

A month-end audit meeting of the Town Board of the Town of Moreau was held on June 30, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Deputy Supervisor Vittengl called the audit meeting to order at 6:30 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Bob Prendergast	Councilman
Todd Kusnierz	Councilman
Robert J. Vittengl, Jr.	Deputy Supervisor

**Town Board Members Absent**

Gina LeClair	Councilwoman
Preston L. Jenkins, Jr.	Supervisor

**Also Present:** Leeann McCabe, Town Clerk and Rudy Klick, Special Projects Aide

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving a purchase to Metro Line Direct.Com in the amount of \$875.88, invoice #723867. This purchase was due to the flood damage at Town Hall and is over the \$500.00 procurement policy and therefore needed Town Board approval. It will be paid from account A1620.420.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving an additional amount of \$74.92 to Shaw Truck Repair Inc. for repair of the Highway Department truck #11. The Town Board approved \$537.46 on June 23, 2015 but there were U-bolts and pins needed to complete the job. This will be paid from account DB5130.492.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving a payment to All Pro Restoration Services in the amount of \$29,374.89, invoice #22080. This was due to flood damage at Town Hall and will be paid from account A1620.420.

Roll call vote resulted as follows:

Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

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A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving a payment to Utica Mack, Inc. in the amount of \$208.15, invoice #MA82822. The voucher was submitted with an electronic signature. This will be paid from account DB5130.492.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

Councilman Kusnierz stated that electronic signatures need to be discussed at a regular Town Board meeting so that they can set a policy.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving payment to FC X Performance for an additional amount of \$34.20, invoice #3732.405. This was for an emergency repair to the Spier Falls Station. The Town Board approved \$1,000.00 on April 28, 2015 and the cost went over due to shipping charges. The total charges came to \$1,034.20 and will be paid from all water districts.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving an additional amount to be paid to Hadeka Stone Corp. in the amount of \$1,980.00. The Town Board approved \$4,500.00 for clay and the cost went over. The total cost is \$6,480.00 and will be paid from account HP7180.4.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving a payment to Lightle Enterprises of Ohio in the amount of \$577.57, invoice #3414, for the purchase of assorted road signs. This purchase went over the \$500.00 procurement due to freight charges and needed Town Board approval. This will be paid from account A3310.498.

Roll call vote resulted as follows:

Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast approving payment to Monroe Tractor & Implement Co. in the amount of \$533.79. This amount was over the

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\$500.00 procurement policy because of a freight charge and needed Town Board approval. This will be paid from account DB5130.492.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz approving payment to N.Y. Fire & Security in the amount of \$706.25, invoice #30889. This invoice was for the replacement and testing of a bad panel at the new Highway Garage and is over the \$500.00 procurement policy and therefore needs Town Board approval. This will be paid from account A5132.472.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

Councilman Kusnierz asked if anyone had an idea why the panel went bad. Councilman Vittengl stated that a board had to be replaced in a gas pump last year due to a lightning strike. Maybe this was some type of surge as well. Councilman Prendergast wants to know why it went and if there was any warranty. They'll have the Supervisor's secretary call the Highway Department and find out.

A motion was made by Councilman Kusnierz and seconded by Councilman Prendergast to correct the set of minutes from March 10, 2015 with regard to a shelving purchase. The account code listed for the purchase was A1355.4- Assessor and it is corrected to be A6989.2 – Records Management.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

An invoice from Bartlett, Pontiff, Stewart & Rhodes for \$52.00 is being held from audit as the Town is awaiting funds from Woodscape phase II before this can be paid.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz setting an asking price for the 61 Hudson Street property at \$235,000.00, which will be listed as a For Sale By Owner in the MLS listing.

At a regular Town Board meeting held on June 23, 2015 a resolution to loan \$51,099.50 from Water District IV to Water District VI was passed. This amount would leave the account at a 0 balance after the debt service payment and there wouldn't be anything left for payroll and such.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to rescind the resolution made on June 23, 2015 authorizing the loan of \$51,099.50 from Water District IV to Water District VI and approving an interfund loan from Water District IV to Water District VI in the amount of \$75,000.00.

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Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to pay the bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 619-622, 624-628, 630-633, 635-636, 638, 640-641, 643-644, 646-647, 650, 652,655-657, 659-661, 664-668, 671, 674, 676-679, 689-690, 693, 695, 698-701, 703-704, 706,708, 710, 720-724, 726-728, 732, 734, 736, 739-740, 745-746, 748, 750-751	\$203,768.23
Town Outside Fund – B Account Claim nos. 638, 674, 676, 680-687, 690, 694, 712-717, 721, 725	\$2,477.56
Highway Fund – DB Account Claim nos. 634, 639, 642-643, 645, 649, 653, 658, 663, 669-670, 672-675, 678, 696-697 703, 708-709, 727, 730-731, 738, 749, 752-753	\$333,666.65
Sewer District I Fund – GI Account Claim nos. 631-632, 691-692, 702, 708, 721, 725, 729, 735	\$4,847.86
Water District I Fund – I Account Claim nos. 629-633, 637, 654, 674, 691, 702, 708, 721, 725, 729, 733, 737, 747	\$889.68
Water District 2 Fund – II Account Claim nos. 629-633, 651, 654, 662, 674, 691, 702, 708, 721, 725, 729, 733, 737, 747	\$1,615.42
Water District 4 Fund – IV Account Claim nos. 629-633, 654, 674, 691, 702, 708, 721, 725, 729, 733, 737, 747	\$2,012.20
Meadow Ridge Lighting District Fund – MR Account Claim nos. 621, 627	\$84.30
Palette Lighting District Fund – PA Account Claim nos. 621, 627	\$179.97
Palmerton Heights Lighting District Fund – PH Account Claim nos. 627	\$414.54
Pinewood Lighting District Fund – PW Account Claim nos. 621, 627	\$252.98
Riverview Lighting District Fund – RV Account Claim nos. 621, 627	\$284.52
Sherwood Forest Lighting District Fund – SH Account Claim nos. 621, 627	\$269.29
Moreau Industrial Park Fund – SP Account Claim nos. 638	\$39.00
Water District 3 Fund – SW Account Claim nos. 629-633, 654, 691, 702, 708, 721, 725, 733, 737, 747	\$629.68
Transfer Station Fund – TS Account Claim nos. 631-633, 638, 646, 648, 674, 703, 705-706, 711, 721, 725	\$7,479.41

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Tanglewood Lighting District Fund – TW Account Claim nos. 621, 627	\$125.65
Water District 5 Fund – V Account Claim nos. 629-633, 654, 674, 691, 702, 708, 721, 725, 729, 733, 737, 747	\$352.83
Water District 6 Fund – VI Account Claim nos. 629-633, 654, 674, 688, 691, 702, 708, 721, 725, 729, 733, 737, 747	\$1,590.65
Woodscape II Lighting District Fund – WP Account Claim nos. 627	\$298.83
Woodscape Lighting District Fund – WS Account Claim nos. 621, 627	\$422.02
Trust and Agency Fund – TA Account Claim nos. 742	\$13.00
Town-Wide Capital Project Fund – HT Account Claim nos. 755	\$7,120.00
Highway Capital Project Fund – HH Account Claim nos. 718	\$260.00
Rec Capital Project Fund – HP Account Claim nos. 719, 722, 743, 744, 754	\$23,337.54
Landfill Reserve Fund – LF Account Claim nos. 741	\$1,185.46

Councilman Vittengl mentioned that the Town was awarded the housing grant that was applied for by Shelter Planning in the amount of \$345,600.

Councilman Vittengl asked if everyone had seen the note from Attorney Buettner relating to the Farmland Protection Plan. He stated that a Public Hearing needs to be set. He stated that the entire Board would be polled to see if July 14, 2015 at 6:30 p.m. would be alright. This would be before the regular Town Board meeting scheduled at 7:00 p.m.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to close the audit meeting at 6:52 p.m.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Deputy Supervisor Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Absent

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk