



**Town Supervisor and Town Board**

Supervisor Jesse A. Fish; Deputy Supervisor Pat Killian; John Donohue; Kyle Noonan; Mark Stewart

- MCM 1: Ensure department heads are assisting with MCM 1 Plan Implementation
- MCM 2:
  - Approves annual report as signatory
  - Provides oversight of MS4 Program
  - Review and authorize program budget

**Stormwater Program Coordinator**

Joshua Westfall, AICP

351 Reynolds Road Moreau, New York 12828 Phone: 518-792-4762

**Maintains the Stormwater Management Program Plan by:**

- **Reporting to the Town Board on:**
  - The Annual SWMP Report;
  - SWMP Plan Goals;
  - SWMP Plan MCM implementation and progress made.
- **MCM 1:**
  - Coordinates Website Updates
  - Posts Draft and Final Annual Reports
  - Maintains the Program Organizational Chart
  - Obtains and Distributes new materials.
- **MCM 2:**
  - Maintaining Program Record Information & Documentation
  - Reviewing and Updating Program Plan
  - Receives Public Comment
- **MCM 3**
  - Follows up on IDDE Incident Reports
- **MCM 4:**
  - Monitors Construction SWPPP Inspection Reporting and Performance
  - MS4 SWPPP Acceptance
  - MS4 Notice of Termination
- **MCM 5:**
  - Coordinates Annual Facility Inspections
  - Maintains Facilities O&M Plans
  - Enforces SWMP Facility Performances
- **MCM 6:**
  - Provides Staff Training to Below Identified Individuals
- **Assisted by:**
  - Building Department Staff, Town Engineer,

**Planning Board/ Zoning Board of Appeals**

Chairmen

C/O Town Building Dept. 351 Reynolds Road

**As part of Site Plan Review, Subdivision Review and Special Use Permit Issuance, the Board(s) are responsible as Follows:**

- **MCM 4**
  - SWPPP Review
- **Assisted by:**
  - Program Coordinator and Town Engineer

**I-SWM Program Support**

Blue R Neils, ISWM Program Coordinator  
Cornell Cooperative Extension  
Ballston Spa—518-275-6928

**Stormwater Management Program Components (MCMS)**

- |  |  |
|--|--|
| • MCM 1: Public Education and Outreach               | • MCM 4: Construction Site Runoff Control        |
| • MCM 2: Public Participation/ Involvement           | • MCM 5: Post Construction Runoff Control        |
| • MCM 3: Illicit Discharge Detection and Elimination | • MCM 6 Pollution Prevention/ Good Housekeeping: |

**Highway Department**

Chris Abrams

1543 Route 9 – Ph: 518-792-5675

**Provides Implementation and Oversight for the following:**

- **MCM 1:**
  - Posting MS4 Educational Materials
- **MCM 3:**
  - Collection of Garbage from Roadside
  - Outfall Reconnaissance Inventory & Inspection
  - IDDE Reporting and Recommendations for Action
  - Illicit Discharge Response & Resolution
  - Cleanup and Signage Posting in Response to Illegal Dumping
- **MCM 6:**
  - Highway Facilities Self Audits
  - Staff Training
  - Catch Basin Clearing
  - Animal Carcas Removal and Disposal
  - Road and Parking Lot Sweeping
  - Record Keeping
  - Vehicle Maintenance
- **Assisted by Dept Staff**

**Stormwater Inspection**

Matt Dreimiller

Town Hall –518-792-4762

**Provides Implementation and Oversight for the following:**

- **MCM 1:**
  - Onsite Education/ Correction
- **MCM 4:**
  - Enforces SWPPP Performance & Stormwater Local Law
  - Receives Stormwater Complaints/ Soil Disturbance
- **MCM 5:**
  - Receives Stormwater Complaints, tracks complaints and provides complaints to Program Coordinator.
- **Assisted by Dept Staff**

**Parks and Recreation**

Jeremy Brogan

Town Hall Annex - 518-792-1030

**Provides Implementation and Oversight for the following:**

- **MCM 1:**
  - Posting MS4 Educational Materials
- **MCM 2:**
  - Organizes and Coordinates Park Cleanup Events.
  - Tracks Volunteers and Amount of Refuse Collected.
- **MCM 6:**
  - Record Pollution Prevention Measures
  - Performs Facility Self-Assessment
  - Trains Department Staff
- **Assisted by Dept Staff**

**Transfer Station**

Marsha Morehouse

1543 Route 9—518-792-5675

**Provides Implementation and Oversight for the following:**

- **MCM 1:**
  - Posting MS4 Educational Materials
- **MCM 2:**
  - Receive and Organizes Recyclable Materials
  - Tracks Quantities and Types of Materials .
- **MCM 6:**
  - Records Pollution Prevention Measures
  - Trains Facility Staff
  - Performs Facility Self-Assessment.
- **Assisted by Dept Staff**