 4th Quarter of 2017.

and, that

\$55.00 be transferred from IV8310.4 Water IV Fund-Administration-Contractual Services and \$55.00 be transferred to IV8330.4 Water IV Fund-Purification-Contractual Services.
A transfer is needed to pay for Purification services for Water District 4.

Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to increase Revenues by \$66,575.00 to A1640 General Fund-Ambulance Charges, and to increase Expenditures by \$66,575.00 to A4540.409.1 General Fund-Ambulance-Paramedic Program.
To receive and expend fees associated with the paramedic program services with the Moreau Emergency Squad.

Asked if all in favor, the following responses were given:

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Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

An invoice was received from Ferguson Waterworks, which was over the \$500.00 procurement policy and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of invoice 0793778 from Ferguson Waterworks in the amount of \$547.13. The invoice will be paid as follows: \$85.35 from account I8310.4, \$201.89 from IV8310.4, \$56.90 from V8310.4 and \$202.99 from VI8310.4.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

An invoice was received from IUVC Inc. in the amount of \$500.00, which was \$375.00 over the approved amount of \$5,000.00 and therefore needs Town Board approval.

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving payment of an invoice from IUVC Inc. in the amount of \$500.00, which is \$375.00 over the original approved amount. This invoice will be paid from account A1355.4.

Asked if all in favor, the following responses were given:

Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

On October 10, 2017, there was Town Board approval to hire an appraiser for the SCA Tissue Article 7 with no name or amount stated. An invoice was received from Emminger, Newton, Pigeon, Magyar Inc. in the amount of \$8,950.00.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving payment to Emminger, Newton, Pigeon, Magyar Inc. in the amount of \$8,950.00 for SCA Tissue appraisal services.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving payment of an invoice from Lewis & Greer, for work done in November 2017, in the amount of \$16,506.75 and to be paid from account A1355.4.

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Asked if all in favor, the following responses were given:

Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Supervisor Congdon	Absent

An invoice was received from the Chronicle Newspaper, which was \$36.00 over the approved amount and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving an additional \$36.00 to be paid to the Chronicle Newspaper for a total of \$96.00. This invoice will be paid from account A5010.406.

Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

An invoice was received from the Laberge Group in the amount of \$9,884.16. This invoice was held from the audit while awaiting more discovery and until the grant reimbursement comes in.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of an invoice from North Country Auto Radiator in the amount of \$159.00, with a copied signature on the voucher. This will be paid from account DB5130.480.

Asked if all in favor, the following responses were given:

Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Supervisor Congdon	Absent

An invoice was received from Chemung Supply Corp. in the amount of \$856.80, which was over the \$500.00 procurement policy and without 3 quotes. Therefore the invoice needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of an invoice from Chemung Supply Corp. in the amount of \$856.80. This invoice will be paid as follows: \$389.70 from account DB5130.492 and \$467.10 from account DB5140.480.

Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

Councilman Prendergast mentioned that Paul Joseph should be reminded of having to obtain 3 quotes for purchases over \$500.00.

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An invoice was received from the Saratoga County DPW in the amount of \$33,727.02 for striping work done. This was originally budgeted for \$32,000.00 and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment to the Saratoga County DPW in the amount of \$33,727.02 for striping work. This invoice will be paid from account A3310.499.

Asked if all in favor, the following responses were given:

Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz approving the 2018 Maintenance agreement from Electronic Office Supplies in the amount of \$720.00. This will be paid from account A1220.4.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

An invoice had been received from Cost Control Associates in the amount of \$637.23. The Special Project Aide was having difficulties figuring their costs. This invoice was held from audit until further information can be obtained.

It was reported that there are several invoices to be paid from Trust and Agency, which are being held while awaiting funds.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of bills as audited.

Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

AUDITED CLAIMS

General Fund – A Account Claim nos. 1253-1262, 1267-1269, 1274-1275, 1277, 1279, 1282, 1285, 1288-1289, 1291, 1294-1296, 1298, 1300, 1304, 1314, 1318-1319, 1323, 1329, 1334-1335, 1337, 1341, 1345-1347, 1355-1358, 1361, 1363, 1365-1367, 1369-1371, 1373	\$149,104.19
Town Outside Fund – B Account Claim nos. 1253, 1271, 1276, 1285, 1287, 1292, 1305-1312, 1314, 1338, 1355, 1357	\$58,252.61
Highway Fund – DB Account	

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Claim nos. 1263-1266, 1270-1273, 1278, 1280, 1283, 1284, 1286, 1290, 1302, 1313, 1315, 1317, 1321, 1324-1327, 1331-1332, 1334, 1340, 1342-1344, 1357, 1359, 1360, 1362, 1368, 1372	\$62,361.00
Sewer I Fund – GI Account Claim nos. 1253, 1261, 1280, 1285, 1296, 1301, 1328, 1355	\$583.28
Water I Fund – I Account Claim nos. 1253, 1259, 1261, 1280, 1285, 1296-1297, 1299, 1313-1314, 1316, 1328, 1339, 1346, 1355, 1364	\$1,610.91
Water II Fund – II Account Claim nos. 1253, 1259, 1261, 1280, 1285, 1296, 1297, 1299, 1314, 1316, 1320, 1328, 1336, 1339, 1346, 1355, 1357	\$3,096.75
Water IV Fund – IV Account Claim nos. 1253, 1259, 1261, 1280, 1281, 1285, 1293, 1296-1297, 1299, 1314, 1316, 1328, 1339, 1346, 1355, 1364	\$3,033.00
Meadow Ridge Lighting District Fund – MR Account Claim nos. 1254	\$87.41
Pallette Lighting District Fund – PA Account Claim nos. 1254	\$194.08
Palmerton Heights Lighting District Fund – PH Account Claim nos. 1254	\$472.59
Pinewood Lighting District Fund – PW Account Claim nos. 1254	\$265.71
Riverview Lighting District Fund – RV Account Claim nos. 1254	\$301.38
Sherwood Forest Lighting District Fund – SH Account Claim nos. 1254	\$282.36
Water III Fund – SW Account Claim nos. 1253, 1259, 1261, 1280, 1285, 1296, 1297, 1314, 1316, 1328, 1339, 1346, 1355	\$231.66
Transfer Station Fund – TS Account Claim nos. 1253, 1259, 1261, 1269, 1274, 1282, 1285, 1294, 1296, 1322, 1330, 1333, 1334, 1346, 1355	\$6,839.37
Tanglewood Lighting District Fund – TW Account Claim nos. 1254	\$132.63
Water V Fund – V Account Claim nos. 1253, 1259, 1261, 1280, 1285, 1296, 1297, 1299, 1314, 1316, 1328, 1339, 1346, 1355, 1364	\$843.40
Water VI Fund – VI Account Claim nos. 1253, 1259, 1261, 1280, 1285, 1296, 1297, 1299, 1303, 1314, 1316, 1320, 1328, 1339, 1346, 1355, 1364	\$3,264.52
Woodscape II Lighting District Fund – WP Account Claim nos. 1254	\$348.25
Woodscape Lighting District Fund – WS Account Claim nos. 1254	\$443.02
Trust & Agency Fund – T&A Account Claim nos. 1351-1354, 1375-1377	\$2,963.30
NYS Affordable Housing Fund – CD Account Claim nos. 1348, 1349, 1350	\$15,425.00
Town-Wide Cap Project Fund – HH Account Claim nos. 1374	\$102.00

Voided Vouchers: 1252

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to close the meeting for the evening at 6:55 p.m.

Asked if all in favor, the following responses were given:

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Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk