

A month-end meeting was held by the Town Board of the Town of Moreau on November 29, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Deputy Supervisor LeClair called the month-end meeting to order at 6:30 p.m.

The Town Clerk called the roll.

Town Board Members Present

Alan VanTassel	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Gardner Congdon	Supervisor [arrived at 6:40pm]

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Rudy Klick, Special Project Aide; Peggy Jenkins, Assessor; Karla Buettner, Attorney for the Town; Reed Antis, Planning Board Member and Town Resident; Charlie Granger, Village Resident and April O’Hearn

Councilwoman LeClair had a list of items from the Special Project Aide that needed Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of a voucher from Finish Right Timing in the amount of \$905.00 for the Moreau Color Run. The voucher was over \$500.00 and therefore needs Town Board approval. This will be paid from account A7310.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz authorizing payment of a voucher from Lewis & Greer, PC, which includes services of George M. Bunk in the amount of \$11,195.85. The voucher is over \$500.00 and therefore needs Town Board approval. This will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz authorizing payment of a voucher from Dalrymple Company, Inc. in the amount of \$788.25 for the repair of a Fuel Island. The voucher is over \$500.00 and therefore needs Town Board approval. This will be paid from account A5132.405.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes

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Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of a voucher from Lightle Enterprises in the amount of \$586.10 for the purchase of 13 signs plus freight charges. The amount is over \$500.00 and therefore needs Town Board approval. This will be paid from account A3310.498.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair authorizing payment of a voucher from TIFCO Industries in the amount of \$95.00 for a truck tarp. The signature was not an original and therefore needs Town Board approval. This will be paid from account DB5130.480.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz authorizing payment of a voucher from American Rock Salt Company in the amount of \$9,136.63. The signature was not an original and therefore needs Town Board approval. This will be paid from account DB5142.490.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of a voucher from Gorman Group in the amount of \$42,812.76. The calculations were less than what the Town calculated giving a higher credit to the Town. This will be paid from account DB5112.493.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel that \$1,000.00 be transferred from A1990.4 General Fund – Contingent – Contractual and \$1,000.00 be transferred to A5132.410 General Fund – Garage – Highway Litigation.

A month-end meeting was held by the Town Board of the Town of Moreau on November 29, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

A transfer is needed to pay attorney fees in 2016 for the Highway Garage litigation.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz authorizing payment of an invoice from Bartlett, Pontiff, Stewart and Rhodes in the amount of \$551.62 for Highway Garage litigation. This will be paid from new account A5132.410.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the repayment of the balance of the Trust and Agency account for Pinewood Estates to Cerrone Builders in the amount of \$21,761.18. This will be paid from account TA30.470.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

A request was made by the Special Project Aide to have each department review the legal bill for possible miscodes and sign as department heads. There was no objection to his request.

Councilwoman LeClair also reported that the Town is holding an invoice from Bartlett, Pontiff, Stewart and Rhodes dated December 17, 2014, in the amount of \$52.00, while awaiting funds from Woodscape Phase II to Trust & Agency.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel that \$44.40 be transferred from A1220.2 General Fund-Supervisor-Equipment and that \$44.40 be transferred to A1340.4 General Fund-Budget-Contractual.

A transfer is needed to pay the Post Star for the expense to publish the ad for the public hearing on the 2017 budget.

also, that \$380.00 be transferred from A1990.4 General Fund-Contingent-Contractual and \$380.00 be transferred to A1430.4 General Fund-Personnel-Contractual.

A transfer is needed to pay Glens Falls Hospital and Bartlett, Pontiff, Stewart & Rhodes for personnel vouchers.

also, that \$8,605.00 be transferred from TS8160.2 Transfer Station-Refuse & Garbage-Equipment and \$8,000.00 be transferred to TS8160.1 Transfer Station-Refuse & Garbage-Personal Services and \$130.00 be transferred to TS9000.8 Transfer Station-Employee Benefits-Medicare and \$475.00 be transferred to TS9030.8 Transfer Station-Employee Benefits-Social Security.

A month-end meeting was held by the Town Board of the Town of Moreau on November 29, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

A transfer is needed to pay personal services and social security and medicare taxes for the remaining 2016 budget year.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

Councilwoman LeClair read a memo from Francine Thibodeau stating that the Highway Garage Capital Project account needed to be closed out as all of the funds have been expended. She suggested that some money be transferred from the General Fund to cover the costs for litigation. A transfer had been made previously in this meeting. There were no objections to her closing out the account.

Councilwoman LeClair reported that the Highway Superintendent had an employee that he was looking to hire.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to hire James Greene as an On Call – As Needed wingman subject to the pre-employment process and at the rate of pay per the budget schedule.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Kusnierz and seconded by Councilman VanTassel to approve the bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

AUDITED CLAIMS

General Fund – A Account Claim nos. 1094-1106, 1108-1114, 1116, 1120, 1122-1125, 1128, 1130, 1136, 1138, 1141, 1147-1149, 1151, 1155-1158, 1161, 1168-1169, 1171-1173, 1175-1176, 1188-1189, 1191-1192, 1194-1196, 1198, 1199, 1201	\$88,353.82
Town Outside Fund – B Account Claim nos. 1106, 1136, 1139, 1143-1146, 1148, 1150, 1162-1165, 1169, 1174, 1179-1185, 1190-1191	\$8,798.19
Highway Fund – DB Account Claim nos. 1115, 1117-1119, 1121, 1127, 1129, 1131, 1134-1135, 1137, 1154, 1157, 1159, 1161, 1176-1177, 1186, 1193, 1197, 1200	\$123,663.10
Sewer District 1 Fund – GI Account Claim nos. 1106, 1110, 1114, 1136, 1169	\$1,187.92

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Water District 1 Fund - I Account Claim nos. 1106, 1109, 1110, 1113, 1132, 1136, 1142, 1187	\$447.56
Water District 2 Fund - II Account Claim nos. 1106, 1109, 1110, 1113, 1129, 1136, 1141, 1142, 1152, 1176, 1187	\$1,080.76
Water District 4 Fund - IV Account Claim nos. 1106, 1109, 1110, 1113, 1129, 1136, 1142, 1170, 1187	\$692.95
Meadow Ridge Lighting District Fund - MR Account Claim nos. 1103-1104	\$89.16
Palette Lighting District Fund - PA Account Claim nos. 1103-1104	\$198.69
Palmerton Heights Lighting District Fund - PH Account Claim nos. 1103	\$444.87
Pinewood Lighting District Fund - PW Account Claim nos. 1103-1104	\$271.81
Riverview Lighting District Fund - RV Account Claim nos. 1103-1104	\$307.22
Sherwood Forest Lighting District Fund - SH Account Claim nos. 1103-1104	\$288.45
Water District 3 Fund - SW Account Claim nos. 1106, 1109, 1110, 1113, 1136, 1142, 1187	\$203.50
Transfer Station Fund - TS Account Claim nos. 1106, 1110, 1113, 1126, 1133, 1136, 1153, 1157, 1160, 1171	\$5,957.47
Tanglewood Lighting District Fund - TW Account Claim nos. 1103-1104	\$135.88
Water District 5 Fund - V Account Claim nos. 1106, 1109, 1110, 1113, 1136, 1141, 1142, 1187	\$291.35
Water District 6 Fund - VI Account Claim nos. 1106, 1109, 1110, 1113, 1136, 1141, 1142, 1178, 1187	\$1,086.63
Woodscape II Lighting District Fund - WP Account Claim nos. 1103	\$324.10
Woodscape Lighting District Fund - WS Account Claim nos. 1103, 1104	\$453.17
Trust & Agency Fund - TA Account Claim nos. 1204	\$21,762.81
Highway Capital Project Fund - HH Account Claim nos. 1202	\$1,034.95
Landfill Reserve Fund - LF Account Claim nos. 1166, 1167, 1203	\$2,818.92

Reed Antis asked to make a few comments. He stated that he had spoken with the Department of Health regarding Mr. Schermerhorn's development on the corner of Fort Edward & Bluebird Roads. He stated that because he has over 50 homes scheduled to be built, he won't be able to put in septic tanks. He stated that Mr. Schermerhorn may have to come back to the Town to be hooked up to the sewer.

Mr. Antis also stated that he and his wife had met with the Historical Society and wanted to report the poor condition of the house. He stated that there are less than 10 members of the Society now and they're in bad shape as an organization. Councilman Prendergast asked who owned the building. Mr. Antis replied that he believed the Cement Company had given it up. The Assessor thought that it was owned by the Village of South Glens Falls/Town of Moreau Historical Society but stated that she would find out. Mr. Antis reported that the roof needs to be replaced. Councilman Prendergast asked if there are any grants available. Mr. Antis stated that they were looking into that but because of the age of the building, it will always need repair. Councilman Prendergast asked how much the Town gives them and Mr. Antis replied that it was about \$11,000.00 per year. The Supervisor asked if the house was on the National Registry and Mr. Antis replied that it was. The Supervisor stated that if that's the case, you wouldn't be able to replace the old doors. He stated that it's a museum and you can only replace certain things. Mr. Antis stated that

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he's a member and just wanted the Board to be aware of the serious issues. He stated that there are few people involved with a little amount of funds.

Mr. Antis also reported that at the last Planning Board meeting, Mr. Jensen was there as a member and Mr. Zimmerman acted as Chairman.

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair to close the audit meeting at 6:58 p.m.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

The Board had intended to go into an executive session and closed the meeting in error.

A motion was made by Councilman VanTassel and seconded by Councilman Prendergast to re-open the month-end meeting at 6:59 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to adjourn to executive session to discuss a tax certiorari case with Erie Boulevard.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes [with the provision that minutes are taken]

A very lengthy discussion took place with regard to whether or not minutes should be taken in the executive session. In conclusion, Councilman Kusnierz asked Councilman Prendergast if he wanted to change his motion and he did not.

The Board adjourned to executive session at 7:13 p.m. with the Assessor being invited to attend.

The Town Clerk did not sit in on the executive session.

Councilman Prendergast left the executive session at approximately 8:20 p.m.

The remainder of the Board returned from executive session at 8:29 p.m. with no action being taken.

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to close the month-end meeting at 8:30 p.m.

Roll call vote resulted as follows:

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Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe

The above minutes are not intended to be a complete transcript. To hear the full audio of the meeting, please visit the Town's website at: www.townofmoreau.org