

Agenda
Town of Moreau
Town Board Meeting
April 28, 2026
7:00PM

6:45 p.m. Month End Audit Meeting
7:00 p.m. Regular Town Board Meeting
Roll Call / Pledge of Allegiance

1. Upcoming Events & Announcements

Privilege of the Floor

**Public comment period, solely for remarks pertaining to tonight's agenda items.

2. Old Business

- Proclamation – Bruce E. Abare
- Flag Policy
- Stop Signs

3. Town Court

- NYS State Court Conferences

4. Highway Department

- Rescind New Hire
- Friday Coverage Scheule

5. Water & Sewer Department

- Spare Sewer Pump – Farnan Rd.

6. Recreation Department Requests

- Contract – Tennis/Pickleball/Basketball Courts
- Big 3 Summer Basketball

7. Supervisor's Office

- Glens Falls Sewer Agreement - Update
- SGFFC Cascade System

8. Town Clerk

- New Hire – Deputy Clerk

9. Monthly Department Head Reports

- BPD, Town Clerk, DCO

Privilege of the Floor

**Public comment period open to remarks pertaining to town business.

Personal attacks will not be allowed nor will comments regarding employees.

10. Committee Reports

11. Supervisor's Items

12. Executive Session

13. Motion to Adjourn

PROCLAMATION
of the
Town Board of the Town of Moreau
Honoring Bruce Edward Abare, US Air Force 1971-1978
May 16, 1951 - January 29, 2023

WHEREAS, Bruce Edward Abare was born on May 16, 1951 to Edward and Anna (Howe) Abare of South Glens Falls, NY, was one of nine children, grew up on Harrison Avenue, and graduated from South Glens Falls School District in 1970; and

WHEREAS, upon enlisting in the US Air Force on February 24, 1971, and completing Basic Training in March 1971, Bruce went on to complete the Aircraft Maintenance Technician Course in April 1972 and the Aircraft Maintenance Specialist, Jet Aircraft Over Two Engines Course in September 1972; and

WHEREAS, serving with the 307th Organizational Maintenance Squadron and the 438th Military Airlift Wing, Bruce Abare was stationed at U-Tapao Air Base in Thailand, in direct support of the Vietnam War; and

WHEREAS, Bruce Abare honorably served our Country with distinction, receiving the National Defense Service Medal, Air Force Longevity Service Award, Vietnam Service Medal, Air Force Good Conduct Medal with Oak Leaf Cluster, and The Republic of Vietnam Campaign Medal, he was discharged at the rank of Sergeant on March 29, 1978; and

WHEREAS, Bruce Abare was a member of the South Glens Falls American Legion Post 553, Hudson Falls American Legion Post 574, the VFW in Saratoga Springs and the VFW Post 2475 in Glens Falls; and

WHEREAS, after his time in the Air Force, Bruce made his way back to South Glens Falls and the Town of Moreau, where he raised his five children and spent 32 years with his wife Sandra, holding different jobs, including years as an officer with the Lake George Police Department, driving and repairing trucks, and time at Finch Pruyn; and

WHEREAS, Bruce assumed the role as caretaker of his father's beloved ice rink on Harrison Avenue, he ultimately brought that role with him, when he began his employment with the Town of Moreau's Recreation Department in 1998 and later worked at the Town's Transfer Station, until his retirement in 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Moreau does hereby extend its appreciation and gratitude to Bruce Edward Abare for a lifetime of service to his country, his family, and to the Town of Moreau.

Moreau Town Court
351 Reynolds Rd.
Moreau, NY 12828

Hon. Jeffrey B. McCabe
Town Justice

Hon. John G. Hogan
Town Justice

04/23/2026

RE: Attendance to the Annual New York State Magistrates Court Clerks Association Conference and New York State Magistrates Conference

Supervisor Jesse Fish
Town of Moreau Town Board
351 Reynolds Rd.
Moreau, NY 12828

Dear Supervisor Fish and Town Board

We respectfully request the approval of Town of Moreau Court Clerks Kara Gutowski, Ella McFadden, Danielle Relyea, Kristine Brown and Parker Taft and Town Justices Hon. Jeffrey McCabe and Hon. John Hogan to attend the annual NY State Association Conferences. We have budgeted these expenses and have ample funds to cover this.

The Court Clerk's and Judges Conference will be at the Desmond Hotel 668 Albany Shaker Rd. Albany, NY 12211 from September 27 through Wednesday September 30, 2026, as this is a joint conference for both the Court Clerks and the Judges.

The classes, that are offered to us, are an invaluable educational experience for both the Judges and the Court Clerks. We will have an opportunity to take six (6) classes jointly. The joint conferences are few and far between. From experience, training together is not only educational, but also eye opening, from a procedure and recording perspective.

The Court Clerks and Judge Hogan will not be lodging at the Desmond. Due to my status as a NY State Board of Director, I will be staying at the Desmond for the entire conference.

The total for the Judges and Court Clerks will be no more than \$3500.00 including mileage, lodging and registration fees.

The Court Office will be closed on Monday September 28 and Tuesday September 29. We will resume Wednesday September 30, 2026 as Judge Hogan has Court that morning.

Thank you for your time in this matter.

Respectfully given,



Honorable Jeffrey B. McCabe
Town of Moreau Town Court

TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Hon. John G. Hogan	Position: Town Justice
Name of Conference: 26 NY Magistrates Association Annual Conference	
Hosting Agency: NY State Magistrates Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: <u>including meals and Registration</u>	\$ 310.00
Hosting organization membership fee (Annual dues):	\$ -
Cost for lodging per night: _____ X _____ (TB to est. Max. if not included) (# nights)	\$ -
Cost of Coverage while position is unstaffed (if applicable):	\$ -

Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate		Quantity		Total
Breakfast	*	X	_____		\$ -
Lunch	*	X	_____		#VALUE!
Dinner	*	X	_____		\$ -
Incidental	*	X	_____		#VALUE!
SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS					
Total	\$ -			Total M & IE:	#VALUE!

*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

Mileage: Reimbursed at IRS annual set rate.

Total mileage:	162	X	\$0.725		Total Mileage:	\$ 117.45
Tolls:			Sept 28-30			\$ -

TOTAL COST : \$ 427.45

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.

TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Hon. Jeffrey B. McCabe	Position: Town Justice
Name of Conference: 26 NY Magistrates Association Annual Conference	
Hosting Agency: NY State Magistrates Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: <u>including meals, Lodging and Registration</u>	\$ 946.00
Hosting organization membership fee (Annual dues):	\$ -
Cost for lodging per night: _____ X _____ (TB to est. Max. if not included) (# nights)	\$ -
Cost of Coverage while position is unstaffed (if applicable):	\$ -

Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

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Total	\$ -			Total M & IE:	#VALUE!

*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

Mileage: Reimbursed at IRS annual set rate.

Total mileage:	81	X	\$0.725	Total Mileage:	\$ 58.72
Tolls:			Sep-26		\$ -

TOTAL COST : \$ 1,004.72

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

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TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Ella McFadden	Position: Court Clerk
Name of Conference: 26 NY Magistrates Court Clerks Association Annual Conference	
Hosting Agency: NY Magistrates Court Clerks Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: including meals	\$ 310.00
Hosting organization membership fee (Annual dues):	\$ -
Cost for lodging per night: _____ X _____ (TB to est. Max. if not included) (# nights)	\$ -
Cost of Coverage while position is unstaffed (if applicable):	\$ -

Meals & Incidental reimbursement (M&IE):

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Total	\$ -			Total M & IE:	#VALUE!

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Mileage: Reimbursed at IRS annual set rate.

Total mileage:	162	X	\$0.725		Total Mileage:	\$ 117.45
Tolls:			Sep-26			\$ -

TOTAL COST : \$ 427.45

Account #:
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TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Kara Gutowski	Position: Court Clerk
Name of Conference: 26 NY Magistrates Court Clerks Association Annual Conference	
Hosting Agency: NY Magistrates Court Clerks Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: including meals	\$ 310.00
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Incidental	*	X	_____		#VALUE!
<small>SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS</small>					
Total	\$ -			Total M & IE:	#VALUE!

*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

Mileage: Reimbursed at IRS annual set rate.						
Total mileage:	162	X	\$0.725		Total Mileage:	\$ 117.45
Tolls:			Sep-26			\$ -
TOTAL COST :					\$ 427.45	
Account #: Account Starting Balance: \$ Account Ending Balance: \$						

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TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Kristine Brown	Position: Court Clerk
Name of Conference: 26 NY Magistrates Court Clerks Association Annual Conference	
Hosting Agency: NY Magistrates Court Clerks Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: <u>including meals</u>	\$ 310.00
Hosting organization membership fee (Annual dues):	\$ -
Cost for lodging per night: _____ X _____ (TB to est. Max. if not included) (# nights)	\$ -
Cost of Coverage while position is unstaffed (if applicable):	\$ -

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Dinner	*	X	_____		\$ -
Incidental	*	X	_____		#VALUE!
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Total	\$ -			Total M & IE:	#VALUE!

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Mileage: Reimbursed at IRS annual set rate.					
Total mileage:	162	X	\$0.725	Total Mileage:	
Tolls:			Sep-26		\$ -
TOTAL COST :				\$ 310.00	
Account #: _____ Account Starting Balance: \$ _____ Account Ending Balance: \$ _____					

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TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Danielle Relyea	Position: Court Clerk
Name of Conference: 26 NY Magistrates Court Clerks Association Annual Conference	
Hosting Agency: NY Magistrates Court Clerks Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: <u>including meals</u>	\$ 310.00
Hosting organization membership fee (Annual dues):	\$ -
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Dinner	*	X	_____		\$ -
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Total	\$ -			Total M & IE:	#VALUE!

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Mileage: Reimbursed at IRS annual set rate.

Total mileage:	162	X	\$0.725	Total Mileage:	
Tolls:			Sep-26		\$ -

TOTAL COST : \$ 310.00

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

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TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Parker Taft	Position: Court Clerk
Name of Conference: 26 NY Magistrates Court Clerks Association Annual Conference	
Hosting Agency: NY Magistrates Court Clerks Association	
Location: Desmond Hotel 668 Albany Shaker Rd. Albany 12211	
Total Professional Development Hours To Be Earned: 6	

EXPENSES

Conference Registration Fee: including meals	\$ 310.00
Hosting organization membership fee (Annual dues):	\$ -
Cost for lodging per night: _____ X _____ (TB to est. Max. if not included) (# nights)	\$ -
Cost of Coverage while position is unstaffed (if applicable):	\$ -

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Total	\$ -			Total M & IE:	#VALUE!

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Mileage: Reimbursed at IRS annual set rate.

Total mileage:	162	X	\$0.725	Total Mileage:	
Tolls:			Sep-26		\$ -

TOTAL COST : \$ 310.00

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.

351 Reynolds Rd
Fort Edward, NY 12828

Get on I-87 S in Gansevoort from Reynolds Rd and US-9
S/Saratoga Rd

6 min (2.9 mi)

- ↑ 1. Exit the parking lot toward Reynolds Rd
0.1 mi
- ↪ 2. Turn right onto Reynolds Rd
0.8 mi
- ↶ 3. Turn left onto US-9 S/Saratoga Rd
1.6 mi
- ↗ 4. Turn right to merge onto I-87 S toward Albany
0.3 mi

Follow I-87 S to NY-155 E in Colonie. Take exit 3 from I-87
S

34 min (38.2 mi)

- ↗ 5. Merge onto I-87 S
34.3 mi
- ↶ 6. Keep left to stay on I-87 S, follow signs for
Albany
3.4 mi
- ↘ 7. Take exit 3 for NY-155 W toward Albany Int'l
Airport
0.4 mi

Continue on NY-155 E to your destination

1 min (0.2 mi)

- ↪ 8. Use the right lane to turn right onto NY-155 E
0.1 mi
 - ↪ 9. Turn right
46 ft
 - ↪ 10. Turn right
302 ft
 - ↪ 11. Turn right
138 ft
 - ↪ 12. Turn right
167 ft
- i** Destination will be on the right

668 Albany Shaker Rd
Albany, NY 12211

Get on I-87 from Albany Shaker Rd

- 3 min (0.7 mi)
- ↑ 1. Exit the parking lot toward NY-155 E/Albany Shaker Rd
135 ft
- ↶ 2. Turn left toward NY-155 E/Albany Shaker Rd
30 ft
- ↶ 3. Turn left toward NY-155 E/Albany Shaker Rd
138 ft
- ↶ 4. Turn left toward NY-155 E/Albany Shaker Rd
302 ft
- ↶ 5. Turn left toward NY-155 E/Albany Shaker Rd
46 ft
- ↷ 6. Turn right onto NY-155 E/Albany Shaker Rd
 - 📍 Continue to follow Albany Shaker Rd
0.2 mi
- ⬆️ 7. Use the left 2 lanes to turn left onto the I-87 N ramp
0.4 mi

Follow I-87 to US-9 S/Saratoga Rd in Wilton. Take exit 17 from I-87

- 33 min (37.3 mi)
- ⬆️ 8. Merge onto I-87
36.9 mi
- ↷ 9. Take exit 17 for US-9 N
0.3 mi
- ⬆️ 10. Take the ramp onto US-9 S/Saratoga Rd
479 ft

Follow US-9 S/Saratoga Rd and Reynolds Rd to your destination

- 5 min (2.2 mi)
- ⬆️ 11. Merge onto US-9 S/Saratoga Rd
1.3 mi
- ↷ 12. Turn right onto Reynolds Rd
0.8 mi
- ↶ 13. Turn left
 - 📍 Destination will be on the right

Clerk's Conference Registration Form

Fields marked with an * are required

Your Information Court Information **Registration Information** Guest Information

Payment

Occupancy (Rooms are from 9/27-9/30) *

- Single: Per Person Tax Exempt \$946
- Double: Per Person Tax Exempt \$721.00 (Total \$1442.00)
- I am a commuter

Commuter Meal Selection *

- Sunday Dinner \$72
- Monday Breakfast \$36
- Monday Lunch \$48
- Monday Dinner \$30
- Tuesday Breakfast \$36
- Tuesday Lunch \$48
- Tuesday Dinner \$84
- No Meals

Monday's Meal Selection *

T-Shirt Size *



NYSMA 2026 Conference

[Home / Uncategorized / NYSMA 2026 Conference](#)

[< Previous](#)

NYSMA 2026 Conference

NYSMA & NYSAMCC 2026 Joint Conference

Crowne Plaza Albany The Desmond Hotel

Albany, NY

September 27, 2026 – September 30, 2026

Full Package Rates include: 3 Overnight accommodations, Sunday: Welcome reception and dinner. Monday: breakfast, am break, lunch, pm break, dinner. Tuesday: breakfast, am break, lunch, pm break, Gala reception and Installation Banquet. Wednesday: breakfast.

\$946.00 Single

\$721.00 Double Per Person

[NYS TAX Exempt Form](#)

[NYSMA Scholarship Application](#)

Deadline: July 31, 2026

NYSMA offers numerous \$500.00 scholarships to attend our conference.



Registration

September 27-September 30, 2026

Crowne Plaza Albany, The Desmond Hotel



Registration fee is \$100.00. Registration fee includes a continental breakfast on each day of arrival to date of departure. \$5 continental breakfast and credit will not be given for missed meals.

* Add roommate name ONLY if applicable

If you have any questions, please contact the office at 518-462-1234 or email at info@nysamcc.org

Barbara Lloyd blloyd@nycourts.gov

A registration fee of \$100 will be added to your total.

Clerk's Conference Registration Form

Fields marked with an * are required

[Your Information](#) [Court Information](#) [Registration Information](#) [Guest Information](#)

Payment

310.00

How will you pay for your registration? *

- Check
- Credit Card

If paying by check, please mail to: **NYSAMCC, Inc, P.O. Box 31, Stillwater, NY 12170**

If paying by credit card, you will receive a link in your confirmation email.

Submit

Previous

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: Sewer

Date: 3/19/2026

Description of Purchase Request:

Farnan Road Pump Station spare pump

Vendor's Name and Address:

Price: \$ **50430.68**

Emerick Associates, INC

Vendor's Name and Address:

Price: \$ Click or tap here to enter text.

N/A

Vendor's Name and Address:

Price: \$ Click or tap here to enter text.

N/A

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: GH8110.2; GV8110.2

Balance in account and date: \$54650.00 as of 2/28/2026

Was this item/service included in the current year budget? Yes No

If yes, amount budgeted for the current year: \$ 48000.00

Department Head's Recommendation: **Emerick Associates, INC**

Board Approval Received: Yes No

Date Approval Received: Click or tap to enter a date.

Vendor Authorized: Click or tap here to enter text.

Amount Approved: \$Click or tap here to enter text.

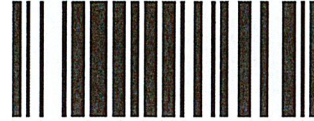


QUOTE

Emerick Associates, Inc

Emerick Associates, Inc.
 1107 Loudon Rd.
 Cohoes, NY 12047
 Phone: +15187856692
 Email: temerick@emerickassociates.com
 Website: www.emerickassociates.com

Order #	Date
2324	03/18/2026



Bill To:
Town of Moreau Water Department 351 Reynolds Road Moreau, NY 12828
Customer: Town of Moreau

Ship To:
Town of Moreau Water Department 351 Reynolds Road Moreau, NY 12828
Contact: Town of Moreau Water Departmen

Memos

Date	User	Memo

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
dvezzi	NET 30	Origin	BESTWAY		03/18/2026

Order Details

Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	3171.095.0713	FLYGT 3171, 35hp 3/60/460. NP275-4 65' FM FLS+FV STD Shipped via Ocean Freight- freight charges not included.	\$50,430.68	1 ea	\$ 50,430.68

Subtotal:	\$50,430.68
Sales Tax:	\$0.00
Total:	\$50,430.68

A 3% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD. PLEASE NOTIFY US BEFORE ISSUING A PO ON HOW YOU PLAN TO PAY.

DATE ACCEPTED _____ SIGNATURE _____

Board,
 Looking for approval for Big 3 basketball. We are looking to change from 5 weeks to 4 weeks but go from 3 days in the week to 4 days per week. I'm asking to go from \$50 for the week to \$60 as we added a day and for the full camp stay at \$225.00. We have profited \$500 each year for the past two years. If we have an average of athletes 10 per week that would pay for the Director and Asst Director of the program. Last year the average athlete per week was 16 kids.

Here is what Coach Vasak is requesting for a payout

Camp Payroll Breakdown

		<u>DAY(s)</u>	<u>WEEK</u>	<u># of Week (s)</u>	<u>SUMMER</u>
Director	-	\$ 125 (16)	\$ 500	x 4	\$ 2000
Asst Dir	-	\$ 100 (16)	\$ 400	x 4	\$ 1600
Asst Coach	-	\$ 75 (16)	\$ 225	x 4	\$ 1200

(NEEDED if 24+)

Jeremy Brogan



RECREATION DIRECTOR
Head of Buildings and Grounds
 TOWN OF MOREAU
 351 REYNOLDS ROAD
 MOREAU, NY 12828

☎ (518) 538-0136
 ✉ RECREATION@TOWNOFMOREAU.ORG
 📍 [HTTPS://WWW.TOWNOFMOREAU.ORG](https://www.townofmoreau.org)

Town of Moreau 2026 Bulldog Select Basketball "Big 3" Basketball Camp Registration

Boys & girls

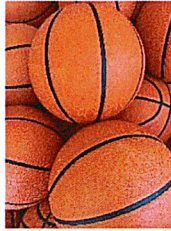


SUMMER CAMP SERIES at MOREAU RECREATION-NOLAN COURT

WEEK 1 - JUNE 29-JULY 2 (M-TH)

WEEK 2 - JULY 6-9 (M-TH)

WEEK 3 - OFF



GROUP 1 (GRADES 5-6-7-8) as of 2026/27 school year

GROUP 2 (GRADES 1-2-3-4) as of 2026/27 school year

Time: 10:00 AM - 12:00 PM

Register for one week or for the whole program.

\$50 For 1 week or \$225.00 For 4 weeks

Camp Director information:

Coach Al Vasak III

- 30 years coaching experience
- 20-year basketball camp director
- 25 years teaching K-12 physical education

Payment can be made at the Moreau Town Clerk's Office on Monday-Friday from 8:00 AM - 4:00 PM

Or mail payment to: **Town of Moreau Recreation
351 Reynolds Road
Moreau, NY 12828**

****You may also leave registration forms and fees in the black mailbox in front of Town Hall after hours****

PLEASE RETURN BOTTOM HALF

I certify that I am the legal parent/guardian of the participant and give permission for the child listed below to participate in the Big 3 Summer Basketball Camp. I understand that participation in youth sports may result in serious injury. I hereby agree to indemnify, hold harmless, and waive liability of the Town of Moreau, The Town Board, the employees and volunteers thereof, for any responsibility should an accident or injury occur to the undersigned participant as a result of participation in this program sponsored by the Moreau Recreation Department or while using Recreation Department facilities.

Participant Name _____ Grade (Fall 2026) _____

Does your child have any conditions that may limit his/her ability to participate? Y N

If yes, please explain modifications or support necessary to allow for participation _____

Parent/Guardian Name _____ Daytime Phone Number _____

Address _____ Email _____

Name of Family Medical Plan _____ Pertinent Allergies/Medical Information _____

Parent/Guardian Signature _____ Date _____

If you have any questions, please reach out by email to recclerk@townomoreau.org

Total Amt Due-- _____ Paid on _____ Cash _____ Check _____ Charge _____



Town of Moreau

Building and Zoning Dept.

Town Office Complex

351 Reynolds Road

Moreau, NY 12828-9261

Phone: (518) 792-4762 ~ Fax: (518)792-4615

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TOWN OF MOREAU
SUPERVISOR'S OFFICE

MEMORANDUM

To: Supervisor Fish and Town Board
 CC: Elizabeth Bennett – Confidential Secretary; Kathy Perez – Building Dept. Clerk.; File
 From: Joshua Westfall, AICP – Building, Planning and Development Coordinator
 Date: April 13, 2026
 Re: Monthly Report for March 2026

Below and attached please find the Building, Planning and Development reports for the month of March 2026. Should you have any questions or need additional information please do not hesitate to contact me.

The zoning administrative activities for the referenced month are as follows:

Board Meetings Held:

PLANNING BOARD – No Meeting Held

<u>Item</u>	<u>Discussion</u>	<u>Action Taken</u>
No Applications Submitted		

ZONING BOARD OF APPEALS (ZBA) –No Meeting Held

<u>Applicant/Address</u>	<u>Application Type</u>	<u>Action Taken</u>
No Applications Submitted		

Permits Reviewed:

Two (2) burn permits, **thirteen (13)** permit applications (building, demo, septic, addition, etc.) were received and reviewed for zoning compliance. **One (1)** Zoning Board Applications were submitted. Parks Land Fees and Preliminary and Final Fees were paid on subdivision review and approval.

Income

Total department income for December **\$1,395.46** from Permits. **\$2,400** for Subdivision Rec Fees.

Please see the Building Dept. Control Sheet for a detailed breakdown of application types.

Complaints/Enforcement Actions:

Enforcement Actions

Fortsville Road: A local court case was decided in favor of the Town, and a minimal fine was ordered to be paid. The defendant mentioned to code enforcement and town counsel in court that there would be an appeal. The Town Board has authorized this to be brought to county court to compel compliance.

Route 32 (Gansevoort Road): Code Enforcement addressed an open abandoned property and secured said building as much as possible.

Butler Road and Carmella Drive: Code Enforcement has been dealing with open case in county court on both properties; same owner. The Town Board was made aware of extensive clean up needed in December via email from the BPD Coordinator. It seems the violator may not complete clean up as progress is slow.

See Code Enforcement Attachment from Peter Bachem.

Meetings/ Calls/ Visits

- EPA MS4 Audit Call – 3/3
- eBizSolve for LGRIMP Grant – 3/4
- Tim Burley – Engineer – 3/10
- **Town Board – 3/10**
- HRVG Mtg. – Staatsburg – 3/11
- AGFTC Bike/ Ped Mtg – 3/12
- iWorQ- Permitting Demo – 3/12
- ISWMS (Stormwater Mtg) – 3/12
- E. Hall – Harrison Project – 3/12
- Data Center Webinar – 3/16
- National Grid Corridors Call – 3/20
- **FastNY (ESD) Discussion 3/24**
- **MS4 Operators Forum -3/25**
- **Greenway- Future and Open Grants Mtg – 3/27**
- **Rezone Ph 1 Committee Mtg. – 3/30**
- Dianne – Role Discussion – 9/31

Ongoing/ Open Grants

- **HRVG Conservancy Grant** - Town Board approved LA Group Proposal – Work Starting.
- **HRVG Community Planning Grant** - Phase I of rezone- Public Input Phase has been advanced. Time is being tracked for match by Councilman Killian, the Supervisor’s Secretary and myself as well as the whole committee at the NYS volunteer time rate. This will reduce required match.
- **SAM Grant** – The Town was notified all materials were submitted and it is in final review with DASNY
- **A/GFTC** – Public comment on UPWP has closed. Town will begin GEIS level traffic study concurrent with Phase II of ReZone Moreau Effort.
- **Sewer-** Still surveilling grants for upgrades at MIP to expand facility footprint. Likely to be through USDA or FASTNY.
- **County Playground Grant** – The County Playground Grant is in the process of being closed out. Payment should be in April (\$15,650).
- **State Parks – Betar Park** – Third drawdown in to be in April. Town has drawn down approx. 33% of grant.
- **Make the Connection** – NYS has approved prevailing wage. Final contract in review with NYS.
- **County Trails - 2025** – See email sent to TB on 3/6. Monies to defray costs of engineering and be used toward HRVG match.
- **County Trails – 2024** – In discussion with the Rec Director this will be prioritized after the playground items are purchased and delivers. This is a component of Phase I of the Nolan Road Trail with an accessible launch.
- **EPG** – Awaiting deposit of \$12,500 (1/4 award). Report is substantially completed except for recommendations.
- **2025 County ED Grant** – Close out and full draw-down to be complete this month.

CFA Grants

- **2025 RTP Phase II Trail** – Parks has requested a kick-off meeting. Will coordinate with Rec Committee and Supervisor’s Office on a time and date.

Other Grant Items:

- **LGE:** Awaiting saltshed application results.
- **Community Project Funding (Congressional Funding (US House):** Two (2) applications were submitted to Congresswoman Stefanik’s Office. One will be for sewer expansion (supported by EPG Feasibility Study); the other will be the new park entry and trails. Submitted 3/10.
- **Congressional Funding (Senate):** The same projects as above were submitted on 3/27.

Other Items

The BPD Coordinator will be attending the 4/14 Saratoga County Trails Meeting.

Staff Training: Matt Dreimiller and Pete Bachem attended code training in Lake Placid the first week in March.

They both received 24 hours of required state training.

As most are aware, Matt passed mid-month. This Office is sorry for his loss and will miss his presence. The BPD Office also gives our condolences to his family. Until a replacement for the now vacant title can be found, **Supervisor Peck in the Town of Northumberland has generously allowed his Town's Building Inspector to assist Pete and myself in inspections. This has been of great assistance to this office and we thank the Supervisor's Office for Coordinating this and Northumberland for their assistance.**

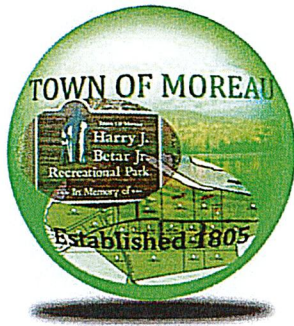
At the end of March, Dianne Lewis started working in the BPD Office. She has been working closely with Kathy Perez and has been able **to clean up a lot of records and get files in order, including input of financial and permit data into IPS.** The training Kathy has been able to provide Dianne with is going well.

It was discovered that permitting, ticketing, and application software has been available through IPS which is used by numerous town offices. Seeking to lessen the paper and file burden, and to be able to keep a better "paper" trail, **this office will begin to utilize the IPS system in May of 2026 with training after the hire of a new Building Inspector. The training has been tentatively set for May 15th (3hrs).**

2025 ICC-NYS Building Code Books are back in stock after being out most of the early winter. There is a purchase request for the BPD Department to order said supplies as the on-line version is a bit more difficult and inefficient to navigate. All books should also be kept as records as codes change through time.

The Route 9 Corridor Committee met at the end of March. The meeting was very productive, and the committee shared numerous ideas about the corridor, discussed the approach to public input, and learned about the overall process. **The committee also set the public workshop date of 4/30. This workshop will be hosted at Dango's** as the backroom facility is large enough to host a meeting such as this, and it is an example of a business in the corridor which the committee felt may draw more attention than a meeting at Town Hall.

A great deal of work (approx. 20-25 hrs.) was spent by this Office, as well as many hours by the Clerk's Office on the LGMRIF grant related to digitization of Clerk, BPD and water/ Sewer Records. **The grant is 100% covered by NYS** and will pay for scanning, uploading and tagging of numerous town files including records dating back to the 1800s which must be permanently maintained. Estimated cost of award is over \$40,000.



Town of Moreau
 Building and Zoning Dept.
 Town Office Complex
 351 Reynolds Road
 Moreau, NY 12828-9261
 Phone: (518) 792-4762 ~ Fax: (518)792-4615

MARCH 2026

Address	Date	Nature of Complaint
Lake Placid	3/2 – 3/5 2026	Northern Adirondack Code Enforcement Conference
Absolute Auto	3/6/2026	While driving past the business, I noticed that there were a lot of trees taken down along the rear of the property. I will have to investigate this further. WK 3/8 – 3/15 vacation
388 Gansevoort Rd Ft Edward	3/17/2026	While out looking to see what was happening after returning from vacation, I checked on this vacant home which the owner had committed suicide last year, I found the house in terrible condition with the front door wide open. I did get out to secure it.
138 Spier Falls Rd Moreau	3/17/2026	A concerned county worker had stopped by to question a large addition at this address. I checked it out and it was permitted, no violation.
6 Primrose Dr SGF	3/17/2026	A resident had called to advise that a tree had fallen into the road. I gave him the information and he called the highway department.
543 Selfridge Rd Gansevoort	3/18/2026	The homeowner had requested a meeting to discuss the use of an RV trailer as an AirBnB from late spring through balloon fest. He was willing to have a holding tank installed so that it could be pumped a few times during the season. I explained that this was not an allowable use on his property. I do not believe that we will have any further issues.
1569 Rt 9 Absolute Auto Moreau	3/18/2026	I went back to the site with Josh and we looked at what was actually cleared and we both agree that what was done may have been excessive and possibly a violation and we will be addressing this with the owner.

11 Lookout Dr Gansevoort	3/19/2026	C of O inspection
580 Clark Rd Gansevoort	3/19/2026	C of C inspection
405 Fortsville Rd Gansevoort 3/17/2026	3/19/2026	The homeowner at 405 had complained about this resident and the fact that he has started bring junk back into the property such as beds, oil tanks and garbage. He also had a deer hanging in a tree rotting for several days in which she called DEC on. I will investigate.
388 Gansevoort Rd Ft Edward	3/19/2026	A neighbor had called to complain about this home; I advised him it was on our radar however the home is in the deceased father's name. The son who was living there passed away last year and never got title of it. His wife took off. No address known. The complainant was able to provide a clue as to where she might be. Will follow up.
388 Gansevoort Rd Ft Edward	3/20/2026	I was able to find the wife of the deceased in an apartment on Bluebird Rd. I advised our attorney of the situation and asked what her liability is and will proceed accordingly.
81-83 Sisson Rd SGF	3/20/2026	The owner of the property has opened another business, Pack it in Dumpsters! I have written to him as he needs to have it approved first with a use variance first.
405 Fortsville Rd Gansevoort	3/23/2026	I went over to take a look and the home is in rough shape and the yard has a lot of garbage again. A letter of violation has been sent along with a court appearance notice.
6 North Rd SGF	3/23/2026	Insulation Inspection
53 Woodscape Dr Moreau	3/23/2026	Insulation inspection

Tire Shop/Memory Lane Moreau	3/23/2026	A few months back, wrecked cars started showing up. I went over and spoke to the folks who are renting the repair shop, and they said that it is Memory Lane towing and that this is a transitional area. A letter of violation will be sent as it is not an approved use of the property.
73 Feeder Dam Rd SGF	3/23/2026	Complete renovation along with a new deck was spotted when I was driving by. No permits were found. A letter of violation has been sent along with an application.
129 Bluebird Rd SGF	3/24/2026	Final inspection – bathroom renovation
Wynnefield Dr 23 Macory Dr 18 Macory Dr	3/24/2026	3 sets of new construction plans approved
98 Reservoir Rd Ft Ed	3/25/2026	Pole barn slab inspection
102 Reservoir Rd Ft Ed	3/25/2026	While doing the slab inspection, I heard a Rooster at the neighboring property which is not allowed. They also have a bunch of chickens and a large shed in the process of being built without a permit. A letter of violation and the needed applications have been sent.
Cornell Stormwater Zoom	3/25/2026	1 – 3 Pm
1365 Rt 9 Moreau	3/26/2026	I have noticed that there have been several cars brought onto the defunct Memory Lane Auto property. This is not an allowed use. A letter of violation has been sent as well as an order to cease activities and clean the property.
12 Hidden Pond Gansevoort	3/26/2026	Plumbing inspection done.

6 Woodside Rd SGF	3/26/2026	Roof Inspection done.
91 Harrison Rd SGF	3/26/2026	Septic inspection done.
60 Merritt Rd SGF	3/26/2026	While passing through the neighborhood, I noticed that there were a new shed and gazebo on the property. In checking our records, no permits were issued. A letter of violation has been sent along with the necessary application.
72 Feeder Dam 9 Marine Dr	3/26/2025	Both of these homes had been condemned and went into foreclosure. Both have been purchased and the properties are in the process of being cleaned up.
22 Van Buren SGF	3/27/2026	Framing, penetration foam and pressure tests.
10 Oakview Dr Ft Ed	3/27/2026	Site review done - Addition plans approved
13 Sandy La SGF	3/30/2026	Septic installation inspection
42 Ft Edward Rd Ft Edward	3/30/2026	Framing Inspection
26 Woodlawn Rd SGF	3/30/2026	Site review for front porch addition
27 Barrington Gansevoort	3/30/2026	Site review for pool installation

305 Old West Rd Gansevoort	3/30/2026	Site review for roof solar installation
18 Tanglewood Dr SGF	3/30/2026	While passing through the neighborhood, I noticed a new shed was installed on the property. In checking our records, there is no application. A letter of violation will be sent.
405 Fortsville Rd Gansevoort	3/31/2026	I received a call this am from the neighbor at 403, who had received threats from the homeowner at 405. I said that's because he received an invitation to court and she should report the threat to the Saratoga Sheriff for documentation.
201 Reservoir Rd Moreau	3/31/2026	Site review for new front porch/deck. Permit issued
15 Cashmere 5 Old Bend 11 Adams	3/31/2026	I came across some old permits, status unknown. I have emailed the property owners to get an update.
15 Macroy Dr Gansevoort	3/31/2026	Plans approved and permit issued

Town of Moreau
Permit Monthly Report

03/01/2026 - 03/31/2026

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
March	2026					
2026-0019	03/09/2026	Niki Jan Reed	Deck/Porch	26 Woodlawn Ave SBL#: 49.68-1-34		\$50.00
Description of Work: <i>deck</i>						
2026-0020	03/09/2026	Janes Loschen	Fence	58 Sisson Rd SBL#: 50-2-7.12		\$25.00
Description of Work: <i>fence</i>						
2026-0418	03/06/2026	Bruce McFarlane	Burning Permit	55 Hatchery Rd SBL#: 77-2-41.1		\$20.00
Description of Work: <i>burning permit</i>						
2026-0419	03/09/2026	E A & T Holdings LLC	Burning Permit	241 Selfridge Rd SBL#: 90-1-36		\$20.00
Description of Work: <i>burning permit</i>						
2026-0021	03/13/2026	Second Garden Park Partnership	Demolition	1618 Route 9 SBL#: 49.4-2-4		\$50.00
Description of Work: <i>demo of mobile home lot # 38</i>						
2026-0022	03/13/2026	William Ingalsbe	Solar Panel- Roof	107 Fort Edward Rd SBL#: 64-2-4.2		\$50.00
Description of Work: <i>Roof mount solar panels</i>						
2026-0023	03/16/2026	Seth Piersol	Septic Permit (OWTS)	17 Pine Rd SBL#: 49.60-1-19		\$50.00
Description of Work:						
2026-0024	03/17/2026	Shawn Weller	Fence	6 West Rd SBL#: 49.42-1-27		\$25.00
Description of Work: <i>fence</i>						
2026-0025	03/18/2026	RDDDC Development Corp	Renovation- Res	1403 Route 9 (Unit 1) SBL#: 63-4-2		\$50.00
Description of Work: <i>lot #16 bathroom remodel</i>						

Town of Moreau
Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2026-0026	03/25/2026	Patricia Chase	Septic Permit (OWTS)	91 Harrison Ave SBL#: 37.3-1-15		\$50.00
Description of Work: <i>restone drywell, repair broken pipe</i>						
2026-0027	03/27/2026	John Lloyd	Op - Other	2 Coriander Dr SBL#: 63.18-1-3		\$50.00
Description of Work: <i>Roof</i>						
2026-0030	03/31/2026	Niki Jan Reed	Deck/Porch	26 Woodlawn Ave SBL#: 49.68-1-34		\$50.00
Description of Work: <i>Porch w/ Roof - 128 sq ft</i>						
2026-0029	03/30/2026	Andrew Dion	Pool- In Ground	27 Barrington Dr SBL#: 89.-3-6		\$50.00
Description of Work:						
2026-0031	03/31/2026	Catherine Carollo	Dwelling- One Family	15 Macory Way SBL#: 89.17-1-19		\$805.46
Description of Work: <i>Single Family Dwelling</i>						
2026-0028	03/31/2026	Lucas Smith	Addition- One Family	10 Oak View Dr SBL#: 77.7-2-1		\$50.00
Description of Work:						
					March 2026 Total:	\$1,395.46
					Reporting Period Total:	\$1,395.46

**TOWN CLERK'S OFFICE
MONTHLY REPORT
March 2026**

In the month of March, this office completed the following tasks in addition to collecting the various fees represented in the attached Financial Summary Report.

TAX Total Town & County Taxes collected through 3/31: \$6,087,348.78
This total includes \$9,610.67 in duplicate payments, of which \$7,508.35 has been refunded. The total number of postings was 6,097. Interestingly, Saturday 3/28 Maria and Erin processed 4 new dog licenses, 3 certified death certificates, 1 pavilion rental, and \$1,150.40 in water payments, but \$0 in taxes. Taxes were settled with Saratoga County on April 13.

WATER Total water collected in March: \$218,506.49

MISC. Notary Services Offered – 31
NYSDEC Licenses Issued – 10
FOIL requests processed all or in part – 23
Certified Copies – 12
Handicapped Parking Permits Issued –23 permanent, 15 temporary

DOGS Dog License Renewals/Delinquent Notices Mailed –89 / 112
Dog Licenses issued – 113 : 17 new & 96 renewals. 59 belong to seniors 60+.

MEETINGS Erin participated in Town Board meetings on March 20, 24, and 26, the month-end audit on March 24.

MINUTES Produced draft minutes for Town Board meetings dated Feb. 24, Mar. 10, Mar. 20, and audit minutes for Feb. 24.

TRAINING Erin participated in a NYSDOH training on March 12, which focused primarily on Registrar roles and issuing vital records.

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TOWN OF MOREAU
SUPERVISOR'S OFFICE

If you have any questions, please do not hesitate to speak with me.

Erin Trambley
Town Clerk

submitted 4/17/2026

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation Marriage Lic. Misc. Fees One Day Officiant License	Conservation	4	6.80
		MARRIAGE LICENSE FEE	5	87.50
		Certified Copies	12	120.00
		Fax	1	1.00
		Photocopies	26	6.50
		One Day Officiant License	1	25.00
			Sub-Total:	\$246.80
A2089.11	Misc. Fee	Rec. Pavilion Rental	19	1,250.00
			Sub-Total:	\$1,250.00
A2089.12	Misc. Fees	Rec. Field Use Fees	3	4,710.00
			Sub-Total:	\$4,710.00
A2089.3	Misc. Fees	Rec-basketball Fees	1	800.00
			Sub-Total:	\$800.00
A2544	Dog Licensing Senior 60+ Discount	Female, Spayed	58	522.00
		Female, Unspayed	4	48.00
		Male, Neutered	41	369.00
		Male, Unneutered	10	120.00
		Senior 60+ Discount	67	-335.00
B1560	BUILDING PERMITS	1-Family Dwelling Addition/sq ft	1	50.00
		1-Family Dwelling/sq ft	1	805.46
		Other Building Dept Permits	8	400.00
B1589	Building Dept Permits	Burn Permits	2	40.00
		Fence Permit	2	50.00
		Swimming Pool Permit	1	50.00
B1601	Misc. Fees	Death/birth Cert.	38	380.00
			Sub-Total:	\$380.00
B2110	Zoning/Planning Fees	Site Plan	1	450.00
		Use Variance	1	75.00
B2115	Subdivision of Lands	Subdivision Rec Fee	2	2,400.00
			Sub-Total:	\$2,400.00
CWD 2140	Misc. Fees	CWD - Rents	29	170,968.29
			Sub-Total:	\$170,968.29
CWD 2142	Misc. Fees	CWD - Capital Charges	28	75,684.74
			Sub-Total:	\$75,684.74
CWD 2144	Misc. Fees	CWD - Miscellaneous Fees	7	706.20
			Sub-Total:	\$706.20
CWD 2148	Misc. Fees	CWD - Penalties	3	540.47

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$540.47
GH360	Sewer District GH	Sewer District GH	1	1,033.20
			Sub-Total:	\$1,033.20
GI360	Sewer District GI	Sewer District GI	2	22,185.00
			Sub-Total:	\$22,185.00
GV360	Sewer District GV	Sewer District GV	3	25,756.27
			Sub-Total:	\$25,756.27
Total Local Shares Remitted:				\$309,305.43
Amount paid to:	NYS Ag. & Markets for spay/neuter program _____			141.00
Amount paid to:	NYS Environmental Conservation _____			103.20
Amount paid to:	State Health Dept. For Marriage Licenses _____			112.50
Total State, County & Local Revenues:		\$309,662.13	Total Non-Local Revenues:	
			\$356.70	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Erin Trombley, Town Clerk, Town of Moreau during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	_____	_____
Supervisor	Date	Town Clerk	Date