

A month-end meeting of the Town Board of the Town of Moreau was held on October 25, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the month-end meeting to order at 6:50 p.m.

**Town Board Members Present**

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Alan VanTassel	Councilman
Gardner Congdon	Supervisor

**Town Board Members Absent**

None

**Also present:** Leeann McCabe, Town Clerk; Rudy Klick, Special Project Aide; Peggy Jenkins, Assessor; Elizabeth Lanfear, Supervisor’s Confidential Secretary; Malcolm O’Hara, Attorney for the Town; Kathleen Moore, Post Star reporter; Reed Antis, Planning Board member and Town resident; Town Residents: Mary Jenkins, Bill Austin, Vince Spoorer, Kim & Richard Hoover, Anne Blauvelt, Nicholas Quinn, Carol Alden, Jim Rando, Bonni Garvey, Chad Mitchell; Village Residents: Brigid Martin, Maggie Centerbar, Ann Celeste and Charlie Granger

The Special Project Aide, Rudy Klick, had several items for discussion. Councilman Prendergast stated that they could go down through them and then approve at the end.

The first item was additional funds needed for approval for the Annual Court Clerk conference. \$1,692.70 was approved and the voucher in for payment was \$1,816.20. This leaves a shortage of \$123.50 and therefore needs Town Board approval.

Item #2 was a voucher from Lewis & Greer in the amount of \$6,600.19, which is over \$500.00 and therefore needs Town Board approval. Also the Town Board was polled on the September payment that was being held and now needs to be ratified.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the release of the September payment to Lewis & Greer in the amount of \$5,611.00. This motion is to ratify a polling of the Board that had taken place. This will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Abstain

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of the October bill from Lewis & Greer in the amount of \$6,600.19. This will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Abstain

A month-end meeting of the Town Board of the Town of Moreau was held on October 25, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

An invoice was received from The LA Group in the amount of \$5,005.00. The contract states not to exceed \$4,400.00 per month, however, the month consisted of 5 weeks.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment of an invoice from The LA Group in the amount of \$5,005.00. \$4,004.00 to be paid from account B8010.4 and \$1,001.00 to be paid from account B8020.4.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

Item #4 was additional funds needed for the Town Justices Conference. \$601.00 was approved by the Town Board and the actual expenses were \$765.00. An additional amount of \$164.00 needs to be approved.

The Supervisor had requested a discussion on the Ace Voucher before it was signed. He stated that it's costing the Town ten times what it should for small items and thought that it should be encouraged, on small items, to stock up.

There was a voucher in for payment from Kris Whalley, who refereed for the Town's football program. The voucher didn't include any back-up or invoice with Mr. Whalley's signature, stating how many games were refereed and on what dates. Councilman Prendergast stated that they could pay the invoice and hold the check until the back-up is received.

Item #7 - #10 There were vouchers received from various vendors relating to the Color Run held during the summer. Rudy Klick stated that the Community Center was supposed to be responsible for these charges according to previous minutes. Councilman VanTassel stated that there were checks received by the Town to cover these expenses.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of an invoice from Color Blaze in the amount of \$528.36. The voucher is over \$500.00 and therefore needs Town Board approval. This will be paid from account A7310.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment of an invoice from Northwind Graphics in the amount of \$890.00. The voucher is over \$500.00 and therefore needs Town Board approval. This will be paid from account A7310.4.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

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A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of an invoice from Northeast Promotional Group in the amount of \$1,135.83. The voucher is over \$500.00 and therefore needs Town Board approval. This will be paid from account A7310.4

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing an additional 10 games to pay Kris Whalley for referee services for the Town run football program.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment of an invoice from My School Color Run in the amount of \$870.00 and for it to be a pre-pay in November when the signed voucher is received. This will be paid from account A7310.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

Rudy Klick reported to the Board that there is an invoice from Bartlett, Pontiff, Stewart & Rhodes, which is still being held from payment while the Town awaits funds from the Woodscape Phase II project.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing an additional amount of \$123.50 for the NYS Court Clerk conference, which was attended by Jennifer Miller, Linda Blackburn and Karen Epifanio and an additional \$164.00 for the NYS Magistrates conference attended by Judge McCabe.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$1,800.00 be transferred from A1110.1 General Fund-Justices-Personal Services and \$1,800.00 be transferred to A1110.4 General Fund – Justices-Contractual.

A transfer is needed to pay court postage and expenses associated with a conference they recently attended.

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Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$225.00 be transferred from A1990.4 General Fund – Special Items – Contingent Account and \$75.00 be transferred to A5010.410 General Fund – Superintendent of Highways – Attorney Fees and \$150.00 be transferred to A5010.475 General Fund – Superintendent of Highway – Special Matters.

A transfer is needed to pay vouchers for Bartlett, Pontiff, Stewart & Rhodes for attorney fees regarding a Highway Grant and CSEA negotiations.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to accept a check from the Moreau Community Center, Inc. in the amount of \$3,573.25 for the Color Run held on August 6, 2016. These funds will also be used to pay expenses associated with the Color Run up to \$3,673.25 once the completed vouchers are received, processed and board approved. Any remaining funds from the Color Run will be transferred to the Recreation Capital Project Accessible Handicapped Playground Equipment reserve fund.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz that \$6,000.00 be transferred from DB5112.493.4 Highway Fund – Improvements – Blacktop/Novachip/Novac and that \$6,000.00 be transferred to DB5110.494 Highway Fund – General Repairs – Guardrails and Road Safety. A transfer is needed to complete a section of guiderail on Old West Road if board approval is received to replace that guiderail.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving to pay the bills as audited.

Roll call vote resulted as follows:

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Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 992, 999, 1000-1006, 1008, 1013-1014, 1016-1018, 1020-1021, 1023-1024, 1027, 1030, 1032, 1033, 1043, 1053, 1055, 1057-1059, 1061, 1064, 1063-1064, 1073-1075, 1077-1078, 1080-1081, 1083-1085, 1087-1090, 1092-1093	\$108,874.15
Town Outside Fund – B Account Claim nos. 1014-1015, 1019, 1022, 1025, 1032, 1035, 1044-1050, 1052, 1066-1070, 1086, 1092	\$8,269.55
Highway Fund – DB Account Claim nos. 1010-1012, 1015, 1017, 1026, 1029, 1036, 1037, 1038, 1040-1042, 1051, 1060, 1062, 1065, 1082, 1091	\$204,066.65
Sewer I Fund – GI Account Claim nos. 1008, 1014, 1032, 1039	\$327.74
Water District 1 Fund – I Account Claim nos. 1000, 1014, 1020, 1028, 1031, 1032, 1039, 1043, 1054, 1056, 1062, 1076, 1080, 1092	\$9,479.60
Water District 2 Fund – II Account Claim nos. 1000, 1008, 1028, 1031-1032, 1039, 1054, 1056, 1062, 1076, 1080	\$22,057.34
Water District 4 Fund – IV Account Claim nos. 1000, 1008, 1031-1032, 1034, 1039, 1054, 1056, 1062, 1076, 1080, 1092	\$23,183.28
Meadow Ridge Lighting District Fund – MR Account Claim nos. 1005-1006	\$86.46
Palette Lighting District Fund –PA Account Claim nos. 1005-1006	\$189.90
Palmerton Heights Lighting District Fund – PH Account Claim nos. 1006	\$435.67
Pinewood Lighting District Fund – PW Account Claim nos. 1006	\$261.83
Riverview Lighting District Fund – RV Account Claim nos. 1005-1007, 1009	\$296.30
Sherwood Forest Lighting District Fund – SH Account Claim nos. 1005-1006	\$278.18
Moreau Industrial Park Fund – SP Account Claim nos. 1043	\$24.73
Water District 3 Fund – SW Account Claim nos. 1000, 1008, 1031, 1039, 1054, 1056, 1062, 1076, 1080, 1092	\$7,033.93
Transfer Station Fund – TS Account Claim nos. 1000, 1008, 1032, 1071, 1075, 1079, 1092	\$6,014.20
Tanglewood Lighting District Fund – TW Account Claim nos. 1005-1006	\$130.63
Water District 5 Fund – V Account Claim nos. 1000, 1008, 1031, 1039, 1054, 1056, 1062, 1076, 1080, 1092	\$6,858.26
Water District 6 Fund – VI Account Claim nos. 1008, 1031-1032, 1039, 1043, 1054, 1056, 1062, 1076, 1080, 1092	\$26,623.70
Woodscape II Lighting District Fund – WP Account Claim nos. 1006	\$316.89
Woodscape Lighting District Fund – WS Account Caim nos. 1005-1006	\$436.74

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Highway Capital Project Fund – HH Account Claim nos. 1072	\$328.00
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A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to close the month-end audit meeting for the evening at 7:10 p.m.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk