

Agenda  
Town of Moreau  
Town Board Meeting  
June 10, 2025  
7:00PM

7:00 p.m. Regular Town Board Meeting  
Roll Call / Pledge of Allegiance

1. Public Hearing – Local Law 7 of 2025 (USLE)
2. Public Hearing – Local Law 8 of 2025 (Peddler's Permit)

Public Comment Period

*\*\*This is solely for comments and questions which pertain to agenda items.*

3. Approval of Minutes
  - May 29, 2025 – Month End Audit Meeting
  - May 29, 2025 – Regular Town Board Meeting
4. Old Business
  - Meadow Drive Drainage
5. Building, Planning and Development Office
  - Local Law 7 of 2025
6. Town Clerk's Office
  - Local Law 8 of 2025
7. Highway Department
  - Truck #15 Repair
  - New Hire
8. Water & Sewer Department
  - Metered Sewer Rates – Discussion
9. Recreation Department
  - New Hires - Lifeguards
10. Supervisor's Office
  - Website Proposals
  - Cyber Insurance Policy
  - Veteran's Headstone Cleaning
11. Department Head Monthly Reports

Public Comment Period

*\*\*This is open to any comments pertaining to town business from the audience.*

12. Committee Reports
13. Supervisor's Items
14. Executive Session
15. Motion to Adjourn

*A month-end audit was held at 8:00 a.m. on May 29, 2025  
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

---

The meeting was held in person and called to order by the Supervisor at 8:07 a.m. with an attendance roll call.

<b>PRESENT:</b>	John Donohue, Jr.	Councilmember
	Mark Stewart	Councilmember
	Jesse A. Fish, Jr.	Supervisor

<b>ALSO PRESENT:</b>	Erin Trombley	Town Clerk
	Glen Bruening	Town Counsel
	Josh Westfall	Building, Planning and Development (BPD) Coordinator
	Elizabeth Bennett	Supervisor's Confidential Secretary
	Jeremy Brogan	Recreation Director

**OTHERS PRESENT:** Alex Portal (Post-Star)

### ITEMS FOR DISCUSSION

**Resolution 220-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to pay \$2,627.23 to MasterMeter for a Shady Pines water meter. Shady Pines has already reimbursed the Town for the meter.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

**Resolution 221-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve an additional \$125 for shipping on a mole already approved for the Water Department, bringing the total to \$6,310.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

**Resolution 222-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to approve \$1,408 to Rozell Industries for material moved at the Recreation Park.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent

*A month-end audit was held at 8:00 a.m. on May 29, 2025  
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

---

Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### Titans Fast Pitch

Supervisor Fish asked Recreation Director Brogan to provide details on a request to pay Titans Fast Pitch. Mr. Brogan said one request had been for an overpayment. He said the organization had pre-paid and the price had been reduced later. The second request was for a second check that was sent to the Town in error.

**Resolution 223-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize the reimbursements to Titans Fast Pitch.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### **APPROVAL OF THE WARRANT**

**Resolution 224-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to approve the April [sic] warrant.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### **TRANSFERS**

**Resolution 225-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$4,750.00 from account B9060.8 Town Outside – Employee Benefits – Health Insurance, to account B8540.4 Town Outside – Stormwater Contractual.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

*A month-end audit was held at 8:00 a.m. on May 29, 2025  
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

---

**Resolution 226-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$323.95 from account A7140.4 General – Recreation – Contractual, to account A7990.4 General – Community Garden.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

**Resolution 227-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$45.07 from account A1990.4 General – Contingent Account, to account A1910.4 General – Liability Insurance.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### **ADJOURNMENT**

**Resolution 228-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 8:15 a.m.

Respectfully submitted,  
*Erin Trombley*  
Erin Trombley, Town Clerk



*A meeting of the Town Board of the Town of Moreau was held at 8:15 a.m. on May 29, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person and called to order by the Supervisor at 8:16 a.m. with an attendance roll call and the Pledge of Allegiance.

<b>PRESENT:</b>	John Donohue, Jr.	Councilmember
	Mark Stewart	Councilmember
	Jesse A. Fish, Jr.	Supervisor

<b>ALSO PRESENT:</b>	Erin Trombley	Town Clerk
	Glen Bruening	Town Counsel
	Josh Westfall	Building, Planning and Development (BPD) Coordinator
	Elizabeth Bennett	Supervisor's Confidential Secretary
	Jeremy Brogan	Recreation Director
	Leah Cronin	Assessor

**OTHERS PRESENT:** Alex Portal (Post-Star)

### **PUBLIC HEARING – Local Law No. 6 of 2025**

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board closes the public hearing for Local Law No. 6 of 2025.”

**Resolution 229-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

### **PUBLIC COMMENT PERIOD**

No comments were made.

### **APPROVAL OF MINUTES**

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board accepts and approves the minutes for the Regular Town Board Meeting on May 13, 2025 as submitted.”

**Resolution 230-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

## **OLD BUSINESS**

### Court Scanning

**Resolution 231-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize the expenditure of \$30,000, payable to NYSID, for document scanning, and adding the NYSID voucher to the May warrant.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

### Marine/Hilton/Meadow Drainage Update

Supervisor Fish said a 400-foot section of pipe between manholes is without repair and that four well points had been drilled to dry the area for work. He said the contractor and he had spoken with the residents in the area, who he said have been very good. He asked Counsel if he could discuss finances under consideration. Attorney Bruening confirmed that the Supervisor could. The Supervisor said the segment in question could cost between \$275,000 and \$375,000 leaving 200 feet of pipe on the other end. He said Tom Kubricky's engineer and the Town's engineer, MJ Engineering, had been on-site to assess the situation, and both have said the whole pipe is compromised. The Supervisor continued, saying that the Town had funds available to do the work to that point without using restricted funds. Supervisor Fish said he thought it was advantageous to continue with the repairs on the entire line, replacing the galvanized pipe with plastic pipe. He said 75 feet from the end of the cul-de-sac to the first manhole there was a blockage, and when they had broken through it, mud and water started pouring in again. From the Feeder Dam Road end there had been a blockage which resulted in a sink hole earlier in the project.

He said the pipe across the street was also deteriorating but they could revisit that at a later date. He said the work underway would take three weeks to a month to complete. He said the Town receives written updates daily from Kubricky, and that he personally visits the site twice a day. He said the decision would have to be made whether to maintain, dissolve, or expand the drainage district. He indicated his preference for expansion of the district to include newer homes that benefit from the existence of the drainage. He said the Town can't use taxpayer funds to pay for the repairs, but if the Town dissolves the district, all taxpayers would be paying for the work. The Supervisor said he thought that in 50 years, people reviewing what was done now would say the current Board knew what they were doing, and that if they keep the district, money can be put into it for maintenance going forward. He said any resident or Board member was welcome to go down and see the work being completed. The pipes are in holes 15-feet deep, dry, and safe with appropriate shoring.

Councilmember Stewart said he hadn't realized how many people who were unable to attend Town Board meetings were listening to the audio recordings and following the discussions. He said he had gotten positive feedback from people who had listened. He went on to say he agreed with the Supervisor about expanding the drainage district and that they should look at it as a full Board. He said he wished the full Board was assembled to open discussion about which homes should be included. He referenced the May 27 meeting which was canceled due to a lack of a quorum, and wanted to stress to the Board members how important it would be for all

members to be present at the June 10 meeting so a decision could be made about the directions they would take so constituents could be notified. He asked if the Town could loan the funds to the district while they look into expansion. He said he had also heard it alleged that if the Town had maintained the pipe, this situation wouldn't have happened. He said, in fact, the system had failed and the flooding was not caused by an outside blockage. The Supervisor said the pipe had a thirty-year life expectancy, and had been in use for fifty years. The Councilmember wanted audio listeners to know the issue was not one of lack of maintenance. He asked the Supervisor if they could get a price for replacing the entire Meadow Drive line. The Supervisor said yes.

Councilmember Stewart asked whether the Meadow Road area should be posted as a no-parking area due to cars parking in amongst the big equipment being used there. He was concerned about vehicle safety. Supervisor Fish said some of the residents had compromised driveways, so if they have to leave their property, they have to park in the street. Additionally, he said the workers intentionally park their work vehicles on the same side of the road as resident cars to leave a driving lane open. Again the Supervisor said the area residents had been fantastic and understanding. Councilmember Stewart said again he would like a quote to fix the whole line because, with Kubricky on-site already, there would be no more economical time to make the repairs. The Supervisor said Tom Kubricky's plan was that he would like to repair the whole line because in his experience, if one section of the pipe has failed, and sink holes have developed in two other sections, the rest should be replaced as well. He said they would get updated pricing as the project progresses and as each portion is assessed. He also said disruptions to water service are limited, that homes are never without water overnight. Again the Councilmember stated that he hoped they would have a full Board for June 10th, and that discussion could be opened to residents.

Councilmember Stewart asked if an expensive aquatic analysis would be needed to determine which homes actually benefit from the drainage district. Supervisor Fish said Meadow should be included, as well as the development on the same side of the road. Most of Hilton Drive is on the line already, Councilmember Stewart said, and asked about expanding to the North. Confidential Secretary Bennett said that neighborhood had its own drainage. Supervisor Fish said it would be up to the Board to determine which benefit, and suggested some Feeder Dam Road residences benefit. He said they may want to go door-to-door to talk to the residents about whether they are experiencing water in their basements. The Councilmember said he was concerned they be able to justify residences they include in the district if they expand. He also suggested a 0% interest rate for the longest possible term for the included homes to keep payments low for the residents. The Supervisor suggested a summer payment of \$100 a year, away from other bills, would be the easiest to implement. Councilmember Stewart suggested getting figures on a 5-year repayment.

Councilmember Donohue said it needs to be a full Board discussion June 10<sup>th</sup>. He said there was a lot to figure out, that a lot had been done, and there was still a lot of work ahead. Councilmember Stewart restated that there wasn't a question about the need for the work to be done, that the question was how to pay for it. Councilmember Donohue said that people who may be included in an expanded district must receive a benefit, and they the Board needed to look at it.

#### Local Law No. 6 of 2025

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

**"WHEREAS** the Moreau Town Board has considered the adoption of Local Law No. 6 of 2025 entitled, "A Local Law Amending Chapter 12 of the Moreau Town Code Relating to the Town Code of Ethics" pursuant to Municipal Home Rule Law Section 10 and General Municipal Law Article 18; and

**WHEREAS** the Town Board commenced a Public Hearing on the proposed Local Law on April 29, 2025 and, after hearing all interested persons, closed the Public Hearing this date; and

**WHEREAS** the proposed Local Law has appropriately aged on the desks of the Town Board; and

**WHEREAS** the proposed Local Law is a Type II action under the New York State Environmental Quality Review Act, for which no further review is required; and

**WHEREAS** the Town Board has determined that this Local Law would best enhance and protect the health, safety and welfare of the citizens of the Town of Moreau; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

1. The Town Board hereby adopts Local Law No. 6 of 2025 in the form attached to this Resolution.
2. The Town Board hereby authorizes and directs the Town Clerk to file the Local Law with the New York Secretary of State in accordance with the provisions of the Municipal Home Rule Law and acknowledges that the Local Law will take effect immediately upon filing by the Secretary of State.
3. This Resolution shall take effect immediately.”

**Resolution 232-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### **BUILDING, PLANNING & DEVELOPMENT OFFICE**

Supervisor Fish summarized a presentation given to himself and Councilmember Donohue by US Light Energy (USLE) on May 27. The Supervisor said USLE had moved the array back 50 feet from the Reservoir Road side of the project site, would add fast-growing vegetation to that side of the parcel, and that existing brush and trees would be left intact between the array and existing homes. Councilmember Donohue said he was glad screening on the North side would be increased. The Town Clerk read a prepared resolution:

**“Be it resolved** that the Town Board sets a public hearing for proposed Local Law No. 7 of 2025 and for site plan review of the proposed solar project on tax map parcel numbers 64.-2-80.11 and 64.-2-801.2 at 7:01 p.m. on Tuesday, June 10, 2025.”

**Resolution 233-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.



## **TOWN CLERK'S OFFICE**

Supervisor Fish asked the Town Clerk to read a prepared resolution related to a proposed law related to the Town's vendor/peddler licensing. She read:

**"Be it resolved** that the Town Board sets a public hearing for proposed Local Law No. 8 of 2025 at 7:02 p.m. on Tuesday, June 10, 2025."

**Resolution 234-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

## **RECREATION DEPARTMENT**

**Resolution 235-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve Carter Rillahan, Jason Dickinson, and Schuyler Woods as part-time seasonal recreation laborers at a rate of \$15.50 per hour effective immediately, pending successful completion of a background check and pre-employment physical.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

## **WATER & SEWER DEPARTMENT**

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

**"Be it resolved** that the Town Board authorizes the Out-of-District User template to be used and modified for specific properties wishing to connect to the Town of Moreau Sewer District 1 and extensions 1-5."

**Resolution 236-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent

Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

### **ASSESSOR'S OFFICE**

Supervisor Fish said the Assessor was looking for training for herself and her clerk, and asked why the Town should pay for an appraisal license for the Assessor's clerk when the Town does not do appraisals. Both councilmembers and the Supervisor agreed that if it was something used in the job, they would agree to pay for the course. Counsel said the assessment process is a parallel process to the appraisal process, so to have a defensible assessment, one would use the same principals. He said if an assessment is challenged, an appraiser has to be hired to justify the assessment. While an appraisers license is not required, understanding the principals is necessary. Assessor Cronin was asked by Councilmember Stewart about the course in question and an appraiser's license. Ms. Cronin explained that Appraisal Principals and Procedures is the first step in a long process to obtaining assessment credentials, and that it was typical for clerks in the field of Assessment to take this course. Councilmember Stewart said he wants to invest in staff development as long as it is justifiable in their role. Councilmember Donohue agreed.

**Resolution 237-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize Matt Espey to attend the 2025 Cornell Conference from July 13-18, 2025 at a cost not to exceed \$1,841.60 to be paid from account A1355.4.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

**Resolution 238-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize Leah Cronin to attend the 2025 Cornell Conference from July 13-18, 2025 at a cost not to exceed \$1,544.40, to be paid from account A1355.4.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

**Resolution 239-2025** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to pay \$330 for the Assessor's appraiser's license renewal.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent

Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

#### **PUBLIC COMMENT PERIOD**

No comments were made.

#### **COMMITTEE REPORTS**

Councilmember Stewart asked Recreation Director Brogan when the playground equipment the Town had ordered was expected. Mr. Brogan said it would arrive on different dates. The Councilmember asked if the dates could be shared so people could be lined up to help with installation as the pieces arrive. The Councilmember said the splashpad at the Recreation Park was repaired and running. Mr. Brogan said volunteers from Pine Knolls Alliance would be there on Sunday, that sectionals were happening the day of the meeting, and that the next few days would be busy. Also, the Councilmember said a bathhouse had been closed due to vandalism—a sink had been stopped up with water left running overnight, according to Mr. Brogan, but there was no damage and the restroom was re-opened. Councilmember Stewart said surveillance cameras do not quite reach that area of the park. He continued, saying that BOCES had done a good job cleaning out fields. Batting cages were not yet installed, according to Mr. Brogan, but would be soon. Supervisor Fish said multiple lifeguards had applied to work at the sand bar beach.

#### **ADJOURNMENT**

**Resolution 240-2025** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Noonan	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 8:58 a.m.

Respectfully submitted,  
*Erin Trombley*  
Erin Trombley, Town Clerk



**TOWN OF MOREAU  
PROPOSED LOCAL LAW NO. 7 OF 2025  
A LOCAL LAW AMENDING THE TOWN ZONING MAP  
TO APPLY THE SOLAR ENERGY SYSTEM OVERLAY DISTRICT  
ON PARCELS 64.-2-80.11 AND 64.-2-80.12 CURRENTLY ZONED R-3**

**BE IT ENACTED BY THE MOREAU TOWN BOARD AS FOLLOWS:**

**SECTION 1.** Section 149-7 of the Moreau Town Code is amended by revising the Town Zoning Map by applying the Solar Energy System Overlay District (SESO) to Tax Map Parcel Nos. 64.-2-80.11 and 64.-2-80.12 currently zoned Agriculture and One-Family Residential District (R-3).

**SECTION 2.** The Town Zoning Map with such appropriate notation and reference as deemed necessary to reflect this amendment is hereby adopted as the Zoning Map of the Town of Moreau.

**SECTION 3.** The invalidity of any clause, sentence, paragraph or provision of this Local Law shall not invalidate any other clause, sentence, paragraph or part thereof.

**SECTION 4.** All Local Laws or ordinances or parts of Local Laws or ordinances in conflict with any part of this Local Law are hereby repealed.

**SECTION 5.** This Local Law shall take effect immediately upon filing by the Office of the New York Secretary of State.

**Chapter 105**  
**PEDDLERS/VENDORS**

**§ 105-1. Findings.**

**§ 105-2. Definitions.**

**§ 105-3. License required; methods of vending restricted; authority to limit number of licenses.**

**§ 105-4. License fees refundable retainer.**

**§ 105-5. General requirements application requirements.**

**§ 105-6. Requirements for vendors of refreshments.**

**§ 105-7. Requirements for vendors of sparkling devices.**

**§ 105-8. Requirements for door-to-door peddlers.**

**§ 105-9. Site suitability**

**§ 105-10. Pre-orders, bond requirement.**

**§ 105-11. Exemptions.**

**§ 105-12. Term and form of license.**

**§ 105-13. Non-issuance of license.**

**§ 105-14. Display of licenses.**

**§ 105-15. Transfer of license.**

**§ 105-16. Renewal of license.**

**§ 105-17. Implementation.**

**§ 105-18. Penalties for offenses.**

**§ 105-19. Suspension or revocation of license.**

**§ 105-20. Effect of license revocation.**

**§ 105-21. Post-issuance recommendation from Building, Planning and Development Office.**

**§ 105-22. Severability.**

**§ 105-23. Rules and regulations.**

**§ 105-1. Findings.**

It is found and declared that:

- A. The business of vending or peddling merchandise and refreshments from temporary sites along public roadways, in public spaces, and from door to door in the Town of Moreau shall be regulated to protect the public health, safety, and welfare of the inhabitants of the Town of Moreau.
- B. Reasonable regulation of peddling is necessary for the prevention of congestion of traffic and travel.
- C. Persons engaged in the business of peddling should be required to be licensed and to furnish such information as necessary to effectively carry out the purposes of this chapter.
- D. Unless specifically authorized by this chapter, peddling in the Town of Moreau within any public right-of-way, along any public roadway, or in any public space is prohibited.

**§ 105-2. Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**GARAGE SALE** – The sale or offering for sale to the public of items of personal property by the owner or tenant of a residential lot, whether within or outside of any structure. Neither the seller nor any household member shall be in the business of selling similar items. Garage sales shall be limited to up to three days or less in a

calendar week, on up to three occasions or less in a calendar year except during the time of any town-wide garage sale. This definition shall not be inclusive of other terms defined herein.

**LICENSE** — A license issued pursuant to this chapter.

**LICENSEE** — Any person granted a license.

**MERCHANDISE** — Any nonedible commodity, including but not limited to flowers and balloons.

**PERSON** — Includes any individual, society, club, firm, partnership, corporation, or association of persons.

**PURCHASE** — To obtain merchandise or refreshments in exchange for money or its equivalent; the act or instance of buying merchandise or refreshments along public roadways, in public spaces, or from door to door in the Town of Moreau.

**PURCHASER** — Any person engaged in the buying of merchandise or refreshments, by means of money or its equivalent, refreshments along public roadways, in public spaces, or from door to door in the Town of Moreau.

**REFRESHMENT** — Any food, fruit, or other edible commodity, or soft drink or carbonated beverage.

**REFRESHMENT BUSINESS OR STAND** — Any temporary place, location or structure where is sold, or is proposed to sell, or offer for sale at retail, any refreshment for consumption on-site or off the premises, either as a separate business or in connection with any other business.

**TOWN CLERK** — The Town Clerk of the Town of Moreau or his/her Deputy.

**VEND/PEDDLE**—The act of selling or offering for sale, or the act of purchasing or offering to purchase for commercial purposes, refreshments or merchandise along public roadways, in public spaces, or from door to door in the Town of Moreau, from a stand, motor vehicle, or from a person.

- A. **VENDOR/PEDDLER** — A person, corporation, partnership, association or any other organization undertaking a retail or wholesale business selling, offering for sale or soliciting orders for future sales of merchandise, works of art, meats, seafood, vegetables, fruit, other food products or goods of any kind, magazines, books, photos, or educational books, in a building, temporary structure, stand, or tent; from a truck, van or trailer; on a parking lot or vacant parcel of land; on a part of a public right-of-way; by going from house to house, or in any other place for a temporary period of time. **ROADSIDE VENDOR**—A vendor who operates a stand or who parks a motor vehicle at the licensed location to sell merchandise or refreshments.
- B. **DOOR-TO-DOOR PEDDLER**—A vendor who sells directly from household to household on foot, by car, or via another mode of transportation.
- C. **ICE CREAM TRUCK VENDOR**—A vendor who sells ice cream or similar frozen desserts as a primary product from one motor vehicle traveling through residential streets.
- D. **SPARKLING DEVICE VENDOR**—A vendor who sells sparkling devices as defined by NYS Division of Homeland Security and Emergency Services.

### **§ 105-3. License required; methods of vending restricted; authority to limit number of licenses.**

- A. It shall be unlawful for any person to peddle/vend in the Town of Moreau without a license, except for those entities described in § 105-11.
- B. It shall be unlawful to peddle merchandise other than from door-to-door, with the exception of flowers, and/or balloons, and special events.
- C. The Town Clerk is hereby authorized to limit the number of refreshment businesses or stand licenses.

### **§ 105-4. License fees, refundable retainer.**

- A. License fees shall be payable in full, for the entire term of the license, upon application for said license. Fees shall be in accordance with a schedule adopted by the Town of Moreau Town Board.
  - a. To sell refreshments, flowers, or balloons, or to peddle door-to-door, the following license durations will be available:

1. one day or special event licenses (not to exceed three days).
  2. three months.
  3. six months.
  4. one year.
- b. To peddle sparkling devices roadside, a license shall be offered for the duration of dates permitted by New York State for the sale of sparkling devices.
  - c. With the exception of ice cream truck vendors, refreshment and sparkling device vendors shall also provide a refundable cash retainer to the Town Clerk in an amount set by resolution of the Town Board. The retainer shall be refunded to the vendor at the end of the license term after it is verified that the sales site is free of trash or debris from vendor activities.
  - d. If granted, licenses will be valid for the term specified in the application, beginning on the effective date listed on the license.

**§ 105-5. General requirements, application requirements.**

- A. Persons licensed pursuant to the provisions of § 32 of the General Business Law of the State of New York shall be prohibited from vending or peddling within the Town of Moreau unless they have obtained a license in accordance with the provisions of this chapter. (Penalty described in § 105-18)
- B. No vendor or peddler shall vend between dusk and dawn of the following day, unless otherwise specified.
- C. All vendors are prohibited from vending in a manner that interferes with pedestrian or vehicular traffic or other legitimate business in the Town of Moreau. Site suitability shall be determined by the Building Department in accordance with §105-09, herein.
- D. No vendor shall, directly or indirectly, cause or permit the public streets, sidewalks or places to be littered with papers, wrappings or other debris or refuse where the littering results from the conduct of his business. A plan for trash or debris removal must be described in the license application.
- E. No vendor shall use or operate any loudspeaker, public address system, radio, sound amplifier, or similar device to attract the attention of the public, with the exception of ice cream trucks.
- F. No vendor shall vend within 1,000 feet of the grounds of any elementary or secondary school between 1/2 hour prior to the start of a school day and 1/2 hour after dismissal at the end of a school day.
- G. No owner of real property located in the Town of Moreau shall knowingly allow said real property to be used by or in furtherance of the business of a vendor or a vendor market, unless the vendor and/or vendor market shall have first been licensed as required by this chapter. Real property shall be deemed "used" as provided herein when the real property is the place where goods and/or services are offered for immediate sale and/or where orders are taken for subsequent delivery of goods or furnishing of services by vendors and/or vendor markets. "Knowingly" shall be defined and application of such term shall be as the term is set forth in the Penal Law of the State of New York.
- H. Unless otherwise provided, a licensed vendor shall be authorized to vend at a specific location in the Town of Moreau. The license shall specify the location within the Town from which vending is permitted and shall only be valid for vending at that location. There shall only be one stand in a designated location at a time.
- I. The license may limit the amount of space to be occupied by the vendor.
- J. Vendors at special events not exceeding three days in duration shall comply with all applicable provisions of this chapter and rules and regulations issued pursuant to it and pay all fees as required by the entity coordinating the special event.
- K. Applicants for a Peddler/Vendor License shall provide the following information:
  - a. The name, title, and address of the applicant.
  - b. The name and address of the person, firm, organization or corporation that the applicant represents.
  - c. The name, address, and age of the operator, and of any personnel who will be present during operations.
  - d. The length of time for which the applicant desires the license.

- e. A description of the kind(s) of refreshments, goods, wares, or merchandise the applicant intends to sell or the services the vendor intends to provide.
- f. A description of the method of distribution for pre-ordered goods or services.
- g. A statement as to whether the applicant, operator, or other staff who will be present during operations have been convicted of a crime, including the date of conviction(s), the name of the crime(s) and which applicant was convicted, the penalty imposed for the conviction(s), and the name(s) and address(es) of the court(s) in which the applicant was convicted, if applicable.
- h. Proof of a valid NYS Certificate of Authority to collect sales tax or proof of exemption.
- i. Such other information as the Town Clerk may require to substantiate the items above.
- L. Applicants for a Peddler/Vendor License vending from a vehicle or operating a motor vehicle in connection with door-to-door peddling shall produce the following:
  - a. A valid drivers license for each operator of the vehicle.
  - b. A copy of an Abstract of Driving Record or equivalent official state-issued driving record produced no more than 7 days prior to the application submission for each operator of the vehicle.
  - c. The license plate number and description of the vehicle to be used by the applicant in the course of carrying on the business for which the license is desired.
  - d. Proof of valid motor vehicle registration.
  - e. Proof of valid vehicle insurance including liability coverage in an amount set by Town Board resolution.
- M. Door-to-door peddlers shall provide copy of the results of a background check having been performed in the previous 3 months.
- N. Vendors who intend to sell privately or publicly in Town recreation areas shall provide valid certificate of commercial liability insurance naming the Town of Moreau as additional insured in an amount to be set by Town Board resolution.

#### **§ 105-6. Requirements for vendors of refreshments.**

- A. Refreshment vendors shall produce proof of valid Saratoga County Department of Health permit with the license application.
- B. Ice cream truck vendors shall be permitted in the residential zones of the Town in accordance with any rules and regulations promulgated by the Town Clerk.
- C. Ice cream truck vendors may broadcast the sound of a chime or music only during daylight hours, at volumes below 70 dB that do not distort the sound, or in such a manner as to avoid annoyance in the vicinity of the vehicle through either volume or repetition.
- D. Any person vending refreshments from a motor vehicle that is attractive to children, which invites or causes children to gather or collect about the motor vehicle, is required to take precautions to protect the children from being struck by motor vehicles. The vendor shall describe those precautions in their license application.
- E. With the exception of Ice Cream Truck vendors, as defined, vendors of refreshments shall be limited to conducting business, including establishing refreshment stands within non-residential zones within the Town of Moreau.
- F. Vendor sales shall not exceed 60 days of operations in one location in any calendar year. This may be consecutive or distributed over not more than for than twenty-five occasions in a calendar year.

#### **§ 105-7. Requirements for vendors of sparkling devices.**

- A. Applicants for licenses to vend sparkling devices shall provide proof of NYS Sparkling Devices Certification.
- B. Approved vendors of sparkling devices shall be authorized to operate at a specific location in the commercial zones of the Town of Moreau. The license shall specify the location within the commercial zone from which purchasing is permitted and shall only be valid for purchasing at that location.
- C. With the application, sparkling device vendor applicants must submit a site plan detailing parking, shelter, and temporary fencing locations, and indicate the locations of tables and exits within the shelter structure.
- D. NYS Fire Marshal inspection of sparkling device vendor sites is required before operations may begin.



- E. Sparkling device vendors shall be required to have two (2) tagged fire extinguishers on site, marked entrances/exits, and a binder which contains current valid certificates before they may commence operations.
- F. Any vendor of sparkling devices shall be limited to setting up five (5) days prior to New York State designated sales dates. Any and all stands, tents, fencing, etc. shall be removed five (5) days after New York State designated sales dates end and the site should be returned to the condition prior to sales.

**§ 105-8. Requirements for door-to-door peddlers.**

- A. No door-to-door peddler shall enter any house, building or premises where there is posted on the front of the house, building, or premises a written notice stating that vendors or solicitation are not desired, unless the peddler has received the prior consent of the occupant.
- B. No door-to-door peddler shall make false statements or misrepresentations in the course of his or her activities. The peddler shall conduct themselves in an orderly and lawful manner at all times.
- C. If an applicant's application to peddle door-to-door is approved, the applicant shall only be entitled to engage in the sale of the merchandise or services listed in the applicant's application.

**§105-9. Site suitability**

- A. The Building, Planning and Development Office reserves the right to request a business and operation plan for Roadside Vendors, Sparkling Device Vendors, or from Refreshment Stand Vendors. Said plan shall be drawn to scale as reasonable and is to include, but not be limited to, the following elements:
  - a. Location Map
  - b. Hours of Operation
  - c. Temporary Signage, as applicable.
  - d. General Site Layout Plan, to include but not be limited to:
    - i. Location of any sales
    - ii. On site Parking
    - iii. On site solid waste disposal
- B. In determining the suitability of a site for the sales either for Roadside Vendors, Sparkling Device Vendors, or from Refreshment Stand Vendors, the Building, Planning and Development Department, and after the review of the operations plan as discussed above, the Department shall consider the following:
  - a. Proximity to intersections.
    - i. No business identified in §105-9(A), may be established closer than 250 feet of any intersection. If, location is within 250 feet, the suitability of location may be reviewed by the Town Board, Town Planning Board, Town Engineer, Town Highway Department and/or County or State Authorities as applicable, at the discretion of the Director of the Building, Planning and Development office, or their designee.
  - b. Adequacy of pull-off locations and off-street parking area designations.
  - c. Proximity to permanent businesses establishments dealing in the same wares.
  - d. Any known traffic problem areas, including locations near on-going or planned construction.
  - e. Location of any public transportation so as not to interfere with bus or other transit services stops.
  - f. General health safety and welfare of the residents and established businesses in the Town of Moreau.
- C. Confirmation of a suitable site shall be made in writing to the Town Clerk. Should the site not be suitable, specific reasons for this determination shall be made in writing to the Town Clerk and a duplicate copy shall be provided to the Town Board in the event the applicant wishes to appeal the Town Clerk's determination based on site suitability.

**§ 105-10. Pre-orders, bond requirement.**

- A. All orders taken by licensed peddlers or vendors who accept, receive, or demand payment or a deposit of money in advance of final delivery shall be documented in writing in duplicate, stating the terms thereof, and the amount paid in advance. One copy shall be given to the purchaser, and one kept by the seller.

- B. Before a license application may be approved, a minimum bond of \$1,000 is required for all vendor and peddler types that allow pre-paid orders to be accepted. The amount shall be set so as to provide sufficient surety or sureties, or sufficient collateral security, conditioned for making a final delivery of the goods, wares or merchandise ordered or services to be performed in accordance with the terms of such order or, failing therein, that the advance payment on such order be refunded.
- a. If advanced payments will commonly be larger than \$1,000, the Town Clerk will consult with the Town's attorney to determine an appropriate bond sum. In lieu of bond, this sum may be secured with cash.
  - b. Any person aggrieved by the action of any licensed solicitor shall have right by action on the bond for the recovery of money or damages, or both. Such bond shall remain in full force and effect, and in case of a cash deposit, such deposit shall be retained by the Town of Moreau for a period 90 days after the expiration of any such license, unless release is authorized sooner by the Town Board.

#### **§ 105-11. Exemptions**

- A. The provisions of this chapter which require registration and/or licenses shall not apply to the following types of sales, except that any activities or locations used in furtherance of sales identified hereunder must still comply with all other laws, ordinances, rules and regulations of the State of New York, County of Saratoga and/or Town of Moreau, including the Town of Moreau Zoning Laws:
- a. Any sales conducted pursuant to statute or by order of any court.
  - b. Youth organizations and sales activities performed by children ages 16 years or under.
  - c. The peddling of meats, fish, fowl, fruit, vegetables, flowers, shrubs and trees by a gardener or farmer or his employees where the products so sold or offered for sale are the produce of this vendor's farm, garden or orchard.
  - d. Sales by dealers in milk, baked goods, heating fuel, dry cleaning/laundry and daily newspapers.
  - e. Sales by any person soliciting at the express invitation of the person solicited or soliciting to established customers.
  - f. Garage Sales.
  - g. Sales of firewood from wood harvested on site.
- B. The following shall be exempt from fees associated with peddler/vendor licensing, but must still comply with all application requirements, all other laws, ordinances, rules and regulations of the State of New York, County of Saratoga and/or Town of Moreau, including the Town of Moreau Zoning Laws:
- a. Veterans; nonprofit organization or associations [501(c)(3)]; volunteer firemen's associations; religious, civic, or service groups that maintain a chapter or conduct regular business or meetings within the County of Saratoga.
  - b. Any veteran who has procured a license from the State of New York pursuant to § 32 of the General Business Law.

#### **§ 105-12. Approval process and form of license.**

- A. Approval of a Peddlers License application shall be made by the Town Clerk in consultation as needed with the Building Department.
- B. If approved, the license shall be produced in a form prescribed by the Town Clerk.

#### **§ 105-13. Non-issuance of license.**

- A. If the Town Clerk determines any applicant's criminal history or driving record may render an applicant unfit to vend within the Town, (s)he will refer the application to Town Counsel and the Town Board for a determination. In making such determinations, consideration shall be given to provisions of §§ 701 through 703-b and §§ 751 through 753 of the New York State Correction Law.
- B. No license shall be issued to any applicant if the business sought to be licensed does not comply with all applicable federal, state and local laws, ordinances and regulations. If the application is rejected, the Town Clerk shall notify the applicant in writing, giving the reasons for the rejection.

#### **§ 105-14. Display of licenses.**



All licenses shall be displayed in a conspicuous place at all times during the operation of the vending business, and shall be produced upon request during operating hours.

**§ 105-15. Transfer of license.**

A license may not be transferred or assigned or its location changed without prior approval of the Town Clerk. If the Town Clerk approves the transfer, assignment or location change, this action shall be endorsed upon the license by the Town Clerk.

**§ 105-16. Renewal of license.**

A license may be renewed at its expiration by submitting a new application form and applicable documentation.

**§105-17. Implementation**

All uses, businesses, and operations identified herein subject to this law, shall adhere to requirements thereof upon passage of this local law and filing with the Secretary of State. Issuance of prior permits shall not grant any rights. Licenses having been issued in 2025 prior to passage of this law shall automatically have the term of their licenses extended to 12 months from the effective date of the existing license.

**§ 105-18. Penalties for offenses.**

A. Any person who conducts a business without a license required by this chapter or who conducts or attempts to conduct a business during the period when his license is suspended or revoked or who violates any of the terms or provisions of this chapter shall be guilty of a violation.

B. Any persons found guilty of a violation shall be subject to a fine which shall not exceed \$250 per offense, or to imprisonment not to exceed 15 days, or to both, in the discretion of the court.

C. Except as otherwise provided by law, such violation shall not impose any disability upon or affect or impair the credibility as a witness or otherwise of any person found guilty of such offense.

**§ 105-19. Suspension or revocation of license.**

A. Written notice of intent to suspend or revoke shall be given by registered or certified mail, to the address set forth on the application.

B. The Town Clerk shall suspend or revoke the license of any vendor found to have violated or to have permitted a violation of any provision of this chapter or any other ordinance, rule or regulation or state or federal law pertaining to the operation of his business.

C. Upon a determination that a license should be suspended or revoked, the Town Clerk shall notify the vendor, in writing, setting forth reasons for such suspension or revocation.

**§ 105-20. Effect of license revocation.**

A. When a license has been revoked, no other license shall be issued to the same vendor until after the expiration of at least one year.

B. Upon revocation of any license, the license fee shall be forfeited.

C. All vending activities shall immediately cease beginning on the date of revocation and should vacate the site within 24 hours.

**§105-21. Post-issuance recommendation from Building, Planning and Development Office.**

Should any problems arise from the location of Roadside Vendors, Sparkling Device Vendors, or from Refreshment Vendor Stands, the Director of the Building, Planning and Development Office, or their designee shall recommend to the Town Clerk that relocation would be desirable in order for a permittee to remedy any

such problem. Said recommendation shall be in writing to the Town Clerk, and if acted on by the Clerk, be appealable to the Town Board at the vendors request.

**§ 105-22. Severability.**

If any section or sections of this chapter shall be declared unconstitutional or otherwise void and ineffective, the validity of the remainder of the provisions hereof and their application shall not be affected thereby.

**§ 105-23. Rules and regulations.**

The Town Clerk, upon advice and with consent by resolution of the Town Board, may promulgate rules and regulations necessary to effectuate the provisions of this chapter and to address special circumstances, specially designated areas of the Town, and/or special events. Special rules and regulations may supersede otherwise inconsistent provisions of this chapter.

---

**Town of Moreau**

1543 Route 9  
Moreau, NY 12828

**Christopher Abrams**  
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585  
Email: [hwysuper@townofmoreau.org](mailto:hwysuper@townofmoreau.org)



**Jesse A. Fish, Jr**  
Town Supervisor

**Patrick Killian**  
Deputy Supervisor

**John Donohue**  
**Kyle Noonan**  
**Mark Stewart**  
Councilmembers

TO: Board Members  
FROM: Chris Abrams  
SUBJECT: Request to Purchase- Truck #15 Repair  
DATE: June 4, 2025

This memo is to request approval from the Town Board to proceed with repairs on Truck #15 . This repair would come out of DB5130.405, which currently has \$36,269.75.

Truck #15 (2019 Freightliner 114 SD Tandem dump truck) needs to go in for heavy maintenance. The rear suspension has to come out and be rebuilt. We do not have the tools to make this repair in our shop.

In 2020, this truck was involved in a roll over accident on Fort Edward Road during a snowstorm. At the time, it was fully outfitted with plows and a full load of sand/salt. The truck was sent out for extensive repairs. I don't know if that accident is related to the current situation.

The lowest quote that I have is for \$3,065.44 from Adirondack Truck Repair. Their labor rate is \$25.00 below the next closest labor rate. Also, their service has been consistently reliable every time we have used them for repairs over the years. I am submitting a purchase request for \$3,400.00 in order to cover any unforeseen incidentals that may arise during the work.

**TOWN OF MOREAU**  
**PURCHASE REQUEST & QUOTE SUMMARY**

**Department:** HIGHWAY DEPARTMENT

**Date:** 6/4/2025

**Description of Purchase Request:** Truck #15- Repair

**Vendor's Name and Address:**

Adirondack Truck Repair  
375 Big Bay Rd.  
Queensbury, NY 12804

**Price:** \$3,065.44

**Vendor's Name and Address:**

H.L. Gauge  
121 Washington Ave, Ext.  
Albany, NY 12205

**Price:** \$3,588.29

**Vendor's Name and Address:**

Allegiance Truck Hoosick  
21967 NY 22  
North Hoosick, NY 12090

**Price:** \$3,309.89

**[Please list all vendors contacted for a quote, even if they didn't submit a quote.]**

**Account number purchase will be paid from:** DB5130.405

**Balance in account and date:** \$36,269.75      **as of** 6/03/2025

**Amount Budgeted for the current year:** \$45,000.00

**Department Head's Recommendation:** I recommend Adirondack Truck Repair because they have the best price and they have a strong track record of reliable service with the Town.

**Board Approval Received:** \_\_\_\_ Yes \_\_\_\_ No

**Date Approval Received:** \_\_\_\_\_

**Vendor Authorized:** \_\_\_\_\_

**Amount Approved:** \_\_\_\_\_ **Total:** \$ \_\_\_\_\_



# AMSURE®

Remit to: PO Box 336, Saratoga Springs, NY 12866  
Or pay online at <https://amsureins.epaypolicy.com>

## -----INVOICE-----

Town of Moreau  
351 Reynolds Road  
Moreau, NY 12828

**Invoice Date** 05/21/25  
**Invoice No.** 144541  
**Bill-To Code** TOWNMORE  
**Client Code** TOWNMORE  
**Inv Order No.** 100\*154714

**Named Insured:** Town of Moreau

**Amount Remitted:**

Please return this portion with your payment.

Amsure

Effective Date	Policy Period	Coverage Description	Transaction Amount
05/25/25	05/25/25 to 05/25/26	Lloyd's of London Underwriters Policy No. ESN0340364520 *Renewal - Cyber Liability	3,250.00
		Ex. Lines Tax - Cyber Liability	127.51
		Company Pol. Fee - Cyber Liability	400.00
		Invoice Number: 144541      Amount Due:	3,777.51
*Premiums Due and Payable on Effective Date			

## Transfer Station Monthly Report

May 2025

1. Accepted Recycling from residents/Non-residents.
2. Accepted trash from residents and Non-residents.
3. Total Revenue for May 2025 was \$27,559.00, an increase of \$629.00.
4. 16 Pallets and 3 very large TV's where pulled from the Electronic Recycling for the moth of May.
5. Village of South glens falls and Town of Moreau brought in brush for the month of May.

Marsha Morehouse

Transfer Station Working Manager



## **APRIL 2025 HISTORIAN REPORT**

April was a little quiet on inquiries. I worked on writing Facebook posts for the Moreau Facebook page.

I started two projects this month on having framed USGS 1900-03 maps and blowing up a postcard to see it easier. Getting copies of the maps and post was relatively inexpensive. I had both projects professionally framed as my goal to create generational information from the past to our future generations in a way last and look well-done.

RECEIVED BY  
JUN 06 2025  
TOWN OF MOREAU  
SUPERVISOR'S OFFICE



## MAY 2025 HISTORIAN REPORT

RECEIVED BY  
JUN 05 2025  
TOWN OF MORRIS  
SUPERVISOR'S OFFICE

On May 3<sup>rd</sup> I attended the all-day 4<sup>th</sup> Annual Turing Point Symposium put on by the 250<sup>th</sup> year Commission.

May 4<sup>th</sup>, I participated in Henry Knox Bus tour revisiting where Henry Knox came through present-day Saratoga County in December 1775

On May 7<sup>th</sup>, I spent 2-½ hours writing a couple potential post on the Town Facebook page

On May 13<sup>th</sup>, I attended the spring meeting of Saratoga County Town Historians with Lauren Roberts, Saratoga County Historian in County Supervisors conference room.

On May 15<sup>th</sup>, meet with SGF Mayor Orlow and Village Trustee Claude Middleton about SGF Museum. Found out I had been appointed by the previous Mayor as SGF Village Historian

On May 16<sup>th</sup>, I received an email from Lorin Crider about cleaning veteran's gravestones in our cemeteries. I have failed to contact her yet. I am pursuing still.

On May 17<sup>th</sup>, I attended the Historical Society monthly business meeting  
I went to Rogers Island to attend a lecture on Susan B. Anthony

I then went to the Old Fort Museum to meet up with Fort Edward Town Historian, Paul McCarty

On May 19<sup>th</sup>, meet with Jacob Keyes, from the Saratoga County Historian's office to assist on putting up the 200<sup>th</sup> anniversary on the completion of the Erie Canal which travels 13 miles along the county's southern border, the Mohawk River and then ties into the Hudson River at Waterford. Then I brought Jacob to the SGF Museum.

Later in the day, I met with Cheryl Lawyer to see if the MCC would be interested in having the exhibit. I got the MCC approval to bring the exhibit and was scheduled from June 3<sup>rd</sup> through June 16<sup>th</sup>. I plan to speak to teenagers on the second Tuesday of the scheduled visit.

On May 20<sup>th</sup>, I meet with Alex Portal to do a photo-op about the 200<sup>th</sup> Anniversary Erie Canal exhibit at our Town Hall

On May 30<sup>th</sup>, I spent 90 minutes delving into the Jacobie family genealogy to see if I could find historical information to place a historical marker by the William G. Pomeroy Foundation. I found that Byron Jacobie was born in 1859 in the brick house on Saratoga Road and was the Town Assessor for 44 years for the Town of Moreau until his untimely death at the age of 82. This type of recognition of a Jacobie who contributed mightily to our Town's history placed on one of our busiest roads might satisfy his descendent.

I want to pursue this for Moreau. I will attend a regularly scheduled town board meeting to discuss with the board and get their support to move forward on this project. It might take 2-3 years to complete.



## Town of Moreau

Building and Zoning Dept.

Town Office Complex

351 Reynolds Road

Moreau, NY 12828-9261

Phone: (518) 792-4762 ~ Fax: (518) 792-4615

RECEIVED BY  
**JUN 04 2025**  
TOWN OF MOREAU  
SUPERVISOR'S OFFICE

### MEMORANDUM

To: Supervisor Fish and Town Councilmen  
CC: Elizabeth Bennett – Confidential Secretary; Katrina Flexon – Building Dept. Clerk.; File  
From: Joshua Westfall, AICP – Building, Planning and Development Coordinator  
Date: May 30, 2025  
Re: Monthly Report for May 2025

Below and attached please find the Building, Planning and Development reports for the month of April 2025. Should you have any questions or need any additional information please do not hesitate to contact me.

The zoning administrative activities for the referenced month are as follows:

#### **Board Meetings Held:**

##### **PLANNING BOARD – Scheduled 4/21/2025**

<u>Item</u>	<u>Discussion</u>	<u>Action Taken</u>
Hudson Heights Expansion	Applicant seeks to expand MHP 50%- Received SUP from ZBA-	Approved
Jacobie Parkside Farm	Site Plan and Subdivision Review concurrent and based on TB approved Local Law.	PB Set Public Hearing for June Meeting
Mr. Bills	Addition of Drive-Thru Window- Planning Board required Traffic Assessment	Approved
Hooper Subdivision	Subdivision creating 4 new lots	PB Set Public Hearing for June Meeting

##### **ZONING BOARD OF APPEALS (ZBA) – July 27, 2024 7:00PM to 7:45PM**

<u>Applicant/Address</u>	<u>Application Type</u>	<u>Action Taken</u>
Lynch	Fence Variance (Height and Type)	Denied
Zack	Area Variance- Shed	Approved w/ Modification
National Grid	Area Variance- Utility Bldg	Approved as Presented

#### **Permits Reviewed:**

**Forty-six (46)** permit applications (building, fence, pool, etc.) were received and reviewed for zoning compliance. Additionally, the office received **four (4)** area variance fees were paid, **two (2)** fee for site plan reviews, **four (4)** mobile home renewals, and **two (2)** lot line adjustments. Total Departmental income for May is **\$8,762.84**.

**Please see the Building Dept. April report for a detailed breakdown of application types.**

## Complaints/Enforcement Actions:

### Court Actions

The Town Board had authorized Supreme Court Action against three properties in the Town. To date, the Code Enforcement Officer has spoken to each owner and the situations are being remedied outside of court. This office will keep an eye on progress and is ready to act if progress stops or becomes delayed.

### See Code Enforcement Attachment from Peter Bachem.

### Meetings

- EPA Audit Day II – (5/1)
- MIP LLC (Galusha& Oppenheim) – (5/2)
- Howard Dennison (5/6)
- **Clerk and Counsel (Peddlers Law) – (5/6)**
- **Stormwater Meeting - (5/8)**
- A/ GFTC Planning Mtg - (5/8)
- Clerk and Counsel (Peddlers Law) - (5/9)
- **MS4 Follow up (5/13)**
- **CloudPermit – (5/13)**
- Stormwater Meeting w/ CCE - (5/16)
- **USLE - (4/29)**
- Sherri Blake - Violation - (5/21)
- ACA-Trail Connections- GF to Moreau –(5/27)
- Town Board (5/27)- No Quorum
- Sandy Bouer – Subdivision – (5/29)

### Grants

The Town is awaiting the announcement of the following outstanding grant applications:

- Congressional Funding – Sewer Ext.
- SAM Grant – Playground (Accessible)
- Northern Border – Sewer Ext.
- EFC (DEC) Engineering Planning Grants – Sewer.
- Make the Connection Grant – Small Pedestrian/ Bike/ ADA Improvements: Partial on-hold
- Local Government Efficiency Grant – Saltshed

The following grant has been closed out:

- Conservancy Grant – HRVG – Trail Equipment (Fall 2024) & Trail Planning (Future)
  - **Closed Out and Awaiting Reimbursement**
  - Anticipated Next Round – Spring 2025 – Design for Phase II.

### EPA Stormwater Audit

As mentioned in other Town Board Correspondences, the Environmental Protection Agency (EPA) scheduled a Stormwater Audit in the Town of Moreau for April 30<sup>th</sup> and May 1<sup>st</sup>. The Audit accounted generally **for two full days in person** as well as approximately **15 hours or prior coordination with the Agency earlier in May by the BPD Coordinator (JW) and Stormwater Inspector (MD)**.

On May 13 a follow-up call was scheduled and lasted for three hours. Additional items were required to be submitted to the EPA from the Town by 5/28.

Total estimated time allocated by Town Staff equates to over 75 hours.

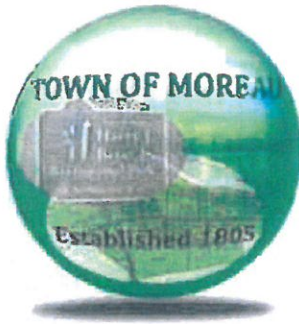
A full report will be available in late summer.

### Other: (Current Notes)

- **The Town will be able to drawdown \$10,000 awarded as part of the 2023 Saratoga County Trails Grant-** Jeffery will be getting together appropriate receipts for items covered by funding and provide those to the BPD Coordinator. Reimbursement is generally within a few weeks after Board of Supervisor's Approval.



- Saratoga County Planning has reached out for updates on two recreation-related grants received in 2024. Those include the \$10,000 ED grant for restroom upgrades at the Park and the \$10,000 matching grant for the accessible canoe/ kayak launch that would complete Ph. I of Riverside Trail.
  - **The Town should prioritize completing the county grants that were allocated and awarded previously, this includes the 2023 Grant as mentioned above, the 2024 ED grant for restrooms at Rec Park, and the 2024 Trails Grant for the addition of the accessible kayak/ canoe launch at the Nolan Road Trail completing Phase 1 of the Trail. This is important as the new rounds of these grants are coming up and the lack of action on the funding evidences slow progress to funding agencies.**



**Town of Moreau**  
**Building and Zoning Dept.**  
 Town Office Complex  
 351 Reynolds Road  
 Moreau, NY 12828-9261  
 Phone: (518) 792-4762 ~ Fax: (518) 792-4615

**MAY 2025**

Address	Date	Nature of Complaint
232 Ferry Blvd SGF	5/1/2025	I had sent a letter to the owner of this unused property to find out his future intentions. I think the town delayed the approval of the old junk yard so long, he was not able to get his permits. He will be coming here for a meeting later this month to find out what he can do with it.
1679 West River Rd Gansevoort	5/1/2025	The homeowner of this burnt-out house finally contacted me as she needs to do a clean-up and demo the house. I gave her 3 names of cleanup people.
620 Gansevoort Rd SGF	5/2/2025	I had contacted the homeowner as he replaced and upgraded his fence without a permit. The owner came in with his application, no violation.
83 Mott Rd Gansevoort	5/6/2025	The homeowner was advertising an apartment for rent in their basement for \$1800 per month. They are in the R-5 zone and this is not a permissible use. The letter was signed for; the ads were taken off Facebook. The apartment will have to be modified by removing the kitchen.
2 (26) Paris Rd	5/7/2025	We received a complaint about this dilapidated property. The owners have passed away and the daughter is in Georgia. It appears to have been foreclosed on; I did call the number in the window to voice my complaint.
247 Old Saratoga Rd Gansevoort	5/7/2025	A complaint came in that there is a hunting camp built up on the mountain as a hunting camp. No permit was issued.
7 Robert Rogers Rd Ft Edward	5/7/2025	The property owner has complained again about the runoff from the private road that belongs to Don Bates, and that it is damaging the town's road and the runoff/debris continues to run through his yard.

83 Mott Rd Gansevoort	5/7/2025	While looking through Air B&B, this home came up again with another full apartment for rent on the West side of the home. Also 2 large sheds have been installed without permits. A letter of violation has been sent,
316 Old West Rd Gansevoort	5/7/2025	The owners continue to rebuild the garage without a permit. They also had removed the old trailer that was there and had no plans to replace it. I informed them that it was the principal structure which needs to be replaced, or they will have to merge their 2 properties together for compliance. They have until the end of the week to submit an application.
108 Redmond Rd Gansevoort	5/7/2025	I stopped by this property and noticed that my condemned sign had been removed and there was fresh garbage. A light was on and as it turns out, squatters have been inside there. I contacted the sheriff, and some troopers showed up and cleared the home.
108 Redmond Rd Gansevoort	5/8/2025	I went to the property again and repost it again with a condemned, no trespassing sign. Now it needs to be secured. The town's attorney has been contacted to review our options.
174 Butler Rd Gansevoort	5/8/2025	Checked to see if any more cleanup has taken place. None noted. The attorney has given the homeowners counsel until 5/15 for a plan of action, otherwise trial will be set for county court
4 Park Dr SGF	5/8/2025	The owner of this decrepit house finally contacted me and responded to my letter. This home has been empty for years, has finally started to remodel it. He will now start the plumbing, and he expects to have completion by the fall.
81 Harrison Ave SGF	5/9/2025	The owner of this burnt-out house has been contacted, and he is pushing the NYDOS to get the Asbestos waiver so he can begin the demolition process.
1529 West River Rd Gansevoort	5/9/2025	The homeowner called and advised me that no one would be living in the RV trailer. Additionally, she moved the trailer which was the bulk of the complaints from the neighbor. I told her she wasn't obligated to move it, but I thanked her. She said she is trying to keep peace on the river.
624 Gansevoort Rd SGF	5/12/2025	The homeowner came in with his applications for his fence and 2 outbuildings. No violation.



1078 Rt 9 Gansevoort	5/12/2025	Someone was concerned about the trailer and logging taking place. I did check on the property, and I remembered having been to the site before. The property owner is clearing 1 acre at a time and will eventually build a home there.
9 Park Dr SGF	5/12/2025	While driving through the neighborhood, I noticed a brand-new deck on the front of the home. In checking, no permit was issued. A letter of violation was sent.  5/27- As it turns out, it was redecking. No violation.
1 Ryder Ave SGF	5/12/2025	This is a recently sold HUD house. While passing by I noticed that they had the rear porch ripped off. No permit yet.
9 Ryder Ave SGF	5/12/2025	I sent a letter to the homeowner regarding a few junk vehicles in his driveway. They have been removed. No violation.
72 Feeder Dam Rd SGF	5/12/2025	This home is a vacant/foreclosed house. While passing it by, I noticed that the front door was pried open. I alerted the property management company; they will have someone secure the home.
578 Gansevoort Rd SGF	5/12/2025	The homeowner was in here a while back complaining about junk all over the property just up the road from him. I had that owner clean the junk up, and he had stopped in to say thanks for getting the property cleaned up.
1679 West River Rd Gansevoort	5/13/2025	The owner of this burned-out house was able to hire a cleanup who will be removing the home as well. The owner came in and filled out the demo permit.
124 Selfridge Rd Gansevoort	5/13/2025	The property owner received my letter regarding the large volume of junk on his property. The owner agreed to get the old cars, boats, campers and miscellaneous junk off his property. I will check back in late June to check on his progress.
316 Old West Rd Gansevoort	5/13/2025	It's been well over 3 weeks, no response from the homeowner regarding getting a permit for the rebuilding of the garage. A letter of violation has been sent.

91 Hatchery Rd Gansevoort	5/14/2025	The homeowner has installed 5 sheds/out buildings as well as his backyard fencing without any permits. Also, his solar permit needs to be closed out. A letter of violation has been sent.
170 Bluebird Rd SGF	5/14/2025	This is an old trailer owned by Bluebird Knolls that is in poor shape and is vacant. Debris in the yard. An email was sent out; they will come in for a demo permit and clean the property.
18 Michael Dr Moreau	5/14/2025	A neighbor had complained about termites coming from the homeowner's wood pile. We have had issues with the wood pile in the past. I checked on it and it is the smallest I've seen it. No violation. The neighbor is on her own with the termites.
478 Fortsville Rd Moreau	5/14/2025	I received a phone call from a neighbor that the homeowner was burning stuff (burn ban). I went over and spoke with the homeowner, and he extinguished the fire. No Violation.
18 Primrose Ave SGF	5/15/2025	A neighbor complained that the homeowner works on his racecar late into the evening and then starts to rev up the engine. I met with the owner, who was quite friendly and told me that since the lady next door moved in, they have had issues. He claims that it is the neighbor behind him with all of his Harleys. I did see many of them. I will monitor the situation.
16 Primrose Ave SGF	5/15/2025	While talking to the neighbor, I noticed that this home was having a fence installed without a permit. I explained they needed a permit and gave them one to fill out.
63 Spier Falls Rd. Gansevoort	5/15/2025	Site of the former cannabis farm. I went on site to verify what is growing on the ground is not cannabis, it is clover.
1720 Rt 9 SGF	5/19/2025	A complaint came in from a resident being asked to move her car (with handicap placard) out of the handicapped parking space provided by Mr. Bills. I will speak to the owner about the incident and provide ADA paperwork as to accessibility.
170 Bluebird Rd SGF	5/19/2025	The park manager did respond and confirmed that the trailer will have to be demoed. I have asked her to clean the rubbish on site and secure the front door in the meantime.

174 Butler Rd Gansevoort	5/20/2025	Once again, I have asked the attorney for an update about getting the homeowner into county court.
1677 West River Rd Ft Edward	5/21/2025	FOIL Request
1 Ryder Ave SGF	5/21/2025	While going through the neighborhood again, there is a brand-new rear porch and stairs. No permit was issued. A letter of violation and application was sent.
16 Park Dr SGF	5/21/2025	I noticed the homeowner has several home appliances and pieces of furniture in his back yard. I sent a letter asking them to remove it.
484 Gansevoort Rd Moreau	5/21/2025	I am still chasing the homeowner who went into hiding once we brought him to court. The home is still a mess, but he did cut his lawn. A letter of violation will be sent for the mess.
2 Paris Rd Moreau	5/21/2025	This abandoned home has been foreclosed on. I did find the company's website and the spot to voice my complaint/concerns. Hopefully they will respond.
405 Fortsville Rd Gansevoort	5/21/2025	I had sent a letter to the homeowner as they were burning trash, had several unregistered cars and lots of rubbish in their yard. On the last check, most of the cars were removed and much of the rubbish has been removed.
5 Birch Dr Moreau	5/22/2025	One of the homeowners keeps parking his landscape trailer near the intersection of Robert Rogers and Birch, making it difficult to pass. I have seen photos; however, I have not seen the truck or the homeowner. I will send a letter to the homeowner asking him not to park there.

2 Paris Rd Moreau	5/22/2025	The property management company has responded and will have a cleanup crew cutting the lawn and putting the tree cutting out to bid.
18 Park Ave SGF	5/22/2025	Finally able to reach the homeowner to discuss her options with the violations. She was not aware that she had any responsibilities as the house would be foreclosed upon. More details to follow.
108 Redmond Rd Gansevoort	5/22/2025	The friend of the owner who was helping communicate with her came to the office to let us know she purchased the property. She asked for some advice, we gave her a demo permit, and she will either clean up the whole property or flip it.
11 Mountain View SGF	5/22/2025	The elderly property owner came in to complain that his neighbor put up a sign on his fence. He has been too nervous to see what it says, so I will check it out. 5/28 the sign actually faces the neighbors; it's a no dog pooping sign. No violation.
195 Redmond Rd Gansevoort	5/27/2025	A neighbor complained about the number of old vehicles, trailers, boats, wave runners and a pile of rubbish that is being stored in the far rear of the property. A letter of violation has been sent out.
9 Ryder Ave SGF	5/27/2025	A neighbor complained about this home. The owner passed away in March and the home is neglected, the pools gate is open, and the pool water is disgusting. I sent a letter of violation, hopefully the son will take care of the issues.
167 Redmond Rd Gansevoort	5/28/2025	FOIL Request
9 Tanglewood Dr SGF	5/28/2025	While driving through the neighborhood, I noticed a new shed on the property, no permit. A letter of violation was sent out with the application for them to fill out.
430 Clark Rd Gansevoort	5/29/2025	The homeowners are installing the pool area with a new fence (finally) to get into compliance. Now we are waiting for the permit and electrical inspection

58 Merritt Rd SGF	5/29/2025	I finally got ahold of the homeowner who still has to pay for their pool permit and copy us on the electrical inspection. I expect compliance within a week.
405 Fortsville Rd Gansevoort	5/29/2025	Checking on the cleanup status. Still 2 unregistered vehicles and some rubbish. Another letter is being sent.
108 Redmond Rd Gansevoort	5/29/2025	A neighbor emailed me that she saw a long-haired man in the trailer, I notified the new owner and expect that the sheriff will be notified.
60 Merritt Rd SGF	5/29/2025	While talking to the neighbor at 58, I noticed that they had installed a brand-new fence, no application or permit issued. A letter along with an application has been sent.



### Permit Report for May of 2025

<u>Permit#</u>	<u>Fee</u>	<u>Applicant</u>	<u>Address</u>	<u>Type and Value of Project</u>	
077	\$25	Nassivera, Ted	4 Kimberly	Fence	\$1000
078	\$150	Rogge, Dave	200 Lamplighter Acr	MH Install	\$90,000
079	\$150	Rogge, Dave	64 Lamplighter Acr	MH Install	\$90,000
MHP	\$400	Shady Pines MHP	1618 Route 9	Renewal	-
080	\$25	Slattery, D	620 Gansevoort Rd	Fence	\$5000
MHP	\$70	Combs MHP	16 Fawn Road	Renewal	-
ZBA	\$75	Zach, Dave	12 West Road	ZBA	-
MHP	\$50	Wilson, Nancy	1667 Route 9	Renewal	-
081	\$50	Outtonson, Nick	1 Nolan Road	Shed	\$5000
082	\$50	McCabe, Linsey	156 Butler Road	Septic	-
083	\$50	Whitebirch LLC	132 Whitebirch Est	Shed	\$5000
084	\$50	Whitebirch LLC	82 Whitebirch Est	Shed	-
101	\$200	Fitch, Jason	1000 Route 9	Reno	\$50,000
097	\$50	Whitebirch LLC	227 Whitebirch Est	Shed	\$2000
100	\$50	Clark, Tim	73 Bluebird Road	Deck	\$7000
ZB	\$75	Havens, Sue	96A Harrison Ave	ZB Fee	-
ZB	\$75	National Grid	Spier Falls Road	Variance	-
085	\$25	Aird, Brandon	114 Fort Edward Rd	Fence	-
086	\$25	Morgan	624 Gansevoort Rd	Fence	\$5000
087	\$50	Morgan	624 Gansevoort Rd	Gazebo	\$9000
088	\$50	Morgan	624 Gansevoort Rd	Shed	\$5,000
089	\$50	Rice, Jeff	361 Gansevoort Rd	Basement	\$12,000
090	\$50	Munger, Chris	10 Timber Lane	Pool	\$20,000
091	\$192	Sweet, Jon	333 Selfridge Road	Garage	\$20,000
092	\$50	Adirondack Bsmts	36 Hilton Drive	Egress	-

093	\$50	Fitch, Jason	3 Doe Run	Chickens	-
094	\$50	Cerrone Constr.	170-172 Redmond Rd	Demo	-
095	\$50	Baker, Mary	20 Willow Drive	Shed	\$2500
ZBA	\$75	Baker, Mary	20 Willow Drive	Variance	-
096	\$80	Johnson, Dave	15 Cashmere Dr	Shed	\$5000
098	\$50	Hogan, Audrey	20 Columbine	Pool	\$25,000
099	\$96	Lindstrand	185 Mott Rd	Carport	\$20,000
102	\$50	Morrison-Baker, Car	1679 West River Rd	Demo	-
103	\$50	Montero, Dave	8 Deer Run	Deck	\$12,000
104	\$82.80	Minder	13 Briarhurst	Addition	\$100,000
ZB	\$150	Darrah	340-360 Selfridge Rd	Boundary Line	-
105	\$589.8	Casey, Sean	67-71 Sweet Rd	Single Family	\$450,000
Brn	\$20	Field, Thomas	1236 Route 9	Burn Permit	-
106	\$25	Valenti	123 Fort Edward Rd	Fence	\$2000
107	\$411.9	Straussburg, Doug	125 Selfridge Rd	Single Family	\$200,000
108	\$50	Hay, Lucas	28 Grey Fox	Deck	\$5000
109	\$50	Collins, Claudia	24 Laurel Rd	Pool	\$5000
110	\$50	Cornell, Scott	339 Lamplighter Acr	Reroof	-
111	\$683.3	Dickerson, Mike	29 Sweet Road	Single Family	\$390,000
112	\$50	Cedone, Amanda	16 Winterberry Ln	Pool	\$35,000
PB	\$2500	Haven Oaks Farm	46 Reynolds Road	Subd	-
114	\$50	Chouleir, Khalil	8 Timber Lane	Pool	-
ZB	\$150	Earnest, Harjit	168 Blanchard Rd	Line Adjust	-
115	\$50	Grimm, Kim	12 Royal Pines	Pool	\$35,000
116	\$50	Grimm, Kim	12 Royal Pines	Septic	-
117	\$50	Next Generation	18 Hawthorne	Roof	-
118	\$50	Hall, David	9 Grover	Reno	-

119	\$50	Stone Industries	24 Pine Rd	Septic	-
120	\$192	Craft, Josh	24 Hilton Dr	Garage	\$30,000
121	\$50	Mansman, Chris	27 Grey Fox Dr	Pool	\$15,000
MHP	\$170	HH Community	1617 Route 9	MHP Renewal	-
122	\$150	MH Imperial	24 The Pines	Manu Home	\$80,000
PB	\$200	Fitch, Jason	1000 Route 9	Site Plan Fee	-
123	\$25	Hill, Jen	9 Royal Pines	Fence	-
ZBA	\$75	Liberty, John	2 East Road	Variance	-
124	\$50	Robinson, Shirley	108 Redmond Road	Demo	-
125	\$25	Donna J	17 Timber Lane	Fence	-
126	\$448	Campajnone, Jim	219 Potter Road	Garage	\$40,000

Planning Board

\$2,550

Jacobie Parkside Farms

Moreau Rec Road

Subdivision/ SPR

NOTE: X-ferred from ESCROW

# April 27, 2025 - May 3, 2025

April 2025

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	27	28	29	30 EPA Audit	1	2	3
7 AM							
8			Katrina >> M Jenny Rapid Ro	EPA Audit	Busy EPA Audit		JEFFREY'S BDAY
9							
10			SEPTIC - ; 24 Hill Site Thorne; 2 W			footings - Thorr CO - Cerrone; 2	
11							
12 PM						Matt Off	
1			Site Nassivera F				
2					Busy		
3							
4							
5							
6							

# May 4, 2025 - May 10, 2025

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	4	5	6	7	8	9	10
7 AM							
8							
9			Site Fence Nassi		Slab Smith (shai	Site Winterberr	
10		CO Cerrone; 2 R	Site Fence Slattu 10:15AM Site Vi	Forms - Rogge;	ISWM Program Monthly Meeting Schwerd Building; 4H Training Center Blue R. Neils		
11							
12 PM							
1		Site Montero; 8	Site NG Lee Talbot 296 Spier Falls Rd	Katrina Apptmnt Matthew Dreimiller		Site Egress Mon	
2							
3		3:15PM Office F Katrina out 3:30	FRM - Thorne; 2				
4							
5							
6							



# May 11, 2025 - May 17, 2025

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	11	12	13	14	15	16	17
7 AM							
8							
9							
		Site - Arnold; 30	EPA PHON CALL Town of Morea - MS4 discuss Micros Teams Meeting Arvizu.	Perk test EDP; 1	Final - 2025-45	Ptgs Straussbur;	
10		INSUL - 2024-11			Final - 2024-30	Final - 2025-33	
					Final - 2025-65	Site McFarlane;	
11		Rough in - 2025			Joists - 2025-51		
12 PM					Septic - 2025-71	FRM Deck - 202	
1			Site Bartlett Sunroom 15 Daffodil	FRM - 2025-51	FTG - 2025-91 S		
2							
3					Site Montero; 8		
						Site visit - Beha	
4							
5							
6							

# May 18, 2025 - May 24, 2025

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	18	19	20	21	22	23	24
7 AM							
8							
9				CO - 2024-271 C		I/W Cerrone; 6 I	
		CC Pool Hay; 28		CC - 2025-51 Cc	Site Dominy Cai	CC Fence: 2025-	
10						Solar CC - 2025-	
		Wall - 2025-91	INSUL - 2025-81	I / W - Cerrone;	FTG - Deck; 5 B	CC Fence Brown	
11			Final - 2024-21	Perc - Morning	Final - 2025-60		
12 PM							
1		Concrete - 2025	Site West River			FTG : 2025-87 C	
		Site Vincent; 31	Site Sandy Gian	FTG - 2024-44 A			
2							
3			Fence CC - Jumi		Site Sign Chadw		
4							
						Site Chris Phair	
5							
6							



# May 25, 2025 - May 31, 2025

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	25	26	27	28	29	30	31
7 AM							
8		<b>HOLIDAY MEMORIAL DAY</b> Katrina Flexon					
9			I/W Rapid Roof		Final - 2025-99	Fence CC - 2025	
10			Pre-pour -2025-	Pre-pour - Lot 1;	Inspection - Pat		
			CC Pool Corcora				
11			Site Visit - McK				
12 PM					CO/ Septic - 202		
1							
			FTG - Dickinson	Final - Haffner;			
2							
3			CC - 2025-35; 7-	FRM - 2025-103			
					Shed CC - More;	Septic Grimms;	
4							
5							
6							

To: The Supervisor and Town of Moreau Board Members

From: Leah Cronin

Date: June 1, 2025

Re: Assessor's Office Monthly Report for May 2025

In an effort to keep you up to date I respectfully submit the following:

**Grievance Day** – May 27th, 2025. We held Grievance Day in the Meeting Room. There was a total of 40 RP-524 grievance applications submitted for consideration. 17 of those scheduled appointments and appeared in person (8 in the AM - 9 in the PM). 17 applications were mailed in. We received 6 commercial grievances this year – 3 continuations - Dancing Grain Brewery, Essity, and Schermerhorn's new apartments at 82 Harrison Ave. In addition, we received 2 from All Purpose Storage (Harrison Ave and Gansevoort Rd) and a warehouse building at 25 Fairview St. These have been sent to Jackie White. The Board of Assessment Review will reconvene June 16<sup>th</sup> at 8AM to deliberate on all received applications. After those decisions are made, my 2025 assessment role will be complete and submitted to Saratoga County for publication. The 2025 assessment roll becomes final July 1<sup>st</sup>.

After deliberations are made on grievances – I will have the Town's new taxable value to report to you!

**Article 7 Litigations:**

Dancing Grain Brewery –

The conversation was had with Jackie White June 4<sup>th</sup> regarding discovery issues with Dancing Grain. She will be submitting our response to the petitioners' demands to the Judge on June 6<sup>th</sup>.

Essity –

Discussions with Jackie June 4<sup>th</sup>. No update.

Schermerhorn –

No update.

**Continuing Education:**

I have submitted a request for myself and Matt to Attend the annual Cornell Conference in Ithaca. Thank you for approving those classes.

**Matthew Espey:**

Matt hit his 1 year anniversary on May 28<sup>th</sup>! It's been a great year and he has been a huge part of that!! He is a smart and motivated individual, picking up quick on tasks and staying focused. I am extremely pleased with his desire to learn more in this field and how he goes above and beyond for our residents. He is a huge asset to this office, and I consider us lucky to have him!

Please see below for GAR's May work effort.

Sincerely, Leah Cronin, IAO

Leah,

Here's what I've got for May:

- Commercial value assistance
- Continued MLS support
- Continued RPS support

Let me know if you have any questions.

Thanks,

Ryan

---



---

*Moreau Recreation and Building & Grounds Department Monthly Report – May  
2025 Prepared by: Jeremy Brogan, Recreation Director*

---

***Buildings & Grounds:***

Rec staff:

Completed monthly playground inspection.

Cleaned up boat launch weekly for garbage.

Documented monthly townhall fire suppression system.

Picked up garbage at Nolan Road and around industrial park-including spring cleanup.

Mowed the park and all the fields

Boys' concession stand, dugouts, and sheds were painted and completed from Nothing but Paint.

Replaced all the bollards at town hall

Installed all electrical and water line to help prepare for boy scout garden project.

With help from Highway removed a sign from LL boys

National grid came in and replaced and repaired 2 lights in park

Replaced truck hinge on new Kubota-under warranty

Picked up compost poo for the gardeners

Picked up soil for the 6 new boxes at the garden

Level and installed 6 garden boxes

Rebuilt sign at trail that was hit by a vehicle

Built A frame barricades for the park

Replaced the tines on the z-turn mower

***Sand Bar Beach:***

Weekly checks on buildings and grounds.

Mowed and cleaned up property

Applied and received beach permit

***Harry J. Betar Recreation Park:***

Rec staff:

Painted and lined all fields weekly

Rented 18 pavilions

BOCES leveled boys parking lot and cut trees near softball

Repaired button and solenoid and turned on splashpad

Stated grading fields with new Ventrac equipment

Held softball SGF sectional game, ADK league championship, and Sectional finals for class AA and D

Completed soccer for the little players.

Painted the speed bumps throughout the park

Trimmed many trees near the Quads

Repaired many holes in LAX fields

Repaired inground bench in bowl—need to be leveled

Filled in holes at LL

Installed new irrigation line near field #6

Repaired the fence at bullpen on legion and rebuilt the mound

Hired 4 new seasonal employees

Accepted netting and poles for boys batting cages

Multiple irrigation repairs in the bowl

Purchased 12 yards of mulch to help beautify the park

## May Monthly Report: Water & Sewer Dept.

- Alarm call in 1 Lamplighter- I.B.S called to pump out tank of wipes and rubber gloves
- Landscaped all towers and facilities
- 5-7-25 33 Sisson rd water line repaired w/ Backhoe
- 5-8-25 344 Fortsville rd Water line repaired w/ Backhoe, new curbstop installed with sleeve and key
- 5-12-25 Brought truck #4 to Whiteman's to be fixed
- TTHM-HAA5 samples collected and brought to JH Lab
- Installed wire fencing on generator @ Nolan rd water tower to combat damage caused by mice & squirrels
- E-one grinder pump station behind Casella Waste was not pumping out to main Roto-Rooter called in to pressurize the main line to push clog out -station back to normal operation
- E-one grinder pump station alarm @ Suzuki dealership-not pumping out to main line, found service shut off in the right of way was off -turned valve on
- Performed preventive maintenance on Bypass pump @ Bluebird Sewer Station- new filters oil coolant antifreeze gear oil
- 5-19-25 Alarm call in to Bluebird Mobile Home Park lot 21-25 both E-one stations in high wet well -found wipes & grease to be the cause for pumps failure-pumps pulled & loaners installed – broken pumps dropped off @ Siewert for repair
- 5-25-25 149 Lamplighter call in for E-one station in alarm
- Installed carbon filter @300 lamplighter for odor control
- 5-29-25 Alarm call in 192 lamplighter E-one station in alarm
- Performed water line inspection for shady pines mobile home park-water tap by Bellamy Construction
- Weed wacked fire hydrants
- Ordered chlorine for all stations

RECEIVED BY  
JUN 02 2025  
TOWN OF MOREAU  
SUPERVISOR'S OFFICE

May

# Daily Rounds

Daily rounds are done 365 days a year

from 7:00am-10:00am

- **Mac Rd Water Tower** – Check chlorine residual by taking a test from faucet with pocket analyzer [ ] Record cl2 usage [ ] Fill chlorine barrel if chlorine is low [ ] Check & record live reading of Hach analyzer [ ] Monitor reagents & change if low [ ] Daily housekeeping of station
- **Spier Falls Pump Station**- Check chlorine residual by taking a test from faucet with pocket analyzer [ ] Check & record live reading of Hach analyzer [ ] Monitor reagents & change if low [ ] Record water usage reading from SCADA [ ] Record total water usage reading from meter on pipe [ ] Daily Housekeeping of station
- **Route 9 Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [ ] Check for alarm history on SCADA [ ] Take reading from Nolan for total sewer usage & daily flow [ ] Daily Housekeeping of station
- **Sisson Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [ ] Record cl2 usage [ ] Fill chlorine barrel if chlorine is low [ ] Check & record live reading of Hach analyzer [ ] Monitor reagents & change if low [ ] Daily housekeeping of station
- **Farnin Rd Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [ ] Check for alarm history on SCADA [ ] Take daily sewer usage reading & log it into notebook for monthly report [ ] Daily Housekeeping of station
- **VanBuren Sewer Station**- Read sewer totalizer & log it into note book for monthly report [ ] Daily housekeeping of station
- **Nolan Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [ ] Record cl2 usage [ ] Fill chlorine barrel if chlorine is low [ ] Check & record live reading of Hach analyzer [ ] Monitor reagents & change if low [ ] Document SCADA information from the computer into daily report book [ ] Adjust height of water in tower depending on demand from SCADA [ ] Check emails & respond [ ] Check voicemails & respond [ ] Daily housekeeping of station
- **BlueBird Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [ ] Open enclosure and check pump panel for correct operation & maintenance [ ] Daily housekeeping of facility

Water usage in 1000 gallons		
DATE	Queensbury Nolan Flow	Saratoga Interconnect Flow
May-01	729	100
May-02	661	100
May-03	618	100
May-04	653	100
May-05	596	100
May-06	519	100
May-07	520	100
May-08	580	100
May-09	547	100
May-10	500	100
May-11	629	100
May-12	531	147
May-13	844	150
May-14	674	150
May-15	746	150
May-16	856	150
May-17	833	150
May-18	811	150
May-19	524	150
May-20	618	150
May-21	687	150
May-22	613	150
May-23	459	150
May-24	500	150
May-25	546	150
May-26	661	150
May-27	660	150
May-28	779	150
May-29	983	150
May-30	784	150
May-31	828	150
<b>TOTALS</b>	<b>20,489</b>	<b>4,097</b>



## Industrial Park

May-25	Readings	Usage
5/1/2025	2,488	10,000
5/2/2025	2,498	8,000
5/3/2025	2,506	2,000
5/4/2025	2,508	12,000
5/5/2025	2,520	10,000
5/6/2025	2,530	14,000
5/7/2025	2,544	11,000
5/8/2025	2,555	2,000
5/9/2025	2,557	10,000
5/10/2025	2,567	3,000
5/11/2025	2,570	6,000
5/12/2025	2,576	7,000
5/13/2025	2,583	2,000
5/14/2025	2,585	7,000
5/15/2025	2,592	9,000
5/16/2025	2,601	9,000
5/17/2025	2,610	10,000
5/18/2025	2,620	9,000
5/19/2025	2,629	9,000
5/20/2025	2,638	11,000
5/21/2025	2,649	6,000
5/22/2025	2,655	10,000
5/23/2025	2,665	1,000
5/24/2025	2,666	2,000
5/25/2025	2,668	14,000
5/26/2025	2,682	7,000
5/27/2025	2,689	1,000
5/28/2025	2,690	14,000
5/29/2025	2,704	9,000
5/30/2025	2,713	6,000
5/31/2025	2,719	7,000

## Route 9 P.S. Sewer

May-25	Readings	Usage
5/1/2025	9,131,193	67,017
5/2/2025	9,198,210	67,616
5/3/2025	9,265,826	64,439
5/4/2025	9,330,265	53,520
5/5/2025	9,383,785	55,686
5/6/2025	9,439,471	65,750
5/7/2025	9,505,221	73,188
5/8/2025	9,578,409	67,762
5/9/2025	9,646,171	57,240
5/10/2025	9,703,411	56,264
5/11/2025	9,759,675	95,151
5/12/2025	9,854,826	85,040
5/13/2025	9,939,866	79,310
5/14/2025	10,019,176	74,379
5/15/2025	10,093,555	80,336
5/16/2025	10,173,891	77,343
5/17/2025	10,251,234	86,805
5/18/2025	10,338,039	48,261
5/19/2025	10,386,300	73,844
5/20/2025	10,460,144	70,623
5/21/2025	10,530,767	61,165
5/22/2025	10,591,932	59,708
5/23/2025	10,651,640	55,328
5/24/2025	10,706,968	65,152
5/25/2025	10,772,120	67,101
5/26/2025	10,839,221	58,618
5/27/2025	10,897,839	79,963
5/28/2025	10,977,802	68,739
5/29/2025	11,046,541	70,250
5/30/2025	11,116,791	71,180
5/31/2025	11,187,971	48,358

## Van Buren Sewer

May-25	Readings	Usage
5/1/2025	200,037,472	100,976
5/2/2025	200,138,448	88,352
5/3/2025	200,226,800	100,784
5/4/2025	200,327,584	114,576
5/5/2025	200,442,160	108,720
5/6/2025	200,550,880	108,832
5/7/2025	200,659,712	108,448
5/8/2025	200,768,160	82,144
5/9/2025	200,850,304	107,010
5/10/2025	200,957,314	118,750
5/11/2025	201,076,064	83,616
5/12/2025	201,159,680	100,256
5/13/2025	201,259,936	94,368
5/14/2025	201,354,304	101,248
5/15/2025	201,455,552	104,288
5/16/2025	201,559,840	100,752
5/17/2025	201,660,592	133,632
5/18/2025	201,794,224	87,888
5/19/2025	201,882,112	105,920
5/20/2025	201,988,032	113,792
5/21/2025	202,101,824	94,720
5/22/2025	202,196,544	106,240
5/23/2025	202,302,784	100,950
5/24/2025	202,403,734	102,026
5/25/2025	202,505,760	106,448
5/26/2025	202,612,208	99,776
5/27/2025	202,711,984	86,624
5/28/2025	202,798,608	113,088
5/29/2025	202,911,696	104,192
5/30/2025	203,015,888	103,248
5/31/2025	203,119,136	109,488

**Town of Moreau Highway  
Monthly Report  
May 2025**

RECEIVED BY  
**JUN 02 2025**  
TOWN OF MOREAU  
SUPERVISOR'S OFFICE

**Road Work:**

1. Roadside bulk garbage clean up
2. Tree trimming & cutting townwide
3. Patching done as needed, townwide
4. Straightened signs/ sign work, cleared for visibility
5. Street sweeping townwide
6. Roadside mowing
7. Storm damage clean up
8. Annual brush pick up
9. Old West Rd. & Palmer Rd.- reclaimed & paved
10. Palmer Rd.- Prepped for top coat

**Other Work:**

1. Work for Rec. Dept.
2. Yard & shop work
3. Hauled stone

Chris Abrams  
Highway Superintendent

**TOWN CLERK'S OFFICE  
MONTHLY REPORT  
May 2025**

Here is a summary of our May water/sewer collection activities:

Water payments collected in April	\$38,637.92
Sewer payments collected in April	\$39,297.30

In the month of May, this office completed the following tasks in addition to collecting the various fees represented in the attached Financial Summary Report.

<u>MISC.</u>	Handicapped Parking Permits Issued – 17 permanent, 5 temporary Peddlers Licenses – 3 pending NYSDEC Licenses Issued – 53 Certified Copies of Death/Birth Certificates – 25 Certified Copies of Marriage Licenses May 2025: 10 (April 2024: 2) Notary Services Offered – 79 FOIL requests processed all or in part – 16
<u>DOGS</u>	Dog License Renewals/Delinquent Notices Mailed – 79/34 Dog Licenses issued – 31 new & 67 renewals, 62 of which belong to seniors 60+.
<u>MEETINGS</u>	Participated in Town Board meetings on May 13 and 29, a special Board meeting May 2, the month-end audit 5/29, and set up for the rescheduled May 27 meeting.
<u>MINUTES</u>	Produced draft minutes for Town Board meetings dated 4/29, 5/2, 5/13, and 5/29.

---

If you have any questions, please do not hesitate to speak with me.

*Erin Trumbley*  
Town Clerk

submitted 6/9/2025



Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	12	31.75
	Marriage Lic.	MARRIAGE LICENSE FEE	6	105.00
	Misc. Fees	Certified Copies	10	100.00
		Fax	2	2.00
		Photocopies	88	22.00
		<b>Sub-Total:</b>		<b>\$260.75</b>
A2089.11	Misc. Fee	Rec. Pavilion Rental	30	1,950.00
		<b>Sub-Total:</b>		<b>\$1,950.00</b>
A2089.12	Misc. Fees	Rec. Field Use Fees	7	5,135.00
		<b>Sub-Total:</b>		<b>\$5,135.00</b>
A2089.3	Misc. Fees	Rec-basketball Fees	12	1,925.00
		<b>Sub-Total:</b>		<b>\$1,925.00</b>
A2540	Wagering Fees	Bingo Proceeds	14	0.00
		<b>Sub-Total:</b>		<b>\$0.00</b>
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	43	387.00
		Female, Unspayed	14	168.00
		Male, Neutered	31	279.00
		Male, Unneutered	9	108.00
	Senior 60+ Discount	Senior 60+ Discount	62	-310.00
		<b>Sub-Total:</b>		<b>\$632.00</b>
B1560	BUILDING PERMITS	1-Family Dwelling Addition/sq ft	1	82.80
		1-Family Dwelling/sq ft	3	1,657.12
		Comm/Ind Addition/sq ft	1	200.00
		Large Scale Solar	1	50.00
		Mobile Home Install	3	450.00
		Other Building Dept Permits	18	850.00
		Residential Accessory/sq ft	14	1,383.00
		Copies/printing/bi	1	3.00
		<b>Sub-Total:</b>		<b>\$4,675.92</b>
B1589	Building Dept Permits	Burn Permits	3	60.00
		Fence Permit	6	150.00
		Swimming Pool Permit	7	350.00
		<b>Sub-Total:</b>		<b>\$560.00</b>
B1601	Misc. Fees	Death/birth Cert.	25	250.00
		<b>Sub-Total:</b>		<b>\$250.00</b>
B2110	Zoning/Planning Fees	Area Variance	4	300.00
		Site Plan	1	200.00
		Use Variance	1	75.00
		<b>Sub-Total:</b>		<b>\$575.00</b>
B2115	Subdivision of Lands	Boundary Line Adj Fee	2	300.00
		<b>Sub-Total:</b>		<b>\$300.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
B2770	BUILDING PERMITS	Mobile Home Park Renewal	6	2,320.00
		<b>Sub-Total:</b>		<b>\$2,320.00</b>
CWD 2140	Misc. Fees	CWD - Rents	22	26,876.78
		<b>Sub-Total:</b>		<b>\$26,876.78</b>
CWD 2142	Misc. Fees	CWD - Capital Charges	25	11,200.20
		<b>Sub-Total:</b>		<b>\$11,200.20</b>
CWD 2144	Misc. Fees	CWD - Miscellaneous Fees	3	206.20
		<b>Sub-Total:</b>		<b>\$206.20</b>
CWD 2148	Misc. Fees	CWD - Penalties	23	354.74
		<b>Sub-Total:</b>		<b>\$354.74</b>
GI360	Misc. Fees	Sewer District I	6	39,297.30
		<b>Sub-Total:</b>		<b>\$39,297.30</b>
<b>Total Local Shares Remitted:</b>				<b>\$96,518.89</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			143.00
Amount paid to:	NYS Environmental Conservation			490.25
Amount paid to:	State Health Dept. For Marriage Licenses			135.00
<b>Total State, County &amp; Local Revenues:</b>			<b>\$97,287.14</b>	
<b>Total Non-Local Revenues:</b>				<b>\$768.25</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Brenda Hutter, Town Clerk, Town of Moreau during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date