

A regular meeting of the Town Board of the Town of Moreau was held on February 9, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York

Supervisor Congdon called the meeting to order at 7:02 p.m.

The Town Clerk called the roll.

Town Board Members Present

Gina LeClair	Councilwoman
Todd Kusnierz	Councilman [arrived at 7:25 p.m.]
Alan VanTassel	Councilman
Gardner Congdon	Supervisor

Town Board Members Absent

Bob Prendergast	Councilman
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Also present: Leeann McCabe, Town Clerk; Karla Buettner, Attorney for the Town; Jennifer Miller, Court Clerk; Linda Blackburn, Court Clerk; Karen Epifanio, Court Clerk; Tammy Daley, Deputy Town Clerk; Jeffrey McCabe, Town Justice; Paul Joseph, Highway Superintendent; Pete Corlew, Recreation Working Foreman; Jim Davenport, Recreation Laborer; Sandy Mahoney, Recreation Program Director; Jim Martin, L.A. Group; Town Residents: Kevin Elms, Bruce Flayer, Virginia Livsey, Mary Jenkins, Jim Rando, Kim Pansini, Pete Lemery, Reed Antis, Will Congdon, Stevee Vittengl, Brian McKenzie, Chris & Mark Whitcher, Justin St. John and Tim Dalaba; Village Residents: Rick Daley, Linda Flood, Brigid and Colleen Martin, Margaret Centerbar, Debbie Fitzgibbon, Charlie Granger and Ann Celeste

The Supervisor led the Pledge of Allegiance and then welcomed everyone to the meeting.

APPROVAL OF MINUTES

The minutes from January 26, 2016 (2 sets) and February 2, 2016 were prepared and presented to the Town Board in advance of the meeting for their review, comment, correction and approval.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to approve the minutes from January 26, 2016 (2 sets) as prepared.

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman VanTassel	Yes
Supervisor Congdon	Yes

The approval of minutes from February 2, 2016 had to be tabled as there weren't enough Board members present that were at that meeting.

SET FUTURE MEETINGS AND WORKSHOPS

The Supervisor mentioned that a meeting will need to be scheduled to update the officers of the Town of Moreau Local Development Corporation in order for the Principal Account Clerk to prepare the annual tax returns. He didn't schedule a meeting at this time.

PUBLIC COMMENT PERIOD

Tammy Daley stated that she had questions for the Town Board regarding agenda item #10 and asked if she could be heard at this point in the meeting or should she wait until the agenda item comes up. The Supervisor let her speak. She and other employees of the Town as well as members of the audience questioned the Board of their decision to give the new Supervisor's Secretary the same rate of pay as the

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Secretary who is retiring effective March 1, 2016. The Supervisor stated that at budget time he voiced his concerns with regard to salaries and stated that this salary has already been budgeted. He also commented that Elizabeth Lanfear was qualified and had experience. He stated that she had a four year BA degree and that for Civil Service standards that would automatically grant extra pay. The comments made at this point were directed more toward the Board member who had been on the Town Board before this year. Councilwoman LeClair stated that one of the reasons for keeping the salary the same was that the Supervisor's Secretary's position is an at will appointment and that she has no security in her job. Tammy Daley replied that her job is appointed as well and she could be let go by the Town Clerk at any time. There was a very lengthy discussion that lasted about 45 minutes, with comments from Jennifer Miller, Linda Blackburn, Judge McCabe and members of the audience. The Board members stated that there needs to be a pay scale and that they will have to look into the matter. The audio of this discussion can be heard on the Town's website.

LA GROUP – UPDATE ON ZONING/PLANNING REVISION

Jim Martin was present to give a brief history of how the Comprehensive Plan and Zoning Revision plan started and where they are at right now. He stated that they had suspended work until everything with the new Board is settled and asked what direction they want to take. He stated that he understands the Town Board has some issues that they would like addressed immediately. He suggested that certain things could be done quickly by passing a Town law and then the rest of the updating can be done over time. He stated that he takes his responsibility very seriously. He's on a Town Board himself and understands tax caps so he is aware of the expense involved to get this done. Councilman VanTassel asked if he understood that it would take 6-9 months to complete the Comprehensive Plan and Mr. Martin replied yes. He stated that it would take the same amount of time to update the Zoning. Councilman VanTassel stated that they need to address the short term fix. Attorney Buettner stated that she would work with Mr. Martin. Mr. Martin stated that he would like the most recent draft of the Comprehensive Plan in electronic form and that he will try to obtain that and then will wait to hear from the Town Board. The full audio of this discussion can be heard on the Town's website.

RECREATION DEPARTMENT REQUESTS

Pete Corlew was present and stated that he is going to need to replace, one full-time seasonal employee and Sandy Mahoney will need lifeguards for the summer. The Town Board agreed that these positions may be advertised on the Town's website, Facebook and at the Town Hall. He also stated that Fran needs to put one employee on the books that presently works part-time from January through April and from May through November works full-time seasonal. The Supervisor asked that Pete get together with the Principal Account Clerk and write up what their request is.

WATER DEPARTMENT REQUESTS

None

DRIVEWAY PERMIT PROCESS

There was a lengthy discussion relating to the process for putting in driveways. The Supervisor had sent a letter to fellow Board members stating that there isn't sufficient communication between the Highway and Building Departments as well as with paving contractors and property owners. The Supervisor was informed from the Building Department that they refer the property owner back to the Highway Department for remediation and inspection, should the driveway not follow the specs outlined in the driveway permit. The Attorney for the Town stated that she would talk to the Highway Superintendent regarding a permit process.

RAGNAR RELAY

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel approving the request for the Ragnar Relay Adirondacks race to conduct their race in the Town of Moreau on September 23, 2016.

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Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

ARBOR DAY COMMUNITY GRANT

The Supervisor reported receiving notification of availability of funds for an Arbor Day Community Grant for projects in small communities to have an Arbor Day event and begin a community forestry program. The funding is being provided by the USDA Forest Service and the New York State DEC Urban Forestry Program. The Supervisor asked that Councilwoman LeClair work on this.

ACCEPT RETIREMENT OF TERRY MCGUIRE

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to accept the Notice of Retirement from Teresa McGuire, with regret, effective February 29, 2016.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

SET SALARY FOR SUPERVISOR'S SECRETARY EFFECTIVE MARCH 1, 2016

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel setting the salary for Elizabeth Lanfear at the previous Supervisor's Secretary's salary effective March 1, 2016.

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

AUTHORIZATION TO PRE-PAY VOUCHER FOR NYS MAGISTRATES COURT CLERKS

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to pre-pay the voucher for the NYS Magistrates Court Clerks.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Absent
Supervisor Congdon	Yes

RESOLUTION FOR ANNETTE NEWCOMB – RESIGNING FROM CRANDALL PUBLIC LIBRARY BOARD OF TRUSTEES

A regular meeting of the Town Board of the Town of Moreau was held on February 9, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to adopt the following resolution:

WHEREAS, the Town of Moreau would like to recognize Annette Newcomb who has served on the Board of Trustees for Crandall Public Library, and

WHEREAS, Annette Newcomb has been a Trustee representing the Town of Moreau and its residents for the past 20 years, and

WHEREAS, Annette Newcomb resigned from her position on the Board of Trustees for Crandall Public Library on January 13, 2016, and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Moreau Town Board wishes to express their sincere appreciation to Annette Newcomb for her years of service to the Town of Moreau.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

CHANGE THE NUMBER OF SIGNATURES ON VOUCHERS FROM TWO (2) TO THREE (3)

Councilman Kusnierz wanted to mention that he was opposed to the change in the number of signatures from three (3) to two (2) back in 2008.

Councilman VanTassel stated that it was an eye opening experience with regard to the expenses paid out each month. He was in support of the vouchers needing three signatures.

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to change the required number of signatures on vouchers from two (2) to three (3).

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

AUTHORIZATION TO HIRE PART TIME CLEANER FOR THE TOWN HALL

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to hire Cindy Perry as Part-Time Cleaner for the Town Hall Building at a rate of \$10.00 per hour pending successful completion of a pre-employment physical and background check.

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes

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Councilman VanTassel	Yes
Supervisor Congdon	Yes

The Supervisor stated that there will be a vacancy on the Library Board if there is interest from anyone.

Councilman Kusnierz stated that the Library has the authority to appoint someone but most likely would look at what the Town has to say.

Supervisor Congdon made the suggestion to give the name of Reed Antis to the Crandall Library to serve as Trustee. Mr. Antis asked if he was able to serve as Trustee if he already sits on the Planning Board. He wouldn't be interested if he had to give up his seat on the Planning Board. The Attorney for the Town stated that she would check into the matter and advise Mr. Antis.

The Supervisor gave a brief statement on the status of the Mohican Battenkill line project. He's looked at the work sites and has had several meetings with Niagara Mohawk regarding the matter. He questioned why they aren't using a parallel road instead of using eminent domain. Paul Joseph stated that he spoke with a gentleman regarding the matting at T-Bird North. The Company who brought the matts in thought they would be hired by National Grid. They aren't going to be using the matts. They are going to be shipped out.

PUBLIC COMMENT

Reed Antis asked if the Board is getting reports from the Department Heads and also if the reporting from the Building Department is getting better. The Supervisor stated that he hoped, moving forward, that they will get better.

Mr. Antis asked about the three vacant Town Buildings and the Supervisor replied that they were looking for uses.

Mr. Antis asked about the trees that were cut down at the Recreation Park. Councilman VanTassel reported that the trees were not donated trees. They were trees that came from other trees in the Park. They were cut down because they were improperly placed and were damaging the sprinkler system.

Mr. Antis asked about the Moreau Emergency Squad and if they were keeping up with their reporting to the Town. The Supervisor replied yes. Mr. Antis asked if Councilwoman LeClair was happy with their reporting and the answer was no, she's never happy.

Mr. Antis had prepared a report with regard to power usage for 34 bills from National Grid that included kilowatt usage throughout the Town properties plus the contract amounts through a Power Purchase Agreement. The conclusion of his presentation was that by using Constellation, it's costing the Town an additional \$1,400.00 per year. The Attorney for the Town stated that she had sent a memo to the Town Board and asked that after they've read it, they can discuss the situation.

COMMITTEE REPORTS

Councilman VanTassel asked Sandy Mahoney go give a quick analysis of what's been going on at the Park. Ms. Mahoney stated that Basketball has just finished and wrestling will be done soon. They're working on Lacrosse right now and also looking at a potential for a spring soccer program for grades K-8. She also reported that there are two Spanish teachers at South High that she is working with to see if they would give Spanish classes for the younger children. She also reported that they are in the processes of getting the beach open for the summer. And, she also reported that they're working on the contract process for Town, School and Travel Programs.

Ms. Mahoney also reported about a site that the Rescue Squad in Queensbury used to sell off old supplies and had good results. She stated that the Town's Annex building is full of things that could be sold on this site. Councilman VanTassel stated that they should look into this as a Board.

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Councilman VanTassel reported that he had volunteered to work on a committee relating to communication procedures. He had reached out to the Village of South Glens Falls and will be reaching out to the School as well. There are some people who have brought their names to his attention and asked if anyone else has interest in joining this committee, which is to support better ways to communicate to people in the Town, to please contact him. They'll be getting something together real soon.

Sandy Mahoney asked that something be set up for revolving accounts for the Recreation Department. They've used the Town's credit card in the past when it was in Preston's name. The card needs to be taken out in Gardner's name. They use the internet for most purchases and the companies won't use vouchers. The purchases need to be paid by credit card. Councilman VanTassel stated that he would work on this with Councilwoman LeClair. Supervisor Congdon stated that the card was canceled.

Margaret Centerbar asked if anyone has taken over Joe Patricke's position since his retirement. The answer was no. She asked if it is an elected position and the answer was no. She asked if the pay scale would be the same as what Joe Patricke made and the Supervisor stated that this would be a Board decision.

Rick Daley stated his disappointment with the Town Board for not listening to the people at this meeting. He stated that the employees that spoke earlier wanted fairness and that it wasn't a matter to be laughed at. Mr. Daley stated that what the employees want is a fair pay scale across the board. He stated that Ms. Lanfear could have been hired at a lesser pay and then in January, everyone could have been evened out.

Councilman VanTassel took offense to the statement that the Board didn't listen to the employees. He stated that he's embarrassed that the employees are disgruntled and it's an issue that they need to work on. He stated that just because they didn't like their actions regarding Elizabeth doesn't mean he doesn't have a genuine concern.

Some of the members of the audience suggested that this item should have been tabled until the next Town Board meeting. Councilman VanTassel stated that the Board had already discussed the issue in a previous Executive Session and that by waiting two weeks, the answer would have been the same.

Kevin Elms asked the Supervisor to correct him if he was wrong in understanding that the Town doesn't have an employee evaluation in place. Councilman Kusnierz stated there was no objective evaluation procedure. He did state that the Department Heads do an evaluation based on performance but the Board has never established a framework for giving salary increases based on the evaluations.

Sandy Mahoney asked if anyone knew the status of the Shelter Planning housing grant. Councilwoman LeClair stated that she would look into this. Councilman Kusnierz stated that he hasn't seen any documentation on this.

Reed Antis asked if there was any word on the Micro Grid and if anyone is keeping up on this. The Supervisor replied no.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to adjourn to executive session at 9:40 p.m. to discuss a personnel matter.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Absent
Supervisor Congdon	Yes

The Town Clerk did not sit in on the executive session.

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The Town Board returned from executive session at 9:59 p.m. No action was taken in the executive session.

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair to rescind the resolution appointing Charlene Endal as alternate to the Planning Board that was made in October 2013.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

A motion was made by Supervisor Congdon and seconded by Councilman VanTassel to adjourn the meeting for the evening at 10:01 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk

The above minutes are not intended to be a complete transcript, only a summary. To hear the full audio of the meeting, please visit the Town's website at: www.townofmoreau.org