

A month-end meeting of the Town Board of the Town of Moreau was held on August 30, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Councilman Prendergast called the meeting to order at 6:05 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Alan VanTassel	Councilman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman
Gardner Congdon	Supervisor [arrived at 6:45 p.m.]

**Town Board Members Absent**

Gina LeClair	Councilwoman
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A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to adjourn to executive session at 6:05 p.m. for the purpose of conducting interviews for employment.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Kusnierz and seconded by Supervisor Congdon to adjourn the executive session at 6:45 p.m. and resume the regular meeting.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving payment of an invoice from Lewis and Greer in the amount of \$2,257.00 for services provided from July 1, 2016 through July 31, 2016. The invoice was over \$500.00 and therefore needed Town Board approval. This will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Congdon	Yes

An invoice was received from the LA Group in the amount of \$4,675.00. It was reported by the Special Project Aide that the contract reads “not to exceed \$4,400.00 per month” LA Group stated that because this was a 5 week month, an additional 10 hours should be allowed.

A motion was made by Councilman Kusnierz and seconded by Councilman VanTassel approving payment of an invoice from The LA Group, PC in the amount of \$4,675.00. This will be paid from account B3620.4.

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Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving payment of an invoice to K & J Electric in the amount of \$1,139.47. The invoice was over \$500.00 and therefore needed Town Board approval. This will be paid from account G18110.2.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman VanTassel and seconded by Councilman Kusnierz authorizing payment of invoices from Business Automation Services (Annual renewal 10/1/16 – 9/30/17) for \$2,500.00, to be paid from account B3620.4 and Harris Computer Systems (Annual renewal 9/1/16 – 8/31/17) for \$2,760.94 to be paid from account A1220.4.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment of an invoice from IBS Septic & Drain Service Inc., for an emergency pump out at the Recreation Park, in the amount of \$766.25. This will be paid from account A7140.4.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Congdon	Yes

An invoice was received from Ace Carting in the amount of \$131.06. The billed amount for the period 7/9/16 – 8/31/16 had a 5% rate increase from \$55.00 to \$57.75. It was stated that the increase was due to an increase in landfill costs of 70%. There was also a charge on the invoice for \$30.00, which was for an on call pick up on 7/9/16.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment to Ace Carting in the amount of \$131.06, which includes a \$30.00 early pick up fee, subject to verification of the contract to include this fee increase. This will be paid from A7310.4.

Roll call vote resulted as follows:

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Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

A completed voucher was submitted from Eric Corhouse for his work as an Assistant to Bob Bogdan for a Baseball Camp held in 2015 and 2016. In 2015 the Town Board never specifically approved Eric, they approved Mr. Bogdan to have an assistant and the Board never approved an assistant for 2016.

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast authorizing payment to Eric Corhouse as a Rec Assistant for the Baseball Camps held in 2015 and 2016 not to exceed \$140.00.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel that \$2,310.00 be transferred from A1990.4 General Fund – Special Items – Contingent Account and \$2,310.00 be transferred to A5010.475 General Fund – Superintendent of Highways – Special Matters. A transfer is needed to pay Bartlett, Pontiff, Stewart and Rhodes for CSEA contract negotiations.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Abstain

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to increase revenues by \$40,000.00 to DB2665 Highway Fund – Sale of Equipment and to increase expenditures by \$27,269.00 to DB5130.2 Highway Fund – Machinery – Equipment.

To account for the sale of equipment to the Transfer Station from the Highway Department of a 2002 Cat 938G Loader as approved by the Town Board on July 12, 2016 and to appropriate the funds necessary for the Highway Department to purchase a new 2016 John Deere 524K Wheel Loader.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to approve the bills as audited.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes

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Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 795-814, 816-819, 822-824, 826-831, 834, 837-839, 841-844, 848, 850, 852, 856-857, 867, 870-877, 882-883, 895-897, 900-901	\$99,136.22
Town Outside Fund – B Account Claim nos. 814, 822, 834-835, 845, 858-865, 867, 868, 884-890, 894, 899	\$23,726.61
Highway Fund – DB Account Claim nos. 820, 827, 832, 836, 840, 846-847, 849, 851, 853, 854, 866, 878, 879-880, 883	\$87,937.20
Sewer 1 Fund – GI Account Claim nos. 813-814, 816, 821-822, 834, 880, 898	\$15,883.10
Water 1 Fund – I Account Claim nos. 807-808, 813-816, 830, 833, 834, 869, 880, 893	\$2,059.24
Water 2 Fund – II Account Claim nos. 807-808, 813-816, 825, 833, 834, 869, 879, 880, 893	\$5,471.40
Water 4 Fund – IV Account Claim nos. 807-808, 813-816, 833-834, 850, 869, 879-880, 882, 893	\$4,841.21
Meadow Ridge Lighting District Fund – MR Account Claim nos. 798, 801	\$83.46
Palette Lighting District Fund – PA Account Claim nos. 798, 801	\$176.20
Palmerton Heights Lighting District Fund – PH Account Claim nos. 798	\$426.54
Pinewood Lighting District Fund – PW Account Claim nos. 798, 801	\$249.80
Riverview Lighting District Fund – RV Account Claim nos. 798, 801	\$280.13
Sherwood Forest Lighting District Fund – SH Account Claim nos. 798, 801	\$266.08
Water District 3 Fund – SW Account Claim nos. 807-808, 813-816, 833, 834, 869, 880, 893	\$1,490.15
Transfer Station Fund – TS Account Claim nos. 807, 813-814, 834, 843, 850, 881, 891, 896	\$6,166.95
Tanglewood Lighting District Fund – TS Account Claim nos. 798, 801	\$123.78
Water District 5 Fund – V Account Claim nos. 807-808, 813-816, 833, 834, 869, 880, 893	\$1,450.53
Water District 6 Fund – VI Account Claim nos. 807-808, 813-816, 833, 834, 855, 869, 880, 893	\$5,809.44
Woodscape II Lighting District Fund – WP Account Claim nos. 798	\$308.99
Woodscape Lighting District Fund – WS Account Claim nos. 798, 801	\$416.59
Highway Capital Project Fund – HH Account Claim nos. 892	\$1,093.00
Landfill Reserve Fund – LF Account Claim nos. 910	\$1,503.85

There was discussion regarding the Town’s Liability Insurance policy.

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Councilman VanTassel asked for a crash course on the budget process and what he will need to do. Councilman Kusnierz advised him of the steps that would take place. He also asked at what point he should be communicating information to the other Board members and he gave the example of the emergency pump out that was needed at the Recreation Park. The other Board members implied to him that if there is an emergency, they trust the judgement of each other but that if a cost is to go over \$500.00, approval would be needed so there should be communication.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to adjourn the month-end meeting for the evening at 7:42 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk