

A budget workshop was held by the Town Board of the Town of Moreau on October 25, 2017 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Deputy Supervisor called the workshop to order at 6:15 p.m.

Town Board Members Present

Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Alan VanTassel	Councilman/Deputy Supervisor
Gardner Congdon	Supervisor (Arrived at 6:17 p.m.)

Town Board Members Absent

Bob Prendergast Councilman

Also present: Lisa Sperry, Deputy Town Clerk; Francine Thibodeau, Principal Account Clerk; Jeffrey Cruz, Principal Account Clerk; Reed Antis, Town Resident and Planning Board Member

The Board reviewed the 2018 Tentative budget. Based on year to date expenditures and/or anticipated expenses in 2018, some changes were made to the Tentative budget. These figures are subject to change throughout review of the 2018 budget.

The following changes were made to the Court A1110 Account:

Account A1110.2 (Bookshelves) was decreased from \$1000 to \$0 as this amount was carried over from the 2017 budget and these items should be purchased in 2017.

Account A1110.4 (Contractual) was increased from \$15,000 to \$18,940 per the spreadsheet provided by the Court. The Board subtracted \$2,600 (JCAP) from the requested \$21,540, resulting in \$18,940.

The following changes were made to the Supervisor A1220 Account:

Account A1220.4 (Contractual) was increased from \$6,800 to \$7,500.

There was a brief discussion regarding the Accounting Software Maintenance Contract. It was agreed to keep as is for 2018. The Board will review next year for the 2019 budget.

There was a discussion regarding the cost of paper. Councilman Kusnierz suggested the use of iPads for Board members as a way to decrease the usage of paper. This would eliminate the many copies that are produced for Board members prior to Town Board Meetings.

The next account discussed was A1315 Special Project Aide. A1315.4 (Contractual) was increased from \$100 to \$300.

Accounts A1330 Tax Collection and A1410 Town Clerk were changed as follows:

Account A1330.4 (BAS-Online Tax Payment Software & Maintenance) was added at \$3300.

Account A1330.4 (Business Automation System Software Maintenance) was increased from \$1,365 to \$2080.

Account A1410.4 (BAS Town Clerk Maintenance) was increased from \$730 to \$1330.

The above changes were made based on quotes received from Business Automation Services, Inc. to add software, annual hosting, support and maintenance fees for both On-Line Tax payments and Utility Billing (Water) payments.

The Supervisor left the meeting at 7:11 p.m.

The following changes were made to the Assessor A1355 Account:

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Account A1355.1 (Clerk) was increased from \$14,071 to \$24,000 to accommodate the possibility of a full-time clerk. If the Assessor Clerk position remains part-time, this item will be removed from the budget.

Account A1355.2 (Laptop/Tablet) was reduced from \$500 to \$0. Fran Thibodeau advised this item may have already been purchased and therefore will not need to be budgeted for in 2018.

Account A1355.4 (Contractual) was increased from \$175,000 to \$200,000.

The Attorney for the Town Account A1420 was increased from \$13,000 to \$16,500.

Account A1620.401 Building (Town Hall) was increased from \$0 to \$10,000 for Town Hall improvements and repairs needed. Some items mentioned that need addressing were the Sprinkler System and the Accessibility of the Town Hall Entrance. Councilman Kusnierz noted the need to obtain bids for the repair of the sprinkler system. He asked Mr. Cruz to put this bid request on the next Town Board Meeting agenda.

Account A1910.4 Unallocated Insurance (Contractual) was increased from \$52,700 to \$56,385.

Account A1920.4 Municipal Association Dues (Contractual) was increased from \$1,200 to \$1,350.

Account A1990.4 Contingent Account (Contractual) was increased from \$40,000 to \$45,000.

Account A3310.499 Traffic Control (Road Striping) was increased from \$32,000 to \$34,000.

The following changes were made to Account 3510 Control of Dogs:

Account A3510.1 (Dog Control Officer) was increased from \$6,800 to \$10,500.

Account A3510.4 (Contractual) was increased from \$2,500 to \$4,500.

Account A4540.409.1 (Ambulance Charges) increased from \$625,000 to \$675,000.

There was a lengthy discussion regarding the need to repair the roof of both the old and new Highway Garages. Councilman Kusnierz would like to establish a four year plan for these repairs. The possibility of allocating some of the expenses to the Water department based on their occupancy of the old garage was addressed.

Account A6460.4 Economic Development (Contractual) was increased from \$8,000 to \$80,000. It was noted that we need to invest in the future of the Town and this \$80,000 will likely come from the fund balance.

Account A6510.4 Veterans Services (Sons of Legion) was increased from \$0 to \$250 as per a donation request from American Legion Post #553.

The following changes were made to A7140 Playgrounds & Recreation:

A7140.2 (Purchase Wood Chipper) will remain at \$0.

A7140.2 (Legion Field Backstop) will remain at \$0. The Board would like to see \$11,250 put into the HT Fund.

A7140.2 (Portable Fencing) was approved at \$924.

A7140.2 (A.E.D. Defibrillator) was decreased from \$5,100 to \$0.

A7140.2 (Mower-Zero Turn) was decreased from \$3,887 to \$0.

A7140.2 (2018 Pickup Truck & Plow) will be decided at a later date after review of all vehicles requested between the Water, Highway, Building and Recreation departments.

A7140.4 (Total Contractual) was decreased from \$60,000 to \$50,000.

A7310.4 Youth Programs (Miscellaneous) was decreased from \$500 to \$0.

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Refuse Garbage Account A8160.4 (Total Contractual) was decreased from \$6,000 to \$5,000.

The following changes were made to the Cemeteries Account A8810:

A8810.2 (Mower Bagger) was decreased from \$2,624 to \$500.

A8810.4 (Miscellaneous Contractual) was decreased from \$7,000 to \$0.

A8810.4 (Tree Removal) was decreased from \$10,000 to \$1,500.

Revenues were reviewed by the Board for the 2018 Preliminary Budget. The following changes to revenues of the 2018 Tentative budget were made based on 2017 year to date and 2018 anticipated revenues:

Justice Court Revenue Account A2610 was decreased from \$140,000 to \$120,000.

Recreation Programs:

Revenue Account A2089-2 (Wrestling Fees) was decreased from \$500 to \$0.

Revenue Account A2089-13 (Flag Football/Tae Kwon Do) was reduced from \$3,600 to \$3,500.

Supervisor:

Revenue Account A1170 (Franchise Fees -Cable TV) was increased from \$182,000 to \$190,000.

Revenue Account A1640 (Ambulance Charges) was decreased from \$750,000 to \$675,000.

Revenue Account A2401 (Interest) was decreased from \$2,200 to \$1,500.

Revenue Account A3005 (Mortgage Tax) Fran Thibodeau advised she would get back to the Board with more information.

The next Budget workshop was scheduled on November 2, 2017 at 6:00 p.m.

The Budget Workshop concluded at 10:30 p.m.

Respectfully submitted,

Lisa Sperry
Deputy Town Clerk