

Agenda
Town of Moreau
Town Board Meeting
May 2, 2025
8:30AM

8:30 a.m. Regular Town Board Meeting
Roll Call / Pledge of Allegiance

1. Moreau Town Court Request
 - Additional Records Scanning
2. Supervisor's Office
 - Prepay WM Voucher
3. Water & Sewer Department
 - Underground Piercing Mole - Shipping
4. Recreation Department
 - Flush Mount Step Activator
 - Little League Batting Cages
5. Motion to Adjourn

Moreau Town Court
351 Reynolds Rd.
Moreau, NY 12828

Hon. Jeffrey B. McCabe
Town Justice

Phone (518)793-3188
Hours: 8:00am- 4:00pm

Supervisor Jesse Fish
Town of Moreau Town Board
351 Reynolds Rd.
Moreau, NY 12828

05/01/2025

Dear Supervisor Fish and Board Members,

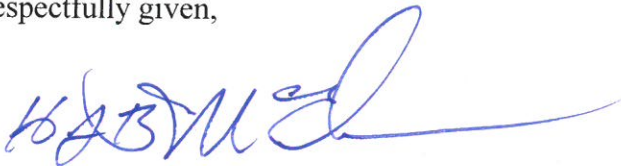
I had recently received a \$30,000.00 Grant from JCAP(Justice Court Action Plan) for digitalization and consolidation of our entire files dating back to the 1950s.

There was more files to be scanned and were picked up by the scanning company. There is another \$3457.71 for another 11 addistional boxes.

I'm requesting the \$3457.71 to cover the remaining files to be scanned taken out of our Contractual Budget line. We have enough money to cover this, and this would be a "One time," purchase.

Thank you for your time in this matter.

Respectfully given,



Honorable Jeffrey B. McCabe
Town of Moreau Town Justice

Jeffrey B. McCabe

From: chuck@seurescan.com <chuck@seurescan.com>
Sent: Thursday, May 1, 2025 10:48 AM
To: Jeffrey B. McCabe <jmccabe@nycourts.gov>
Subject: RE: Moreau Town Court Files for scanning

Jeff,
Understood. The overage would be \$3,456.75 for the 11 additional 10" x 12" x 15" equivalent boxes.

Chuck Tobin
SecureScan
Cell: (518) 312-3885
Fax: (518) 375-3610
Email: Chuck@SecureScan.com
Office: 1060 Broadway, Albany NY 12204

Schedule a meeting with me... calendly.com/seurescan

From: Jeffrey B. McCabe <jmccabe@nycourts.gov>
Sent: Thursday, May 1, 2025 7:42 AM
To: chuck@seurescan.com
Subject: RE: Moreau Town Court Files for scanning

Chuck,

Sorry about the long time response.

The PERM boxes are cases that must stay in our file system for life. So yes they need to be scanned.

I will check with my Supervisor and Board.

Jeff

From: chuck@seurescan.com <chuck@seurescan.com>
Sent: Tuesday, April 29, 2025 10:45 AM
To: Jeffrey B. McCabe <jmccabe@nycourts.gov>
Subject: RE: Moreau Town Court Files for scanning

Judge McCabe,

We picked up 93 boxes last week. The proposal pricing was based on the 10" x 12" x 15" box size, see below and attached. If we pro rate the boxes we would have the equivalent of 106 - 10" x 12" x 15" boxes in total. The proposal was for 95 10" x 12" x 15" boxes I know with the JCAP grant you only receive what is requested so how should we proceed.

We noted the 3 boxes identified as PERM, you want these scanned and returned, correct?

Jeffrey B. McCabe

From: chuck@seurescan.com
Sent: Tuesday, April 29, 2025 10:45 AM
To: Jeffrey B. McCabe
Subject: RE: Moreau Town Court Files for scanning
Attachments: Moreau Town Court_Data Imaging_McCabe_Proposal Letter_6_17_24.pdf

Judge McCabe,

We picked up 93 boxes last week. The proposal pricing was based on the 10" x 12" x 15" box size, see below and attached. If we pro rate the boxes we would have the equivalent of 106 - 10" x 12" x 15" boxes in total. The proposal was for 95 10" x 12" x 15" boxes I know with the JCAP grant you only receive what is requested so how should we proceed.

We noted the 3 boxes identified as PERM, you want these scanned and returned, correct?

SecureScan Service Description	Estimated Volume	Unit Price	Estimated Total Price
Document Scanning Services: Document Preparation, Document Scanning, Quality Control Review and Indexing of Documents. All as defined within the proposal. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 310.00 per box	\$ 29,450.00
Secure Shredding Services: Confidential Shredding of documents one month after delivery and with approval by customer. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 4.25 per box	\$ 403.75

Chuck Tobin
SecureScan
Cell: (518) 312-3885
Fax: (518) 375-3610
Email: Chuck@SecureScan.com
Office: 1060 Broadway, Albany NY 12204

Schedule a meeting with me... calendly.com/seurescan

From: Jeffrey B. McCabe <jmccabe@nycourts.gov>
Sent: Wednesday, April 23, 2025 10:14 AM
To: chuck@seurescan.com
Subject: Re: Moreau Town Court Files for scanning

I'm here before that. So anytime after 7:00 am is great.

Thank you.

From: chuck@seurescan.com <chuck@seurescan.com>
Sent: Wednesday, April 23, 2025 9:12 AM
To: Jeffrey B. McCabe <jmccabe@nycourts.gov>
Subject: RE: Moreau Town Court Files for scanning

PROPOSAL



parkitects

PO to PARKITECTS, Inc.

279 Lakefront Blvd.

Buffalo, NY 14202

Remit to PARKITECTS, Inc.

3411 Delaware Avenue

Buffalo, NY 14217

Number: AAAQ12900-01

Date: May 1, 2025

Project: Betar Park - Parts

Sold To

Town of Moreau
Jeremy Brogan
351 Reynolds Rd
Moreau, NY 12828
United States

P 518-538-0136 ext:

F

E Recreation@townofmoreau.org

Your Sales Rep

Sara Emery

P 607-731-7496 ext:

F 607-533-4108

E sara@playgroundinfo.com

Terms

PRICES ARE VALID FOR 15 DAYS.

Terms: 50% Deposit/Net 30
Net 30 Municipal

Order Requirements:

Completed proposal or P.O.
Tax exempt certificate (if applicable)
Credit application may be required.

Qty	Item #	Description	Unit Price	Ext. Price
Aquatix Splash Pad Parts - Betar Park				
Option 1				
1	359194	PVC Step Pad Cover Assembly - Aquatix	\$855.00	\$855.00
1	283858	1" Solenoid Valve 24 VDC	\$173.75	\$173.75
1		<i>Freight</i>	\$65.00	\$65.00
		<i>Option 1 Total</i>		\$1,093.75
Option 2				
1	280619	Aquavator (bulldog button)	\$4,595.00	\$4,595.00
1		<i>Freight</i>	\$315.00	\$315.00
		<i>Option 2 Total</i>		\$4,910.00

Note: Freight charges do not include any special services. If special services are required at the time of delivery, customer will be billed for the charge.

Order Total

\$6,003.75

Bill To

Ship To

Accepted By

Delivery Contact Name

Phone Number

Accepted by Customer

Date

Print Name