

A month-end meeting of the Town Board of the Town of Moreau was held on January 26, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 6:37 p.m.

Town Board Members Present

Alan VanTassel	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman [arrived at 6:46 p.m.]
Gardner Congdon	Supervisor

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Malcolm O’Hara, Attorney for the Town; Rudy Klick, Special Projects Aide; Kathleen Moore, Post Star Reporter; Jesse Fish, Water Superintendent; Elizabeth Lanfear, Supervisor’s Secretary; Jeffrey McCabe, Town Justice; Tim Alden, Town Justice; Town Residents: Virginia Livsey, Bruce Flamer, Kevin Elms, Jim Rando, Carrie Baker, Mary Jenkins, Tom Hutchins, Martin and Loretta Lemmo, Reed Antis, Stevee Vittengl, K. Pansini, Kathie Spangler, Chris Fitzgibbon and Will Congdon; Village Residents: Chris Music, Margaret Centerbar, Ann Celeste and Linda Flood.

An invoice was received from Jensen Hughes Inc for work that had previously been approved but under the name Rolf Jensen. The Special Project Aide is asking for a resolution to correct the name so that this invoice can be paid. The Board members were uncomfortable with this invoice and asked that it be held from audit until they could speak with Karla Buettner, Attorney for the Town.

There were several invoices received from Garry Robinson. One in the amount of \$3060.00 for the Mohican Battenkill Re-Build project, one in the amount of \$54,976.25 dated November 15, 2015 for the Harrison Quarry project and four invoices that total \$9,102.50 for National Grid design & Engineering, Riverview Potter Road Subdivision, Clayberry Farm Project and Woodscape phase II.

The Invoice for \$54,976.25 is being held from audit as there are no funds available to pay the invoice at this time. The other invoices are being held from audit until more information is received from the Building Department.

An invoice was received from the Saratoga County Magistrates for membership dues. As this was the first payment to be made for these dues, the Special Project Aide was looking for Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing payment of an invoice from the Saratoga County Magistrates Assn. in the amount of \$150.00 for six members of the Town Court. This will be paid from account A1110.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

An invoice was received from A1 Tree Works LLC in the amount of \$920.00. Because the amount was over the \$500.00 procurement policy, Town Board approval is needed.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment of an invoice from A1 Tree Works LLC in the amount of \$960.00 for work performed at the Town’s Recreation Park. This will be paid from account A7140.4 (A600).

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Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

An invoice was received from Gallo Construction in the amount of \$1,298.32 and was given verbal approval to be pre-paid. A resolution is necessary to ratify this authorization.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to ratify the verbal approval of a pre-payment made to Gallo Construction in the amount of \$1,298.32 for completion of the Clark Road FEMA repair. This will be paid from account DB5112.431.1 (DB600).

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

An invoice has been held from audit from Bartlett, Pontiff, Stewart and Rhodes in the amount of \$52.00 and continues to be held until there are funds available to pay the invoice.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment to Moreau Community Center pending approval of the 2016 Contract.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

An invoice was received from Saratoga County DPW for road striping in the amount of \$32,122.52. The budgeted amount was only \$26,000.00 and therefore needs Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing payment to Saratoga County DPW for 80.8 miles of road striping in the amount of \$32,122.52. This will be paid from account A3310.499 (A630).

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to increase appropriations by \$25.00 to WS5182.4 Woodscape Lighting District-Street Lighting-Contractual which will be financed from available Woodscape Lighting District Unreserved Fund Balance that is needed to pay 2015 vouchers to Constellation & National Grid.

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And, to increase appropriations by \$5,000.00 to V8310.4 Water District 5 – Administration – Contractual which will be financed from available Water District 5 Unreserved Fund Balance that is needed to pay various 2015 vouchers.

And, that \$300.00 be transferred from A1220.2 General Fund – Supervisor – Equipment and \$300.00 be transferred to A1220.4 General Fund – Supervisor – Contractual.
A transfer is needed to pay 2015 vouchers to Quill, WB Mason & PS Technical Services.

And, that \$2,362.85 be transferred from A1355.2 General Fund – Assessor – Equipment and \$2,362.85 be transferred to A1355.4 General Fund – Assessor – Contractual.
A transfer is needed to pay 2015 vouchers to Verizon Wireless, Mailings Made Easy, Crystal Rock & Lewis & Greer.

And, that \$2,500.00 be transferred from A1620.2 General Fund – Buildings - Equipment and \$3,000.00 be transferred from A1620.201 General Fund – Buildings – Equipment (Municipal Center) \$2,200.00 be transferred from A1620.402 General Fund – Building – Contractual (Annex Building) and \$3,000.00 be transferred from A1620.403 General Fund – Buildings – Contractual (Sheriff Station) and \$2,500.00 be transferred from A1620.404 General Fund – Buildings – Contractual (61 Hudson St) and \$13,200.00 be transferred to A1620.401 General Fund – Buildings – Contractual (Municipal Center)
A transfer is needed to pay several Municipal Complex vouchers for 2015.

And, that \$8,635.00 be transferred from A9010.8 General Fund – Employee Benefits – NYS Retirement \$1,000.00 be transferred to A1355.4 General Fund – Assessor – Contractual \$1,000.00 be transferred to A3310.498 General Fund – Traffic Control – Road Signs and \$6,125.00 be transferred to A3310.499 General Fund – Traffic Control – Striping and \$500.00 be transferred to A5010.450 General Fund – Superintendent of Highways – Supplies and \$10.00 be transferred to A5182.4 General Fund – Street Lighting – Contractual
A transfer is needed to pay several 2015 vouchers for Traffic Control road signs and striping and Street Lighting.

And, that \$195.00 be transferred from A5010.401 General Fund – Superintendent of Highways – Mileage/Schools and \$100.00 be transferred to A5010.406 General Fund – Superintendent of Highways – Advertising and \$95.00 be transferred to A5010.476 General Fund – Superintendent of Highways – Computer Services.
A transfer is needed to pay 2015 vouchers to the advertising and computer service repairs.

And, that \$370.00 be transferred from A5132.489 General Fund – Garage – Cleaning and \$135.00 be transferred to A5132.405 General Fund – Garage – Equipment Repairs \$10.00 be transferred to A5132.415 General Fund – Garage – National Grid \$45.00 be transferred to A5132.450 General Fund – Garage – Supplies \$100.00 be transferred to A5132.472 General Fund – Garage – Building Repairs \$80.00 be transferred to A5132.480 General Fund – Garage – Miscellaneous
A transfer is needed to pay several 2015 vouchers for the Highway Garage which includes cleaning, equipment repairs, supplies, National Grid and miscellaneous expenses.

And, that \$440.00 be transferred from DB5130.492 Highway Fund – Machinery – Parts & Equipment And \$180.00 be transferred to DB5130.450 Highway Fund – Machinery – Supplies And \$260.00 be transferred to DB5130.480 Highway Fund – Machinery – Miscellaneous
A transfer is needed to pay several 2015 vouchers which includes parts, supplies and miscellaneous expenses.

And, that \$400.00 be transferred from I9060.8 Water District 1 – Employee Benefits – Hosp/Med Insurance, and \$262.00 be transferred to I8310.1 Water District 1 – Administration – Personal Services, and \$138.00 be transferred to I8330.4 Water District 1 – Purification – Contractual.
A transfer is needed to complete the accrued payroll for 2015 for personal services and purification expenses.

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And, that \$4,000.00 be transferred from IV8310.2 Water District 4 – Administration – Equipment and \$1,800.00 be transferred from IV8340.4 Water District 4 – Transmissions/Distributions – Contractual and \$1,600.00 be transferred from IV9060.8 Water District 4 – Employee Benefits – Hops/Med Insurance and \$7,400.00 be transferred to IV8310.4 Water District 4 – Administration – Contractual. A transfer is needed to pay several 2015 vouchers which include National Grid, Verizon Wireless, WB Mason, Fastenal, Town of Queensbury and the Saratoga County Water Authority.

And, that \$1,350.00 be transferred from V8310.1 Water District 5 – Administration – Personal Services and \$1,400.00 be transferred from V8310.2 Water District 5 – Administration – Equipment and \$1,000.00 be transferred from V8340.4 Water District 5 – Transmission/Dist. – Contractual and \$425.00 be transferred from V9060.8 Water District 5 – Employee Benefits – Hops/Med Insurance and \$4,175.00 be transferred to V8310.4 Water District 5 – Administration – Contractual. A transfer is needed to pay several 2015 vouchers which include National Grid, Verizon Wireless, WB Mason, Fastenal, Town of Queensbury and the Saratoga County Water Authority.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Yes

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel approving payment to Lewis & Greer PC, for legal fees associated with Erie Blvd. Hydro, in the amount of \$4,523.25. This will be paid from account A1355.4 (A600).

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Yes

An invoice was received from Environmental Design Partnership in the amount of \$160.00 regarding office complex construction. Councilwoman LeClair had pulled this invoice for discussion. Supervisor Congdon stated that this will be held from audit this month.

An invoice was received from the Highway Department for gas usage by the Building Department in the amount of \$52.02. The Supervisor asked that this be held from audit this month.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve payment of bills as audited.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Yes

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AUDITED CLAIMS

General Fund – A Account Claim nos. 2-17, 19-22, 25, 27-30, 32-33, 35-36, 39, 42, 47-48, 50, 52, 54-60, 63, 65, 67-68, 71-74, 76-79, 81, 83-84, 87, 89, 91, 93-96, 101-108, 110-119	\$363,268.51
Town Outside Fund – B Account Claim nos. 10, 31, 33-34, 41, 61, 64, 106, 109, 114	\$6,894.81
Highway Fund – DB Account Claim nos. 1, 24, 26, 37, 421, 44, 45, 48-49, 51, 53, 61-62, 66, 70, 82, 85-86, 88, 90, 94	\$18,844.27
Sewer District 1 Fund – GI Account Claim nos. 10, 20, 22, 50, 106	\$321.34
Water District 1 Fund – I Account Claim nos. 7, 9-10, 14, 18, 20, 22-23, 37, 40, 46, 50, 75, 80, 106, 114	\$2,366.93
Water District 2 Fund – II Account Claim nos. 7, 9, 10, 14, 18, 20, 22-23, 37, 38, 40, 46, 50, 69, 75, 80, 106, 114	\$7,231.49
Water District 4 Fund – IV Account Claim nos. 7, 9, 10, 14, 18, 20, 22, 23, 37, 38, 40, 46, 50, 75, 80, 93, 106, 114	\$6,910.30
Meadow Ridge Lighting District Fund – MR Account Claim nos. 4, 12	\$91.55
Palette Lighting District Fund – PA Account Claim nos. 4, 12	\$213.61
Palmerton Heights Lighting District Fund – PH Account Claim nos. 4	\$464.01
Pinewood Lighting District Fund – PW Account Claim nos. 4, 12	\$282.90
Riverview Lighting District Fund – RV Account Claim nos. 4, 12	\$324.26
Sherwood Forest Lighting District Fund – SH Account Claim nos. 4, 12	\$299.38
Water District 3 Fund – SW Account Claim nos. 7, 9, 10, 14, 18, 20, 22, 23, 37, 40, 46, 50, 75, 80, 106, 114	\$1,640.47
Transfer Station Fund – TS Account Claim nos. 7, 10, 15, 20, 43, 50, 92, 93, 94, 97, 106, 111, 114	\$5,484.04
Tangle wood Lighting District Fund – TW Account Claim nos. 4, 12	\$142.22
Water District 5 Fund – V Account Claim nos. 7, 9, 10, 14, 18, 20, 22, 23, 35, 37, 40, 46, 50, 75, 80, 106, 114	\$2,546.50
Water District 6 Fund – VI Account Claim nos. 7, 9, 10, 14, 18, 20, 22, 23, 37, 40, 46, 50, 75, 80, 106, 107, 111, 114	\$6,019.27
Woodscape II Lighting District Fund – WP Account Claim nos. 4	\$340.89
Woodscape Lighting District Fund – WS Account Claim nos. 4, 12	\$471.72
Highway Capital Project Fund – HH Account Claim nos. 99	\$307.50
Recreation Capital Project Fund – HP Account Claim nos. 100	\$617.76
Landfill Reserve Fund – LF Account Claim nos. 98	\$1,147.30

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel to adjourn the audit meeting for the evening at 7:12 p.m.

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Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk