

A month-end meeting of the Town Board of the Town of Moreau was held on May 31, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York

Deputy Supervisor LeClair called the meeting to order at 6:57 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Alan VanTassel	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman [arrived at 7:05 p.m.]

**Town Board Members Absent**

Gardner Congdon	Supervisor
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**Also present:** Leeann McCabe, Town Clerk; Rudy Klick, Special Project Aide; Reed Antis, Planning Board Member

Deputy Supervisor LeClair stated that there were several items given to the Board from Rudy Klick that needed Board approval and items that needed discussion.

An invoice was received from Jack Hall Plumbing and Heating in the amount of \$3,558.00 for the repair of the damaged pipe at the Court. This amount is to be reimbursed by insurance but was over \$500.00 and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of an invoice from Jack Hall Plumbing and Heating in the amount of \$3,558.00. This will be paid from account A1620.421.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Supervisor Congdon	Absent

An invoice was received from Jack Hall Plumbing and Heating in the amount of \$4,509.00 for the replacement of incorrect piping. This invoice was not part of the insurance claim and was over \$500.00 and therefore needed Town Board approval. It was agreed that this invoice would be withheld from audit and discussed at the next regular Town Board meeting.

An invoice was received from Master Meter Inc. for a maintenance agreement in the amount of \$3,000.00. The amount billed was for two years as last years had never been paid.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment of an invoice from Master Meter, Inc. in the amount of \$3,000.00 for two years of maintenance agreements. This will be paid from all water districts.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A month-end meeting of the Town Board of the Town of Moreau was held on May 31, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York

Two invoices were received from Tifco in the amounts of \$34.86 and \$87.95 without original signatures and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment of invoices from Tifco, #'s 71146010, in the amount of \$34.86 and 71146019, in the amount of \$87.95, which do not have original signatures. Invoice #71146010 will be paid from account DB5130.431 and invoice #71146019 will be paid from account DB5140.480.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment of an invoice from Lewis & Greer in the amount of \$11,571.00. This will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Congdon	Absent

An invoice was received from Adirondack Trust for the Town's renewal policy. The Town Board had previously approved the insurance to be renewed with Adirondack Trust but didn't approve the amount, which is over \$500.00. A transfer is needed first in order to pay this invoice.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel that \$2,615.00 be transferred from A1990.4 General Fund –Special Items – Contingent Account and \$2,615.00 be transferred to A1910.4 General Fund – Special Items – Contractual (insurance). The transfer is needed to pay Adirondack Trust for the Town's annual renewal insurance needs.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment of an invoice from Adirondack Trust Ins. in the amount of \$79,614.24.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A month-end meeting of the Town Board of the Town of Moreau was held on May 31, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York

Several vouchers were received from basketball referees for payment of their services to the Town but were lacking information to pay them. They needed the dates of and the number of games that were refereed.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment of vouchers for the basketball referees pending receipt of the dates and number of games refereed.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

There were several invoices from Bartlett, Pontiff, Stewart and Rhodes that were held from this audit as the Supervisor had wanted discussion before they were paid.

A voucher was received from Tricia Andrews via email in the amount of \$65.00. This would need Town Board approval to be paid pending receipt of the original voucher.

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving payment to Tricia Andrews in the amount of \$65.00 pending receipt of the original voucher. This will be paid from this month's audit.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

An invoice from Garry Robinson had been held from previous audits, while awaiting funds from Schermerhorn Residential Holdings to pay the voucher. Councilman Kusnierz stated that he had put a check in the mail today.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel approving a pre-payment from the June warrant to Garry Robinson in the amount of \$54,976.25 subject to receipt of money from Schermerhorn Residential Holdings.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

There were three vouchers that were held out for discussion, one remained held that was from Ace Carting in the amount of \$387.50 for trash pick-up at the Park and at the Beach and the other two vouchers: John's Plumbing in the amount of \$205.00 for an annual inspection of a back-flow preventer at the Park and Grassland Equipment in the amount of \$362.41 for the purchase of new sprinkler heads at the Park were both paid.

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A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair that \$7,509.00 be transferred from A1620.4 General Fund – Buildings – Contractual and that \$3,000.00 be transferred to A1620.421 General Fund – Buildings – Contractual (Flood 2/16/16) and \$4,509.00 be transferred to A1620.422 General Fund – Buildings – Construction Repairs.

The transfer is needed to pay Jack Hall Plumbing & Heating for pipe repairs as a result of the Court Flood on 2/16/16 and Municipal Complex Construction Repairs and multiple invoices for Bartlett, Pontiff, Stewart & Rhodes.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

Councilwoman LeClair made mention that the Town is still waiting for money from Woodscape Phase II before an invoice from Bartlett, Pontiff, Stewart & Rhodes can be paid.

Councilwoman LeClair stated that she would be attending a Consolidated Funding Application Workshop on June 2, 2016 at Proctor’s Theater and asked if she would be reimbursed for mileage. Councilman Kusnierz told her that she’s attending as an official duty of a Councilmember and it would be a proper Town charge.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to pay the bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 440-455, 457, 470, 481, 484, 486, 487-488, 490-491, 493-494, 496-497, 500, 504-505, 507, 512, 515, 517-522, 525-526, 528-531, 533-538, 541, 548-554, 557-563, 566-568, 570, 572-573, 581	\$227,972.88
Town Outside Fund – B Account Claim nos. 497, 503, 506, 519, 526, 529, 540, 542-547, 554, 571, 575-580	\$2,775.79
Highway Fund – DB Account Claim nos. 463, 465, 473-474, 486, 489, 495, 499, 501-502, 508-511, 513-514, 516, 524, 527, 529, 538, 540, 562, 574	\$23,897.23
Sewer District 1 Fund – GI Account Claim nos. 455, 457, 483, 497, 554	\$99,241.78
Water District 1 Fund – I Account Claim nos. 450, 452, 455, 457, 460, 468, 497-498, 550, 554, 564, 569	\$676.82
Water District 2 Fund – II Account Claim nos. 450, 452, 455, 457, 460, 468, 497, 498, 523, 550, 554, 564, 569	\$1,189.86
Water District 4 Fund – IV Account Claim nos. 450, 452, 455, 457, 460, 468, 472, 497, 550, 554, 564, 569	\$1,181.88
Meadow Ridge Lighting District Fund – MR Account Claim nos. 445, 446	\$87.17

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Palette Lighting District Fund – PA Account Claim nos. 445, 446	\$193.40
Palmerton Heights Lighting District Fund – PH Account Claim nos. 445	\$442.80
Pinewood Lighting District Fund – PW Account Claim nos. 445,446	\$265.00
Riverview Lighting District Fund – RV Account Claim nos. 445, 446	\$300.49
Sherwood Forest Lighting District Fund – SH Account Claim nos. 445, 446	\$281.08
Water District 3 Fund – SW Account Claim nos. 450, 452, 455, 457, 460, 468, 497, 550, 554, 564, 569	\$354.70
Transfer Station Fund – TS Account Claim nos. 450-451, 455, 484, 494, 497, 539, 554, 562	\$5,400.88
Tanglewood Lighting District Fund – TW Account Claim nos. 445, 446	\$132.29
Water District 5 Fund – V Account Claim nos. 450, 452, 455, 457, 460, 468, 477, 497, 498, 550, 554, 569	\$457.90
Water District 6 Fund – VI Account Claim nos. 450, 452, 455, 457, 460, 468, 488, 492, 497, 550, 554, 562, 564, 569	\$4,158.71
Woodscape II Lighting District Fund – WP Account Claim nos. 445	\$322.82
Woodscape Lighting District Fund – WS Account Claim nos. 445, 446	\$441.92
Landfill Reserve Fund – LF Account Claim nos. 532	\$481.00

Skipped or voided vouchers: 456, 458, 459, 461-462, 464, 466-467, 469, 471, 475-476, 478-480, 482, 485, 555-556

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to adjourn to executive session at 7:28 p.m. for the purpose of conducting interviews for the position of Building Inspector, to discuss a contractual matter and to discuss an employee matter.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

The Town Clerk did not sit in on the executive session.

The Town Board returned from executive session at 9:17 p.m. and there was no action taken in the executive session.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn the meeting for the evening at 9:17 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes

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Supervisor Congdon                      Absent

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk

The above minutes are not intended to be a complete transcript, only a summary. To hear the full audio of the meeting, please visit the Town's website at: [www.townofmoreau.org](http://www.townofmoreau.org)