

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 6:34 p.m.

The Town Clerk called the roll.

Town Board Members Present

Gina LeClair	Councilwoman
Todd Kusnierz	Councilman [arrived at 6:35pm]
Robert J. Vittengl, Jr.	Councilman
Preston L. Jenkins, Jr.	Councilman

Town Board Members Absent

Bob Prendergast	Councilman
-----------------	------------

Also present: Leeann McCabe, Town Clerk; Rudy Klick, Special Project Aide; Paul Joseph, Highway Superintendent; Jesse Fish, Water Superintendent; Ted Monsour, Transfer Station Laborer; Reed Antis, Planning Board Member and Town Resident; Kathleen Moore, Post Star Reporter; Charlie Granger, Town Resident.

An invoice from Hartford Steam Boiler in the amount of \$105.00 had been held from audit until documentation had been received proving that the inspection of the boiler at the Annex Building had been done. Rudy Klick stated that he had tried to contact them and has had no response. The Supervisor asked that the invoice be held from audit again and he will try to contact them.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing payment of an invoice from Northeast Fire Protection in the amount of \$636.24. This will be paid from account A1620.420.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Abstain
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

An invoice was received from Saratoga Land Management in the amount of \$4710.90 which shows a 20% Fee and the supervisor stated that the contract states it should be 15%. Rudy Klick stated that the contract is for two parcels and this invoice is for a third parcel which he doesn't find a contract for. The Supervisor asked that this invoice be held from audit.

An invoice was received from Falls Farm and Garden in the amount of \$1160.35 for repairs to the Toro Sand Rake. This invoice was held from audit until they get more information from the Recreation Department regarding this repair.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving payment of an invoice from Sanders Fire & Safety in the amount of \$625.00 for work done on the sprinkler system at the Town Hall. The invoice was over \$500.00 and needed Town Board approval. This will be paid from account A1620.401.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving payment of an invoice from Gorman Brothers in the amount of \$94,016.80 that had an electronic signature. This will be paid from account DB5112.493.4

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving payment of an invoice from MD Solutions Inc. in the amount of \$555.00 for signs. The freight charge of \$65.00 put this over the \$500.00 procurement policy and therefore needed Town Board approval. This will be paid from account A3310.498.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving payment of an invoice from Lewis and Greer for legal services in the amount of \$5,348.25. A portion of the bill in the amount of \$1,102.50 was for work done by D’Arcangelo & Co. LLP who was hired by Lewis and Greer to perform an audit.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl approving payment of an invoice from Southwest Milton Cat in the amount of \$614.00 for a yearly inspection, per the service agreement, of the Town Hall generator. The amount is over the \$500.00 procurement policy and therefore needed Town Board approval. This invoice will be paid from account A1620.401.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Ted Monsour questioned the Town Board on an invoice in for payment for the rental of a screen at the Transfer Station. The invoice is from Monroe Tractor. The cost of the rental was to be split three ways. He didn’t feel that the Transfer Station should have to pay for the rental as they have no use for the compost that was produced. He stated that the other Departments are getting the material for free and that he should be charging them. Paul Joseph stated that his Department did the screening to make more room for next year. Councilman Kusnierz asked if the finished product is being split three ways and Paul Joseph

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

replied that it was. Mr. Joseph also stated that there was no charge to the Transfer Station for the labor from the Highway Department. Councilman Vittengl stated that if we didn't have the Highway Department do the screening, they would run out of room. When the Board made the decision to split the cost of the rental three ways, there was a sense of urgency to make room for the leaves. He also stated that he wished they had rented it for a longer period of time as there is still a lot more to be done. He stated that they could look at the possibility of purchasing one or renting for a longer period of time next year. Councilman Kusnierz stated that the funds in the Transfer Station account are from user based fees. He didn't understand how these fees should be used to rent a unit to produce compost. He stated that he had voted no to the original motion for the rental of the unit. Mr. Monsour stated that the other Departments ended up with \$30,000.00 worth of soil.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to pay the invoice from Monroe Tractor in the amount of \$3,000.00 to be split three ways between accounts DB5110.480, A7140.4 and TS8160.4

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	No
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to pay the invoice from FireTek Sprinkler Systems in the amount of \$1,950.00. The amount was \$450.00 over the contract price of \$1,500.00 and therefore needed Town Board approval. This will be paid from account A1620.401.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

An invoice from Bartlett, Pontiff, Stewart and Rhodes in the amount of \$52.00 has been held from audit while awaiting funds and is being held again this month.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair that \$600.00 be transferred from A9060.8 – General Fund – Employee Benefits – Medical Insurance and \$600.00 be transferred to A9045.8 – General Fund – Employee Benefits – Health Insurance Option. The transfer is necessary to pay health insurance buy-outs for the remaining 2015 year due to adding an employee who is receiving the buy-out.

And that \$750.00 be transferred from A1430.4 – General Fund – Personnel – Contractual and \$750.00 be transferred to A1420.4 – General Fund – Attorney – Contractual. The transfer is necessary to pay attorney fees for the remaining 2015 year.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair that \$40,000.00 be transferred from HT7180.4 – Town Wide Recreation Cap Proj – Administration – Contractual and

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

\$40,000.00 be transferred to HT7180.2 – Town Wide Recreation Cap Proj – Administration – Equipment.

The transfer is needed to purchase certain real property from Excess Land, LLC within the Town of Moreau for trail and park opportunities known as the Big Boom Trail per the board Resolution on November 10, 2015.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to increase funds in the amount of \$25,000.00 to HP7180.2 Recreation Capital Project – Administration – Equipment for the Town’s match of a \$25,000 donation from the South High Marathon Dance to build an adaptive playground.

Roll call vote resulted as follows:

Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to increase appropriations by \$7,263.00 to HP7180.2 Recreation Capital Project – Administration – Equipment. An increase in 2015 Appropriations from fund balance is necessary since the Town Board approved the purchase of a Hydro Rake from John Deere in the amount of \$15,024.89 on November 10, 2015.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to approve payment of bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

AUDITED CLAIMS

General Fund – A Account Claim nos. 1194-1199, 1201-1210, 1215, 1217-1218, 1220-1221, 1223, 1225-1226, 1228-1230, 1234, 1237, 1239, 1241, 1246, 1248-1250, 1252, 1254, 1258, 1261-1264, 1271, 1273, 1283, 1284, 1291-1292, 1294-1302	\$80,185.58
Town Outside Fund – B Account	

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Claim nos. 1218, 1226, 1237, 1248, 1265-1270, 1275-1282, 1295	\$5,088.24
Highway Fund – DB Account Claim nos. 1211-1214, 1216, 1218-1219, 1221-1222, 1224, 1227, 1231, 1235-1236, 1240, 1242-1245, 1247, 1251, 1253, 1255, 1257, 1260, 1262, 1271, 1272, 1274, 1285, 1293, 1298	\$139,388.66
Sewer District 1 Fund – GI Account Claim nos. 1201, 1208, 1237	\$232.30
Water District 1 Fund – I Account Claim nos. 1200-1201, 1203, 1208-1209, 1232, 1237, 1299	\$1,199.96
Water District 2 Fund – II Account Claim nos. 1201, 1203, 1208, 1218, 1228, 1231-1232, 1237, 1299	\$644.69
Water District 4 Fund – IV Account Claim nos. 1201, 1203, 1208, 12332, 1237, 1256, 1299	\$419.26
Meadow Ridge Lighting District Fund – MR Account Claim nos. 1194-1195	\$88.02
Palette Lighting District Fund – PA Account Claim nos. 1194-1195	\$197.45
Palmerton Heights Lighting District Fund – PH Account Claim nos. 1195	\$444.89
Pinewood Lighting District Fund – PW Account Claim nos. 1194-1195	\$268.60
Riverview Lighting District Fund – RV Account Claim nos. 1194-1195	\$305.23
Sherwood Forest Lighting District Fund – SH Account Claim nos. 1194-1195	\$285.00
Water District 3 Fund – SW Account Claim nos. 1201, 1203, 1208, 1232, 1237, 1299	\$162.33
Transfer Station Fund – TS Account Claim nos. 1203, 1208, 1233, 1237, 1259, 1290, 1298, 1299	\$7,320.68
Tanglewood Lighting District Fund – TW Account Claim nos. 1194-1195	\$134.33
Water District 5 Fund – V Account Claim nos. 1201, 1203, 1208, 1232, 1237, 1299	\$149.04
Water District 6 Fund – VI Account Claim nos. 1201, 1203, 1208, 1232, 1237, 1299	\$354.55
Woodscape II Lighting District Fund – WP Account Claim nos. 1195	\$324.68
Woodscape Lighting District Fund – WS Account Claim nos. 1194-1195	\$447.81
Town-Wide Capital Project Fund – HT Account Claim nos. 1288	\$6,000.00
Highway Capital Project Fund – HH Account Claim nos. 1286	\$676.00
Recreation Capital Project Fund – HP Account Claim nos. 1287	\$4,122.51
Landfill Reserve Fund – LF Account Claim nos. 1289	\$509.15

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to close the audit meeting for the evening at 7:03 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on November 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk