

A month-end meeting of the Town Board of the Town of Moreau was held on September 29, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins opened the meeting at 6:30 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Robert J. Vittengl, Jr.	Councilman
Preston L. Jenkins, Jr.	Supervisor

**Town Board Members Absent**

None

**Also Present:** Leeann McCabe, Town Clerk; Rudy Klick, Special Projects Aide; Paul Joseph, Highway Superintendent; Jesse Fish, Water Superintendent; Pete Corlew, Recreation Department Laborer and Reed Antis, Planning Board Member and Town Resident.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that \$400.00 be transferred from A8810.2 – General Fund – Cemeteries – Equipment and that \$100.00 be transferred to A8810.1 – General Fund – Cemeteries-Personal Services and that \$300.00 be transferred to A8810.4 General Fund-Cemeteries-Contractual. This transfer is needed in personal services and contractual to complete the 2015 cemetery mowing season.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that \$300.00 be transferred from IV8340.4 – Water 4-Transmission/Distribution-Contractual and that \$300.00 be transferred to IV8330.4 –Water 4-Purification-Contractual. This transfer is needed to pay three vendors for purification services paid in the September 2015 warrant.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that \$3,000.00 be transferred from V8310.4 – Water 5-Administration-Contractual and that \$3,000.00 be transferred to V8310.2 – Water 5-Administration-Equipment. This transfer is needed for the allocation of water meter purchases.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes

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Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that \$20,000.00 be transferred from A1990.4 General Fund-Special Items-Contingent Account and that \$20,000.00 be transferred to A1355.4 – General Fund – Assessor-Contractual. This transfer is needed to pay Article 7 litigation.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

An invoice #353098 in the amount of \$105.00 is in for audit from Hartford Steam Boiler. There is no documentation or proof that this service was completed. It was decided to hold this invoice and asked that Rudy try one more time to get a report from them.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving payment of invoice #MHD1501 from Town & Country Bridge & Rail in the amount of \$1,599.51. This was for an emergency repair. An insurance claim was received on August 14, 2014 in the amount of \$1,682.70. This will be paid from account DB5110.494.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast approving payment of invoice #S2036935.001 from Vellano in the amount of \$606.19. This invoice was over the \$500.00 procurement policy and needed Town Board approval. This will be paid from account I8310.2.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast approving a clothing purchase of 18 Tee Shirts and 5 Sweat Shirts by the Water Department in the amount of \$296.22 from Arca Inc. LLC. This will be paid from all water and sewer accounts.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

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An invoice was received from Gorman Brothers Inc. with an electronic signature and needs Board approval.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving payment of invoice #33581 from Gorman Brothers Inc. in the amount of \$54,499.54 with an electronic signature. This will be paid from account DB5112-493.3.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

At a previous meeting the Town Board approved \$724.00 for Ben Marcantonio to attend a training class. The actual cost was \$1023.12 and needs approval for an additional \$299.12.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl approving an additional \$299.12 for Travel, Meals and Accommodations for a training class that Ben Marcantonio attended. This will make a total approval of \$1,023.12.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

An invoice #22276 was received from Lewis & Greer, PC in the amount of \$4,858.63. The Board had approved funds in the amount of \$20,000.00 and as of August 31, 2015 they've paid \$18,546.25. Additional funds are needed to pay this invoice and additional invoices for 2015. Also, at a previous meeting of the Town Board, a motion was made to engage the services of George Bunk at \$150.00 per hour for the Erie Boulevard Brookfield Hydro Article 7. The motion needed to state that Lewis & Greer, PC will engage the services of George Bunk.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to correct the minutes of June 23, 2015 to state that the Town Board approves Lewis & Greer, PC to engage the services of George Bunk at a rate of \$150.00 per hour for the Erie Blvd. Brookfield Hydro Article 7.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving additional funds for Lewis & Greer, PC in the amount of \$6,261.65. These invoices will be paid from account A1355.4.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes

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Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

An invoice #040910, in the amount of \$15,322.97 was received from Business Automation Services, Inc. for a software program for the Building Department. This included the cost of mileage and meals in the amount of \$42.97. Councilman Prendergast stated that they should only be paid what was agreed upon and that was \$15,280.00 for the new software program and installation. The other Board members were in agreement.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast approving payment of invoice #040910 from Business Automation Services, Inc. in the amount of \$15,280.00 and to exclude the \$42.97 for mileage and meals. This will be paid from account B3620.2

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

An invoice was received from Mechanical Equipment Sales in the amount of \$387.52 for the travel costs associated with the repair of a valve at the Spier Falls pump station. The Water Superintendent was told that it wouldn't cost anything and that they were making good on something that went bad. After the repair was done he advised the Water Superintendent that he would put in for the travel costs as he had made two trips for the repair and that this would only be a couple bucks. The Water Superintendent didn't have a problem with his request. The invoice ended up being more than a couple bucks and is being brought to the attention of the Town Board. The Water Superintendent wasn't comfortable signing this voucher. It was the opinion of the Town Board not to pay this invoice.

An invoice #1287407 from Bartlett, Pontiff, Stewart and Rhodes in the amount of \$52.00 is being held from audit. The Town is awaiting funds in order to pay this invoice.

The special projects aide brought to the attention of the Town Board that a correction to the minutes of September 15, 2015 needed to be done. Page 213, under water department requests, the paid from account code should be 8310.2 and not 8310.4.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to correct the minutes from September 15, 2015, page 213, 3rd paragraph, 3<sup>rd</sup> line should read account code 8310.2.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to pay bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes

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Councilwoman LeClair            Yes  
 Supervisor Jenkins                Yes

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 965-972, 974-983, 985-986, 988-996, 998-999, 1001-1002, 1004-1010, 1013, 1015-1016, 1018, 1020-1023, 1025-1029, 1031, 1034, 1036, 1038-1040, 1042-1043, 1046-1047, 1049, 1052, 1065, 1069-1070, 1072	\$129,341.83
Town Outside Fund – B Account Claim nos. 968, 986, 987, 993, 1004, 1014, 1022, 1031, 1053-1057, 1066, 1071	\$26,028.50
Highway Fund – DB Account Claim nos. 984, 995, 1000, 1006, 1012, 1017-1018, 1030, 1033, 1035, 1044, 1046-1047, 1051, 1068, 1073	\$114,303.13
Sewer District 1 Fund – GI Account Claim nos. 966, 968, 972, 977, 1004, 1067	\$393.68
Water District 1 Fund – I Account Claim nos. 966, 968, 972, 975, 977, 981-982, 1003-1004, 1010, 1015, 1024, 1032, 1045, 1050, 1067	\$1,188.72
Water District 2 Fund – II Account Claim nos. 966, 968, 972, 975, 977, 982, 1003-1004, 1015, 1024, 1032, 1045-1046, 1050, 1067	\$696.62
Water District 4 fund – IV Account Claim nos. 966, 968, 972, 975, 977, 981, 982, 1003-1004, 1015, 1024, 1032, 1037, 1041, 1045, 1050, 1067	\$800.91
Meadow Ridge Lighting District Fund – MR Account Claim nos. 965, 967	\$84.52
Palette Lighting District Fund - PA Account Claim nos. 965, 967	\$202.98
Palmerton Heights Lighting District Fund – PH Account Claim nos. 967	\$691.89
Pinewood Lighting District Fund – PW Account Claim nos. 965, 967	\$253.88
Riverview Lighting District Fund – RV Account Claim nos. 965, 967	\$285.66
Sherwood Forest Lighting District Fund – SH Claim nos. 965, 967	\$99.47
Water District 3 Fund – SW Account Claim nos. 966, 968, 972, 975, 977, 981, 982, 1003, 1004, 1015, 1024, 1032, 1045, 1050, 1067	\$361.62
Transfer Station Fund – TS Account Claim nos. 966, 968, 973, 975, 977, 992, 1004, 1015, 1048, 1058	\$5,855.15
Tanglewood Lighting District Fund – TW Account Claim nos. 965	\$11.67
Water District 5 Fund – V Account Claim nos. 966, 968, 975, 977, 981, 982, 1003, 1004, 1015, 1024, 1032, 1045, 1050, 1067	\$181.34
Water District 6 Fund – VI Account Claim nos. 966, 968, 975, 977, 981, 982, 997, 1003, 1004, 1011, 1015, 1019, 1024, 1032, 1045, 1050, 1067	\$1,093.83
Woodscape II Lighting District Fund – WP Account Claim nos. 967	\$311.08
Woodscape Lighting District Fund – WS Account Claim nos. 965, 967	\$423.23
NYS Affordable Housing Fund – CD Account Claim nos. 1061	\$861.00
Highway Capital Project Fund – HH Account	

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Claim nos. 1059	\$754.00
Rec Capital Project Fund – HP Account Claim nos. 1060	\$4,053.93
Landfill Reserve Fund – LF Account Claim nos. 1062, 1063	\$1,428.42

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to close the audit meeting at 6:48 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Sincerely,

Leeann McCabe  
Town Clerk