

Agenda
Town of Moreau
Town Board Meeting
March 25, 2025
7:00PM

6:45 p.m. Month End Audit Meeting
7:00 p.m. Regular Town Board Meeting
Roll Call / Pledge of Allegiance

1. Set Future Meetings / Upcoming Events
 - Town Historian – Moreau Celebrates 220th Birthday
 - Two Lights For Tomorrow – #Saratoga250
 - SGF Memorial Day Parade

Public Comment Period

***This is solely for comments and questions which pertain to agenda items.*

2. Approval of Minutes
 - February 25, 2025 – Regular Town Board Meeting
 - February 28, 2025 – Month End Audit Meeting
 - March 11, 2025 – Regular Town Board Meeting
3. Local Law 4 of 2025 – Sewer Code Amendments
4. Local Law 5 of 2025 – Jacobie's Parkside Farms
5. Sewer Rates
6. Town Court Request
 - Document Scanning
7. Recreation Department
 - Advertise for openings (lifeguards & seasonal laborers)
 - SGFGS – Batting Cage Gift
 - Youth Contracts – Hurricanes, SGFGS, SGFYB
 - Contract Turf Management
 - Rentals – Porta Potties & Dumpsters
 - Little League Concession Stand
 - Ventrac Attachments
 - Playground Equipment
8. Water & Sewer Department
 - Adirondack Water Works Conference & NYWE25
 - E-One Cart – freight
 - Tapping Kit – shipping
9. Town Clerk's Office
 - NYSTCA Conference
 - Peddler's Permit – Discussion
 - Genealogy Search Fee
10. Town Landfill – Monitoring Proposal

11. February Department Head Monthly Reports
12. Foresight – Replace Fire Alarm Dialer
13. Introduce LL6 – Ethics Code Employee List
14. Building, Planning & Development Office
 - Code Enforcement Officer
15. Transfer Station
 - Working Manager

Public Comment Period

***This is open to any comments pertaining to town business from the audience.*

16. Committee Reports
17. Supervisor's Items
18. Executive Session
19. Motion to Adjourn

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

The month-end audit meeting was postponed until further notice.

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Pat Killian Councilmember
John Donohue Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Chris Abrams Highway Superintendent
Josh Westfall Building, Planning and Development Coordinator
Elizabeth Bennett Confidential Secretary
Kristian Mechanick Water Superintendent

OTHERS PRESENT: Dan Cahalane (US Light Energy), Ari Goldberg (counsel, US Light Energy), Harry Gutheil (resident; Trustee, So. Glens Falls Village), Martin Schmidt (CT Male representing US Light Energy), Chris Koenig (CT Male), Samantha Berg (resident; Clerk-Treasurer, So. Glens Falls Village), Bruce Lant (resident; South Glens Falls Fire Company), Richie Wiltshire, Tom Masso, Ann Purdue (resident; Town Planning Board), Benjamin Vaillancourt, Tim Schwab, Mike Shaver (resident, Town Planning Board), Greg Hewlett (The Pines), Charlene Hewlett, Jeremy Bunblasky (Seaboard Solar), David Rogge (Lamplighter Acres), Vince Sporrer, Maureen Dennis (Schermerhorn Real Estate Holdings [SRH]), Erin Donegan (SRH), Brandon Hayes (resident; Vice President, South Glens Falls Fire Company), Alex Portal (Post-Star)

PUBLIC HEARING – Sewer Rates

The Supervisor asked the Town Clerk to read a statement opening the sewer rates hearing. She read:

“Be it resolved that a public hearing on sewer rates is opened at 7:02 PM on February 25, 2025.”

Supervisor Fish opened the floor for public comments.

Greg Hewlett said he had reviewed the documents published with the agenda and said the number of EDUs had increased and asked if the cost per EDU would therefore be reduced? He said that the original number of EDUs had been 635, and the proposed figure was now 726 EDUs. Supervisor Fish said the cost per EDU would not go down. Mr. Hewlett said if there were 81 more EDUs there would be a surplus over the original figures of \$59,000 per year. Supervisor Fish said that with 726 EDUs at the current rate, making payments on \$3.5 million loan + roughly \$10,295,000 for the Route 9 line, that brings the Town to about \$435,000, leaving approximately \$30,000 for Operations & Maintenance (O&M), which he indicated may not be enough to cover the cost.

Supervisor Fish said the rate would stay the same instead of being increased and try prorating the 2025 Sewer payments, and then in October of 2026 the revenue will be reviewed to see if adjustments should be made. He said that by then, any new additions to the line should offset any additional revenue needed, but if not, they may raise the rate. He also said that process will be transparent.

Mr. Hewlett asked if the arrangement was equitable, and provided a handout to members of the Board that he said showed the calculated cost per thousand based on water usage on selected properties for which he had data. He said some were paying \$24/thousand gallons, some pay \$6/thousand, and some pay \$53/thousand. Then he said he did similar calculations based on property valuations. This way he said some were \$13-15/\$1000 in valuation, and some were \$1 or \$3/\$1000 in valuation. He asked how it was formulated to be equitable.

Supervisor Fish said they used a formula, which had been provided to Mr. Hewlett previously, and worked with Town engineers basing the rate on a 1-family house as a single unit. Commercial properties, he said, are different and their rates are calculated based on water use. Mr. Hewlett mentioned Fitzgerald's, saying they will pay nearly \$53/1000 gallons and \$11/\$1000 valuation compared with Hudson Headwaters Health Network paying \$6/1000 gallons and \$1/\$1000 valuation. Supervisor Fish said a restaurant is calculated at 2.6 EDUs plus 1 EDU for every 7 seats. Fitzgeralds has 163 seats, he said.

Mr. Hewlett said it seemed unbalanced because extension 5 is largely commercial outside of the mobile home parks there. He asked why the health center's numbers were so low and questioned the figures for Hoffman's Car Wash. Supervisor Fish said they are different kinds of businesses and therefore calculated differently based upon the formula they used with the engineers. Mr. Hewlett asked if reviewing the numbers the way he had presented them concerned the Supervisor, to which Supervisor Fish said no.

Councilmember Killian said the figures are preliminary rate calculations and that what was being established is a basis for the future. Mr. Hewlett said he was concerned that future Boards could assign low EDUs to new, incoming projects to try to stimulate growth, which would prevent overall rate reductions for existing users. He urged members of the Board to take time to review the figures he presented for equity. Supervisor Fish said that if anything, they were not being charged enough because the Town could fall short for O&M.

Maureen Dennis said the local law references rates, and that EDU calculations are shared only for sewer District 1, extension 5 in the agenda's supporting documents. She asked if that was on purpose and the Supervisor said it was not. Ms. Dennis said Home of the Good Shepherd (assisted living facility) has 71 beds but only paid for 21 EDUs. Supervisor Fish said he believed the EDUs were lower because they have rooms without kitchens, and that the Landmark Motel has 77 rooms and was assigned 38 EDUs or .5 EDU per room. Ms. Dennis said under that calculation, the Home of the Good Shepherd should have 35 EDUs. Supervisor Fish said that should be revisited by the engineers for that end of Town. She said her employer was being charged for 2 pump stations even though no water flows through them. Supervisor Fish said there is water in each pump station. She said they also are charged for a water meter and sewer but nothing passes through the meter. In essence she said they are charged for an EDU that does not exist.

Harry Gutheil thanked the Board for their efforts and said that nothing would make the situation better but large growth and more grants. He said the project was far too expensive for the number of users on the line and that this Board had inherited the situation. He questioned if sewer charges cannot be based on an ad valorem basis. Attorney Bruening said 90% of the capital fee in the original code was based on ad valorem charges, and that the Town law and general municipal law do not allow for that for a sewer district. He said a benefit basis is required and there are various methods of calculating value. He said the EDU method is the one chosen by the Town Board to replace the previous calculations in the Town code. Mr. Gutheil asked if the Town had paid for spreadsheets full of figures based on something that was not right.

Mr. Gutheil said the referendum that was voted on is not the same project that was delivered, explaining that the original plan was a gravity-fed system, not one requiring grinder pumps, and then the County line was added on top. He asked where the Town connection met with the County's portion of the line. The Town paid for the County sewer connection line where it met the County at Wilton, Supervisor Fish said. Mr. Gutheil asked what the total bill was to this point. Supervisor Fish said the Route 9 line cost about \$10.3 million and the county line was an additional \$3.5 million that was supposed to have been paid for by a grant that was not obtained. Mr. Gutheil said he was trying to calculate the percentage spent on engineering. Supervisor Fish said the engineers received over \$3 million of the total cost.

Mr. Gutheil asked if future projects, like Cerrone and Michaels Group, could be added to extensions 1-4. Supervisor Fish replied, no, they may join extension 5 only. Supervisor Fish said nothing from the northern part of Town could be pumped South. He added that, for a year, extension 5 went North to Glens Falls, exceeding the

Town's daily allowance, at no cost. Mr. Gutheil was concerned that people who are currently paying for sewer may not realize their rates will change with debt service charges coming into effect. He also questioned why a property that is not connected to the system would pay O&M charges, and whether it is legal to do so. Supervisor Fish said O&M is a factor built into the EDU and is not billed as a separate charge. Mr. Gutheil asked if the language "just proportionate benefit" in the law was met with this plan. He said the Board was put in a tough spot because the project was too expensive, if the charges are too high people won't build in Moreau so there is no growth which is essential with the bond backloaded until the debt service is satisfied.

Mike Shaver asked if people in the sewer district would be the only payers on the sewer. He said the previous Board had consolidated water and made people pay who didn't owe on the debt. Supervisor Fish said you cannot consolidate sewer unless there is a benefit to all the extensions. He said District 1 extensions 1-4 cannot be pumped South, so there is no benefit to people in those extensions to consolidate with extension 5.

Councilmember Killian said this is a challenging situation and even he has questions, so he understands the frustration. He said that the Board is working on the numbers to form a basis from which to build, and that the plan is to make amendments over time when possible.

David Rogge asked if the sewer rates can be grieved. Supervisor Fish said in October 2026 they will have sufficient information to review, and that EDUs can be grieved after that review. Mr. Rogge asked if the Town would place a financial burden on businesses for a year-and-a-half without the ability to grieve. Supervisor Fish asked if Mr. Rogge considers it a burden, to which Mr. Rogge responded that it was. He referenced his Route 9 Mini-Storage which was assigned 15 EDUs, but has no water or sewer services. Supervisor Fish said Mr. Rogge is right to grieve that situation. Mr. Rogge asked why the engineers were not present to answer questions. Supervisor Fish said the Board would get them there.

Supervisor Fish said the hearing would remain open until the next Board meeting.

PUBLIC HEARING – Proposed Local Law No. 4 of 2025

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that a public hearing for proposed Local Law 4 of 2025, scheduled for 7:02 PM on February 25, 2025, which will amend sections of the Moreau Town Code Section 115, Sewer Regulations, is hereby open."

Resolution 70-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The floor was opened for comments.

Maureen Dennis suggested the definition of "EDUs" (Equivalent Dwelling Units) should be included in the law. She asked if the first meeting of October would be specified in the law for the budget of the following year. Attorney Bruening said it would be added to the next version, and that it was already added to the version the

Board had. Ms. Dennis cited Local Laws 145 and 115 where metered usage is defined as water that flows through the meter, but she said that is not how her employer is being charged. She asked how the budget will be calculated for extensions 1-4, who are not responsible for extension 5. She expressed concern that extension 1-4 users could somehow be responsible for extension 5 debt, though she could not state how it could happen. She said her employer is being charged for 694 meters when they have 98, and they are paying \$368/EDU when the local law says the rate is \$260. She said a resolution on December 12, 2022 states that the rates will mirror rates in extension 5. She said things are being removed from previous legislation and not being replaced. She quoted some language referring to the cost of building the sewer but it does not specify which extension, therefore, she said, it could apply to the entire district.

Attorney Bruening said the language does limit those charges to extension 5, pointing to Section 115-70 which describes the three types of charges, and Capital and O&M charges are specific to each extension within that language. He said the law is a draft and changes can be made. Ms. Dennis said she may be looking at a document than the one that has had changes made, that she can't see those, but said she did review the document provided for the public to comment on. Attorney Bruening said this is why public hearings are held, so that proposed changes can be considered. To the comments made by Misters Hewlett, Rogge, and Gutheil, in addition to the concerns expressed by Ms. Dennis, Counsel stated that the Town is not allowed to charge capital fees to those not in the district.

Greg Hewlett asked if this issue fell in Town Law 202, to which Counsel responded yes and no. He said that since the Board has adopted the EDU method, sewer charges are based more on general municipal law in addition to Local Laws 202, 198, and others applicable to the sewer district. There are two different methods for assessing sewer charges; in tax or based upon property assessment vs. sewer rents or sewer charges. He said it is a hybrid of statutes. Mr. Hewlett asked if the term "just benefit" is defined in the law. Counsel said no, but that guidance by Comptroller does help interpret it. Mr. Hewlett asked in lieu of an actual definition, how can it be defined? Counsel said the Town Board decides.

The public hearing was left open until the next meeting.

FUTURE MEETINGS

Supervisor Fish reminded everyone that the South High Marathon Dance would be taking place the following weekend, and said a proclamation had been prepared for the Board to sign. He asked the Town Clerk to read the proclamation. She read:

"WHEREAS, the South Glens Falls High School is hosting the 481h annual South High Marathon Dance on February 28th and March 1st of 2025, to raise funds to benefit thirteen (13) local individuals and eighteen(18) organizations; and

WHEREAS, the first South High Marathon Dance, in 1978, took place with about 50 dancers participating in couples; and has grown to approximately 650 dancers this year; and

WHEREAS, the students will dance for an amazing 28 hours over a two-day period, wearing hats, fanny packs, sunglasses, feather boas, costumes, inflatable pool toys, dancer shirts and, for some, their coveted senior shirts; and

WHEREAS, the Marathon Dance has become a massive celebration, leading up to this year's SHMD weekend with the ever-enthusiastic and highly anticipated school "Spirit Week," which includes Neon Day, Tie-Dye Day, Cause Day, Western Day and Red and Blue Day; and

WHEREAS, the student organizing committee works tirelessly to select recipients, make videos, promote the dance, and decorate the school; all while being full time students, many of whom are also involved in athletics, extracurricular activities or hold part time jobs; and

WHEREAS, the Marathon Dance has evolved from a weekend activity to a regionally and nationally recognized event, raising money, year-round, through numerous community and school activities, such as the hugely successful Middle School Basket Raffle, various Elementary School fundraisers, a summer golf tournament, the always creative fundraisers of individual dancers and countless local events sponsored by, and taking place at, our selfless local businesses; and

WHEREAS, the first marathon dance raised \$1,500 for the Moreau Emergency Squad, the 2024 Marathon Dance raised over \$746,887.25 for 34 individuals and organizations, while the marathon dancers and larger SHMD community have raised a grand total of over \$11.3 million for 675 beneficiaries, in 47 years; and

WHEREAS, this year's recipients include: the families of Edward & Karen Ball, Cheyenne Bishop, Lenna Braunius, Carrie Duell, Doug Hall, Gideon Holton, Christopher Johnson, Charlene Lamb, Mike Leonard, Emmie Phelps, Mason Queary, Jamie Smith, Jasiah West, and the Alzheimer's Association of NENY, Food For Thought, Glens Falls Hospital Foundation, Goodness Strong, Foundation, Joy US Foundation, Kelly's Angels, Inc., Moreau Community Center, Open Door Mission, Operation Adopt A Soldier, Operation At Ease Inc., Rebuilding Together Saratoga County, Sleep In Heavenly Peace (Mechanicville Chapter), Southern Adirondack Independent Living, Steps for Stroke, Veterans & Community Housing Coalition, Veterans Miracle Center, WAIT' House, Wilton Wildlife Preserve&Park; and

WHEREAS, the South High Marathon Dance is a time-honored tradition, which now has second and third generation dancers and volunteers, is able to bring together an entire community each year and which leaves a forever mark on the hearts of those touched by it; and

WHEREAS, the Moreau Town Board extends their heartfelt thanks to all those involved and especially to the students and volunteers who devote their time and effort to making the Marathon Dance a success; and

NOW, THEREFORE, BE IT RESOLVED, that the Moreau Town Board hereby proclaims February 28th and March 1st, 2025 "South High Marathon Dance Weekend" as a tribute to the support and generosity of our community."

Resolution 71-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the proclamation as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PUBLIC COMMENT PERIOD

No comments were made.

OLD BUSINESS

Supervisor Fish asked Town Clerk Trombley to read a prepared resolution. She read:

“Be it resolved that the Town Clerks Office will accept applications for the part-time Transfer Station Working Manager position until the close of business Monday, March 3, 2025.”

Resolution 72-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PRESENTATION – US LIGHT ENERGY

Supervisor Fish said the Town has received its first full application for a solar project, and representatives of US Light Energy were present to share information and plans for a proposed Town solar project. Martin Schmidt of CT Male, who presented on behalf of US Light Energy, said the company is based in New York State and that they have installed dozens of projects in the state. He said the site of the project would be the former Tee Bird South golf course property, which had been three parcels. He said the property had been reconfigured, and the project was now planned to be entirely located on the West side of the transmission line. According to the representative, the project meets or exceeds setback requirements set forth in the Town's solar law. He said the property will be accessed from Reynolds Road via a shared access road with the utility company. This aspect was under review with the NYS Department of Transportation at the time, he said. The site of the array on the lot would be toward the back of the property, they said, and there will be low visibility from all sides due in part to wooded areas, and that a planned 20-foot willow screen on the Reservoir Road side. The representative said the parcel is zoned R3 which is code compliant for the overlay solar district in Moreau's solar law.

Councilmember Donohue said he supports solar and asked the company to go above and beyond to screen any visibility. The representative said there would be two rows of the willow hedge that grow to 20 feet in height in 3 years. Councilmember Killian asked what benefits the Town would receive from approving such a project. The response was discounts on energy, an improved power grid, tax revenue, and energy resilience. The company representative estimated 5-10% cost savings on utilities and any extra energy goes into the grid, reducing overall cost by increasing the power supply. The Councilmember asked how soon residents would know to sign up. The representative said after construction sign-up is allowed and that residents of the Town where the array is located have priority. They said there is a notification process as well, and offered that the contract team could provide more information later.

Councilmember Donohue proposed tabling action on the proposal until other Board members could review it. The Representative acknowledged a large volume of documentation had been provided and said a storm water plan was available as well which was also a large volume of material to review.

BUILDING, PLANNING & DEVELOPMENT

Supervisor Fish invited Building, Planning and Development Coordinator Westfall to address the Board. Mr.

Westfall said that one of the projects he had inherited when he joined the Town staff was a review and update of permit fees. The information he said he had dated back to 2019, and in reviewing them, he found Moreau's rates below those of most Towns in the vicinity. He calculated an average of fees across the County. He said the increase to the Recreation fee was the biggest. The County average was \$1429 with \$1200 in neighboring towns. The proposed increase is the first since 2008 and realigns Moreau's fee with that of the other Towns.

(SEE SCHEDULE, PAGE 67)

Councilmember Killian said when visiting Mr. Westfall, he found it difficult to see things on the small screen in the office and proposed he get a new, modern monitor setup.

The Supervisor Asked the Town Clerk to read a prepared resolution. She read:

"WHEREAS, Chapters 52, 70, 74, 87, 96, 101, 105, 113, 117, 120, 124, 127 and 149 of the Moreau Town Code contain provisions requiring that certain fees be paid in connection with applications submitted to the Town Building Department, Planning Board and Zoning Board of Appeals, including applications for building permits, variances, special use permits, subdivisions and site plan approval, among others; and

WHEREAS, Section 74-16 of the Town Code requires the Town Board to adopt a fee schedule for certain fees to be paid to the Town, and authorizes the Town Board to amend such fees from time to time; and

WHEREAS, the Building Department has conducted a review of the current fee schedule, which has been posted on the Town's website, and recommends an update to the fee schedule, which is attached to this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Town Board hereby establishes the fees set forth in the revised fee schedule attached to this Resolution; and
2. The Town Board hereby authorizes and directs the Town Clerk and the Building, Planning and Development Coordinator to publish such revised fee schedule in their respective offices and on the Town website; and
3. This Resolution shall take effect immediately"

Resolution 73-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

RECREATION DEPARTMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

"Be it resolved that the Town Board authorizes an expenditure, not to exceed \$2,850, payable to RB Productions DBA myrec.com, to be paid from account A7140.4 for the purpose of a recreation scheduling website for the 2025 year."

Resolution 74-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

"Whereas, on November 26, 2024, the Town Board authorized the purchase of a 100' x 200' ice rink from Damian Products, LLC at a price not to exceed \$11,544.50, and

Whereas, the Town Board wishes to make a partial payment toward the ice rink before it is completed; therefore

Be it resolved, that the Town Board authorizes a downpayment amount of \$8,081.15 to be prepaid to Damian Products, LLC, by the Supervisor's Office, in advance of the March warrant, and a balance of \$3,463.35 to be paid to the vendor upon receipt of the ice rink through the regular warrant process."

Resolution 75-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

WATER & SEWER DEPARTMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that the Town Board authorizes a final payment not to exceed \$23,262.31 to Bellamy Construction from the Sewer Capital Project account to close out the County Forcemain Sewer Project, and authorizes the Supervisor to sign any necessary documents to close out the project."

Resolution 76-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Tapping Kit for the Water & Sewer Department from USA Bluebook, in an amount not to exceed \$3,395 which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 77-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Central Machinery 7HP Plate Compactor with Wheel Kit for the Water & Sewer Department, from Harbor Freight, in an amount not to exceed \$699, which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 78-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Husqvarna Model #k770 Demolition Saw for the Water & Sewer Department from Northern Tool & Equipment, in an amount not to exceed

\$1,199.00, which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 79-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

TOWN CLERK'S OFFICE

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board authorizes the Supervisor to sign the lease agreement with Pitney Bowes for the postage meter, at \$73.82 per month, to be billed quarterly at \$221.46, and also execute any other documents necessary to complete the lease process.”

Resolution 80-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

MEDICARE REIMBURSEMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“So be it resolved that the Town Board authorizes quarterly Medicare Reimbursement payments for Timothy Alden, effective January 1, 2025”

Resolution 81-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye

Supervisor Fish

Aye

The motion carried 3:0.

FIRE PROTECTION

Supervisor Fish said he had received an email from the Fire Company attorney, and that the information had been given to the Board and posted with meeting information for public review. He said they need to discuss what the Town is willing to do. Supervisor Fish said the issue had been posted on social media implying that the Town Board is not being transparent about the process. The Supervisor said a proposal had come from the attorney which was discussed with Councilmember Stewart as the Fire Company liaison, but had not been discussed with the Board or the Town's attorney, and no activity or discussion had taken place since a meeting 3-4 months before. Supervisor Fish invited the present Councilmembers to comment. Councilmember Donohue said Councilmember Stewart had mentioned it to him, and the next he heard was about the social media post. He said more discussion was needed before they can move forward. Councilmember Killian said it was also mentioned to him by Councilmember Stewart in passing. The Supervisor asked Harry Gutheil, who is a Village Trustee, if he wished to speak on it, to which Mr. Gutheil declined. He did add that in the past Boards met together but now attorneys tend to work behind the scenes. Supervisor Fish invited anyone from the Fire Company to comment.

Brandon Hayes introduced himself as the Vice-President of the South Glens Falls Fire Company. He said he had contacted Councilmember Stewart on January 5, and that the Councilmember had said he would talk to the Town attorney. He also said he believed the Board was going to discuss things following a meeting held in August. Supervisor Fish said the Town Board and Fire Company had met and talked about the Town taking over the Fire Company and concerns about equipment, etc., but that the conversation didn't go anywhere, and he hadn't heard from anyone since then. He said the document from their attorney moved authority of jurisdiction to the Town from the Village of South Glens Falls, and this was discussed at the Town meeting. Councilmember Donohue said there was obviously some miscommunication, and that one or several meetings are needed to address this. Mr. Hayes said the timing of the change needs to happen soon because the change needs to go before the NY State legislature. Councilmember Killian asked what the end date was, to which Mr. Hayes responded that the deadline was sometime March. Supervisor Fish said he would email the Fire Company, Mayor, and respective attorneys to get a meeting planned to get this taken care of. He apologized for the confusion.

Attorney Bruening asked if the Board would like a summary of the proposal that had been sent, and said it raises legal questions. He confirmed the timing is important for the state legislature, but that the Board also needed to be comfortable with the arrangement. He said the Village had already agreed and that no conversation had been had with the Fire Co. or their attorneys. Mike Shaver asked if a public hearing was needed. Counsel stated that the Village gives up the authority or responsibility for fire service in South Glens Falls, and because Town law does not allow for that, special State legislation making an exception would be required for the transfer to take place. The Town is not allowed to extend a fire protection district into the Village. If the legislature would make an exception at the Town or Village's request, then the process of extending the district into the Village would begin, including the public hearing process and Town Board resolution to extend the district. Mr. Shaver said his concern was that the Village pay its share of the cost. Attorney Bruening said the sticking point is having access to collect funds from Village residents via assessment or to make another revenue process to pay for it. Currently Town fire service is paid for with sales tax, Mr. Shaver said, and that opens up the potential for a fire tax, which he said may not be the right thing to do.

Harry Gutheil made a distinction between a district and a fire protection district, saying they are not the same. He asked about details like where the trucks and equipment that are housed in the Village will go. He said it is questionable if a full fire protection district which includes the Village could be paid for with sales tax, or if it had

to come from the General Fund. To the question of where the process is to let Fire Protection go from the Village, Mr. Gutheil said there was a paragraph in their Fire Company contract stating they would work toward the goal of a Fire Protection District, and that was all.

To clarify where things stood, Confidential Secretary Bennett said that the document in question had been received the weekend prior, and that the Village met the prior week but had not yet passed a resolution. She said the Town was mentioned in the document, but the Village Board had not yet moved on the document.

PUBLIC COMMENT PERIOD

Dave Rogge questioned the mobile home renewal fee when there is no fee for apartments or campgrounds, and he asked what he would get for an additional \$9,275 a year (\$25 increase in permit fee x 371 homes in Lamplighter Acres). He said there was no inspection being done, and that he pays for permits to install and demo old homes separately. He said if there were problems or fines, he could understand it, but he asked again what the purpose of the fee was. Supervisor Fish asked Mr. Westfall if there wasn't an annual inspection. Mr. Westfall said there was and that it took a couple of hours to complete.

Mr. Rogge asked about campground inspections, and mentioned a mobile home park on Bluebird Road that is being improved, but that had been allowed to get into poor condition even with annual inspections. He alleged that there would be no service in exchange for the fee. BPD Coordinator Westfall said additional review with the Town attorney was underway for Solar and PUD projects so they could revisit this fee as well.

Mike Shaver asked how many Northumberland & Wilton school taxes are being collected by the Town of Moreau. He said he had not realized until recently, when he began driving buses for South Glens Falls Central School District, how many students attended the school from those other municipalities. He said having the Town collect the school taxes from all three Towns was a burden on the Town of Moreau. Councilmember Donohue asked if the school doesn't give the Town something for this. The Town Clerk responded that the Town receives the penalties, which is a variable sum depending on whether taxpayers pay their taxes on time. He said he was aware the other Town residents in the school district paid different rates, but again he said he didn't realize how many kids attended from the other Towns. He estimated 7 or 8 busses full, and said there has been a lot of growth over the years, but that there had been three people in the Town Clerk's office since the 1970s. He said he believed those other Towns should collect the school taxes from their residents who are in the school district. Harry Gutheil said Wilton has three school districts and Northumberland has two.

COMMITTEE REPORTS

Councilmember Donohue said there would be a proposal at the next meeting related to new playground equipment for the Recreation park.

SUPERVISOR'S ITEMS

Supervisor Fish said that on 2/26 the Town was sending three members of the staff for training in Laserfiche, an electronic document program the Town uses.

He also said that February 12-14 Water Superintendent Kristian Mechanick and Jeff Parish, Water Laborer (?) attended Seward pump training.

EXECUTIVE SESSION

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

"Be it resolved that the Town Board will enter into Executive Session to discuss employment history or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person."

Resolution 82-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

NEW HIRES

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

Resolution 83-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read:

"Be it resolved that the Town Board authorize the hire of Jaques Terrio as a full-time, year-round Highway Department Laborer, at a rate set by the CSEA Contract, pending successful completion of a background check and pre-employment physical."

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

"Be it resolved that the Town Board authorizes the hire of Sean Melvin as a full-time, year-round Recreation Department Laborer at a rate of \$22 per hours, pending successful completion of a background check and pre-employment physical."

Resolution 84-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

Supervisor Fish

Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the hire of Ellen Buttles as a part-time Recreation Department Clerk at a rate of \$20 per hour, pending successful completion of a background check and pre-employment physical.”

Resolution 85-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

ADJOURNMENT

Resolution 86-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

Town of Moreau Building Department Fee Schedule- 2025

Code	Type	Fee	Minimum Fee
General			
52-7(A)	Burn Permit	\$ 20.00	
70-3	Fence	\$ 25.00	
87-4(D)	Junkyard	\$ 100.00	
127-3(A)	Swimming Pool	\$ 50.00	
105-7	Peddling/ Soliciting	\$ 250.00	
Mobile Home and Park Permit			
96-5(D)	Park Permit (Unit)	\$ 25.00	
96-5(D)	Park Permit Renewal (Unit)	\$ 25.00	
Sand, Gravel & Mining			
113-5(A)	Mining Permit	\$ 500.00	
113-5(A)	Renewal Mining Permit	\$ 250.00	
Signs			
117-7	Sign Permit	\$ 100.00	
Subdivision of Lands			
124-6(B)(5)	Sketch Plan (Per Lot)	\$ 25.00	
124-9(J)	Preliminary Review (Per Lot)	\$ 50.00	
124-12(F)	Final Review (Per Lot)	\$ 100.00	
124-18(B)	Recreation Fee (Per Dwelling)	\$ 1,200.00	
Zoning and Planning Fees			
124-6	Boundary Line Adjustment	\$ 150.00	
124-6	Two-Lot Subdivision	\$ 150.00	
149-72(A)	Area Variance	\$ 75.00	
149-72(A)	Use Variance	\$ 150.00	
149-72(A)	Interpretation	\$ 75.00	
149-35(D)	Site Plan Review	\$ 50.00	
149-72(A)	Special Use Permit	\$ 150.00	
Building Permits			
149-72(A)	One-Family Dwelling*	\$ 0.23	\$ 150.00
149-72(A)	One-Family Dwelling -Addition*	\$ 0.23	\$ 50.00
149-72(A)	Two-Family Dwelling*	\$ 0.28	\$ 250.00
149-72(A)	Two-Family Dwelling- Addition*	\$ 0.28	\$ 100.00
149-72(A)	Multi-Family Dwelling*	\$ 0.32	\$ 300.00
149-72(A)	Residential Accessory*	\$ 0.20	\$ 50.00
149-72(A)	Commercial/ Industrial*	\$ 0.32	\$ 400.00
149-72(A)	Commecrial/ Industrial Additions*	\$ 0.32	\$ 200.00
149-72(A)	Mobile Home Install	\$ 150.00	
149-72(A)	All Others	\$ 50.00	
101-4	Outdoor Hydronic Heater	\$ 100.00	
120-7	Land Development Activity	\$ 150.00	
* Indicates Cost Per Square Foot			
FinalVersion - Rev1a. 2/275/2025 Appv'd by Resolution 2/25/2025			

The meeting was held in person. The Supervisor called the meeting to order at 9:06 a.m. with an attendance roll call.

PRESENT:	Pat Killian	Councilmember
	John Donohue	Councilmember
	Jesse A. Fish, Jr.	Supervisor

ALSO PRESENT:	Erin Trombley	Town Clerk
	Anna Labiak	Water Clerk
	Kristian Mechanick	Water Superintendent
	Elizabeth Bennett	Confidential Secretary

OTHERS PRESENT: None.

Supervisor Fish said the vouchers had been signed and there were no transfers.

Item for discussion \$24,160 for Action Septic. Supervisor Fish invited the Water Superintendent to explain the situation. Mr. Mechanick said there had been a sewer emergency at the Bluebird pump station. He said a transfer pump borrowed from Rich Schermerhorn had stopped working in the middle of the night, causing an overflow in the sewer tank. He said he called Action to pump it out, which they did, and a rented bypass pump was installed at that time. The expense under discussion was for the emergency pump-put, he said. Supervisor Fish said the station would be upgraded, that he was waiting for new pumps to arrive from Germany. He said the work was supposed to be done in March but now it is estimated the work can be done in April. He said the bypass pump is working and will stay in place until the new pumps can be installed. Councilmember Killian asked if they were three-stage pumps. Mr. Mechanick said it was.

Resolution 87-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to approve payment in the amount of \$24,160 to Action Septic.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Resolution 88-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to approve the final Bellamy County sewer construction voucher before the March warrant.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Resolution 89-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to approve the February warrant as audited.

*A Special Month-End Audit Meeting was held February 28, 2025 at 9:00 AM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

ADJOURNMENT

Resolution 90-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 9:10 a.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call.

PRESENT:	Kyle Noonan	Councilmember
	Mark Stewart	Councilmember
	John Donohue	Councilmember
	Jesse A. Fish, Jr.	Supervisor

ALSO PRESENT:	Erin Trombley	Town Clerk
	Glen Bruening	Town Counsel
	Chris Abrams	Highway Superintendent
	Kristian Mechanick	Water Superintendent
	Elizabeth Bennett	Confidential Secretary
	Jeremy Brogan	Recreation Director

OTHERS PRESENT: Dan Cahalane (US Light Energy), Nathan Dillan (Thunderbird Farms), Jeremy Bunblasky (Seaboard Solar), Chris Koenig (CT Male for US Light Energy), Stephen Alay (Barclay Damon), Greg Hewlett (The Pines), Charlene Hewlett, Maureen Dennis (Schermerhorn Real Estate Holdings), Dave Rogge (Lamplighter Acres), John Rivers (South Glens Falls Fire Co.), Brandon Hayes (South Glens Falls Fire Co.), Ben Vaillancourt, Tim Schwab (South Glens Falls Fire Co.), Alex Portal (Post-Star).

Supervisor Fish said there were no future meetings or events to discuss.

PUBLIC COMMENT PERIOD

Greg Hewlett asked if there would be a separate public comment period for the sewer law later in the meeting. Supervisor Fish said there would.

Dave Rogge asked if there would be a vote on the sewer law at this meeting. Supervisor Fish said there would not.

APPROVAL OF MINUTES

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board accepts and approves the minutes for the Special Town Board meeting on January 21, 2025 as submitted.” She also noted that Councilmember Killian had not been present on January 21.

Resolution 91-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Town Clerk read the following prepared resolution:

“Be it resolved that the Town Board accepts and approves the minutes for the Month-End Audit meeting on January 28, 2025 as submitted.”

Resolution 92-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read the following prepared resolution:

“Be it resolved that the Town Board accepts and approves the minutes for the Regular Town Board meeting on January 28, 2025 as submitted,” and indicated that Councilmember Noonan had not been present on January 28.

Resolution 93-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Abstain
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Town Clerk Trombley read the following prepared resolution:

“Be it resolved that the Town Board accepts and approves the minutes for the Regular Town Board meeting on February 11, 2025 as submitted.” She indicated also that Councilmembers Noonan and Killian had not been present at the meeting February 11.

Resolution 94-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Abstain
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

OLD BUSINESS

Supervisor Fish stated that US Light Energy had presented previously at a Town Board meeting and a number of questions were raised. He said a revised plan had been submitted and representatives of the company would present the new plan.

Dan Cahalane from US Light Energy presented the revised plan for the former Tee-Bird South golf course property, prefacing this with a request for referral to the Planning Board and initiation of the SEQR process. Highlights included a section of panels removed to the North where they would have been relatively near a residence, and extra screening. Chris Koenig with CT Male Associates introduced himself as the Project Manager. He highlighted the removal of panels from the East side of the transmission lines, and presented images of the project. (See photos in appendix beginning pg. 86.) Based on what he said were common questions posed by Town Boards, he also showed a number of photos of other US Light Energy projects undertaken with CT Male to show examples of what could be expected visually, including a sample 8-foot-tall agricultural perimeter fence with grasses around its base, and a sample gate with a metal frame. He made a point to say the gate at the Moreau project would be hundreds of feet from the road. He showed photos of sample power poles, saying they would be near the transmission line but not in the easement. Other photos included a concrete equipment pad, inverters, and a sample 20' gravel access road.

Next Mr. Koenig showed a photo of the project site from Route 197/Reynolds Road. He pointed out the tree line or horizon line view from the road with a red line below it, indicating the intended height of the project. Mr. Koenig said the project would be out of sight, and well below the tree line. Another photo showed the view of homes on Rte. 197 facing North – the photo shows wetlands, a pond, and vegetation, all of which he said provide nice wildlife habitat and would be left alone. The vegetation that has grown since the closure of the golf course has created screening, which he said they would supplement with additional screening. On the Reservoir Road side of the property, a photo showed the South-facing view. Mr. Koenig said the array would be set back hundreds of feet, that the array would be below the tree line, and additional screening would be added to the natural vegetation, which includes small aspen and white pine trees. He also mentioned that this property was previously graded, that drainage had been integrated since it had been a golf course. Regarding the home on the North side of the project, photos showed the state of that portion of the site and views of the home through the natural vegetation, which Mr. Koenig said would be supplemented. He said that since it is the North side, there wouldn't be concerns about shade cast by the trees.

To address questions about benefits to the local population raised at the last meeting, Mr. Cahalane said they encourage bids on the project from local companies, saying they will use local labor to build the project if they can, that the project will bring revenue to the Town, the infrastructure will be upgraded, improving resilience, and that there would be an exclusive sign-up period and that residents could save up to 10% on electricity. Councilmember Stewart asked about the distance from the property line on the Reservoir Road side. It was explained that photos were taken from the Road to avoid entering private property shown between the road and the home in question. Councilmember Stewart asked how far the solar field boundary would be from the edge of the field in the photo. The response was that the setback would be 50 feet, as required by the solar law, and that the house would be 450 feet from the array.

He added that they are striving to meet what he called Councilmember Donohue's "exemplary" standard. Mr. Koenig said as far as the distribution of power is concerned, electricity generated at the site will go to a local substation which would be used by the Town. He asked what the next steps were, whether it was referral to the Planning Board, or SEQR since this is a type 1 action and the Town Board is the Lead Agency for these actions, and whether this process could be started that night. Councilmember Stewart asked Building, Planning and Development (BPD) Coordinator Westfall if he had any concerns. Mr. Westfall indicated he did not and that the packet presented was very thorough. Councilmember Stewart agreed and said he thought they had gone above and beyond.

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“WHEREAS, US Light Energy submitted to the town, a complete application for a solar project, to be sited at 65 Reynolds Road; and

WHEREAS, the Town Board heard a presentation on the application at the February 25, 2025 Town Board meeting; and

WHEREAS, the applicant has completed a full EAF for SEQR, the Building, Planning and Development Office generally agrees with the statements within the EAF, and the project would be a Type 1 action;

THEREFORE, BE IT RESOLVED, that the Town Board declares lead agency for the proposed US Light Energy Solar Project, pursuant to SEQRA, further resolves to forward the application to the Planning Board for a favorable or unfavorable report, and requires the applicant to establish an escrow in the amount of \$3,000 for general plan and stormwater reviews.”

Resolution 95-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

BUILDING, PLANNING & DEVELOPMENT OFFICE

The Supervisor asked BPD Coordinator Westfall to introduce the next set of fee schedule updates. Mr. Westfall said he had reviewed some the fees with Counsel, and mentioned PUD, solar energy system overlay district, solar building permits, and site plan review. He said he also reviewed the mobile home park renewal fees discussed at the previous meeting, which he adjusted and capped based on the work done on these, which he said he thought would work out better for everyone.

Councilmember Stewart said he agreed these fee updates were overdue and said that he would abstain from a vote on the proposed fees due to the nature of his work in the Town.

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board approves the following changes to the Building Department Fee Schedule:

- Mobile Home Inspection (Per Unit) - \$10
- PUD/Commercial Rezone Application - \$1,100
- Residential Rezone Application - \$400
- SEO Solar (per megawatt) Permit - \$1,500
- Site Plan Review to 5,000 sq ft - \$250 (corrected during the reading)
- Site Plan Review above 5,000 sq ft – \$500 (corrected during the reading)
- Site Plan Review above 10,000 sq ft - \$.10 per sq ft +\$500 (edited in the reading)”

Resolution 96-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Abstain
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

(This resolution was amended by Resolution 111-2025)

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board approves the scope of work for the Hudson Riverside Park Planning, at a cost not to exceed \$5,000 to the LA Group.”

Resolution 97-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved, that the Town Board approves the scope of work for the Nolan Road Riverside Trail Planning, at a cost not to exceed \$5,000 to the LA Group.”

Resolution 98-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

“WHEREAS, the Town of Moreau has recognized that Betar Park is one of the Town’s premier recreational facilities, drawing visitors from not only all parts of Moreau, but from the greater region as well, and

WHEREAS, understanding the importance of the Park, the Moreau Town Board has sought continually to provide upgrades that meet the needs and demands of park patrons, and

WHEREAS considering the needed upgrades to the Park, the Town Board had directed the Building, Planning, and Development Office to apply for a planning grant for park improvements under Title 9 of the Environmental Protection Act of 1993 to New York State Office of Parks, Recreation and Historic Preservation (OPRHP) through the competitive 2024 Consolidated Funding Application (CFA) for a project entitled Betar Recreational Park Planning, and

WHEREAS, after review by OPRHP and the Regional Economic Development Council (REDC), the Town of Moreau was awarded competitive funding in the amount of \$205,158 from OPRHP, and

WHEREAS, to further this project and receive funding, the Town is required to accept this award and designate a signatory via resolution.

NOW THEREFORE BE IT,

RESOLVED, that the Town of Moreau Town Board accepts the award from OPRHP for a project known as Betar Recreational Park Planning, funded under Title 9 of the Environmental Protection Act of 1993 to plan for future park upgrades. And be it be further

RESOLVED, that the Moreau Town Board delegate the signing authority to execute any contracts or other required agreements with New York State to the Supervisor of the Town of Moreau and designate the Supervisor to ensure completion of this project in compliance with the terms of the grant award.”

Resolution 99-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution as read.

Discussion: Councilmember Donohue again thanked Mr. Westfall for her very successful efforts on behalf of the Town to obtain grants.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

LOCAL LAW NO. 4 OF 2025

Supervisor Fish said that the Town’s attorney had made changes to the proposed local law and that the revised law was posted to the Town’s website. He added that the law requires that seven days pass after posting before action can be taken. He said a vote will be held at the next meeting.

Councilmember Noonan asked if this was the law allowing the Town Board to set sewer rates, clarifying it was not a law setting rates but authoring the Board to do so. Supervisor Fish said it was. The Councilmember said

that in an email exchange with the Town's attorney where a question of whether to publish the EDU schedule calculation methodology had been raised. Attorney Bruening said that was a question for the Board to decide and said calculations are ongoing. Councilmember Stewart expressed concern that the law's language in §115 is not clear about whether the Town's commitment is to the first generation of sewer pumps, or for pumps over the span of the sewer debt, when they cost \$8,000-10,000 each and do not have a thirty-year life expectancy. The Councilmember said that if the Town was responsible for the equipment for the life of the debt, the proposed rates would not cover it. He asked how to fairly distribute this cost, and said the provision touching on the subject was added in the last 30 days of the last revision of the previous law. He said grinder pump repairs could cost millions of dollars, and asked if the Town has to put money aside for this or if the property owner pays for this expense.

Attorney Bruening said according to the signed finance document with EFC (Environmental Facilities Corporation), the Town is responsible for the maintenance line and current pumps. He said the Town was obligated to that in the map plan and report revisions, and this was included in some of the easements executed. He said public monies could not be used to purchase the pumps unless the Town took responsibility for them. Who covers the cost of subsequent pumps is yet to be determined by the Board and this can be changed, Counsel said. Councilmember Stewart said he is willing to go ahead with current rates for one year to see how the finances work out, but he restated that the proposed rate included debt and usage but not maintenance or replacement pumps. He indicated he felt a reserve fund for sewer district 1, extension 5 was needed for this if the Town was going to retain responsibility for the pumps. Councilmember Noonan said he was just listening and was not in favor of changing rates anyway.

Supervisor Fish opened the floor for Public Comments on the local law.

Greg Hewlett said he agreed with Councilmember Stewart with regard to the additional expense of pumps, and said in his experience with these pumps, they perform inconsistently; some last 4 years, some last 20 years. He said that the proposed rate was set for a term of a year, roughly, and then each year the Board can revise rates if the payments don't cover the expenses. He said over time the hope was that growth may have offset additional expenses. As for the idea of building up a reserve fund, Mr. Hewlett said there was no way to budget for it because you don't know how many pumps will need to be replaced in any given year.

On a different note, Mr. Hewlett said law 115-63 articles 3-8 mention a fine for destruction to a pump. Supervisor Fish said if the owner of the property is at fault, it is the owner's responsibility, but if the pump malfunctions, it is the Town's responsibility. Attorney Bruening said the language in question refers to violations of the legal provisions that section addresses. Mr. Hewlett asked, in the case of a mobile home park, where multiple homes are on a single pump, how fault would be determined, and whether the landowner or individual homeowner would be responsible. Attorney Bruening said the provision to which Mr. Hewlett refers revises the previous language to allow for a penalty, but does not set a penalty amount. Counsel added that this is a good question and one of the difficulties created by the way the system was built, and it would be a problem for enforcement that the Town has to figure out.

Councilmember Stewart asked if there were any other instances of multiple homes going to a single pump outside of mobile home parks. Mr. Hewlett said apartments would be a similar situation. The Councilmember said it was his opinion that the property owner is responsible for the pump because they own the infrastructure. Mr. Hewlett said right now the Town owns the infrastructure. The Councilmember asked if the landowner owned the pipes from the unit to the pumps, to which Mr. Hewlett responded affirmatively. The Councilmember acknowledged joint ownership and thanked him for his comments and for agreeing on setting rates. He said the current language of the law doesn't specify that the Town is only responsible for pumps included in the debt, and raised the question of whether, under current language, the Town would have to take responsibility in the future for maintaining pumps bought and installed on new projects unrelated to the loan.

He added the law doesn't specify that the Town is only responsible for the first pump, and it also doesn't prohibit the Town from owning or taking responsibility for others in the future. Supervisor Fish said the Town won't buy or install the pumps. Councilmember Stewart said an easement would be needed for the Town to service lines and pumps, and asked how easements would work at a later time with new properties on the line that don't exist yet. Maureen Dennis suggested the Councilmember read the heading of the paragraph, which provided some parameters around the subject, which Councilmember Stewart stated agreement with. Mr. Hewlett said that the hope is that by the time more maintenance costs are incurred, there would be more users and money through growth. He expressed his opposition to pre-charging additional money to build up an unknown amount of reserve funds when rates can be revised as needed every year. Supervisor Fish agreed and said they will look at it again in October 2026.

Mr. Hewlett questioned the language in Section 7, whether it stated that if any part of the law is found later in court to be invalid this section supersedes the court. Attorney Bruening said the wording indicates that if any part is found unenforceable in the future, the rest of the law stays in effect. Mr. Hewlett again asked if EDU assignments are under review. Councilmember Stewart stated this public comment period was related to changes to the local law.

Maureen Dennis said that the language on page 2, paragraph 2 seemed ambiguous. She expressed concern that this could be applied to the entirety of the sewer district. She asked if this section could include language specifying the specific extension(s) being referenced or impacted. Counsel agreed. Ms. Dennis also said the debt and maintenance paragraphs do not specify which extension(s) either, and requested that "EDU" be defined. She said she saw three different EDU schedules on the Town site and said she found it confusing.

Supervisor Fish said the Public Hearing would remain open for Local Law 4.

SEWER RATES

Supervisor Fish said that because the local law had to be passed before rates could be set, the Board could not act on EDU rates at that time. He said they could allow more public comments, and opened the floor to the public.

Greg Hewlett referenced Councilmember Noonan's question earlier in the meeting about publishing the EDU assignment methodology, and said at the prior meeting a document for EDU establishment was attached to the agenda. He said these methodologies seem to have been used mostly, but abandoned on some properties, and he asked if there would be an explanation. Supervisor Fish said they gave out the document because it is self-explanatory. Mr. Hewlett referenced a figure in the document: 1800 sq. ft. equals one EDU. He compared two commercial properties in the proposed sewer rate schedule. He said Action Equipment has 3.83 acres, a 7,700 sq. ft. building, and was assigned 4.31 EDUs. Next door to that facility is Drywall Center, which he said has 4.53 acres, an 18,000 sq. ft. facility, and one assigned EDU. He questioned how they arrived at these results using the same formula. Councilmember Stewart said the engineers should relook at those. Mr. Hewlett mentioned 1402 Route 9, (The Hillman Companies/County Waste) with seventeen acres and 45,000 sq. ft of buildings, which he said was assigned one EDU.

Supervisor Fish said the EDU assignment was based on effluent put into the system and not on square footage. He said Mr. Hewlett's properties create 30 times the volume of effluent as these commercial sites, which hardly add anything to the system. Mr. Hewlett said he didn't mention his properties in this discussion, that he was asking legitimate questions about EDU assignments on parcels in the sewer extension. Referring to the latter parcel, he said there are two operations running on that site and he estimated 20-30 truck drivers and employees using facilities there. He said if they have a well for their primary water source, which does not come through the water meter, the waste water is still going into the sewer. He said the 4,500 gallons on the schedule for this property is less than 90 days of a single-family home usage. He said his point in bringing these issues up is that there would be more EDUs if they were calculated more consistently, and therefore the per EDU figure would be lower.

In response to Mr. Hewlett's concerns, Maureen Dennis made the points that businesses are not open 24 hours a day, and truck drivers don't work out of the office, so they would not be using bathroom facilities there throughout the day. Mr. Hewlett agreed, but said in the instance of the first two properties he compared, their water use figures were provided for comparison in addition to the figures he cited. Councilmember Stewart said they should look at some properties, and that a clause was needed to allow the appeal of EDUs. Mr. Hewlett said if a company is assigned too few EDUs, they won't grieve their assignment. He said he was just looking for consistent application of criteria in the assignments, and said among the five parcels he compared, 77 additional EDUs would be added to the system if the criteria were applied evenly. He provided documents to members of the Board.

TRANSFER STATION

Councilmember Donohue said a recycling event was being arranged in coordination with the Moreau Community Center's Earth Day event. He mentioned electronics and tires specifically would be the focus of the event, and said he would provide additional information at the next meeting.

HIGHWAY DEPARTMENT

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

Be it resolved, that the Town Board authorizes the allocation of an amount not to exceed \$134,000 from account DB5112.493, to be used for blacktop grinding under Saratoga County Contract #24-PWPRO28R; an amount not to exceed \$4,000 from account DB5112.493 for the purchase of road materials under Saratoga County Contract #24-PWCSGS-50R and Washington County Contract #24-5; an amount not to exceed \$411,100* for blacktop purchases under Saratoga County Contract #24-PWAC-3R; and be it further resolved that purchase orders will be requested by the Highway Superintendent and issued from the Highway Department.*
(*Corrected during motion process.)

Resolution 100-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution as with the correction of \$411,100 for blacktop purchases and with purchase orders issued from the Highway Department.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Town Clerk read a prepared resolution:

"Be it resolved, that the Town Board authorizes the allocation of an amount not to exceed \$2,000 for the purchase of culverts from account DB5110.497 under Saratoga County Contract #24-PWP21R2; and an amount not to exceed \$7,000 for the purchase of guardrails from account DB5110.494 under Saratoga County Contract #24-PWGR-24R2; and be it further resolved that purchase orders will be requested by the Highway Superintendent and issued from the Highway Department for each expenditure."

(Corrected during reading.)

Resolution 101-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read a prepared resolution:

“Be it resolved, that the Town Board authorizes the Highway Superintendent to complete the request for road paint with Saratoga County for 13.33 miles of centerline striping and 12.73 miles of centerline and edge line striping, to be paid out of account A3310.499.”

Resolution 102-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved, that the Town Board authorizes the allocation of an amount not to exceed \$12,000 for tree and stump removal from account DB5110.457, per the Town’s contract with Richard Sears Tree Experts; and be it further resolved that purchase orders will be requested by the Highway Superintendent and issued by the Highway Department.”

Resolution 103-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read a prepared resolution:

“Be it resolved, that the Town Board acknowledges the dates of the upcoming 2025, 10 hour day and four day work week for the Highway Collective Bargaining Unit beginning on April 21, 2025 and continuing

through October 31, 2025, and further acknowledged that the Highway Superintendent will provide the Supervisor's Office with a list of the Friday emergency on-call list."

Resolution 104-2025 A motion was made by Councilmember Donohue seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

RECREATION DEPARTMENT

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved, that the Town Board authorizes a purchase, not to exceed \$9,000 for red clay, from Haedka Stone Corporation, to come out of account A7140.4."

Resolution 105-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Supervisor Fish asked the Town Clerk to read a prepared resolution for girls lacrosse. She read:

"Be it resolved, that the Town Board authorizes the Supervisor to sign the spring 2025 contracts with South Glens Falls Girls Youth Lacrosse, South Glens Falls Lacrosse and Empire City Soccer, pending attorney review and in a form acceptable to the Town Supervisor."

Resolution 106-2025 A motion was made by Councilmember Donohue seconded by Councilmember Stewart, to accept the resolution as read.

Discussion: Councilmember Noonan asked if much change was expected in the contracts. Recreation Director Brogan said they would be substantially the same except for the cost.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye

Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

WATER & SEWER DEPARTMENT

Supervisor Fish said there had been an emergency situation that required the rental of a bypass pump for Bluebird Village. He said the Board needed to approve the expense so it could be paid at the end of the month. He invited Water Superintendent Mechanick to explain more about the situation.

Mr. Mechanick addressed the Board, explaining that a sewer pump had been borrowed by agreement from Schermerhorn Real Estate Holdings to hold the pump station over until it could be upgraded. Due to delays, the borrowed pump was in use longer than planned, and a seal failed, he said. With the station overflowing, Mr. Mechanick pulled out the disabled pump and decided to bring in a rental. In the meantime, to prevent sewage from overflowing the tank, he said he called Action Septic to pump down the tank, and then installed the new rental pump. He said it had been running this way from that time forward.

Councilmember Noonan asked if this was the pump station the Town had purchased, which Supervisor Fish confirmed. Councilmember Stewart asked about the pumps in the station. Mr. Mechanick said he had tried a number of things to get them to run but they did not run reliably. Supervisor Fish explained in more detail the issues with the pumps, and summarized at the end saying they just won't work.

Supervisor Fish said there was another item on the agenda regarding the opportunity to buy the rental pump for a good price to retain as a back-up pump once the new pumps arrive and are installed, but since Principal Account Clerk Cruz had been out of the office, they would have to postpone that discussion because they have to discuss where the money can come from to pay for the pump. A pump of this kind brand new would cost \$142,000, Supervisor Fish said, and he thought it would be a good investment for the Town.

The Supervisor asked Town Clerk Trombley to read a prepared resolution. She read:

"Be it resolved, that the Town Board authorizes the payment of \$2,909 to Walter S. Pratt & Sons, Inc, for an emergency transfer pump rental needed at the Bluebird Pump Station."

Resolution 107-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Discussion: Councilmember Stewart asked Mr. Mechanick if he would be comfortable with the size of the used pump. Mr. Mechanick said he was, in part because the "hour time" is low and it is a strong pump. He said the smaller pump is a 4 x 4, and the rental is a 6 x 4 which maxes out at 2000 RPM. He said hoses and attachments would be interchangeable with other equipment by cam locks. Councilmember Stewart said he supports the purchase and asked if there would be a warranty. Mr. Mechanick said he would find out. The Councilmember asked if this decision could wait two weeks. Mr. Mechanick said he was told as long as we are renting it, nobody

could buy it before the Town. The Council member asked if the cost of the rental would be credited toward the purchase, or if an emergency meeting would be needed. The Councilmember said he was concerned they pay for another 2-week rental knowing they want to buy it, and asked if the Board was comfortable, without the financial element completely resolved, to give the Water Superintendent authorization to tell the rental company the Town intends to buy. Councilmember Noonan asked if Mr. Mechanick was certain this is the pump the Town needs. Mr. Mechanick said he had made a lot of calls and spoken to many people with the specifics of what we are moving, and that this is the pump for the job. Councilmember Noonan asked if Mr. Mechanick had contacted the engineer. He said he had, and they described the pump as "overkill." Councilmember Noonan asked about the overflow and if sewage spilled out on the ground. Mr. Mechanick said it got to the top of the tank but did not spill, instead backing up into the Schermerhorn apartment complex lines, and that the manhole covers were "bubbling."

ASSESSOR'S OFFICE

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved, that the Town Board authorizes Senior Assessment Clerk, Matt Espey to attend, via zoom on March 14, 2025, a continuing education class entitled, "Income Redefined: RPTL 467 & 459-c calculator intense" at a cost of \$120 to come out of account A1355.4."

Resolution 108-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that the Town Board authorizes the Sole Assessor to attend, via zoom, a series of continuing education courses as follows: "Understanding how Tax Grievance helps sellers/buyers" on March 14, 2025, "Fair Housing Fair Lending" on May 7, 2025, and a seven hour USPAP/Ethics Course, which is taken at her own pace, all to be paid out of account A1355.4 at a total not to exceed \$405."

Resolution 109-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

DEPARTMENT HEAD MONTHLY REPORTS

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board accepts the January Monthly Department Head Reports for the Recreation Department, the Town Clerk’s Office and the Water & Sewer Department; and further resolved that it accepts the February Monthly Department Head Reports for the Highway Department, Transfer Station, Recreation Department, Town Historian, Building Department, and Water & Sewer Department.”

Resolution 110-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

FIRE PROTECTION

Supervisor Fish said they were putting thigs together to have a discussion about the Town taking on the Village of South Glens Falls for fire protection. He said at that time they did not have enough information to take action.

Discussion: Councilmember Stewart said he would like to proceed, that attorneys were working on it, and that he did not want to see a fire tax implemented. He said the Fore Company received all the funding they requested for 2025 so he was hoping to wrap up the process by 2026. He suggested they work with the Village of South Glens Falls on the transition after the Village election (March 18). Supervisor Fish said the deadline for legislation is June per State Assemblywoman Carrie Woerner’s office, and that any change may not be effectual until 2026.

A representative of the Fire Company asked what information was still needed, said that they had provided everything they needed to make a decision, and that the Village wanted to go ahead. Supervisor Fish said it was a question of how to transition financially. He said the way it had been proposed would require a fire tax, which he was not in favor of instituting. He said there were also questions about assets like the Village fire truck fund, a building, and so on. The Fire Company representative asked if they could move ahead after the election with another three entities, and if they should meet again then. Supervisor Fish said they should to ensure the new leadership is in agreement, and to work out the financial pieces. The Fire Company representative said the Village approved it and they believed the Town wanted to move forward too. Councilmember Stewart said that two months prior there had been a resolution made by the Village and that there were questions to work out, like how to Village will contribute to the cost to cover fire protection. Once the details are worked out, the Councilmember said a new law is required. The Fire Company said their attorney tried to push the envelope because he said they were running out of time. Councilmember Stewart said they were running out of time for 2025.

PUBLIC COMMENT PERIOD

Maureen Dennis asked about the building permit pricing update passed earlier in the meeting related to site plans over 10,000 sq. ft. (see resolution 96-2025). She said the price published with the agenda gave a figure of \$.05 per sq. ft. BPD Coordinator Westfall looked at the copy Ms. Dennis had and confirmed she was correct.

She also asked about an item on page 103 of the agenda and supporting documents file that was shared with the public for the meeting, which referenced Rte. 9 PS (Pump Station) Sewer and gave January daily and total usage of the sewer going to Wilton. Supervisor Fish said the meter doesn't work, that a design flaw prevents the Town from knowing how much is traveling to the County. The equipment needs to be moved to work properly, he said.

Resolution 111-2025 A motion was made by Councilmember Donohue seconded by Councilmember Noonan, amending the previous building department rate resolution, to set the rate for site plan reviews above 10,000 sq. ft. at \$500 plus \$.05 per square foot.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

(This resolution amends Resolution 96-2025)

COMMITTEE REPORTS

Recreation

Councilmember Donohue said new equipment for Recreation was in the works.

Councilmember Stewart said the deadline for \$10,000 for improvements to Recreation Park restrooms was looming.

Councilmember Donohue said there was also a grant application in the works for improvements to the sand bar beach.

Crandall Library

Councilmember Noonan highlighted upcoming events at the Library Folk Life Center, including Irish Stick Fighting, bluegrass music, Wool & Water fiber art, Women's History Month activities, and April concerts.

Sand bar beach grant application

SUPERVISOR'S ITEMS

Supervisor Fish wanted to announce that BPD Coordinator Westfall had completed Building Inspector/Code Enforcement Officer certification and congratulate him.

EXECUTIVE SESSION

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that the Town Board will enter into Executive Session for the purpose of discussing contract negotiations."

*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Resolution 112-2025 A motion was made by Councilmember Donohue seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0. The Board entered executive session at 8:42 p.m.

At 9:19 p.m. the Board exited executive session, having taken no action.

ADJOURNMENT

Resolution 113-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

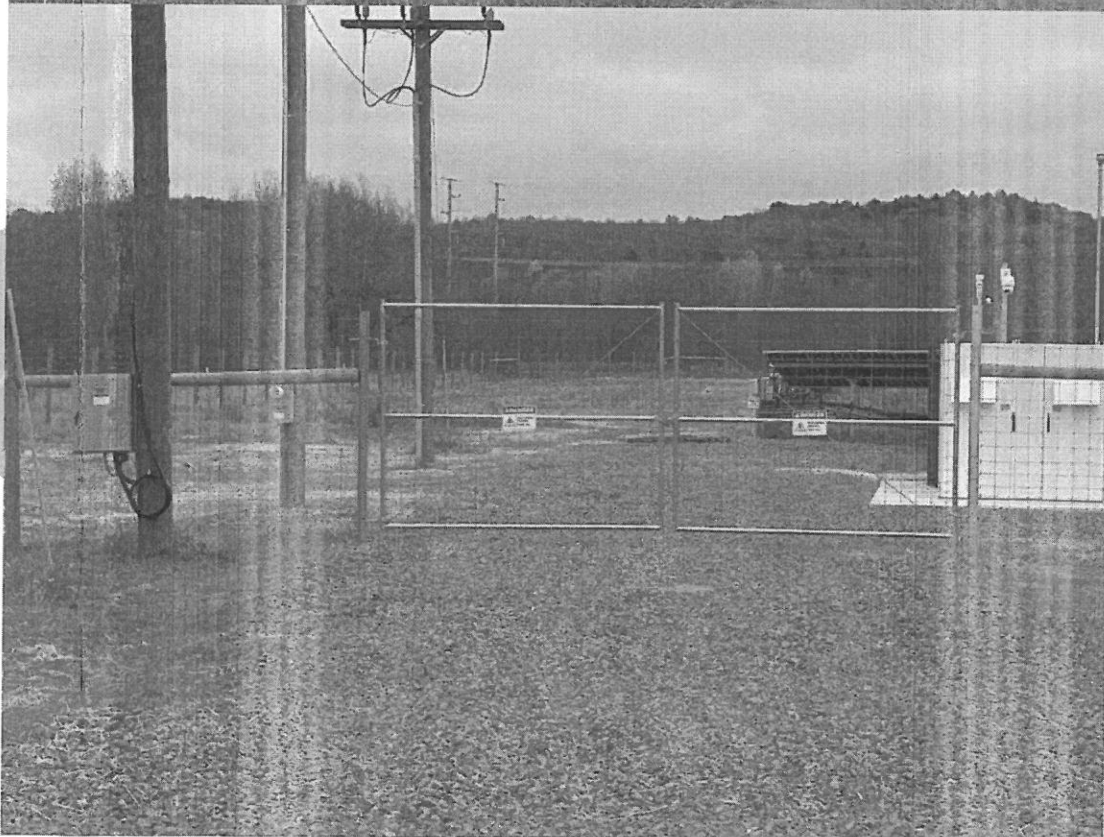
Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0. The meeting was adjourned at 9:20 p.m.

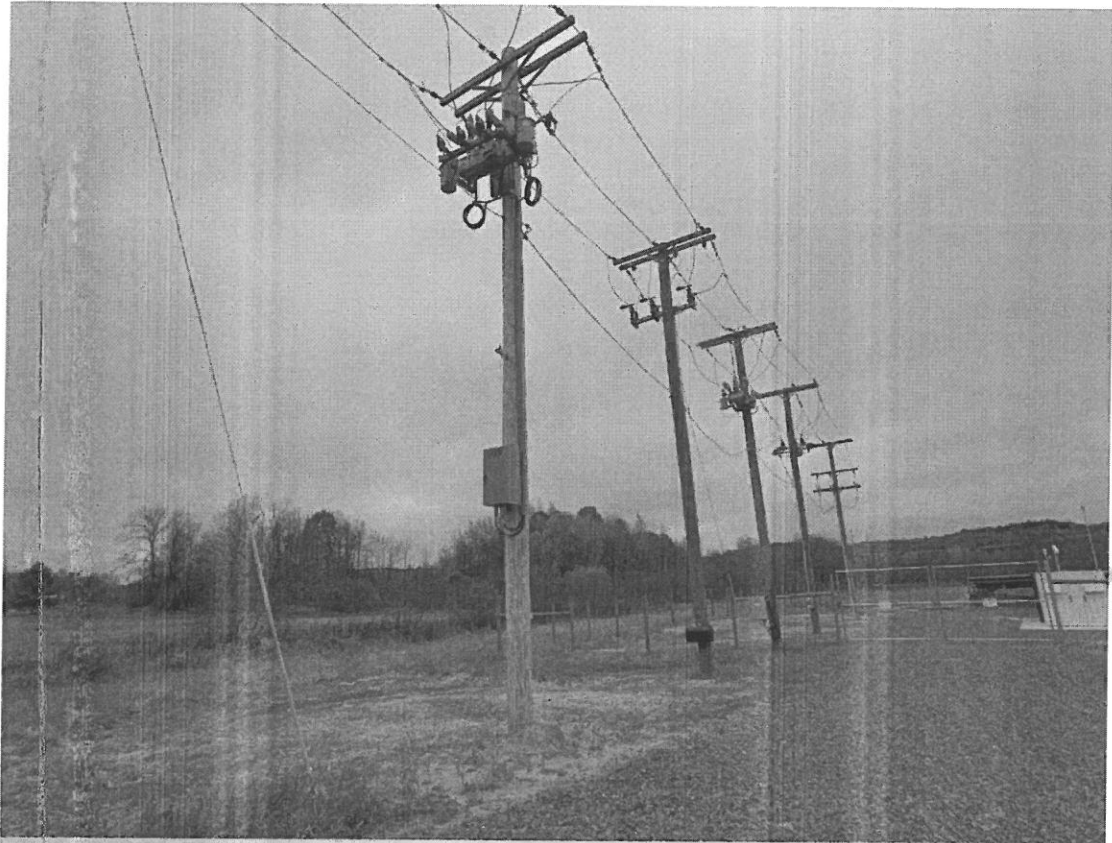
Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

See US Light Energy photos in appendix to follow.

*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*



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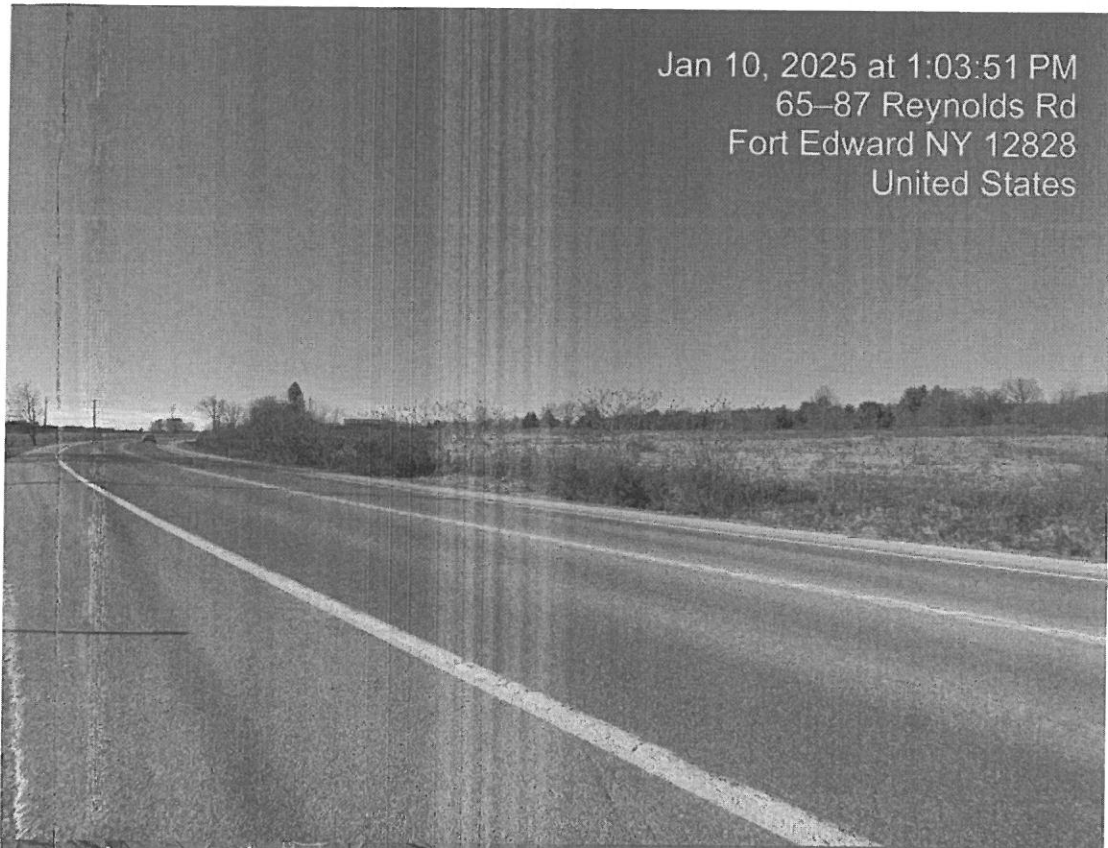


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at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Jan 10, 2025 at 1:03:51 PM
65-87 Reynolds Rd
Fort Edward NY 12828
United States



Jan 10, 2025 at 9:55:43 AM
95 Reynolds Rd
Fort Edward NY 12828
United States



*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Jan 10, 2025 at 10:01:27 AM
Fort Edward NY 12828
United States



Jan 10, 2025 at 9:56:50 AM
95 Reynolds Rd
Fort Edward NY 12828
United States



*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*



Jan 10, 2025 at 10:23:07 AM
Fort Edward NY 12828
United States



*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

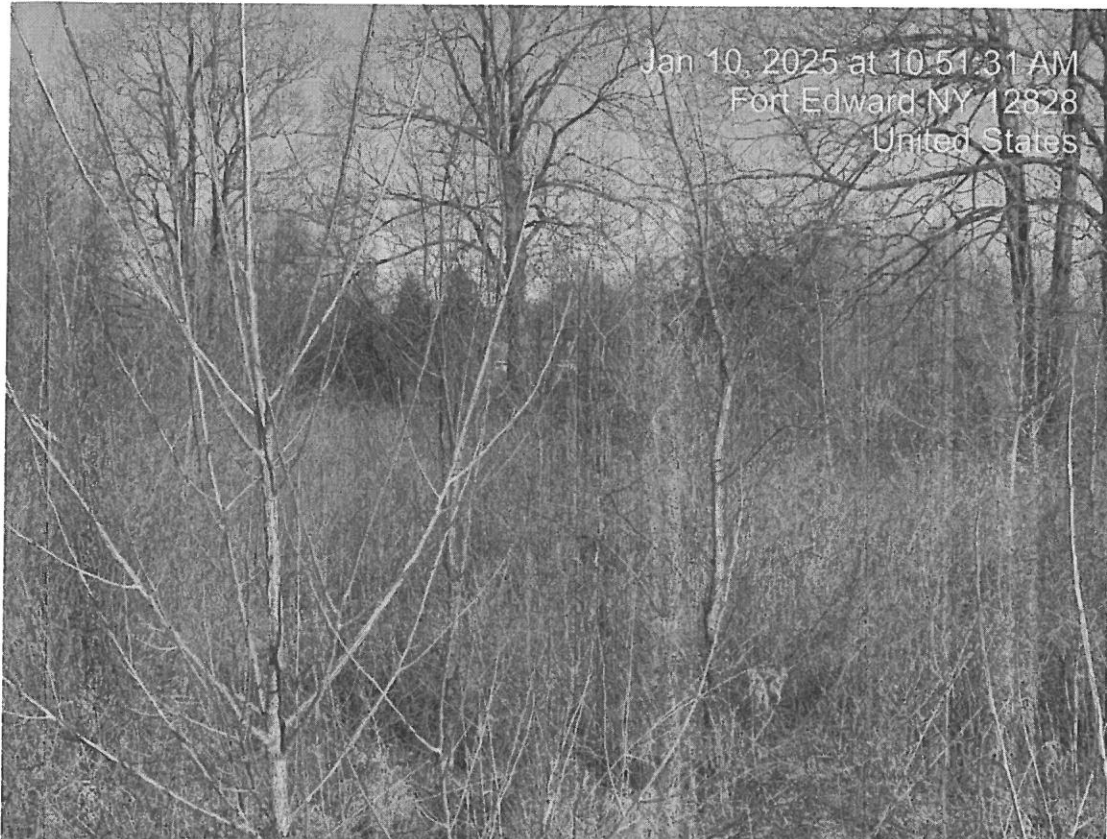
Jan 10, 2025 at 10:49:18 AM
Fort Edward NY 12828
United States



Jan 10, 2025 at 10:51:56 AM
Fort Edward NY 12828
United States



*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

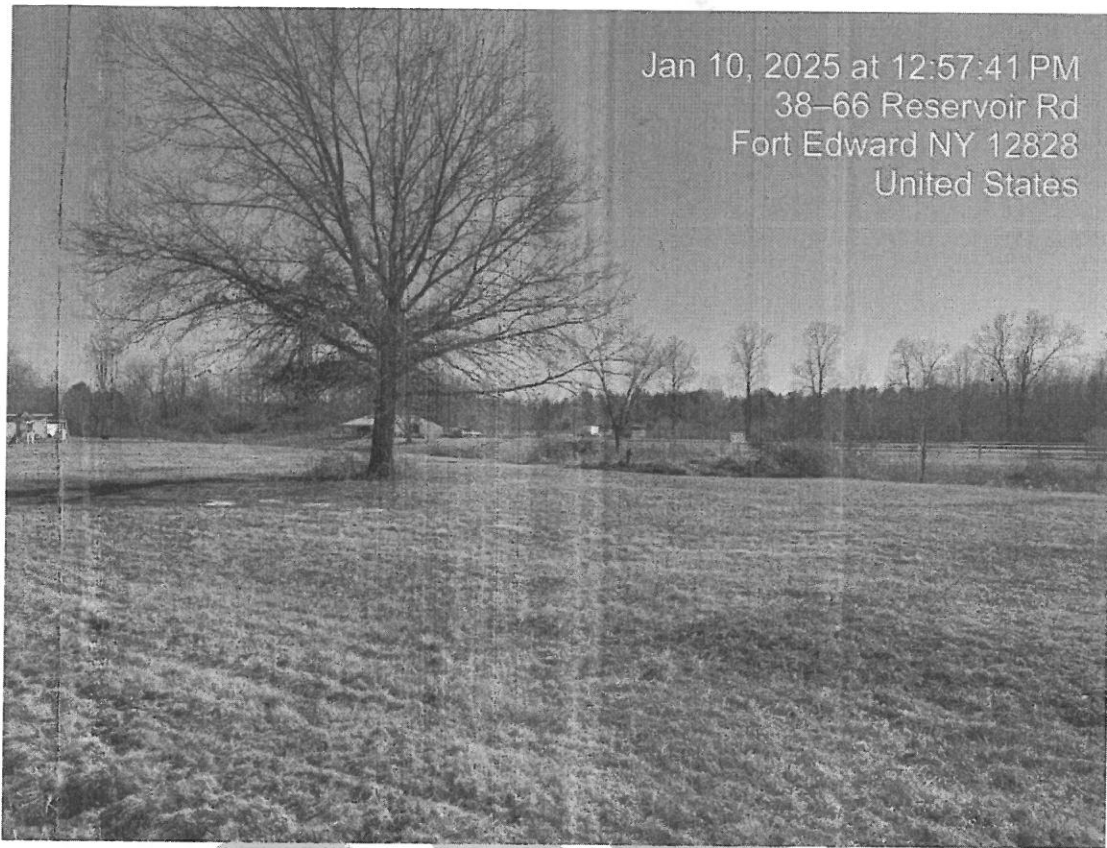


Jan 10, 2025 at 10:51:31 AM
Fort Edward NY 12828
United States



Jan 10, 2025 at 11:05:10 AM
16 Reservoir Rd
Fort Edward NY 12828
United States

*A Regular Meeting of the Town of Moreau Town Board was held March 11, 2025 at 7:00 PM
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*



Jan 10, 2025 at 12:57:41 PM
38-66 Reservoir Rd
Fort Edward NY 12828
United States

**TOWN OF MOREAU
PROPOSED LOCAL LAW NO. 4 OF 2025
A LOCAL LAW AMENDING CHAPTER 115 OF THE MOREAU TOWN CODE
RELATING TO SEWER REGULATIONS**

Be it Enacted by the Moreau Town Board as Follows:

Section 1. Authority.

This Local Law amending portions of Chapter 115 of the Code of the Town of Moreau relating to sewer regulations is adopted pursuant to Section 10 of the New York State Municipal Home Rule Law and General Municipal Law Article 14-F.

Section 2. Town Code Section 115-8 (A) is amended by repealing the definition of SEWER RATES AND CHARGES.

Section 3. Town Code Section 115-63 is repealed and a new Section 115-63 is enacted to read as follows:

§ 115-63. Penalties for offenses.

A. Any person who fails to comply with any provision of Articles III through VIII of this Chapter shall be guilty of a violation, and each day of such violation shall be deemed a separate and distinct violation, and every conviction of such violation shall be punished by a fine not exceeding \$250 or by imprisonment for a term not exceeding 15 days, or both. The Town Board may designate one or more Town officials or employees to commence appropriate judicial proceedings.

B. In addition to the penalties set forth in paragraph A, any person who fails to comply with any provision of Articles III through VIII of this Chapter shall be subject to a civil penalty not exceeding \$500 per day that such non-compliance continues. Such civil penalty, plus the cost to the Town to enforce compliance with this Chapter, plus the cost to the Town to repair or replace any damage to the sewer system caused by such non-compliance, shall be recovered in a civil action brought in the name of the Town in a court of competent jurisdiction, including as a small claim in justice court, as authorized by the Town Board.

Section 4. Town Code Section 115-70 is repealed and a new Section 115-70 is enacted to read as follows:

§ 115-70. Sewer charges.

A. The Town Board shall by resolution set the charges to be paid by the owner or owners of all properties within each sewer district or extension which shall include:

(1) a charge relating to the cost of operation and maintenance of each sewer district or extension in just proportion to the benefit conferred on the property by the sewer system,

(2) a charge relating to the capital cost of constructing each sewer district or extension, including the principal and interest on debt incurred, in just proportion to the benefit conferred on the property by the sewer system, and

(3) any additional charges including but not limited to those applicable to connections, tapings, permits, inspections, capacity, pre-treatment, late payments, and penalties.

B. A Town Board resolution setting sewer charges for the upcoming calendar year shall be adopted only after a public hearing. Notice of the public hearing shall be published in a newspaper of general circulation within the Town, and posted on the Town's website, at least five days prior to the public hearing which shall be held at the first Town Board meeting that is held in the month of October. The Town Board resolution setting the charges for the upcoming calendar year shall be adopted at the second meeting of the Town Board held in the month of October, and such charges shall remain in effect until amended by a subsequent resolution.

C. Charges relating to operation and maintenance costs and charges relating to capital costs shall be set using a schedule of equivalent dwelling units (EDU) based on the benefit conferred on the property by the sewer system. Generally, the greater the use of the system by a particular property the higher number of EDUs it will be assigned. The Town Board resolution approving the sewer charges shall also approve the EDU schedule, and the EDU schedule shall be posted on the Town's website.

D. The charge relating to capital costs shall be paid by owners of all properties located within the district or extension regardless of whether the property is connected to the sewer system.

E. Properties located outside the sewer district or extension that are connected to the sewer system shall pay the same costs as properties located within the district or extension.

Section 5. Town Code Section 115-71 is repealed and a new Section 115-71 is enacted to read as follows:

§ 115-71. Billing.

A. Sewer charges shall begin to accrue as of January 1 each year for use in that year and shall be billed as early in the year as practicable as determined by the Town Board.

B. Property owners shall be billed annually but the Town Board may authorize monthly or semi-annual payments for properties assigned 20 or more EDUs. Charges shall be paid within 30 days of the billing, and late payments shall be subject to a late payment fee of ten percent per month after the initial 30-day payment period. Any payment accepted for an amount less than the amount due as stated on the bill shall be subject to the late payment fee on the original amount stated on the bill. Failure to receive a bill shall not relieve the property owner of the obligation to pay the sewer charges.

C. The charges shall constitute a lien upon the real property served by the sewer system, and such lien shall be prior and superior to every other lien or claim except the lien of an existing tax, assessment or other lawful charge imposed by or for the State or a political subdivision or district.

D. Delinquent sewer charges may be collected through municipal property assessments imposed pursuant to Section 452 of the General Municipal Law.

Section 6. Town Code Section 115-75 is repealed and a new Section 115-75 is enacted to read as follows:

§ 115-75. Agreements for service outside of the sewer district or extension.

Properties located outside the sewer district or an extension may be allowed to connect to the sewer system if the owner of the property first enters into a written agreement approved by the Town Board that commits the owner and successors to comply with this Chapter and commits the property to be included in a future sewer extension.

Section 7. Severability.

The invalidity or unenforceability of any provision of this Local Law by a valid judgement of any court of competent jurisdiction shall not affect the validity or enforceability of any other provision.

Section 8. Effective Date.

This Local Law shall take effect upon filing in the office of the New York State Secretary of State.

**TOWN OF MOREAU
LOCAL LAW NO. 5 OF 2025
CREATING THE JACOBIE'S PARKSIDE FARM
PLANNED UNIT DEVELOPMENT DISTRICT**

BE IT ENACTED by the Town Board of the Town of Moreau, Saratoga County, New York as follows:

Section 1. Purpose. The purpose of this local law is to (1) create a Planned Unit Development ("PUD") District pursuant to Section 149-27 of the Moreau Town Code, known as the Jacobie's Parkside Farm PUD, and (2) change the zoning of two parcels of land from One- and Two-Family Residential District (R-2) to Planned Unit Development (PUD) District.

Section 2. Authority. This Local Law is adopted pursuant to Municipal Home Rule Law Section 10, Article 16 of the Town Law, and Chapter 149 of the Moreau Town Code.

Section 3. Findings. The Town Board finds that the proposed planned unit development, as depicted on the Map dated March 13, 2025 entitled "Jacobie's Parkside Farm" with sheet title "Community Master Plan" ("CMP Map"), satisfies the intent, objectives and applicable general requirements of Section 149-27 of the Town Code, including the objective that the PUD is a creative use of land that allows an orderly transition into Town parkland.

Section 4. Jacobie's Parkside Farm PUD District Created. The Jacobie's Parkside Farm PUD District is created consisting of two Tax Map Parcels, 50.-3-28.2 and 64.-1-54, approximately 27.2 +/- acres in total, bisected by Moreau Rec Road, bordered to the north by Lands N/F of SRH-TJM, LLC., to the west by Lands N/F of Melvin W. Jacobie, lands N/F of Joshua Corbett, lands N/F of Abigail Robichud, lands

Dated March 17, 2025

N/F of Melvin W. Jacobie, to the south by lands N/F of Diane C. Colvin, lands N/F of Harry G. Gutheil and to the east by lands N/F of the Town of Moreau.

Section 5. Change of Zoning. The Zoning Map of the Town of Moreau is amended to change the zoning district of Tax Map Parcels 50.-3-28.2 and 64.-1-54 from One- and Two-Family Residential Districts (R-2) to Planned Unit Development (PUD) Districts, and the amended Town Zoning Map with such appropriate notation and reference as deemed necessary to reflect this amendment is hereby adopted as the Zoning Map of the Town of Moreau.

Section 6. PUD District Requirements. Development within the Jacobie's Parkside Farm PUD District shall comply with the following:

A. The allowed uses by type and number of units in the Jacobie's Parkside Farm PUD are as follows:

Unit Type	Number
Cottage Single-Family Detached	21
Carriage Single-Family Attached/Duplex	28
Townhomes	32
Apartment Flats	32
Apartment Parkside Residence	68

B. A Homeowners Association (HOA) shall be established for ownership and maintenance responsibility of all common open space areas identified on the CMP Map.

C. Common open space for Jacobie's Parkside Farm PUD shall be in substantial conformity as identified on the CMP Map. Maintenance and upkeep of the common areas/open space will be provided by the HOA and/or project owner. Project Owner shall be responsible for all elements required of the HOA by this local law until such time as the HOA is formed. In the event certain common areas of the project are not owned by the HOA, the Project Owner shall be responsible for maintenance and development of the same.

D. Stormwater management shall be owned and maintained by the HOA and/or Project Owner, or successors identified at the time of any property transfer.

E. Sidewalks, street trees and street lights shall be owned and maintained by the HOA and/or Project Owner.

F. Approximately 4 acres of the open space described in item C will be developed as parkland for the PUD residents. These park areas can be developed with a variety of uses including but not limited to playfield, playground, accessory structures, community gardens, hobby barns, mail kiosks, lawn and landscaping.

G. A trail connecting the subdivision to the North (Arrowhead Meadows), to the internal sidewalk and pathways system within the PUD, will be provided in substantial conformity with the CMP Map.

H. Moreau Rec Road adjacent to the project shall be realigned and reconstructed to include, street trees, street lights and sidewalks.

I. The park road network within the Harry Betar Park will be utilized as a secondary means of emergency access for the PUD. This may be gated off, bollarded, or otherwise blocked at the discretion of the Town Board and/or Recreation Director (during a non-emergency event and when the park is closed) to ensure the park access roads are not used regularly by residents of the PUD.

J. Accessory Structures/Uses. Accessory structures shall comply with the following:

- i. Common and/or accessory structures owned/operated by the HOA or Project Owner, including the eight parking structures depicted on the CMP Map comprising approximately 22,000 square feet, shall be limited to no more than 10 structures and no more than a cumulative total of 30,000 square feet.
- ii. Accessory structure limitations herein shall not include or apply to recreational development amenities such as tennis courts or similar facilities proposed for the development.

- iii. Accessory structures for the single-family homes shall comply with the accessory structure setback in Town Zoning.

K. Bulk, Area and Parking requirements.

- i. The minimum building setbacks and bulk standards for all buildings within the Jacobie's Parkside Farm PUD are as follows:

	Min Lot Area (ft)	Min Lot Width (ft)	Min Lot Depth (ft)	Lot Coverage %	Min Floor Area	Max Structure Height (ft.)	Setbacks				
							Front	Side		Rear	Porch
								Party wall			
Cottage Single-Family Detached	4,500	50	95	80	800 sf	38	20	N/A	7.5	5	8
Carriage Single-Family Attached/Duplex	4,500	40	95	80	800 sf	38	10	0	7.5	20	8
Townhomes	2,500	30	95	80	800 sf	38	20	0	7.5	5	8
Apartment Flats	20,000	N/A	N/A	80	N/A	42	5	N/A	25	25	N/A
Apartment Parkside Residence	20,000	N/A	N/A	80	N/A	42	5	N/A	25	25	N/A

- ii. Vehicle parking for this project will be as presented on the CMP Map, and
- The minimum parking requirements for the apartment uses shall be no less than 1.75 parking spaces per unit.
 - The minimum parking requirements for the town homes and single-family units shall be no less then (2) garages and 2 surfaces per unit.
 - No parking shall be permitted on Town roadways.

Section 7. Vehicular Access.

- A. The Project Owner shall modify Recreation Road in substantial compliance with the CMP Map.
- B. The Town roads proposed herein shall be constructed to the specifications for a Town road in the Town of Moreau to be approved by the Town Highway Superintendent and Town Engineers as applicable. Roads shall be offered for dedication to the Town of Moreau, by the developer at no cost to the Town

upon completion. Damage and wear on said roads resulting from construction shall be repaired at the Project Owner's expense until the time of full build-out of the PUD.

- C. The Project Owner shall construct an off-site gravel road within the Harry Betar Park as a secondary means of emergency access for the PUD subject to approval of the Town Board, as shown on the CMP Map. Accordingly, the requirement that subdivisions containing 35 lots or more shall have at least two street connections with existing streets, as set forth in Town Code Section 124-23 (F) (1), is waived for this PUD.

Section 8. Public Water and Public Sewer.

- A. The Jacobie's Parkside Farm PUD is partially located within the boundaries of Town of Moreau Water District. The Project Owner shall be responsible for the costs of a water district extension to allow all buildings within the PUD to be serviced by municipal water. All buildings within the Jacobie's Parkside Farm PUD shall be connected to the municipal water system. The Project Owner shall be responsible for the costs of a sewer district extension to allow all buildings within the PUD to be serviced by municipal sewer. All buildings within the Jacobie's Parkside Farm PUD shall be connected to the municipal sewer system.
- B. The Project Owner shall offer dedication to the Town of Moreau Sewer District and Water District respectively, all completed sewer and water facilities and infrastructure at no cost to the respective districts or Town within five (5) years of completion.

C. Routing of the sewer and water infrastructure shall be solely at the discretion of the Town Water and Sewer Department

Section 9. Sunset. This Local Law shall be deemed repealed and the zoning of these two parcels shall revert to the existing zoning as of January 1, 2025 if, within 24 months of the date of final Planning Board signature on all necessary site plans and mylars for development of the Project, commencement of construction of dwelling units has not begun. Such 24 months may be extended by the Town Board upon application.

Section 10. Modifications. The Project shall be developed in substantial conformity with the CMP Map, and any changes in use shall be subject to the review and approval of the Town Board.

Section 11. Severability. The invalidity of any clause, sentence, paragraph or provision of this Local Law shall not invalidate any other clause, sentence, paragraph or part thereof.

Section 12. Effective Date. This Local Law shall take effect immediately upon filing by the Office of the New York Secretary of State.



**TOWN OF MOREAU
SCHEDULE OF SEWER CHARGES**

DRAFT 3/25/2025

SEWER RATE

DISTRICT 1, EXTENSIONS 1, 2, 3, AND 4
OPERATION & MAINTENANCE

\$270 PER EDU

DISTRICT 1, EXTENSION 5
DEBT SERVICE
OPERATION & MAINTENANCE
**BASED ON EDU SCHEDULE

\$650 PER EDU

SERVICE LINES AND CONNECTIONS

PERMIT APPLICATION

\$50

INSPECTION OF APPROVED CONTRACTOR TAP

\$50

MISCELLANEOUS INSPECTION (15-MINUTE MINIMUM INTERVALS)

\$200 PER HOUR

NEW SEWER LINE INSPECTION (PER FOOT)

\$1

ACCOUNT TRANSFER FEE

\$50

DISCHARGE RESTRICTIONS

LANDOWNER SHALL BE RESPONSIBLE FOR ANY REPAIR COSTS ASSOCIATED WITH PROHIBITED DISCHARGE AS DETERMINED BY THE TOWN WATER & SEWER OPERATOR.

SEWER SERVICE CAPACITY FEE

\$3,000.00

MAINTENANCE AND REPAIR OF DISTRICT OWNED GRINDER PUMPS AND SERVICE LINES

IF, IN THE OPINION OF THE WATER & SEWER OPERATOR, GRINDER PUMP OR SEWER SERVICE LINE REPAIRS ARE REQUIRED AS A RESULT OF A FAILURE TO COMPLY WITH APPLICABLE REGULATIONS, ALL INSPECTION AND REPAIR COSTS SHALL BE THE RESPONSIBILITY OF THE LANDOWNER.

INDIVIDUAL LANDOWNERS ARE RESPONSIBLE FOR ALL MAINTANCE AND REPAIR OF PRIVATELY OWNED GRINDER PUMPS AND SERVICE LINES

PENALTIES

LATE PAYMENT PENALTIES
RE-LEVY SURCHARGE (PER ACCOUNT)
PENALTIES FOR OFFENSES

10% PER MONTH
\$50
\$250 PER DAY PER OFFENSE

DRAFT 3-25-2025

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: COURT

Date: 3/13/2025

Description of Purchase Request: Digitalization of entire stored Court Files

Vendor's Name and Address:

SecureScan Document Scanning

Price: \$ \$30,000.00

NYSID APPROVED by Office of General Services.

Vendor's Name and Address:

Price: \$ Click here to enter text.

*Preferred Vendor
(see attached)*

Vendor's Name and Address:

Price: \$ Click here to enter text.

Preferred Vendor

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: JCAP Approved for 2025 (A1110.2F)

Balance in account and date: \$30,000.00 as of 03/13/2025

Was this item/service included in the current year budget? ☒ YES ☐ NO

If yes, amount Budgeted for the current year: \$30,000.00 *JCAP*

Department Head's Recommendation: SECURE SCAN

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ Total: \$ _____



STATE OF NEW YORK
UNIFIED COURT SYSTEM
EMPIRE STATE PLAZA
4 ESP, SUITE 2001
ALBANY, NEW YORK 12223-1450
(518) 453-8650

HON. JOSEPH A. ZAYAS
Chief Administrative Judge

HON. JAMES P. MURPHY
Deputy Chief Administrative Judge
Courts Outside New York City

March 6, 2025

Hon. Jeffre McCabe
Moreau Town Court
351 Reynolds Road
Moreau, NY 12828

Dear Judge McCabe:

I am pleased to advise you that the Moreau Town Court has been awarded a grant under the 2024-25 cycle of the Justice Court Assistance Program (JCAP).

JCAP was established by the New York State Legislature in 1999, at the request of the Unified Court System, to help provide our State's town and village courts with the resources and equipment necessary to fulfill their critical role in our justice system.

The Moreau Town Court is one of 315 courts receiving JCAP funding this year. Details regarding your award are set forth on the enclosed 2024-25 Justice Court Assistance Program Award Reconciliation Report. Funds will be sent on or before April 1, 2025 to your municipality via direct deposit or check and must be spent within 180 days. If the amount you spend purchasing the item(s) approved on the JCAP Reconciliation Report is less than the amount awarded, leftover funds are not to be used to offset the cost of another grant item awarded at a set monetary amount. Please contact the Division of Grants, Contracts & Procurement at 518-238-4301 for further direction. The Reconciliation Report, along with paid receipts that certify total amount spent, are required to be returned to the Division of Grants, Contracts & Procurement via fax: (518) 471-4807 or e-mail: jcap@nycourts.gov.

Very truly yours,

Honorable James P. Murphy

cc: Division of Grants, Contracts & Procurement
Special Counsel

2024-25 Justice Court Assistance Program Award Reconciliation Report

Please fax this Report along with paid receipts to the dedicated JCAP Fax Number 518-471-4807, email jcap@nycourts.gov or mail to: Division of Grants, Contracts & Procurement, Attention: JCAP, 2500 Pond View, Suite 104, Castleton on Hudson, N.Y. 12033

In the space provided below, please sign and indicate the exact amount spent

*Funds to be spent within 180 days of receipt

Moreau Town Court, Saratoga County

District: 4

Item Category	Item Name	Approved Quantity	Item Approved Total
Records Retention	Records Management, etc.	1	\$30000.00
Total Amount of Grant			\$30,000.00

SPECIAL NOTE REGARDING AWARD DISBURSEMENTS:

Your Town Supervisor or Village Mayor should receive a check for the amount of the grant or the grant amount will be sent via direct deposit to your municipality. All grant recipients are reminded that, as required by law, funds received hereunder may not be used for purposes other than the purchase of the item(s) set forth on the enclosed award form or used to offset the cost of another grant item awarded at a set monetary amount. Also, as stipulated in the municipal certification accompanying the application for your grant, "any goods and/or services purchased with any Justice Court Assistance Program funds shall be obtained in accordance with acceptable procurement practices established by the governing municipality including, but not limited to, competitive bidding and procurement policies and procedures."

*Please submit paid receipts indicating funds were spent on approved items along with this Reconciliation Report within 180 days from receipt. Remember to save your receipts for at least three years for audit and review purposes. If the amount you spend purchasing the item(s) approved on this Report is less than the amount awarded, leftover funds are not to be used to offset the cost of another grant item. Please contact the Division of Professional and Court Services at 518-238-4301 for further direction.

Total Amount Spent: _____

By signing this form, I affirm that all the above approved items were purchased.

Date: _____ Print Name: _____ Signature: _____

FOR DPCS USE ONLY

Application #	5989	Attachments	_____
Vendor ID#	1000002282	Approval Date	_____
Voucher#	_____	Grant Amt	_____
Submit Date	_____	Business Unit	_____
		Final Approval	_____

Jeffrey B. McCabe

From: jcap
Sent: Thursday, March 6, 2025 10:54 AM
To: Jeffrey B. McCabe
Cc: John G. Hogan; Danielle A. Relyea; Kara B. Gutowski; Kristine M. Brown; Ella M. McFadden
Subject: JCAP Award Notification - Moreau Town Court
Attachments: District 4-Saratoga County-Moreau Town Court.pdf

Dear Judge McCabe:

Thank you for submitting an application for funding during the 2024-25 Justice Court Assistance Program (JCAP) grant cycle. The Division of Grants, Contracts & Procurement is pleased to inform you that your application has been selected for funding. Attached please find an award letter and a Reconciliation Report detailing which requested items have been approved and the amount approved for each such item.

Please review the Reconciliation Report closely as it contains detailed information regarding the parameters of your award. Please note that funds must be spent within 180 days of receipt, and a signed Reconciliation Report must be submitted thereafter to the Division of Grants, Contracts & Procurement along with proof of purchase and payment for each item awarded. Any of the following documents will be accepted as proof of purchase/payment:

- A receipt showing that the items were purchased with a credit card or showing checking account information for automatic withdrawals
- An invoice marked "Paid" by the vendor
- An invoice showing a zero balance
- An invoice or voucher with a check number and date of payment (voucher must include item purchased and cost per item)
- An invoice or voucher paired with one or more canceled checks (voucher must include item purchased and cost per item)

We anticipate disbursing funds in March 2025. Please consult your municipality's chief financial officer to confirm receipt of these funds.

Congratulations, and please feel free to call us at 518-238-4301 or to contact us by email at jcap@nycourts.gov with any questions.

Sincerely,

Division of Grants, Contracts & Procurement
2500 Pond View, Suite 104
Castleton-on-Hudson, NY 12033
Office: 518-238-4301
Fax: 518-471-4807



CORPORATE OFFICES:

11 Columbia Circle Drive, Albany, NY 12203
Phone: (518) 463-9706 Fax: (518) 463-9708

June 17, 2024

Judge Jeff McCabe
Moreau Town Court
351 Reynolds Rd
Fort Edward, NY 12828
518 793-3188
jmccabe@nycourts.gov

Re: Data Imaging, Moreau Town Court

Dear Judge McCabe,

This is to inform you that New York State Industries for the Disabled, Inc. (NYSID) is interested in providing Data Imaging as a Preferred Source service.

Thank you for this opportunity to provide a quote for Data Imaging for Moreau Town Court. The price for this service will be \$30,000.00. Please find the full proposal with specifics below. The term would be one year from start of contract.

Any questions or concerns, please feel free to reach out.

Thank you for your support of the Preferred Source Program.

Sincerely,

Ethan Durham

NYSID Account Representative – Capital Region

Cc: Katie Tucci
Bob Braun



SecureScan

DOCUMENT SCANNING

Prepared For:

Moreau Town Court

SecureScan Albany
1060 Broadway
Albany, NY 12204

Prepared By:

Chuck Tobin

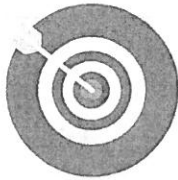
chuck@securescan.com

(518) 935-4135

Why Choose SecureScan?

Our team is passionate, motivated, well trained, and ready to take on any challenge you can dish out.

We take great pride in our role of protecting the privacy and security of your sensitive data.



3 Person, Double Blind Data Entry

Even the best data entry professionals have a 93% accuracy rate. Our 3 person, double blind process guarantees 99.5% accuracy.



100% Quality Control

QC operators review every image for quality and legibility, and conduct rescans on any that don't meet our strict quality standards.



Secure & Confidential

The privacy of your documents is our top priority. We are committed to providing our customers with the highest security standards in the industry, including SOC 2 Type 2 certification and HIPPA compliance.



No Bid Needed

Hire us without a bid or RFP process because of our commitment to employing New Yorkers and Veterans with disabilities through our corporate partnership with NYSID.

Document Scanning

We'll help you tackle your paper problems with our simple approach.

Documents

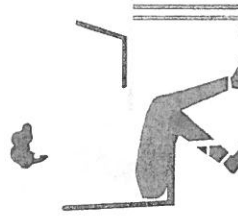
Boxed Files

Filing Cabinets

Film & Fiche



Capture, OCR, & Extract
We scan your documents and
extract key index data and
OCR each page.



Deliver

Your digital documents can
be delivered 3 ways

Secure FTP



Secure FTP
Download



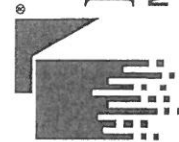
ImageSilo

Encrypted
USB Thumbnail

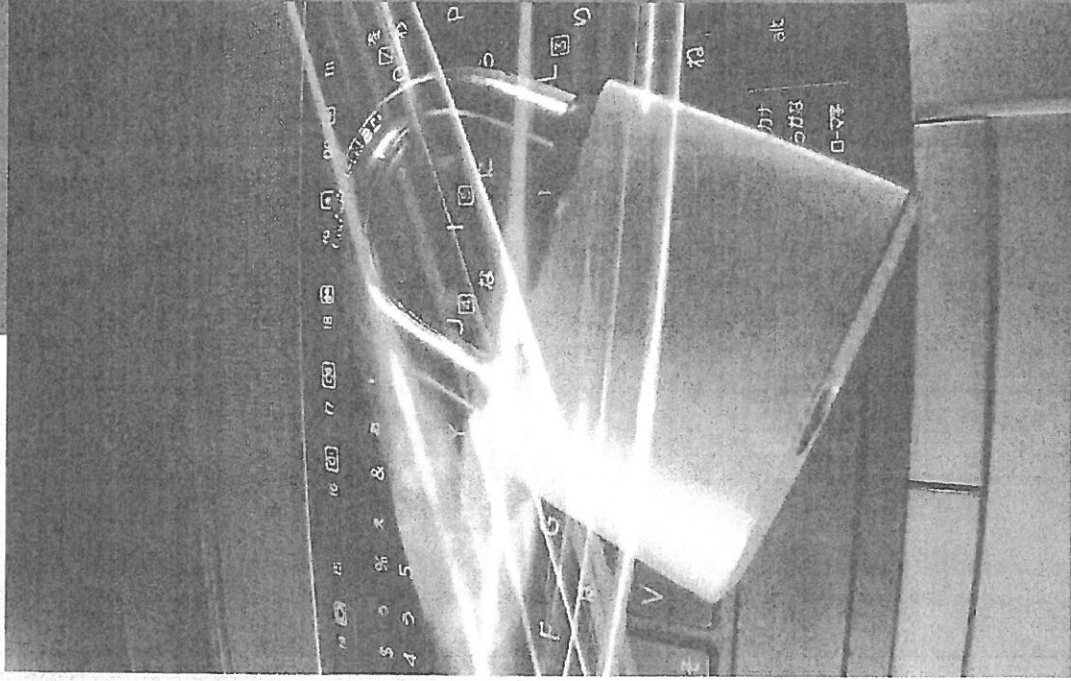
Confidentiality & Security

At SecureScan, the safety and security of your documents is our top priority. That's why we're trusted by highly regulated government agencies, medical facilities, and large-scale organizations to process and store critical data.

Our commitment to your privacy and investments in secure technology sets us apart from our competitors. We adhere to the highest standards of data management and privacy including HIPAA compliance and SOC 2@ Type 2 certification.



NAID®
MEMBER



Our Detailed Process

Confidentiality:

SecureScan will sign a nondisclosure agreement/confidentiality statement, or business associate agreement in connection with this proposal as needed. SecureScan implements strict internal controls and practices to ensure the privacy and security of all customer data. We engage in a tightly controlled process, coupled with secured access to buildings and computers by employees and visitors. SecureScan complies with the provisions of the Gramm-Leach-Bliley Act, HIPAA and HITECH.

Pick-up and Chain of Custody:

SecureScan staff will conduct all pick-ups and deliveries in SecureScan owned/leased vehicles. Documents will be picked up in boxes unless otherwise agreed to on the last page of this proposal. Boxes will be counted and inventoried with the range of contents by a selected key value. Each box and its contents will be added to a chain of custody transfer form sheet that will be reviewed and signed by a representative from both parties before departure.

Preparation:

Your documents will be transported to our facility, where the box number and associated key information will be entered into our inventory control system, and tracking forms for each box will be created. Staples and paperclips are removed, paper corners are straightened, sticky notes are taped down and torn pages are repaired. After preparation, a team will be assigned and trained on your project, allowing us to maintain a consistent standard of quality throughout the project.

Scanning:

Initial tests are run to calibrate the scanning equipment for optimum brightness, contrast, rotation, and image clarity. As paper specifications change, further adjustments will be made as needed. In addition to these calibrations, we use production level scanning and image enhancement software packages along with Fujitsu scanner hardware to provide the best possible images of each page.

100% Quality Control:

SecureScan's quality control team completes a manual review of each image to ensure our high quality standards are met. Any image that does not meet these standards will be electronically marked for comparison against the paper record to rule out technical issues. The image will be rescanned with adjustments made to capture settings to produce the highest quality image possible.

Double Blind, Compare & Correct Indexing:

Selected fields will be extracted from your documents and keyed by two data entry operators simultaneously. A data comparison will be conducted to look for inconsistencies, and corrected by a 3rd person, resulting in 99.99% accuracy.

Full Text OCR

Optical Character Recognition (OCR) is used to convert the text contained in each image into searchable text, to allow for single word, phrase, or full sentence searching. The searchable text is embedded into the PDF file and is captured using ABBYY OCR engines.

Emergency Records Request:

Emergency records requests can be made at any time while we are in possession of your records. You can complete the request by sending an email to stat@secrecan.com. The email address is used specifically for emergency requests and is received by multiple individuals. We request that the customer provide a minimum of two index values when the request is made so we can locate the record and respond as quickly as possible.

Delivery of Product:

Images are copied to an encrypted USB drive or added to a secure FTP site for download upon completion of work. The images will be provided in the agreed upon format and structure. Paper, folders and boxes will be returned, shredded or held for a period of one month and then returned or shredded.

ImageSilo Document Management System:

Images can be uploaded into ImageSilo, a highly secure and redundant cloud based document management system for an additional monthly fee. Image silo functionality includes the ability to search, view, print, email, and annotate documents, with eform and electronic signature add-on functionality.

Secure Document Shredding:

After the scanning process has been completed, we can either return your documents for storage, or permanently and securely destroy your documents with our NAID® compliant document shredding service. You will be provided with a Certificate of Destruction for your records.



Judge McCabe,

Thank you for the opportunity to propose our document scanning services. This proposal is provided by SecureScan to NYSID with the intent of providing document imaging services through the NYS Preferred Source Program. Government agencies can procure Preferred Source services without a bid process through the Program and it assists New Yorkers with disabilities to obtain more employment opportunities. We have gathered all the information necessary to confidently provide this quote for your project. **Services include:**

- Pick-up of packed banker boxes by SecureScan employees and transportation of your documents to our facility.
- Document preparation including the removal of staples and paperclips, inserting barcoded separation pages, and moving sticky notes to the back or to a separate page.
- Bitonal duplex scanning of paper documents at 300 dpi as multi-page PDF.
- Quality control, including a visual review of all scanned images to ensure capture of high-quality digital images. Rescans will be conducted where necessary. Blank pages are removed by an initial automated and secondary manual process.
- Double blind, compare and correct document identification by Case Number, Last Name and First Name. Date of Birth will be indexed for Criminal files. Double blind, compare and correct data entry is a 3-person data entry method that will yield and accuracy rate of 99.99% or better. Single key data entry is generally limited to 93% or less.
- Email address (stat@securescan.com) to make emergency requests for documents when they are in process at SecureScan. A two-business hour turnaround is guaranteed.
- Delivery of PDF files by password protected FTP site download or encrypted USB drive. USB shipping charges are additional.
- Scanned documents will be shredded one month after project completion with your written approval.

Sincerely,

A handwritten signature in cursive script that reads 'Chuck Tobin'.

Chuck Tobin

Phone: (518) 312-3885

Email: chuck@securescan.com



SecureScan Service Description	Estimated Volume	Unit Price	Estimated Total Price
Document Scanning Services: Document Preparation, Document Scanning, Quality Control Review and Indexing of Documents. All as defined within the proposal. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 310.00 per box	\$ 29,450.00
Secure Shredding Services: Confidential Shredding of documents one month after delivery and with approval by customer. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 4.25 per box	\$ 403.75
Transportation Services: Pick-up or return delivery of boxed documents by SecureScan employees. Boxes must be on the 1 st floor on the date of the pick-up.	1 Visit	\$ 146.25 per visit	\$ 146.25
Estimated Total Price			\$ 30,000.00

Pricing valid for 90 days from the date of this quotation. Prices do not include applicable sales tax. Any pages that are located within the boxes that are greater than 11" x 17" in size will be scanned on a single sheet-fed large format scanner and billed at a price of \$ 2.00 per image. All pages will be scanned in bitonal (black & white) mode, not greyscale or color. 100 documents are included in each 10" x 12" x 15" box or equivalent, each document over 100 for each box will be billed at \$0.50 per document to support for extra document indexing services.



Office of General Services

(/)



Preferred Sources

Preferred Source offerings, guidelines and related information.

INFORMATION

Preferred Sources

If you are a state agency, a public benefit corporation (including most public authorities), a municipality, or a school district you are required by law to purchase commodities and services from Preferred Sources first if a Preferred Source offering meets your needs for **form, function, and utility**.

The advantage of this type of procurement is that you do not need to follow the competitive bid process.

Interested in buying from a Preferred Source, but not sure where to start? Read the Guidelines and check out our List of Preferred Source Offerings.

GUIDELINES (/PROCUREMENT/PREFERRED-SOURCE-GUIDELINES).

THE LIST OF PREFERRED SOURCE OFFERINGS (/PROCUREMENT/LIST-PREFERRED-SOURCE-OFFERINGS).

PREFERRED SOURCE

Forms & Resources

ACCESS FORMS & STATUS REPORTS (/PROCUREMENT/PREFERRED-SOURCES-RESOURCES).

FIND TRAINING RESOURCES (/PROCUREMENT/PREFERRED-SOURCES-RESOURCES#TRAINING-RESOURCES).

June 12, 2024 | 1:40 PM EDT

➤ **LEARN MORE** (</NEWS/624-2024-06-PREFERRED-SOURCE-PROGRAM-ANNOUNCEMENTS>)

2024, 2024

CL 624-2024-04 Preferred Source Program Announcements
(</news/cl-624-2024-04-preferred-source-program-announcements>)

April 18, 2024 | 11:10 AM EDT

➤ **LEARN MORE** (</NEWS/CL-624-2024-04-PREFERRED-SOURCE-PROGRAM-ANNOUNCEMENTS>)

2023, 2023

CL-624-2023-12 Preferred Source Program Announcements
(</news/cl-624-2023-12-preferred-source-program-announcements>)

December 27, 2023 | 12:44 PM EST

➤ **LEARN MORE** (</NEWS/CL-624-2023-12-PREFERRED-SOURCE-PROGRAM-ANNOUNCEMENTS>)

2023, 2023

Preferred Source Program Announcements, CL 624-2023-11
(</news/preferred-source-program-announcements-cl-624-2023-11>)

November 30, 2023 | 12:36 PM EST

2023, 2023

CL-624-2023-02 Preferred Source Program Announcement
(/news/cl-624-2023-02-preferred-source-program-announcement)

February 7, 2023 | 1:55 PM EST

➤ **LEARN MORE (/NEWS/CL-624-2023-02-PREFERRED-SOURCE-PROGRAM-ANNOUNCEMENT)**

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Office of General Services

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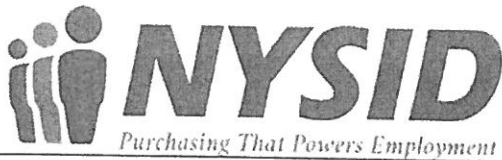
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Request for Price Concurrence

Date Sent: June 17, 2024
Contracting Agency: Moreau Town Court
Customer Contact: Jeff McCabe
Job Title: Judge
Street Address: 351 Reynolds Rd
City, State Zip: Fort Edward, NY 12828
Phone: 518-793-3188

PLEASE UPDATE
INFORMATION IF
NEEDED

Fax# (518) 7933294

E-Mail: jmccabe@nycourts.gov

Member Agency:

Corporate Partner: Secure Scan

Service: Data Imaging

Location: 1060 Broadway
Albany, NY 12204

Proposed Price: - \$30,000.00

Proposed Term: One year from contract approval

This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.

Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules.

All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.

Pricing Notes (additional info in proposal letter):

- Document Scanning Services: 95 Boxes \$ 310.00 per box \$ 29,450.00
- Secure Shredding Services: 95 Boxes \$ 4.25 per box \$ 403.75
- Transportation Services: 1 Visit \$ 146.25 per visit \$ 146.25
- Large Format Scanning (if needed) - \$2.00 per image
- Each document over 100 for each box will be billed at \$0.50 per document

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.
ATTN: Ethan Durham
11 Columbia Circle Drive
Albany, NY 12203-5156

E-mail: edurham@nysid.org
Phone: 518-694-0255
Ext.: 255
Fax:

NYSID Account Representative

Authorized Signature:

Printed Name:

Job Title:

Date:

Hon. J B McCabe
Hon. Jeffrey B. McCabe
TOWN JUSTICE
3/13/25

See attached documents in lieu of signed form

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/16/2025

Description of Purchase Request: 2025 Turf Management for Harry Betar Park/athletic fields including fertilization, pesticides (grub control) and herbicide (crab grass control & broadleaf weed killer). Prices for over-seeding and aeration as necessary, are also provided.

Vendor's Name and Address:

Turf Management Company, Inc.
P.O. Box 611
Glens Falls, NY 12801

Price: \$ \$. 14,846.27

+4,608 over seeding of bowl (optional)

+ 2000 core-aeration of 4 fields (optional)

Total \$21,476.27

Vendor's Name and Address:

Grasshopper Gardens, Inc.
P.O. Box 124
Gansevoort, NY 12831

Price: \$ no response-sent request 2/22/25

Vendor's Name and Address:

Toadflax
1604 Route 9
Fort Edward, NY 12828

Price: \$.no response- sent request 2/22/2025

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: a7140.4

Balance in account and date: 124,487.41

as of 02/29/2025

Was this item/service included in the current year budget? ☒ YES ☐ NO

If yes, amount Budgeted for the current year: 17,500.00

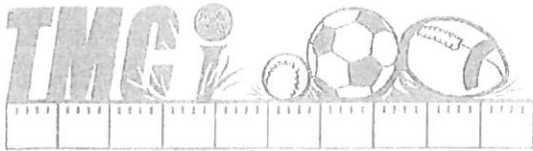
Department Head's Recommendation: Turf Management-they have been doing a great job and also the only company to return a quote for the park.

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____



Turf Management Company Inc.

P.O. Box 611 • Glens Falls, New York 12801
52 Liberty Hill • Lake Placid, New York 12946

Toll Free (877) 821-4483
Office (518) 745-4116
Fax (518) 792-3086

Golf, Turf & Landscape Supply

**HARRY BETAR PARK
2025 TURF MANAGEMENT PROGRAM**

A. April 15th to April 30th: (Bowl Football Field)

Crabgrass Control:

Product: Lebanon Pro18-0-3 30% PCU w/0 58% Prodiamine Crabgrass Control
Application Rate: 5.5 Lbs. Per 1,000 Sq. Ft.

Total Cost Applied: \$ 665.67

B. May 15th to May 30th:

Fertilization of Turf:

Product: 24-0-10 50% SCU 4% Fe (Fertilizer)
Application Rate: 4.2 Lbs. Per 1,000 Sq. Ft.

Total Cost Applied: \$ 2,315.00

C. June 15th to June 30th:

Fertilization of Turf:

Product: ProScape 25-0-5 51% MESA .067% Acelepryn (Fertilizer w/Insecticide)
Application Rate: 4.5 Lbs. Per 1,000 Sq. Ft.

Total Cost Applied: \$ 5,016.25

D. August 15th to August 30th:

Fertilization of Turf

Product: 24-0-10 50% SCU 4% Fe (Fertilizer)
Application Rate: 4.2 Lbs. Per 1,000 Sq. Ft.

Total Cost Applied: \$ 2,315.00

E. September 15th to September 30th:

Fertilization of Turf

Product: 24-0-18 50% SCU 4% Fe (Fertilizer)
Application Rate: 4.2 Lbs. Per 1,000 Sq. Ft.

Total Cost Applied: \$ 2,400.75

"Timely Service Is Our Business"

F. **October 1st to October 15th:**
Broadleaf Weed Killer:

Product: Battleship III (Broadleaf Weed Killer)
Application Rate: 1.5 Ozs. Per 1,000 Sq. Ft.
*NOTE: ONLY IF NEEDED
**NOTE: Was applied in 2023

Total Cost Applied: \$ 2,133.60

TOTAL PROGRAM COST: \$ 14,846.27

G. **OVER-SEEDING: NOT: Bowl Field Needs Over-Seeding**

As needed utilize a wave seeder. The seed will be sown in two (2) directions with one and one-half (1.5") inch spacing. Seed rate will be six (6) lbs. per thousand square feet.

NOT DONE IN 2022, 2023 or 2024

COST PER SQ. FT.:

\$ 0.08

FIELD 57.600
10 = 14,608

H. **CORE-AERATION:** Four (4) Fields Selected by Director of Recreation
NOT DONE IN 2022, 2023 or 2024. Recommend Viriti Quake.

\$ 500.00

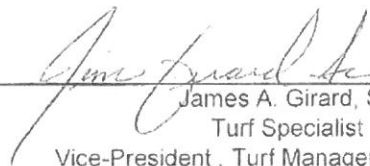
2000

Upon approval please sign and return the copy in the envelope provided.

14 846.27

6 608 optional

Prepared By:


James A. Girard, Sr.
Turf Specialist
Vice-President, Turf Management Co., Inc.

Date: 2-24-25

Accepted By:

Mr. Jesse Fish
Town of Moreau

Date:

TOTAL
\$ 21,476.27

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Jesse A. Fish, Jr.
Supervisor

Phone: (518) 792-1030 Fax: (518) 792-4615
E-mail: moreausuper@townofmoreau.org



Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

Grasshopper Gardens, Inc.
P.O. Box 124
Gansevoort, NY 12831

To Whom it May Concern:

The Town of Moreau is currently seeking quotes for athletic field turf care in the Harry Betar Recreational Park located at 19 Jan Avenue in Moreau, NY. Services requested include pesticide (grub control), herbicide, fertilization and seeding where needed. Fields within the park to be serviced include 9 baseball/softball fields, 3 combination fields (soccer field size) and a football field recessed into the ground. All fields have irrigation and mowing of fields will be done by park staff.

Please contact Jeremy Brogan at 518-538-0136 for additional information or to schedule a walkthrough of the park.

Please submit a quote by **March 5th** to:

Thank you in advance for your time and effort in this matter.

Jeremy Brogan
Recreational Director
Town of Moreau
351 Reynolds Road
Moreau, NY 12828
Recreation@townofmoreau.org
518-538-0136

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Jesse A. Fish, Jr.
Supervisor

Phone: (518) 792-1030 Fax: (518) 792-4615
E-mail: moreausuper@townofmoreau.org



Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

Toadflax Nursery LLC
1609 Route 9
South Glens Falls, NY 12803

To Whom it May Concern:

The Town of Moreau is currently seeking quotes for athletic field turf care in the Harry Betar Recreational Park located at 19 Jan Avenue in Moreau, NY. Services requested include pesticide (grub control), herbicide, fertilization and seeding where needed. Fields within the park to be serviced include 9 baseball/softball fields, 3 combination fields (soccer field size) and a football field recessed into the ground. All fields have irrigation and mowing of fields will be done by park staff.

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Please submit a quote by **March 5th** to:

Thank you in advance for your time and effort in this matter.

Jeremy Brogan
Recreational Director
Town of Moreau
351 Reynolds Road
Moreau, NY 12828
Recreation@townofmoreau.org
518-538-0136

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/14/2025

Description of Purchase Request: 2025 Portable toilet rental for Harry Betar Park. 2-traditional size and one handicap to be placed around the park.

Vendor's Name and Address:

Stone Industries, LLC
4305 Route 50
Saratoga Springs, NY 12866

Price: \$ \$5,265.00 for year

Vendor's Name and Address:

IBS
2 Lower Warren St.
Queensbury, NY 12804

Price: \$ 5,700 for year

Vendor's Name and Address:

Mike's Portables
871 Main St
Clifton Park, NY 12065

Price: \$ 5,622.85 for year

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: a7140.4

Balance in account and date: 124,487.41 **as of** 2/28/2025

Was this item/service included in the current year budget? ☒ **YES** ☒ **NO**

If yes, amount Budgeted for the current year: 10,500.00

Department Head's Recommendation: _renew with Stone Industries, LLC again this year. Did a very good job and came back with the best quote. _____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total: \$** _____



STONE INDUSTRIES, LLC

COMPLETE ON-SITE WASTEWATER
MANAGEMENT SOLUTIONS

PORTABLE TOILET QUOTATION

QUOTE SUBMITTED TO:	DATE:
Town of Moreau	March 18, 2025
Attn: Ellen Buccles	
ADDRESS	JOB NAME:
61 Hudson St	Town Rec. Park
CITY, STATE, ZIP:	JOB LOCATION:
South Glens Falls, NY 12803	South Glens Falls, NY 12803
PHONE NUMBER:	EMAIL:
518-793-0196	recreation@townofmoreau.org

2025 Season

Regular Portable Toilets Toilet & Urinal	\$115.00 per unit every 28-days
Handicap Portable Toilet Toilet & Hand-rails	\$175.00 per unit every 28-days
Optional Waterless Hand-Sanitizer	\$11.00 per unit every 28-days
Optional Damage Waiver	\$8.00 per unit every 28-days
Optional Weekday Extra Cleanings	\$50.00 per unit, per extra cleaning
Optional Weekend/Emergency Extra Cleanings	\$75.00 per unit, per extra cleaning

Price includes weekday delivery, set up including fresh toilet paper and deodorant as well as weekday pick-up of units *when the office is notified*. The price also includes one weekday service as long as the units are accessible. All contracts bill on a 28-day billing cycle, this means we have a four-week billing cycle, not a monthly billing cycle.

All orders must be secured with a purchase order or signed contract.

If you are interested in our services, contact our office to setup delivery. If you have any questions, feel free to call me at 518-584-1048 or email me at Kristen@stoneindustries.com.

Thank you for allowing us to provide you with this quote!



• RESTROOMS

• GENERATORS

• CLIMATE CONTROLLED TENTS

871 Main Street | Clifton Park, NY 12065
Ph# 518-852-1565 | www.mikesportables.com

QUOTE: #10428-2

Page 1 of 1

EVENT DESC: 2-SPP LT + 1- ADA LT-52 WEEKS
EVENT DATE/DAY: 04/29/2025 Tuesday
EVENT TIME: # RENT DAYS: 1
DELIVERY / OUT: TUE 04/29/2025 NEW LONG TERM DELIVERY
PICKUP / IN: WED 04/29/2026 NEW LONG TERM DELIVER
SALES PERSON: EF PO #:
ORDER DATE: 03/17/2025 TERMS:

BILL TO:

TOWN OF MOREAU
605 OLD SARATOGA ROAD

GANSEVOORT NY 12831
TEL: (518) 538-0136 FAX:

SHIP TO:

TOWN OF MOREAU
351 REYNOLDS ROAD
MOREAU

(518) 583-0136

NY 12831

QTY	ITEM DESCRIPTION	PRICE	TOTAL
2	PORTA POTTY 52 WK RENTAL - 1 SERVICE / WK RENTAL COST FOR 52 WEEKS	1,300.00	2,600.00
1	PORTA POTTY ADA 52WK RENTAL - 1 SERVICE / WK RENTAL COST FOR 52 WEEKS	1,820.00	1,820.00
3	PORTA POTTY ANTIFREEZE PER UNIT- 22 WKS NOV- END OF MARCH (2026) \$10.00 PER WEEK X 22 WEEKS = \$220.00 PER UNIT \$220.00 CHARGE X 3 UNITS = \$660.00	220.00	660.00
1	DELIVERY FEE FOR PORTA POTTY AND ADA	150.00	150.00

SPECIAL INSTRUCTIONS:

INSTALL MON 4/29/25 FOR 52 WEEK RENTAL
REMOVE OR EXTEND 4/29/26

MP ERIKA

Customer Acceptance Signature:

Signature: _____

Printed Name: _____

Date: _____

THIS IS A QUOTE ONLY

SUB TOTAL: 5,230.00

PRODUCTION FEE: 0.00
DAMAGE WAIVER: 0.00
DELIVERY: 0.00
FUEL SURCHARGE: 25.00
SALES TAX: 367.85
TOTAL: 5,622.85



2 Lower Warren St
Queensbury, NY 12804

PH: 518-798-8194
FAX: 518-798-3213
www.ibsseptic.com

CONTRACT

Proposal Number: 2801
Proposal Date: 3/17/2025
Salesman

Sales • Installations • 24 Hour Emergency Service | Residential & Commercial

Town of Moreau
351 Reynolds Road
Fort Edward, NY 12828

For Work at:

Description

Town Of Moreau Recreation

This estimate is for (2) regular units and (1) handicap unit for the entire year. Cleaning and stocking of these units will take place once a week. We will stock the toilet paper and clean them.

Install

PAYMENT TERMS: Due on receipt

Sales Tax (7.0%) \$0.00

WE PROPOSE

hereby to furnish equipment, materials and labor above, complete
in accordance with the above specifications, for the sum of:

\$5,700.00

IBS Septic & Drain Service (IBS) does its very best to do a neat and professional job, without any damage to the rest of your property. However, there are times when landscaping or black top damage cannot be prevented. If any such damages occurs, IBS will not be held responsible. If we encounter ledge rock, ground water, or any other unforeseen underground conditions, additional charges may be required to cover the costs of any additional work. IBS is not responsible for any damages to sprinkler lines that occur during installations. IBS guarantees proper installation per design, but cannot be held responsible for engineering draft miscalculations that are beyond our control. Please note: any incurred engineering costs or are not covered under this contract, nor is the cost of any previous service provided by IBS.

IBS Septic and Drain Representative Signature

**Notice: This Proposal may be withdrawn by us
if not accepted within 30 days of the proposal
date shown above.**

Customer Printed Name

**ACCEPTANCE OF
PROPOSAL**

I agree that all prices, payment terms, equipment,
specifications and conditions contained within this
proposal are satisfactory and are hereby accepted with
my signature. IBS Septic & Drain is authorized to do the
above work as specified.

Customer Signature

Date

Phone: 518-798-8194 | Fax: 518-798-3213 | www.ibsseptic.com

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/14/2025

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2 Lower Warren St.

Queensbury, NY 12804

Price: \$ 5,700 for year

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Mike's Portables

871 Main St

Clifton Park, NY 12065

Price: \$ 5,622.85 for year

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: a7140.4

Balance in account and date: 124,487.41 **as of** 2/28/2025

Was this item/service included in the current year budget? ☒ YES ☒ NO

If yes, amount Budgeted for the current year: 10,500.00

Department Head's Recommendation: _renew with Stone Industries, LLC again this year. Did a very good job and came back with the best quote. _____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total: \$** _____



2 Lower Warren St
Queensbury, NY 12804

PH: 518-798-8194
FAX: 518-798-3213
www.ibsseptic.com

CONTRACT

Proposal Number: 2801
Proposal Date: 3/17/2025
Salesman

Sales • Installations • 24 Hour Emergency Service | Residential & Commercial

Town of Moreau
351 Reynolds Road
Fort Edward, NY 12828

For Work at:

Description

Town Of Moreau Recreation

This estimate is for (2) regular units and (1) handicap unit for the entire year. Cleaning and stocking of these units will take place once a week. We will stock the toilet paper and clean them.

Install

PAYMENT TERMS: Due on receipt

Sales Tax (7.0%) \$0.00

WE PROPOSE

hereby to furnish equipment, materials and labor above, complete
in accordance with the above specifications, for the sum of:

\$5,700.00

IBS Septic & Drain Service (IBS) does its very best to do a neat and professional job, without any damage to the rest of your property. However, there are times when landscaping or black top damage cannot be prevented. If any such damages occurs, IBS will not be held responsible. If we encounter ledge rock, ground water, or any other unforeseen underground conditions, additional charges may be required to cover the costs of any additional work. IBS is not responsible for any damages to sprinkler lines that occur during installations. IBS guarantees proper installation per design, but cannot be held responsible for engineering draft miscalculations that are beyond our control. Please note: any incurred engineering costs or are not covered under this contract, nor is the cost of any previous service provided by IBS.

IBS Septic and Drain Representative Signature

**Notice: This Proposal may be withdrawn by us
if not accepted within 30 days of the proposal
date shown above.**

Customer Printed Name

**ACCEPTANCE OF
PROPOSAL**

I agree that all prices, payment terms, equipment,
specifications and conditions contained within this
proposal are satisfactory and are hereby accepted with
my signature. IBS Septic & Drain is authorized to do the
above work as specified.

Customer Signature

Date

Phone: 518-798-8194 | Fax: 518-798-3213 | www.ibsseptic.com

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/14/2025

Description of Purchase Request: Dumpsters-Harry Betar Park and Sandbar Beach-We have 2-10 yard units at the park and one 3 yard unit at Sandbar

Vendor's Name and Address:

Twin Bridges Waste & Recycling
411 NY-146
Halfmoon, NY 1265

Price: \$ \$. 100 each per month = 300/m x 12

Total= \$ 3,600.00 year

Vendor's Name and Address:

ACE Carting
PO Box 468
Fort Ann, NY 12827

Price: \$

Total= \$7,482.24 year

Vendor's Name and Address:

Waste Management
12 Wing St
Fort Edward, NY 12828

Price: \$ \$369.91 + 130.59 per month 500.50/m x 12

Total= \$ 6,006.00 year

only have 8yd and 4yd

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: A7140.4

Balance in account and date: 124,487.41

as of 02/28/2025

Was this item/service included in the current year budget? ☒ **YES** ☐ **NO**

If yes, amount Budgeted for the current year: 10,500

Department Head's Recommendation: _ Twin Bridges Waste & Recycling as they have 2-10 yd dumpsters and 1 x 3 yd located at the beach. They have done a great job for us in the past and have the lowest quote.

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____



RE: commercial quote

From Dawn Palmieri <Dawn.Palmieri@WasteConnections.com>

Date Wed 3/19/2025 12:42 PM

To Jeremy Brogan <recreation@townofmoreau.org>

Good afternoon Jeremy,

See below for the monthly rate for the services requested below.

\$259.80 for a 10yd 1x week (each)

\$103.92 for a 3yd 1x week

Thank you,
Dawn

$$\begin{array}{r} = 57960 \\ 10392 \\ \hline 62352/m = \$7,482 \frac{24}{yr} \end{array}$$

From: Jeremy Brogan <recreation@townofmoreau.org>

Sent: Wednesday, March 19, 2025 12:01 PM

To: Dawn Palmieri <Dawn.Palmieri@WasteConnections.com>

Subject: commercial quote

Dawn,

Looking for a quote for three containers 2-10 yards and 1- 3 yards. Weekly pick up and this is a year-round account. The 2-10 yards are located at Harry Betar Park at Moreau NY. The small one would be at our beach down the street in South Glens Falls. Thank you!

Jeremy Brogan

Recreational Director

Town of Moreau

351 Reynolds Road

Moreau, NY 12828

Recreation@townofmoreau.org

518-538-0136



Quotation

Twin Bridges Waste & Recycling

411 Route 146

Clifton Park, NY 12065

p. • (518) 688-4157 e. • alexis.caswell@casella.com

DATE March 18, 2025

Quotation # N/A

Customer ID N/A

Quotation valid until: April 17, 2025

SERVICE ADDRESS:

Town of Moreau Recreational Park

19 Jan Avenue

Moreau, NY 12828

COMMENTS OR SPECIAL INSTRUCTIONS:

DESCRIPTION		AMOUNT
(1) 10-YARD TRASH serviced 1X PER WEEK		\$100.00/month
(1) 10-YARD TRASH serviced 1X PER WEEK		\$100.00/month
Subtotal:		\$ 200.00
Sales Tax (7% if applicable) :		EXEMPT
MONTHLY TOTAL		\$ 200.00

CASELLA WASTE SYSTEMS, INC.

RECYCLING • SOLUTIONS • ORGANICS • COLLECTION • ENERGY • LANDFILLS

411 Route 146

p. • (518) 688-4157 e. • alexis.caswell@casella.com

Quotation # N/A

Customer ID N/A

Town of Moreau Sand Bar Beach

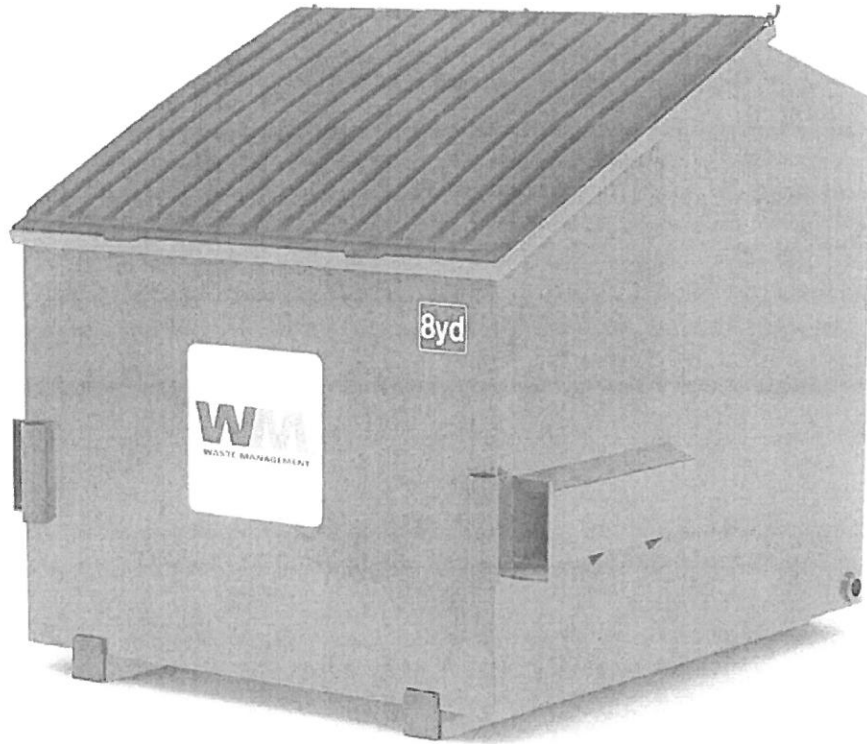
South Glens Falls, NY 12803

DESCRIPTION		AMOUNT
(1) 3-YARD TRASH serviced 1X PER WEEK		\$100.00/month
	Subtotal:	\$ 100.00
	Sales Tax (7% if applicable) :	EXEMPT
	MONTHLY TOTAL	\$ 100.00

RECYCLING • SOLUTIONS • ORGANICS • COLLECTION • ENERGY • LANDFILLS

My Cart / 2 item(s)

19 Jan Ave, Fort Edward, NY, 12828



Live Chat

0 8 Yard Trash Dumpster ()

Quantity

2

Frequency

1x per week

Preferred Pickup Day

No Preference

Requested Delivery Date

04/11/2025



$$\begin{array}{r} \$369.91 \\ + 130.59 \\ \hline 500.50/m \\ = 6,006^{00} \end{array}$$

! If we are unable to deliver your container on your requested date, we will contact you to reschedule. You will receive an email confirmation of your service dates.

Accessories

Details

Lock Service - \$19.00/mo*

Price Summary

8 Yard Trash Dumpster

\$369.91

Delivery

Free

Estimated Tax

\$25.89

Monthly Recurring Total*

\$395.80

Charged Today

\$395.80

Coupon Code

Apply

Checkout

Email Cart

[Continue Shopping](#)

*All prices are in USD and subject to applicable taxes and Administrative Charges (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) (as allowed by law). Depending upon your location, the monthly service price shown includes either: an Energy Surcharge and Recyclable Material Offset (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) charge (if applicable); or Fuel/Environmental, Regulatory Cost Recovery (if applicable), and Recyclable Material Offset (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) charges, which fluctuate based on changes in fuel prices and recyclable commodities at the time of billing.

(<https://www.wm.com/us/en>)

Products & Services

Customer Support

Quick Info

Our Company

Work With Us

(<https://www.facebook.com/WasteManagement/>)(<https://x.com/WasteManagement>)(<https://www.instagram.com/wastemanagement/>)(<https://www.linkedin.com/company/waste-management/>)

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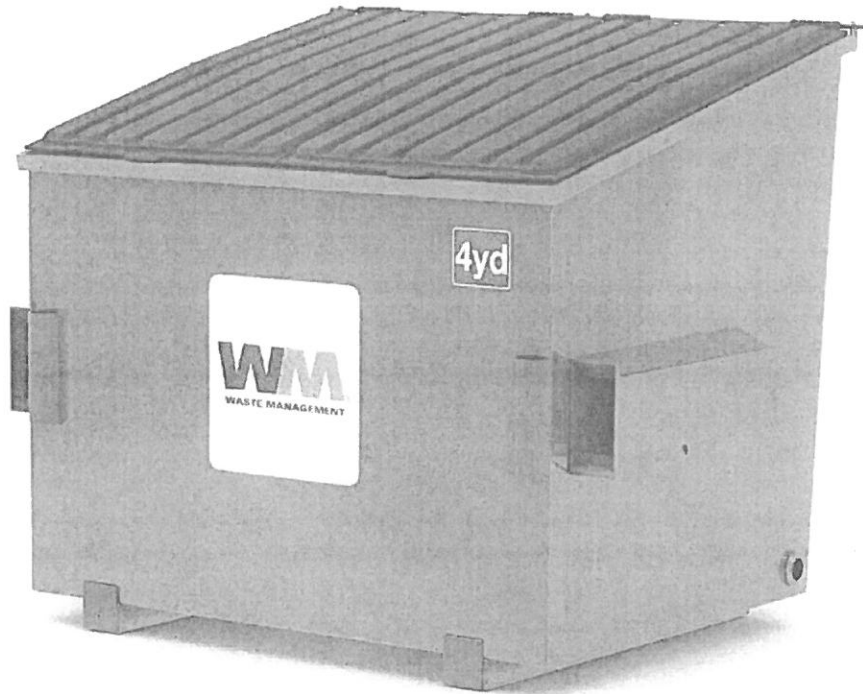
[sitemap](https://www.wm.com/us/en/sitemap?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff) | (<https://www.wm.com/us/en/sitemap?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff>) [Privacy Policy](https://www.wm.com/us/en/privacy?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff) | (<https://www.wm.com/us/en/privacy?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff>) [Terms of Use](https://www.wm.com/us/en/terms?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff) | (<https://www.wm.com/us/en/terms?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff>) [Disputes/Arbitration](https://www.wm.com/us/en/disputes?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff) | (<https://www.wm.com/us/en/disputes?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff>) [Accessibility](https://www.wm.com/us/en/accessibility?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff) (<https://www.wm.com/us/en/accessibility?cartID=5e6e0d7b-72ae-43ea-8265-ce5717fe10ff>)

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My Cart / 1 item(s)

19 Jan Ave, Fort Edward, NY, 12828



Live Chat

0 4 Yard Trash Dumpster ()

\$130.59

Quantity

1

Frequency

Every Other W...

Preferred Pickup Day

No Preference

Requested Delivery Date

04/11/2025



ⓘ If we are unable to deliver your container on your requested date, we will contact you to reschedule. You will receive an email confirmation of your service dates.

Accessories

Details

Lock Service - \$19.00/mo*

Price Summary

4 Yard Trash Dumpster

\$130.59

Delivery

Free

Estimated Tax

\$9.14

Monthly Recurring Total*

\$139.73

Charged Today

\$139.73

Coupon Code

Apply

Checkout

Email Cart

[Continue Shopping](#)

*All prices are in USD and subject to applicable taxes and Administrative Charges (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) (as allowed by law). Depending upon your location, the monthly service price shown includes either: an Energy Surcharge and Recyclable Material Offset (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) charge (if applicable); or Fuel/Environmental, Regulatory Cost Recovery (if applicable), and Recyclable Material Offset (<https://www.wm.com/us/en/support/faqs/what-types-of-charges-can-i-expect-on-my-bill>) charges, which fluctuate based on changes in fuel prices and recyclable commodities at the time of billing.

(<https://www.wm.com/us/en>)

Products & Services

Customer Support

Quick Info

Our Company

Work With Us

(<https://www.facebook.com/WasteManagement/>)(<https://x.com/WasteManagement>)(<https://www.instagram.com/wastemanagement/>)(<https://www.linkedin.com/company/waste-management/>)

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TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/10/2025

Description of Purchase Request: Ventrac attachments

Vendor's Name and Address:

MTE Equipment Solutions
10 Green Mountain Drive
Cohoes, NY 12047

Price: \$ \$ 8,175.20

no set up or delivery fee

Vendor's Name and Address:

Grassland
892-898 Troy Schenectady Road
Latham, NY

Price: \$ 8,175.20

setup 204.38

total \$8,379.58

Vendor's Name and Address:

Capital Tractor
1135 State Route 29
Greenwich, NY 12834

Price: \$ 8,082.30

setup 450

delivery 250

total \$8,782.30

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: A7140.2

Balance in account and date: \$ 26,377.50

as of 2/28/2025

Was this item/service included in the current year budget?

☒ YES

☐ NO

If yes, amount Budgeted for the current year: \$8,800

Department Head's Recommendation: MTE Equipment Solutions as the equipment is equal. We have a good relationship with MTE as we currently have one of our Ventrac's from there.

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

capital tractor

DGDR

Ballpark Groomer and Renovator

DG550 Renovator		3,040	-395.2	2,645
47.0115 weights 4x 120		480	-62.4	418
				0
				0
DR540		2855	-371.15	2,484
70-8156 kit groomer brush		1,470	-191.1	1,279
70-4038 kit top link cylinder	360	360	-46.8	313
47-0115 weights 4x 120		480	-62.4	418
EC240 sod cutter		605	-78.65	526
setup				450
delivery				250
total				8,782.30

Grassland

DG550 Renovator		3,040	2675.2	2,675
47.0115 weights 4x 120		480	105.6	422

DR540		2855	2512.4	2,512
70-8156 kit groomer brush		1,470	1293.6	1,294
70-4038 kit top link cylinder	360	360	316.8	317
47-0115 weights 4x 120		480	105.6	422
EC240 sod cutter		605	532.4	532
setup				204.38
delivery				
total				8,379.58

MTE

DG550 Renovator		3,040	2675.2	2,675
47.0115 weights 4x 120		480	105.6	422

DR540		2855	2512.4	2,512
70-8156 kit groomer brush		1,470	1293.6	1,294
70-4038 kit top link cylinder	360	360	316.8	317
47-0115 weights 4x 120		480	105.6	422
EC240 sod cutter		605	532.4	532
setup				
delivery				
total				8,175.20



EQUIPMENT SOLUTIONS, INC.
10 GREEN MOUNTAIN DR.
COHOES, NY 12047
MTE.US.COM • 518-783-0668



QUOTE - DO NOT PAY

Quote: 02-72844
Date: 3/7/2025

PO: Ventrac ballpark groomer
CustId: TOWN OF MOREAU

Cust Email: recreation@townofmoreau.org
Phone: (518) 538-0136
Salesperson: pklaiber
User: pklaiber

Bill To:
Town of Moreau 491693
Jeremy Brogan
351 Reynolds Road
Fort Edward, NY 12828-9261

Ship To:
Town of Moreau 491693
351 Reynolds Road
Fort Edward, NY 12828 US

Contract pricing via New York State General Municipal Law 103 "piggyback" - MA FAC 116.

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
VNT.39.55280	PA	WG - DG550 Ball Park Groomer, Front	1.0000		\$3,040.00	\$364.80	\$2,675.20
VNT.47.0115	PA	WG - WEIGHT, SUITCASE- 42 LBS W/BOX	4.0000		\$120.00	\$57.60	\$422.40
Remark	RE						
VNT.39.55285	PA	WG - DR540 Ball Park Groomer, Rear	1.0000		\$2,855.00	\$342.60	\$2,512.40
VNT.47.0115	PA	WG - WEIGHT, SUITCASE- 42 LBS W/BOX	4.0000		\$120.00	\$57.60	\$422.40
VNT.70.8156	PA	WG - Kit, Brush Groomer (Mounts on DR540 Groomer)	1.0000		\$1,470.00	\$176.40	\$1,293.60
Remark	RE						
VNT.70.4038	PA	WG - Hydraulic Top Link	1.0000		\$360.00	\$43.20	\$316.80
Remark	RE						
VNT.39.55520	PA	WG - EC240 Sod Cutter 24"	1.0000		\$605.00	\$72.60	\$532.40
Remark	RE						
Remark	RE	***INBOUND FREIGHT AND SETUP INCLUDED***					
Total:							\$8,175.20

Totals

Sub Total: \$8,175.20
Total Tax: \$0.00
Invoice Total: \$8,175.20

PLEASE SIGN AND RETURN TO EXECUTE THIS CONTRACT. ALL PRICES QUOTED ARE REFLECTIVE OF A 3% CASH DISCOUNT. THERE WILL BE A 3% NON-CASH ADJUSTMENT ADDED FOR ANY NON-CASH PURCHASES. PAYMENT MUST BE MADE AT OR PRIOR TO DELIVERY. FOR ADDITIONAL TERMS AND CONDITIONS, PLEASE VISIT MTE.US.COM. FAX: 585-334-6332 OR EMAIL: BHOLMAN@MTE.US.COM. THIS DOCUMENT CONSTITUTES A LEGAL BINDING AGREEMENT.



4536 Morgan Place
Liverpool, New York
Phone: 1-315-457-0181
Parts Fax: 1-800-950-4342
Office Fax: 1-315-457-0312



Count on it.



892-698 Troy Schenectady Rd
Latham, New York
Phone: 1-518-785-5841
Parts Fax: 1-800-950-4342
Office Fax: 1-518-785-5740



QMS Quote #	
Date:	7-Mar-25
Inquiry Date:	
Prices Subject to Change	Quote Expires in 30 Days
Estimated Delivery:	Varies by Product
Terms:	
Shipped Via:	Truck
Height of Cut:	
Purchase Order #	
Ship to Zip Code	

To: Customer Name: Town of Moreau

Address:

City State Zip Moreau, NY

Attn: Jeremy Brogan

Phone: 518-538-0136

Email Contact: recreation@townofmoreau.org

In Response to your inquiry, we submit the following Quotation;

Purchase Orders should list the Vendor as Grassland Equipment & Irrigation Corp.

Salesman	Brett Belden
Cell Phone	518-857-9870
Email	bbelden@grasslandcorp.com

Group 40625 Heavy Equipment. Award PGB-22792,
NYS Contract: PC69682 Now to April 30, 2026

Qty	Model Number	Description	2025 Sugg. Retail Price	Contract Price	Extension
1	39.55280	DG, DG550 Renovator	\$3,040.00	\$2,675.20	\$2,675.20
4	47.0115	Weight, Suitcase - 42 LBS w/Box	\$120.00	\$105.60	\$422.40
1	39.55285	DR, DR540 Groomer	\$2,855.00	\$2,512.40	\$2,512.40
1	70.8156	Kit, Groomer Brush	\$1,470.00	\$1,293.60	\$1,293.60
4	47.0115	Weight, Suitcase - 42 LBS w/Box	\$120.00	\$105.60	\$422.40
1	70.4038	Kit, Top Link Cylinder	\$360.00	\$316.80	\$316.80
1	39.55520	EC, EC240 Sod Cutter	\$605.00	\$532.40	\$532.40

NOTES		TOTALS	
Delivery Contact Name		Equipment Total @ MSRP	\$9,290.00
Delivery Contact Phone Number		Discount	(\$1,114.80)
Due to the global supply chain, manufacturing lead times may be substantially longer than normal, exceeding 90 Days. Grassland will strive to deliver products in a timely manner, but cannot guarantee lead times. Product pricing for this quote is based off of current manufactures list pricing, which may change prior to delivery. Grassland agrees to maintain the quoted price if a signed quote and or a purchase order is returned within 30 days.		Total Equipment	\$8,175.20
		Toro Protection Plus	\$ -
		Trade Ins	\$ -
		Set Up	\$ 204.38
		Total	\$8,379.58
Customer Acceptance		\$8,379.58	
Date:			



Pricing Quote

Quote #: 100395-1001

Date Quoted: March 6, 2025

Quote Expires: April 6, 2025

Prepared For:

Jeremy Brogan
Town of Moreau Recreation
351 Reynolds Road
Moreau, NY 12828
518-538-0136
recreation@townofmoreau.org

Prepared By:

CAPITAL TRACTOR INC.
Jason Fedler
1135 STATE ROUTE 29
GREENWICH, NY 12834
518-692-9611
Phone: 518-488-0119

Thank you for the opportunity to quote the following Ventrac product(s) for your review. I have added the items that we feel would best serve your needs. Please feel free to contact me with any questions.

QTY	Model #	Description	Unit Price	Total
1	DG550 (39.55280)	Attachment: BALLPARK RENOVATOR DG, DG550 Renovator	3,040.00	3,040.00
	Discount for: DG550 (922867)	Amount Off: \$0.00 Percentage Off: %13		-395.20
4	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	120.00	480.00
	Discount for: 47.0115 (922868)	Amount Off: \$0.00 Percentage Off: %13		-62.40
1	DR540 (39.55285)	Attachment: BALLPARK GROOMER DR, DR540 Groomer	2,855.00	2,855.00
	Discount for: DR540 (922871)	Amount Off: \$0.00 Percentage Off: %13		-371.15
1	70.8156	Accessory: GROOMER BRUSH KIT Kit, Groomer Brush	1,470.00	1,470.00
	Discount for: 70.8156 (922872)	Amount Off: \$0.00 Percentage Off: %13		-191.10
1	70.4038	Accessory: HYDRAULIC TOP LINK Kit, Top Link Cylinder	360.00	360.00
	Discount for: 70.4038 (922873)	Amount Off: \$0.00 Percentage Off: %13		-46.80
4	47.0115	Accessory: ADDITIONAL WEIGHTS Weight, Suitcase - 42 LBS w/Box	120.00	480.00
	Discount for: 47.0115 (922874)	Amount Off: \$0.00 Percentage Off: %13		-62.40
1	EC240 (39.55520)	Attachment: SOD CUTTER EC, EC240 Sod Cutter	605.00	605.00
	Discount for: EC240 (922876)	Amount Off: \$0.00 Percentage Off: %13		-78.65
			Subtotal	8,082.30

CHARGES

Setup Charges	+450.00
Delivery	+250.00
TOTAL USD \$	8,782.30

Notes:

DG550 In Stock
DR540 In Stock
EC240 Orderable approx 2 Weeks

Thank you and I look forward to working with you.

SIGNATURE

DATE

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: Town Hall, Rec & Highway

Date: 3/28/2023

Description of Purchase Request: Double Sand & Water Spot

Vendor's Name and Address:

bciburke.com

Price: \$ \$. 3,359.00

Appx 500.00 shipping

Vendor's Name and Address:

Sole source

Price: \$

Vendor's Name and Address:

Sole source

Price: \$.

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date:

as of Click here to enter text.

Was this item/service included in the current year budget?

☐ YES

☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

Department Head's Recommendation: bciburke.com is the sole source and this is a piece we would like at the park

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

Double Sand & Water Spot



IMAGES

VIDEO TOUR

DOWNLOADS



TO DOWNLOAD A DOCUMENT, CLICK LINK BELOW

double-sand-580-0236 DWG

Additional content of this tab is protected and only visible to authorized users. Please login to view the contents of this tab.

[LOGIN](#)

Key Features:

Approximate List Price*: \$3,359

Capacity: 13

Fall Height: 0"

Creative and sensory play are an important part of development and help children explore, discover and engage with their environment. The newly designed Sand & Water Spots provide a variety of design options so it's easy to include them in any playspace! Under platform options increase play value by encouraging play in often under utilized spaces while freestanding options can be part of a sensory garden or outdoor classroom. The six new Sand & Water play events encourage play with sand and water AND other natural pieces found in nature such as pebbles or wood chips – a natural way to incorporate loose parts play!

**CONTACT OUR
REPRESENTATIVE!**

[Connect with us!](#)

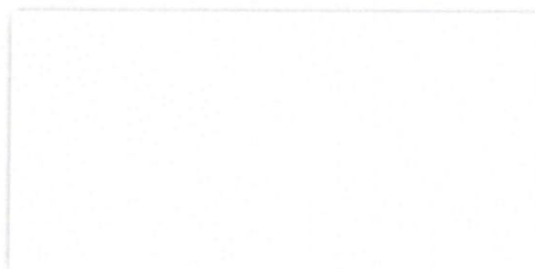


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BURKE CATALOG!**

[Request Your Catalog](#)



Related Products



TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/20/2025

Description of Purchase Request: RockWell Teeter Quad Spring Rider

Vendor's Name and Address:

Proplaygrounds.com

Price: \$ \$. 2,185.00

Shipping 658.00=\$2,843.00

Vendor's Name and Address:

Willygoat.com

Price: \$ 2,340.00

Shipping 550.00=\$2,890.00

Vendor's Name and Address:

Teachersupplysource.com

Price: \$ 2,340.00

No response on shipping cost

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date:

as of Click here to enter text.

Was this item/service included in the current year budget?

☐ YES

☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

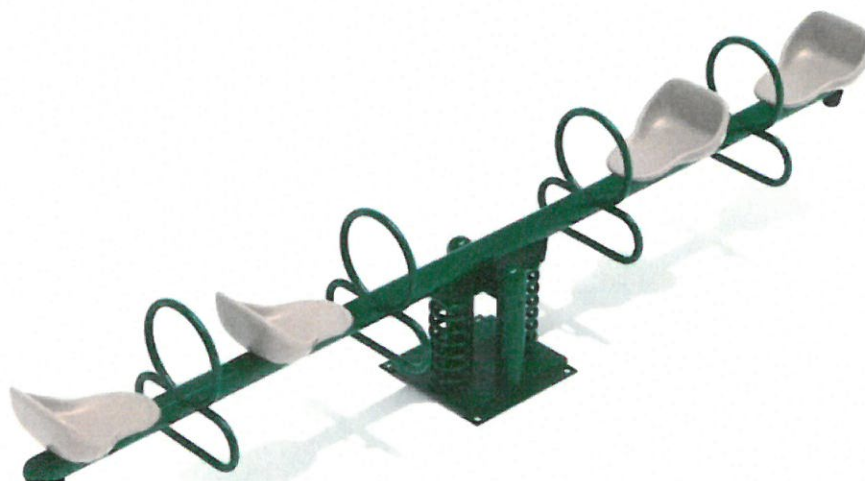
Department Head's Recommendation: I recommend Willgoat -the price is a little higher but combined with other equipment should have the overall shipping cost to go down_____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

[Home](#) > [Rockwell Teeter Quad](#) Click on image to zoom

Rockwell Teeter Quad

Made to Order Save \$620.00

[PLAYGROUND EQUIPMENT](#)

SKU: PFB010

LEAD TIME: 10 TO 14 WEEKS

Take the playground experience to the next level with the Rockwell Teeter Quad. This play element can hold up to four children ages 2-5, and is made of high-quality galvanized steel. This teeter is a reimagining of the classic seesaw, with elements from a spring bouncer. This prevents the seats from ever rising too high from the ground, making this piece of equipment perfect for preschool age children. Additionally, steel rings are attached in front of the seats, one for the feet and one for gripping. Aside from being pure fun, the Quad Teeter Totter also encourages kids to play cooperatively, a vital lesson to learn for the proper development of children. The Teeter Quad can withstand most climates and harsh weather conditions, thanks to the commercial-grade construction. Add some bright, vibrant color customization to help distinguish it from other playground equipment, and kids will flock to the Rockwell Teeter Quad in no time. This play element is ideal for daycares, preschools, churches and more.

NOTE: All of our Playground Equipment bouncers come with the option for either surface mounting or in-ground mounting. Please note that J-bolts are not included in the purchase. Due to varying concrete specifications across different cities and counties, we advise customers to check local requirements and purchase the appropriate J-bolts from your hardware store.

Mount

Price: \$2,340.00 MSRP \$2,960.00
Shipping calculated at checkout

Quantity:

-

1

+

Add to Quote

Add to Cart

Buy with

[More payment options](#)

"Our school is greatly enjoying the Ann Arbor playset! The WillyGoat customer service team provided great support. Communication was excellent and my stress of meeting a Federal Programs expenditure timeline was eased by the assurance of receiving the products and installation in...

—Jeremy H.

Goes Well With



Patriot's Point
Playground

\$4,571.00 \$5,936.00



Cantilever Swing Set

\$1,557.00 \$2,198.00



Poseidon's Hideout

\$4,240.00 \$5,510.00



H
P
\$

Features

MATERIALS

Rotomolded Plastic Seats
Steel Frame

CERTIFICATIONS

ASTM F1487-17
CPSC Guidelines #325

Specifications

Age Range	2 to 5 years old
Capacity	4 children
Equipment Weight	475 lb
Fall Height	30 in
Use Zone	14 ft x 22 ft
✓ IPEMA Certified	
✓ ASTM F1487-17	
✓ CPSC Guidelines #325	

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/20/2025

Description of Purchase Request: playground equipment (Huntsville Playground)

Vendor's Name and Address:

Willygoat.com

Price: \$ \$ 34,390.00

Shipping \$ 2500.00 appx

Total appx 37,890.00

Vendor's Name and Address:

Activelyplay.com (Connie's cabin-same product-different name) **Price: \$ \$41,816.00**

Vendor's Name and Address:

Trassig.com

Price: \$ \$49,505.00

65 Redding Rd Unit 874

Georgetown, CT 06829

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date:

as of Click here to enter text.

Was this item/service included in the current year budget?

☐ YES

☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

Department Head's Recommendation: Willygoat.com is the best pricing for the same product and has the quickest turnaround time. _____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____


Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

[Home](#) > [Playground Equipment Sets](#) > [Huntsville Playground](#)

[< Prev](#) [Next >](#)



 Click on image to zoom



Professional Installation Services

WillyGoat is proud to offer installation throughout the United States for most items. Request a quote today for pricing!



Huntsville Playground

Made to Order Save \$10,270.00

PLAYGROUND EQUIPMENT

SKU: PKP286

LEAD TIME: 10 TO 14 WEEKS

Youngsters big and small will never grow bored with the Huntsville playscape: an extraordinary structure offering five slides, a climbing cornucopia, and some fun game panels too! Most impressive of all the slopes, is a side-by-side trio of a Straight Slide bookended by a Right Turn and a Left Turn slides.

These slides all begin adjacent to each other, which means kiddos can plan to have their zips downward all occur simultaneously. Over by the Transfer Station at the other end of the installation rests a smaller Double Slide, perfect for smaller children who also want to get in on the excitement. Lively kids with energy to burn will be challenged by the connected series of overhead rungs and balance steps. Children will push their upper arm strength to the limit as they push themselves to carry their body weight across the Overhead Straight Trapezoid Loop Ladder. And then they'll see whose dexterity reigns supreme as they face off with the Pebble Bridge. Kiddos just wanting to sit and relax on the ground level will enjoy a convenient Bench Panel, while those looking for a studious pastime will delight in a round or two of gameplay on the Tic-Tac-Toe Panel.

Mount

Select Mount

Post Color

Select Color

Rails Color

Select Color

Roof Color

Select Color

Climber Color

Select Color

Play Panel Color

Select Color

Slide Color

Select Color

Alternating Slide

No

Yes

Primary Slide Color

Select Color

Pebble Pod Color

Select Color

Price: **\$34,390.00** MSRP \$44,660.00
Shipping calculated at checkout

Quantity:

-

1

+

Add to Quote

Add to Cart

Buy with

[More payment options](#)

"We love the addition of the climbing boulder to our Athletic Field complex. The kids love to just sit on top and look out once they climb up. We wanted to include a unique feature to our facility after receiving grant money..."

—Andy T.

Goes Well With



RockWell Teeter Duo
In Ground Rider



Plastic Playground
Border with Spike, 12
Inches Tall



Rubberific
Playground Border
Timbers, 6 Inch High



Ei
Fi
Si

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/21/2025

Description of Purchase Request: Expression Swing

Vendor's Name and Address:

Gametime.com	ADA universal (#5165)	Price: \$ \$. 3,028
	toddler (#5158)	2,456
	Tandem (#5168)	2,757
	Regular (#5128)	2,017
	Shipping	appx 500= \$10,755

Vendor's Name and Address:

Sole source

Price: \$

Vendor's Name and Address:

Sole source

Price: \$.

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date:

as of Click here to enter text.

Was this item/service included in the current year budget? ☐ YES ☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

Department Head's Recommendation: ___ gametime is the sole source of this equipment which are swings for families/toddlers/infants/ and adults _____

Board Approval Received: ___ Yes ___ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____



Expression Swing™ Universal

\$3,028

Model Number: 5165

Expression Swing Universal features the same adult swing seat as our original Expression Swing and includes an adaptive swing seat for children of all abilities (ages 5-12). The patented design positions adult and child face-to-face and eye-to-eye to encourage an emotional bond during play (also known as the scientific principle of attachment), and the adaptive seat provides an inclusive



Expression Swing™ w/ Toddler Seat

\$2,456

Model Number: 5158

Experience the magic and fun of Expression Swing with younger children. Expression Swing Toddler features a seat designed for children ages 11-23 months. Designed for a young child and adult caregiver to swing face-to-face and eye-to-eye it's an essential part of the emotional bonding that happens during play.



Expression Swing™ Tandem

\$2,757

Model Number: 5168

Expression Swing Tandem allows users ages 5 and up to swing face-to-face and eye-to-eye. Our patented design encourages social interaction between two children (or a child and adult) during play. It's a great way to provide multigenerational play on your playground.



Expression Swing™

\$2,017

Model Number: 5128

Expression Swing is a GameTime exclusive and the industry's first playground swing that promotes intergenerational play as adults and children swing together. The patented face-to-face design features a bucket seat for children under five and a comfortable adult swing seat that allows a parent and child (or grandparent and grandchild) to interact with each other and experience one

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/20/2025

Description of Purchase Request: 5in Single Post Swing Frame 8ft- 3 Bay

Vendor's Name and Address:

playgroundboss.com

Price: \$ \$2,374.00

shipping 1,737.17

total \$4,111.17

Vendor's Name and Address:

Willygoat.com

Price: \$ 3276.00

Shipping 733.74

Total 4,009.74

Vendor's Name and Address:

Playground depot .com

Price: \$.7,501.77

Shipping free

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date:

as of Click here to enter text.

Was this item/service included in the current year budget?

☐ YES

☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

Department Head's Recommendation: __Willigoat is the best price and if we approve multiple pieces from them-we may qualify for a discounted shipping rate_____

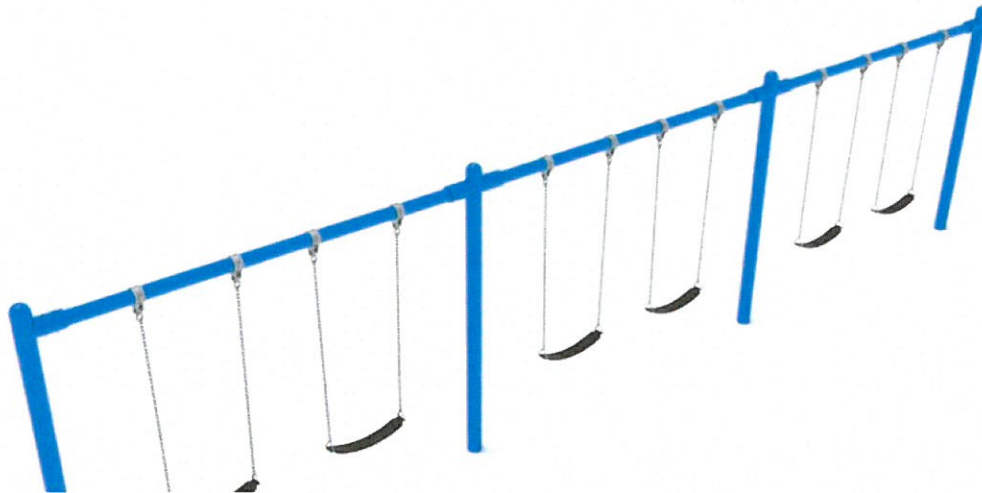
Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

[Home](#) > [8 Feet High Elite 5 Inch Single Post ...](#)



 Click on image to zoom



Quick Ship 

8 Feet High Elite 5 Inch Single Post Swing

Quick Ship Save \$966.00

PLAYGROUND EQUIPMENT

SKU: PSW003WSPB

LEAD TIME: 2 TO 4 WEEKS

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/20/2025

Description of Purchase Request: Xscape Swing - 3 1/2" x 8'

Vendor's Name and Address:

Gametime

Price: \$ \$. 2,155 x 2 =4,310.00

Shipping appx 1000.00?

Total 5,310.00

Vendor's Name and Address:

Sole source

Price: \$

Vendor's Name and Address:

Sole source

Price: \$.

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: Click here to enter text.

Balance in account and date: as of Click here to enter text.

Was this item/service included in the current year budget? ☐ YES ☒ NO

If yes, amount Budgeted for the current year: Click here to enter text.

Department Head's Recommendation: gametime is the sole source for the two-bay set up for the specialized swings _____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____



[HOME](#) / [PRODUCTS](#) / [PLAYGROUND EQUIPMENT](#) / [GTEVENTS](#) / XSCAPE SWING - 3 1/2" X 8'



Xscape Swing - 3 1/2" x 8'

\$2,155

Model Number: 26168



Find my tickets

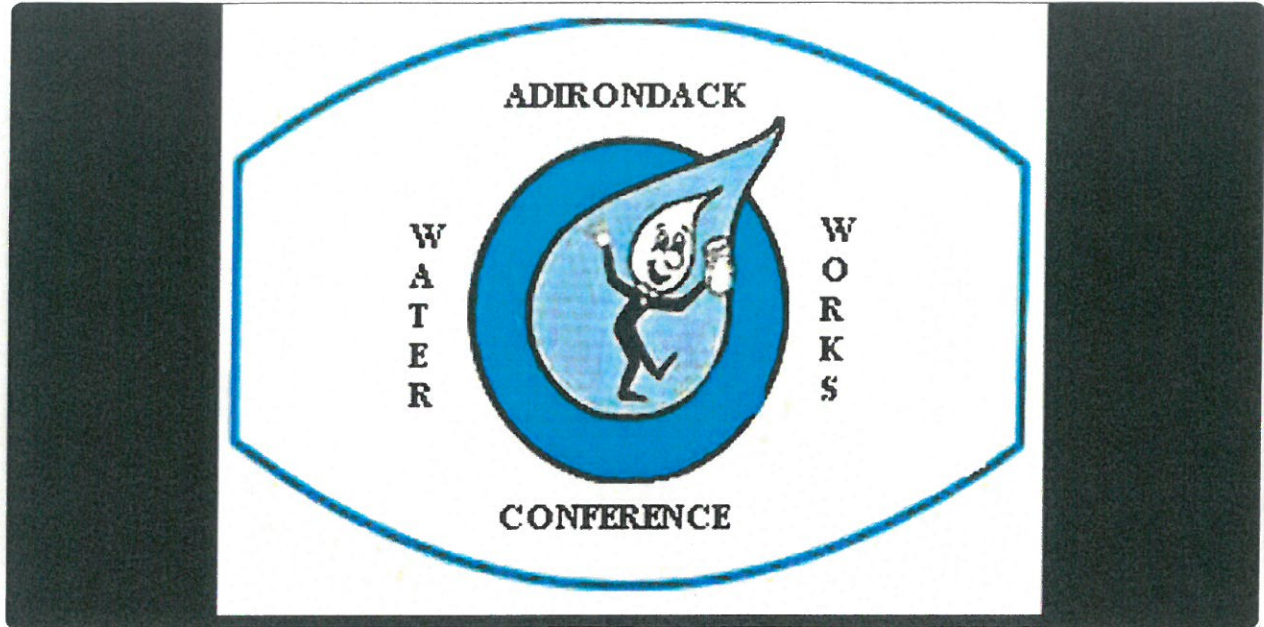
Log In

Sign Up



Search events

Glens Falls



Wednesday, March 26



Adirondack Water Works Conference

Join us for a day of learning & networking with local operators and engineers.



By Delaware Engineering, D.P.C

Follow

Follow

Select date and time



Wednesday, March 26 · 8:30am - 1pm EDT

Wednesday

March

26

8:30 AM

Location



The Century House, Ascend Hotel Collection

997 Loudon Road Latham, NY 12110

Select tickets



Order #12037112873

Adirondack Water Works Conference

General Admission \$75.00



The Century House, Ascend Hotel Collection, 997 Loudon Road, Latham, NY 12110

Wednesday, March 26, 2025 from 8:30 AM to 1:00 PM (EDT)

Send an Invoice - Payment Not Received

Order Information

Order #12037112873. Ordered by Jef** Par*** on March 20, 2025 8:13 AM**



1203711287319725584693001

Do you organize events?

Start selling in minutes with Eventbrite!

www.eventbrite.com

Adirondack Water Works Conference



Wed, Mar 26 • 8:30 AM

The Century House, Ascend Hotel Collection



General Admission • Ticket 1 of 1

Download tickets

Refund Policy:

No Refunds

[Contact the organizer](#)

Order 12037112873 on Mar 20, 2025 • **\$75.00**

[Report this event](#)

Contact Information

First Name *

Jeffery

Last Name *

Parish

Email *

waterclerk@townofmoreau.org

Delivery Method

eTicket

Other Information

Note: The information below corresponds with the ticket buyer only and if updated will only reflect in the ticket buyer's record, not each attendee's record.

[Don't see the answer you selected?](#)

Municipality/Company Name *

Town of Moreau

Attendee Names *

Jeffery Parish

— [Hide attendee info](#)

Tour Mohawk View WTP - Wednesday

Tour Latham Water District's Mohawk View Water Treatment Plant

Wednesday, April 16, 2025

9:30 a.m. - 12:00 p.m.

\$90 for the day.

To register for the tour, you must be registered for NYWE. For more information and to sign up, [click here](#).

The plant tour will start with a brief overview of MVWTP's history and upgrades. The distribution system and plant processes will be summarized, and then the group will be toured through the plant and some of the grounds. Each process will be explained along the way following the water through each step from the Mohawk River to our finished water clearwells. We will end with a brief tour of the Water Quality Lab and answering any questions.

NYWE²⁵

Tour Latham Water District's Mohawk View Water Treatment Plant



Drinking Water Essentials: A Guide for Local Leaders - Thursday

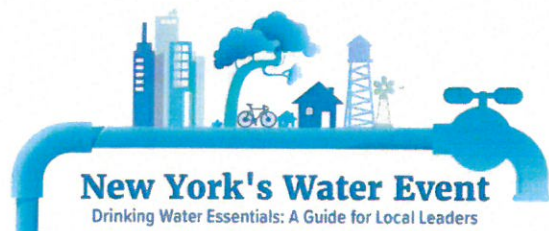
Drinking Water Essentials: A Guide for Local Leaders

Thursday, April 17, 2025

8:00 a.m. - 12:30 p.m.

Cost: \$25

[Click here](#) to register.



The "Drinking Water Essentials: A Guide for Local Leaders" is unlike any other event. This is a unique opportunity for elected officials, decision makers, advocates and drinking water professionals to come together from across the state to discover the vital role of drinking water and its critical importance to your community.

- Water Fundamentals for Decision Makers
- Water Loss and Climate Change Impacts in your Community
- Understanding Legislative and Regulatory Impacts in your Community
- Engaging in Collaborative Solutions for Effective Economic Development

TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by **each** employee requesting to attend a conference

Employee Name: Dianne Lewis	Position: Deputy Town Clerk
Name of Conference: NYSTCA 43rd Annual Conference	
Hosting Agency: New York State Town Clerks Association	
Location: Syracuse Marriott, Downtown Syracuse	
Total Professional Development Hours To Be Earned:	

EXPENSES

Conference Registration Fee:		\$	495.00
Hosting organization membership fee (Annual dues):		\$	85.00
Cost for lodging per night:	\$ 163.00	X	3
(TB to est. Max. if not included)			(# nights)
		\$	489.00
Cost of Coverage while position is unstaffed (if applicable):			N/A

Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate		Quantity	Total
Breakfast	\$ 13.00 *	X	0	\$ -
Lunch	\$ 15.00 *	X	0	\$ -
Dinner	\$ 26.00 *	X	1	\$ 26.00
Incidental	\$ 5.00 *	X	4	\$ 20.00
Total	\$ 59.00			

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

Total M & IE: \$ 46.00

*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

Mileage: Reimbursed at IRS annual set rate.

Total mileage:	0	X	\$0.655	Total Mileage:	\$ -
Tolls:	0		Jan-23		\$ -

TOTAL COST : \$ 1,115.00

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.

NEW YORK STATE TOWN CLERKS ASSOCIATION
2025 CONFERENCE REGISTRATION FORM
Syracuse Marriott – Syracuse, NY
April 27-30, 2025

INSTRUCTIONS:

1. COMPLETE ALL AREAS – *please include your email address*
2. ONLY **ONE** REGISTRANT PER FORM

SUBMIT REGISTRATION FORM AND CHECK (payable to NYSTCA) TOGETHER before 4/16/25

LAST NAME Lewis FIRST NAME Dianne
MAILING ADDRESS 351 Reynolds Rd CITY Moravia NY, ZIP 12828
TOWN Moravia COUNTY Saratoga PHONE 518-792-1030
EMAIL ADDRESS deputyclerk@townofmoravia.org (Confirmation of receipt of registration will be emailed to you)

YOUR TITLE: CLERK _____ DEPUTY X GUEST _____

CHECK ALL THAT APPLY: NEW CLERK _____ NEW DEPUTY _____ FIRST CONFERENCE _____

My payment is enclosed: X or My payment was previously submitted: _____

HOTEL GUEST (must register separately with hotel before 04/16/25) or COMMUTER. CHECK ONE:

HOTEL GUEST X OR COMMUTER _____
(meals included in hotel package) (**purchase meals through NYSTCA)

PLEASE SPECIFY: ARRIVAL DATE: 04/27/25 DEPARTURE DATE: 04/30/25
(Sun 4/27, Mon 4/28, Tues 4/29, Wed 4/30) CHECK IN TIME IS 4:00 PM CHECK OUT TIME IS NOON

ALL REGISTRANTS MUST CHOOSE ONE:

MEMBER CLERK/DEPUTY \$125.00 (Non-Member \$225).....\$ 125.00

ONE DAY REGISTRATION MEMBER \$90.00 NON MEMBER \$165.00.....\$ _____

COMPLIMENTARY REGISTRATION: Spouses/Guest.....\$ _____ NC

REGISTRATION SUBTOTAL.....\$ _____

EXTRAS AND MEALS:

Monday Night Trivia Night \$60.00\$ 60.00
Athenian Class(\$50.00)\$ _____

****COMMUTERS AND ANYONE WISHING TO PURCHASE ADDITIONAL MEALS NOT INCLUDED IN HOTEL PACKAGE:**

Sun. Kick-off Dinner Buffet/Mixer _____ @ \$51.00 each.....\$ _____

Mon. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each.....\$ _____

Tues. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each Banquet _____ @ \$63.00 each.....\$ _____

Wed. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each.....\$ _____

(ALL applicable lines) REMIT CHECK PAYABLE TO NYSTCA\$ 185.00

PLEASE NOTE ANY SPECIAL DIETARY REQUIREMENTS OR SPECIFIC ALLERGIES: No Gluten or Dairy

MAIL CONFERENCE REGISTRATION FORM AND CHECK PAYABLE TO NYSTCA to:

Susan Baldwin, Town of Wilton, 22 Traver Road, Wilton, NY 12831 Email questions to: registration@nystca.com – a response will be returned to you within 72 hours, or call 518-587-1939 ext. 210 (office) 518-796-2557 (cell)

**NEW YORK STATE TOWN CLERKS ASSOCIATION
APPLICATION FOR SCHOLARSHIP GRANT—2025**

The New York State Town Clerks Association (NYSTCA) is offering (5) \$450 scholarship for Annual Conference, and one (1) *Margaret Lamoree Award for attendance at the 2025 NYSTCA Conference in Syracuse, NY from April 27-30, 2025.

**The Margaret Lamoree Scholarship, in honor of our founder, consists of the registration fee, meals and a room based on double occupancy cost.*

Mail, email or fax application to: Julie Gansle, Town of Colonie, Memorial Town Hall, 534 New Loudon Road, Latham, NY 12110, Fax 518-783-3409. Questions???? Call 518-783-2734

or email: ganslej@colonie.org or jlgansle@yahoo.com

Deadline for applications to be received is February 28, 2025

Scholarship Recipient MUST ATTEND ENTIRE CONFERENCE for the scholarship to be awarded.

Name: Dianne Lewis
Title: Deputy Town Clerk / Receiver of Taxes
Mailing Address: 351 Reynolds Rd, Moreau NY 12828
Town Moreau Telephone (518) 792-1030 Fax (518) 792-4615
Email deputyclerk@townofmoreau.org
County Saratoga Population 16,202 Length of time in office 2+ yrs.

Previous offices(s)/other service-related position(s) held and dates:

N/A

Are you a member of NYSTCA? Yes Dates(s) 2022-2025

Have you attended prior conference(s)? Yes Dates (s) 2024

Related organizations to which you belong N/A

Prior education:

NYSTCA 2024 Association of Towns N/A

IIMC N/A County Town Clerks Assn. N/A

Other N/A Are you an RMC? No What year? N/A

Dues for organizations paid for by: (List amount and organization)

Town _____ Yourself N/A

Other (specify) N/A

Does your Town Board currently allow or have previously allowed, educational expenses to you or other Town Officials? Yes



NEW YORK STATE
TOWN CLERKS ASSOCIATION

NEW YORK STATE TOWN CLERKS ASSOCIATION
APPLICATION FOR SCHOLARSHIP GRANT—2025

Explain actual financial expenses for education for the past 2 years: (List year and amount) i.e., 2016/\$75. Please attach details

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

Current and previous budget allowances for education: Attach details

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

Have you previously applied? (No) Yes Award No Yes Yr./yrs. _____

Brief description of why you are applying and need this scholarship: Last year the Deputy clerk only attended the conference for 1/2 a day each, & the conference was local, so we commuted. The Town also only allows \$13 for lunch, breakfast, \$15 for lunch, & \$26 for dinner.
All applicants' sign below. Please have the Supervisor complete the appropriate statement below on behalf of the Town Board indicating whether or not your Town will assume the balance of your costs for attendance at the NYSTCA conference.

*I, JESSE A. FCH, Jr. Supervisor of the Town of Moreau

and behalf of the Moreau Town Board do hereby agree to assume all costs over and above the amount of the NYSTCA Scholarship Grant related to attendance of the Town Clerk

Dianne Lewis at the 2025 NYSTCA conference. I also understand that membership in the NYSTCA is required in order to receive any scholarship.

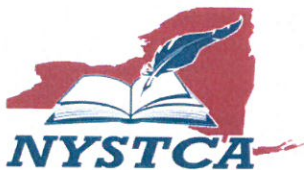
/or/

*The Town of _____ will not be paying the cost of attendance of the Town Clerk at the 2025 NYSTCA conference.

Signature of Applicant Dianne Lewis Date 02/13/25

Signature of the Supervisor _____ Date _____

"Wisdom is not a product of schooling but of the lifelong attempt to acquire it." ~ Albert Einstein



NEW YORK STATE
TOWN CLERKS ASSOCIATION

Payment is payable to 'NYSTCA' for \$85.00
Return to: Angela Epolito, Membership Chair
Town of Dewitt
5400 Butternut Drive
East Syracuse, NY 13057

NYSTCA MEMBERSHIP JULY 1, 2024 - JUNE 30, 2025

THIS FORM MUST BE RETURNED or COMPLETED ONLINE-PRINT CLEARLY

TOWN NAME Town of Moreau
COUNTY Saratoga
CURRENT TOWN CLERK NAME Erin Trombley

TOWN MAILING ADDRESS:
351 Reynolds Rd
Moreau NY 12828

CLERK HOME ADDRESS:
126 Lamplighter Acres
Fort Edward NY 12828

WORK EMAIL: townclerk@townofmoreau.org

Personal Email: ewvasquez2001@yahoo.com

TELEPHONE: (518) 792-1030 ext. 3

FAX: (518) 792-4615

Deputy Town Clerk(s): Dianne Lewis Maria Jennings

	YES	NO
Do you collect or receive taxes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Are you a new town clerk as of 01/2024?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Would you be interested in serving as a District Director?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

MEMBERSHIP CHAIR USE ONLY-Do not write below

Date paid: _____

Check #: _____

TOWN OF MOREAU

Employee Training & Conference

Reimbursement/Expense Worksheet (01/2023)

To be completed by **each** employee requesting to attend a conference

Employee Name: Maria Jennings Position: Deputy Clerk 2

Name of Conference: NYSTCA

Hosting Agency:

Location: 100 E. Onondaga Street, Syracuse NY 13202

Total Professional Development Hours To Be Earned:

EXPENSES

Conference Registration Fee:

\$495.00

Hosting organization membership fee (Annual dues):

Cost for lodging per night:

X

3

(TB to est. Max. if not included)

(# nights)

\$ 489.00

Cost of Coverage while position is unstaffed (if applicable):

Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate		Quantity	Total
Breakfast	\$ 13.00	*	X	\$ -
Lunch	\$ 15.00	*	X	\$ -
Dinner	\$ 26.00	*	X	\$ <u>26.00</u>
Incidental	\$ 5.00	*	X	\$ <u>20.00</u>

Total \$ 59.00

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

Total M & IE:

\$ 46.00

*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

Mileage: Reimbursed at IRS annual set rate.

Total mileage: 218.60 X \$0.700

Total Mileage:

\$218.60

Tolls: 10.26 Jan-23

\$ 10.26

TOTAL COST : \$ 1258.86

Account #:

Account Starting Balance: \$

Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.

NEW YORK STATE TOWN CLERKS ASSOCIATION

2025 CONFERENCE REGISTRATION FORM

Syracuse Marriott – Syracuse, NY

April 27-30, 2025

INSTRUCTIONS:

1. **COMPLETE ALL AREAS – please include your email address**

2. **ONLY ONE REGISTRANT PER FORM**

SUBMIT REGISTRATION FORM AND CHECK (payable to NYSTCA) TOGETHER before 4/16/25

LAST NAME Jennings FIRST NAME Maria
 MAILING ADDRESS 351 Reynolds Rd CITY moreau NY, ZIP NY 12828
 TOWN moreau COUNTY Saratoga PHONE 518-792-1030
 EMAIL ADDRESS deputyclerk2@townofmoreau.org (confirmation of receipt of registration will be emailed to you)

YOUR TITLE: CLERK _____ DEPUTY X GUEST _____

CHECK ALL THAT APPLY: NEW CLERK _____ NEW DEPUTY _____ FIRST CONFERENCE _____

My payment is enclosed: _____ or My payment was previously submitted: _____

HOTEL GUEST (must register separately with hotel before 04/16/25) or **COMMUTER**. CHECK ONE:

HOTEL GUEST 1 OR COMMUTER _____
 (meals included in hotel package) (**purchase meals through NYSTCA)

PLEASE SPECIFY: ARRIVAL DATE: 4/27/2025 DEPARTURE DATE: 4/30/2025
 (Sun 4/27, Mon 4/28, Tues 4/29, Wed 4/30) CHECK IN TIME IS 4:00 PM CHECK OUT TIME IS NOON

ALL REGISTRANTS MUST CHOOSE ONE:

MEMBER CLERK/DEPUTY \$125.00 (Non-Member \$225).....\$ 125.00
 ONE DAY REGISTRATION MEMBER \$90.00 NON MEMBER \$165.00.....\$ _____
 COMPLIMENTARY REGISTRATION: Spouses/Guest.....\$ NC
 REGISTRATION SUBTOTAL.....\$ 125.00

EXTRAS AND MEALS:

Monday Night Trivia Night \$60.00\$ 60.00
 Athenian Class(\$50.00)\$ _____

****COMMUTERS AND ANYONE WISHING TO PURCHASE ADDITIONAL MEALS NOT INCLUDED IN HOTEL PACKAGE**

Sun. Kick-off Dinner Buffet/Mixer _____ @ \$51.00 each.....\$ _____
 Mon. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each.....\$ _____
 Tues. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each Banquet _____ @ \$63.00 each.....\$ _____
 Wed. Breakfast _____ @ \$33.00 each Lunch _____ @ \$43.00 each.....\$ _____
 (ALL applicable lines) **REMIT CHECK PAYABLE TO NYSTCA**\$ 185.00

PLEASE NOTE ANY SPECIAL DIETARY REQUIREMENTS OR SPECIFIC ALLERGIES:

MAIL CONFERENCE REGISTRATION FORM AND CHECK PAYABLE TO NYSTCA to:

Susan Baldwin, Town of Wilton, 22 Traver Road, Wilton, NY 12831 Email questions to: registration@nystca.com – a response will be returned to you within 72 hours, or call 518-587-1939 ext. 210 (office) 518-796-2557 (cell)

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**The Margaret Lamoree Scholarship, in honor of our founder, consists of the registration fee, meals and a room based on double occupancy cost.*

Mail, email or fax application to: Julie Gansle, Town of Colonie, Memorial Town Hall, 534 New Loudon Road, Latham, NY 12110, Fax 518-783-3409. Questions???? Call 518-783-2734
or email: ganslej@colonie.org or jlgansle@yahoo.com

Deadline for applications to be received is February 28, 2025

Scholarship Recipient MUST ATTEND ENTIRE CONFERENCE for the scholarship to be awarded.

Name: Mariz Jennings
Title: Deputy Clerk 2
Mailing Address: 351 Reynolds Rd Moreau, NY 12828
Town Moreau Telephone (518) 792-1030 Fax ()
Email _____
County Saratoga Population 16,202 per google Length of time in office 10 months
Previous offices(s)/other service-related position(s) held and dates: ON 2/12/25 (Ten)

Are you a member of NYSTCA? Yes Dates(s) _____

Have you attended prior conference(s)? NO Dates (s) _____

Related organizations to which you belong _____

Prior education:

NYSTCA _____ Association of Towns _____

IIMC _____ County Town Clerks Assn. _____

Other _____ Are you an RMC? _____ What year? _____

Dues for organizations paid for by: (List amount and organization)

Town of Moreau Yourself _____

Other (specify) _____

Does your Town Board currently allow or have previously allowed, educational expenses to you or other Town Officials? Yes



NEW YORK STATE
TOWN CLERKS ASSOCIATION

**NEW YORK STATE TOWN CLERKS ASSOCIATION
APPLICATION FOR SCHOLARSHIP GRANT—2025**

Explain actual financial expenses for education for the past 2 years: (List year and amount) i.e., 2016/\$75. Please attach details

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

Current and previous budget allowances for education: Attach details

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

NYSTCA _____ IIMC _____

Association of Towns _____ County Town Clerks Assn. _____

Other _____

Have you previously applied? ☒ No Yes Award No Yes Yr./yrs. _____

Brief description of why you are applying and need this scholarship: This is the first time the town has sent multiple people from all departments and this isn't local. So it would help with the lodging and or our town for sending us.

All applicants' sign below. Please have the Supervisor complete the appropriate statement below on behalf of the Town Board indicating whether or not your Town will assume the balance of your costs for attendance at the NYSTCA conference.

*I, _____ Supervisor of the Town of _____

and behalf of the _____ Town Board do hereby agree to assume all costs over and above the amount of the NYSTCA Scholarship Grant related to attendance of the Town Clerk

_____ at the 2025 NYSTCA conference. I also understand that membership in the NYSTCA is required in order to receive any scholarship.

/or/

*The Town of _____ will not be paying the cost of attendance of the Town Clerk at the 2025 NYSTCA conference.

Signature of Applicant _____ Date _____

Signature of the Supervisor _____ Date _____

"Wisdom is not a product of schooling but of the lifelong attempt to acquire it." ~ Albert Einstein

Toll and Distance Calculator

Tolls Rates Effective Jan. 1, 2025

Tolls from
Exit 27 - (I-90 - NYS Thruway) - Amsterdam - NY Route 30
 to
Exit 36 - (I-90 - NYS Thruway) - Watertown - Binghamton - I-81

Additional E-ZPass discount plans are available for commuters, motorcycles, motorhomes And other vehicles.
 The table below represents your anticipated tolls.

TOLLS FOR A CLASS 2L VEHICLE

TOLL LOCATIONS	NY E-ZPASS TOLLS *	NON-NY E-ZPASS & TOLLS BY MAIL *
Exit 27 (I-90 - NYS Thruway) --> Exit 34A (I-90 - NYS Thruway)	\$4.83	\$8.46
Exit 34A (I-90 - NYS Thruway) --> Exit 35 (I-90 - NYS Thruway)	\$0.11	\$0.19
Exit 35 (I-90 - NYS Thruway) --> Exit 36 (I-90 - NYS Thruway)	\$0.19	\$0.33
Total	\$5.13	\$8.98

NY E-ZPASS CUSTOMERS WILL SAVE \$3.85. DISCOUNT APPLIES TO E-ZPASSNY ACCOUNTS ONLY

* Tolls that post to E-ZPass accounts by license plate will be charged the Tolls by Mail rate.

Approximate Distance: 109.3 miles

Calculate return tolls for Watertown - Binghamton - I-81 to Amsterdam - NY Route 30

ALONG YOUR TRIP, YOU WILL PASS THE FOLLOWING SERVICE AREAS

SERVICE AREA

Iroquois Service Area

Schuyler Service Area

Chittenango Service Area

MILEPOST

Milepost 210

Milepost 227

Milepost 266

[Calculate Another Trip](#)

[Back](#)

Peddler's License/Permit Questions/Issues/Suggestions:

Who can sell in Moreau?

- Town Code §105-5 A requires "that he is a citizen of the United States; that he has never been convicted of a felony or misdemeanor (or if so, giving the details)."
 - --or what? It does not say that the application shall be denied. Does it need to say this or is it implied that if you are a non-citizen or have a criminal record it will be denied?
 - What criteria should be used to determine whether a felony or misdemeanor is disqualifying, since we are asking for details?
- Town Law states that the applicant and workers must be 18+ (§105-5 F). What about Girl Scout cookies, bake sales, and lemonade stands? Are they not permitted at all? Are they exempt from permitting requirements? Exempt from fees only?
 - Suggestion: Perhaps a subcategory, Junior Peddler; low or no fee, with parent or guardian required to co-apply and be on-site during sales, no cooking or dangerous equipment use (like a slicer).
 - This would familiarize kids (hopefully) with the process they would take as an adult if they ever want to solicit, and make the Town aware of activities in the community.
 - On the other hand, enforcement?
 - Note: "Brendan's Lemon-Aid Law for Children" exempts kids up to 16 from NYSDOH permitting requirements for lemonade stands.
- What about background checks on all drivers/workers? Who would pay for this? And what results would result in a denial?
- Do we need proof of a clean driving record from anyone operating a motor vehicle as part of their sales, such as a food truck? If so, who pays for this or completes it?
- We should ask for a recent photo of each worker so they can be identified on sight during their activities.
- All potential vendors should have proof they are authorized to collect sales tax.
- Above the applicant signature, there should be an attestation that all the info is true and complete.
- Should there be a non-discrimination statement too?

When can they sell?

- Dates of permit – §105-5 E: "Such license shall automatically expire in [sic] July 1 following the date of issuance of such license, but such license may provide for an earlier expiration date."
 - July is a bad time of year for a permit to end. 1-year permits should be valid either Jan 1-Dec 31 or on a rolling 365-day basis based on the issuance date.
 - What about offering a 1-day, 2-day, seasonal (3-month), or annual permit? (\$25, \$45, \$100, \$250 fees?)

Where can they sell?

- The Town Law should state that the Betar Memorial Recreation Park is off limits unless selling by invitation at a specific event in the park, and that the vendor may not advertise their event location before or during the event.
 - It has been a practice to prohibit park sales, and vendors have been told, but it is not expressly stated in the current Town law.

- Enforcement has been patchy. To my knowledge no fines or penalties were assigned for violation. Who is authorized?
- Are there other places where sales should not take place at all? Ice cream trucks, for example, are restricted in school zones Mon-Fri 8am-4pm according to the code. Are there other conflicts that should be listed?
- Are there certain types of products or services that cannot be sold?
- A visual map of intended sales locations should be included with the application, and the application should be reviewed by the Building Department for potential issues with sales locations or specified products or services in the intended locations.

Bonds and Insurance

- Town code requires a \$1,000 bond. Our code does not specify what the bond is for, or that secured funds/cash can be posted in lieu of a bond. Depending on what it is intended to cover, this may not be sufficient. §105-6 reads: "Upon application for a license, the applicant shall post a bond in the amount of \$1,000." No secured funds are offered as an alternative in the code.
- Workman's compensation insurance? Liability insurance? Motor vehicle insurance? Not listed in the code.
- For comparison:
 - Saratoga requires \$1,000,000 commercial general liability insurance, two million dollars (\$2,000,000) annual aggregate including personal injury, commercial automobile insurance with a combined single limit of one million dollars (\$1,000,000) and NYS Statutory Workers Compensation and Employer's Liability and Disability Insurance or waiver of same from the NYS Workers Compensation Bureau is required per NYS Law. The insurance company issuing the policy shall be licensed and admitted to do business in New York State, and the policy must cover the named person and any other person using any equipment and/or vehicle with the express or implied permission of the named insured.
 - Queensbury requires "proof of a bond executed by a surety company or insurance company licensed to do business in the State of New York or an irrevocable one-year letter of credit issued by a licensed banking institution in the sum of \$5,000 for the purposes of saving harmless the citizens of the Town of Queensbury from any and all damages which may be incurred by said citizens as a result of false or fraudulent unlawful sales practices by any person licensed hereunder. In lieu of the foregoing bond or irrevocable letter of credit, cash or certified funds in the amount hereinbefore set forth shall be deposited with the Town Clerk. Such funds shall be held for a period of one year from the expiration of the license. Interest earned shall be the property of the applicant. The funds shall be used to satisfy any judgment obtained in judicial proceedings for damages incurred by citizens of the Town of Queensbury as a result of false, fraudulent or unlawful sales practices by any person licensed hereunder."
 - Milton requires a minimum \$1,000 bond to ensure delivery of goods.

Special Considerations

- Food vendors/trucks: A DOH certificate should be provided for all food vendors. This is not specified in the current code.
 - We should make food vendors/food trucks their own subcategory on the application with additional requirements
 - Are site plans needed? Are there other code-enforcement/zoning considerations?
 - Trash containment and disposal plans should be additional requirements on the application for food vendors, and this should be referenced in the updated code.

- Fireworks vendors: currently handled by the Building Department, this should be another sub-category of vendor within the peddler's permit application with special considerations and requirements added.
 - Review/approval from the Building Dept. would still be required, but the process and form would be the same as with other vendors.

Exemptions

Town code waives the application fee for: "...any sales conducted pursuant to statute or by order of any court,, to any person selling personal property at wholesale to dealers in such articles, to merchants having an established place of business within the town, or their employees, or to the peddling of meats, fish, fruit and similar produce by farmers and persons who produce such commodities, to dealers in milk, baked goods, heating oil and daily newspapers, to any honorably discharged member of the Armed Forces of the United States who has procured a license as provided by the General Business Law of the State of New York or to persons soliciting or collecting for any bona fide charitable organization. This chapter shall also not apply so as unlawfully to interfere with interstate commerce."

For comparison:

- Queensbury exempts: court ordered activities, solicitation by invitation of those being sold to, school groups, veterans, fraternal & charitable groups, volunteer fire, religious, civic, or service groups, farmers market sellers, dairy/laundry/baked goods/heating fuel & newspapers, garage sales, and sales by a business at their place of business.
- Saratoga exempts: Sales conducted pursuant to any statute or by order of any court, any person selling merchandise at wholesale to dealers in such articles, any person selling his or her own personal property at a garage sale held at his or her private residence, provided that no such garage sale may be conducted for more that four (4) days in a month, and persons who sell newspapers or horse racing information. Limited exemptions are offered youths relative to the horse track, and limited exemptions are extended to any charitable organization or not-for-profit corporation..., except that such persons shall be required to obtain a vendor license, at no cost, and shall be subject to all the restrictions set forth in City Code Chapter 199A. Also, sole proprietors over 65 years of age may request a waiver of the application fee.
- Milton exempts: sales under court order, wholesale dealers selling 6 days or fewer a year, businesses conducting business at the business location, resident farmers and truck gardeners, "party plans," sales by invitation, for religious, charitable, or civic organizations established in the Town, children under 14 and to children selling/soliciting for schools, and veterans (for whom the fee is waived but registration is required). Their code says it is not meant to prevent route sales from making routine deliveries or to call upon prospective customers.

Review & Approval

1. Applications are received at the Town Clerk's office along with required documentation and payment.
2. Once that office is satisfied that all required documents and information have been provided, a review of the submitted individual workers' and the applicant information will begin.
 - a. The process of background checking is yet to be determined.
3. If there are no issues with the staff, applicant, or submitted documents, the Town Clerk would submit to the Building Department for review for potential code or zoning concerns. For those applications that require site review and other considerations, the Building Department would take those steps at this point.

4. If no issues arise, the application is approved and returned to the Town Clerk's office for the permit to be issued.
- For consideration:
 - Are there any conceivable instances where we would want the Town Board or Counsel to review the application prior to approval?
 - Queensbury's Town Board holds public hearings to consider applications for special exemption for conventions, sports or exhibits so additional criteria can be considered.
 - Queensbury requires 15 copies of the application be submitted: one for the Town Clerk and one for the Zoning Administrator for a determination of the completeness of the application and compliance with the requirements of this chapter and the Town of Queensbury Zoning Ordinance, seven copies to the Planning Board, five copies to the Town Board and one copy to the Town Attorney.
 - Saratoga --The following departments handle the application: Department of Public Works, Office of Risk and Safety, the Department of Public Safety and the Design Review Commission, the Commissioner of Accounts issues the license.

Enforcement

- Town Code §105-11 G states vendors must not "blow a horn, ring a bell or use any other noisy device" to attract attention. Does this include ice cream truck music???
 - If they play their jingle, do we revoke the license? Issue a fee?
 - Who is authorized to do enforcement?
- 105-14 "Any person who, himself or by his agent or employee, shall act as a hawker, peddler or solicitor, as herein defined, without a license or who shall violate any of the provisions of this chapter or who, having had his license revoked, shall continue to act as a hawker, peddler or solicitor shall, upon conviction, be punished by a fine of not more than \$250 or by imprisonment for a term not to exceed 15 days, or both. Each day on which such violation continues shall constitute a separate offense."
 - Who is authorized to do enforcement?
 - How are violations issued?
- For comparison:
 - Queensbury: Each violation of this chapter or of any regulation, order or rule promulgated thereunder shall be punishable by a fine not exceeding \$950 for each offense. Each day a violation continues shall be a separate offense. In addition to such fine(s), any transient merchant who shall operate without the required license shall be required to pay the license fees such transient merchant would have been required to pay if such transient merchant had properly obtained such license. The payment of such license fee(s) shall not be a fine but restitution to the Town of revenues that should have been paid.
 - Milton also has a \$250 penalty. Last update to this section of their code was 3-19-1997.
 - Saratoga imposes a \$250 penalty or imprisonment for a term not exceeding 15 days, or both for each day that such violation continues shall constitute a separate offense.
- Who enforces? What actions can be taken?
 - Queensbury: officers and/or employees authorized, expressly or by implication, to administer and enforce this chapter, the Code Compliance Officer for the Town of Queensbury is expressly delegated the duty and responsibility to administer and enforce the provisions of this chapter

and, in furtherance thereof, to issue appearance tickets as defined, authorized and set forth in Article 150 of the Criminal Procedure Law of the State of New York.

FYI

- Chapter 105 was adopted by the Town Board of the Town of Moreau **12-11-1973**.
- Our code related to this topic: <https://ecode360.com/6821626#6821633>
- I also contacted Wilton, where code related to peddlers and solicitors was rescinded in 2022. The thought was, apparently, that if they rescinded the law then nobody would be allowed to solicit. They failed to understand that the lack of regulation or prohibition means anyone can solicit anywhere anytime without restriction. The Town Clerk attempted to prevent the law from being revoked but did not prevail. In part because she was out undergoing cancer treatments at the time of the decision.

Town of Moreau
351 Reynolds Road
Moreau, NY 12828-9261

Application for Search and Copy of Vital Records

Your name: _____

Your address: _____

Phone number: _____ Date: _____

Email: _____

Type of record requested: ☐ Certified ☐ Genealogical
(see reverse for regulations) ☐ Birth ☐ Death ☐ Marriage

Number of copies requested: _____ For death certificates, check one of the following:

☐ Include confidential cause of death
☐ Do NOT include confidential cause of death

Full name(s) on record*: _____

Relationship between you and the person named on record: _____

Date of birth/death/marriage on requested record, if known*: _____

Location of birth/death/marriage, if known: _____

For genealogical records, death date of the person named in the requested record? _____

Fees

Certified copies of vital records:	\$10 per copy
Genealogical records (not certified):	\$1 per copy
Certified and genealogical records search with incomplete* information:	\$10 plus fees above for copies
Burial & cemetery records search:	\$10 per search plus \$1 per copy, if required

Notes

Mail or bring request to the Town Clerk's Office, Town of Moreau, 351 Reynolds Road, Moreau, NY 12828

Mail request: please send photocopy of ID, and any other required documentation with a self-addressed, stamped envelope & payment.

*Requests that do not include the full name (first, last names) and complete date (month, day, year) relative to the record will be considered **incomplete**.

Oldest death record on file = 1882

Oldest birth record on file = 1900

Oldest marriage record on file = 1900

← Records predating these dates
← cannot be provided.

Make checks or money orders payable to the Town of Moreau.

Office Use Only:

Amount Due: _____ Date Paid: _____ Cash ☐ Credit Card ☐ Check #: _____

About Genealogical Records Requests

No information shall be released from a record unless the person to whom the record relates is known to the applicant to be deceased.

No information shall be released unless the record has been on file for a minimum required period:

- birth records must have been on file for at least 75 years
- death records must have been on file for 50 years
- marriage records must have on file for 50 years (both parties must be deceased).

The time periods above are waived if the applicant is a descendant and provides documentation of direct line descent. Proof of the following must be provided:

- Proof of their relationship to the person whose record they are requesting.
- Proof of the death of the person whose birth certificate they are requesting.
- Proof of the death of both spouses whose marriage certificate they are requesting.

A party acting on behalf of a descendant shall further provide documentation that the descendant authorized the party to make such application.

Who is Eligible to Obtain Death Certificates?

The spouse, parent, child or sibling of the deceased.

Other people who have a:

- documented lawful right or claim.
- documented medical need.
- New York State Court Order.

If you are not the spouse, parent, child or sibling of the deceased you must document a lawful right or claim. For example, you may need a death certificate to claim a benefit. You would need an official letter from the agency saying you need the death record to process the claim.

Who is Eligible to Obtain Birth Certificates?

- The person named on the birth certificate.
- A parent of the person named on the birth certificate. The requesting parent's name must be on the birth certificate.
- A spouse, child or others, but only by order of a New York State court.

Who is Eligible to Obtain Marriage Certificates?

Spouses.

Other people who have a:

- documented judicial or other proper purpose.
- New York State Court Order.

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.

50 Century Hill Drive, Latham, NY 12110
518.786.7400 FAX 518.786.7299 www.ctmale.com



February 24, 2025

VIA EMAIL

Mr. Jesse A. Fish, Jr., Supervisor
Town of Moreau
351 Reynolds Road
Moreau, New York 12828
Email: moreausuper@townofmoreau.org

RE: *Proposal – Technical Services Change Order 003
2025 Post Closure Landfill Monitoring Services
Town of Moreau Landfill
C.T. Male Project No.: 01.7116*

Dear Mr. Fish:

C.T. Male Associates Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. (C.T. Male) offers this proposal for 2025 post closure landfill monitoring services, including subcontractor laboratory analyses services, at the Town of Moreau Landfill located in the Town of Moreau, New York. The landfill monitoring services covered by this proposal include semi-annual groundwater monitoring, semi-annual surface water monitoring, leachate monitoring, semi-annual explosive gas monitoring, semi-annual landfill inspections, semi-annual letter report preparation, annual Post Closure Monitoring Report preparation, and landfill repairs oversight services.

The proposed scope of work for this project has been formulated based on the NYSDEC approved closure plan entitled "Final Report, Revised Landfill Closure Plan, Town of Moreau, New York, June 1998" and our experience with similar projects and knowledge of the 6 NYCRR Part 360 Solid Waste Management Facilities regulations. In view of the above and our many years of completing this work for the Town, C.T. Male's proposed scope of work, and breakdown of our estimated fee are presented as follows:

LANDFILL MONITORING SERVICES

Item 1 – Groundwater, Surface Water and Leachate Monitoring

1. Conduct semi-annual groundwater monitoring of the four (4) monitoring wells (EHC-2S, MW-3, MW-5, and MW-6S) at the Town of Moreau Sanitary Landfill during 2024. Analyze the four (4) samples and one (1) duplicate sample in the laboratory for the 6 NYCRR Part 360 "routine parameters" during one sampling event, and for the Part 360 "baseline parameters" during one sampling event. The list of "routine" and "baseline"

C.T. MALE ASSOCIATES

February 24, 2025

Mr. Jesse Fish, Jr.

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parameters is those in the Water Quality Analysis Table of the 6 NYCRR Part 360 regulations effective December 31, 1988, and revised May 28, 1991. Also, analyze the five (5) samples (four (4) samples plus one duplicate) for PCBs during one of the semi-annual sampling events.

2. Conduct semi-annual surface water monitoring of two (2) surface water sampling locations at the landfill during 2025. The locations include: 1) the flowing stream along the southern edge of the landfill, at the outfall at the southwestern edge of the property (S-1), and 2) a wet area near well MW-6S (S-3). Analyze the two (2) surface water samples in the laboratory for the 6 NYCRR Part 360 "routine" parameters. The list of "routine" parameters is those in the Water Quality Analysis Table of the 6 NYCRR Part 360 regulations effective December 31, 1988, and revised May 28, 1991. Also analyze the two (2) samples for PCBs during one of the semi-annual sampling events, and total chromium during one of the semi-annual sampling events. The surface water sampling will be conducted at the same time as the groundwater sampling.
3. If leachate outbreaks are observed during the sampling events, a sample of the leachate will be collected and analyzed for the same parameters as the groundwater and surface water samples. Since leachate outbreaks are not anticipated, no sample analysis costs for leachate are included in the fee. If analysis of leachate samples is required, the unit rates given in this proposal will apply.
4. If the field measured turbidity for any of the groundwater or surface water sampling locations is greater than 50 nephelometric turbidity units (NTUs), an additional sample will be collected from the sample location where the turbidity exceeds 50 NTUs and analyzed for dissolved metals in addition to the total metals sample. This is in accordance with the Revised Landfill Closure Plan, Town of Moreau, New York dated June 1998. The laboratory analysis cost per sample for filtered "routine" metals is \$73/sample, and for filtered "baseline" metals is \$145/sample. Based on past sampling experience, our estimated fee includes analysis of two (2) samples per sampling event for routine filtered metals analysis. If more or less filtered metals analysis is required, the fee charged would be adjusted accordingly.
5. The sampling procedures identified in Appendix H of the Revised Landfill Closure Plan, Town of Moreau, New York dated June 1998 will be followed.
6. The laboratory analyses will be performed by a NYSDOH ELAP certified laboratory. A laboratory analysis report will be prepared for each sampling event.

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7. It is C.T. Male's understanding that data validation of the results by a third party is not required and therefore are not included in our fee.

Item 2 – Explosive Gas Monitoring

Conduct semi-annual explosive gas monitoring at the landfill in 2025. At NYSDEC's request, conduct one of the explosive gas monitoring events during the winter months, if possible, when the ground surface is frozen. Since this may not be an ideal time to conduct the landfill inspection, it is anticipated that one of the explosive gas sampling events will not be able to be conducted concurrently with the semi-annual landfill inspections. Explosive gas monitoring will be performed using a QRAE 4-gas meter or equal instrument. The explosive gas monitoring will be conducted at the seven (7) existing gas monitoring points, east of EG-11 at 50-foot intervals, if elevated explosive gas levels are detected at EG-11, at the monitoring wells, in the on-site buildings and above grade around the perimeter of the landfill.

Item 3 – Landfill Inspections

Conduct semi-annual inspections of the landfill in 2025. During the site visit, visually check the landfill's cap for integrity, and note erosion, animal burrows, depressions, ponding of water, leachate seeps, stressed vegetation, cracks in the vegetative cover and the condition of the vegetative cover. Check the drainage ditch for obstructions, monitoring wells and caps, risers and locks, and gas venting structures for deficiencies and note their condition. A post-closure field inspection report will be completed and submitted to the Town as part of the Annual Report.

Item 4 – Reports

1. The results of the semi-annual surface and groundwater monitoring will be reviewed and tabulated, and compared to the applicable standards and guidance values. The results of the semi-annual explosive gas monitoring, and semi-annual landfill inspections will also be reviewed. For the first semi-annual monitoring, the tabulated results and summary of the explosive gas monitoring and landfill inspection will be presented in a semi-annual letter report and submitted to NYSDEC, NYSDOH and the Town. The second semi-annual results will be submitted with the Annual Report.
2. Prepare an Annual Report for 2025 of the environmental monitoring and explosive gas results, and the findings of the landfill inspections. The report will include tabulated results, a discussion of the results and any observed trends, and an assessment of the

C.T. MALE ASSOCIATES

February 24, 2025

Mr. Jesse Fish, Jr.

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landfill's impact to the local environment. The Annual Report will be submitted electronically to the Town for review and upon approval submitted via email to NYSDEC, NYSDOH, and the Town.

LANDFILL REPAIRS OVERSIGHT SERVICES

Item 1 – Construction Administration and Observation of Landfill Repairs

1. Gas vents have been required to be repaired, and other landfill maintenance items have been required to be performed such as repair of areas of erosion and sparse vegetation in past years. In case there are additional gas vents and/or other landfill maintenance items that will need to be repaired and addressed in 2025, we are including landfill repairs oversight services within our scope of work. C.T. Male will provide construction administration and construction observation services in 2025, on an as needed basis, for landfill repairs conducted in 2025. The services would include obtaining quotes from contractors and submitting them to the Town, coordination of the repair work with the Town and contractor, and part time construction observation during the work to document the work performed and check that the contractor performs the work in accordance with the requirements of 6 NYCRR Part 360.

ESTIMATED FEE

LANDFILL MONITORING SERVICES

Item 1 – Groundwater, Surface Water and Leachate Monitoring

1. Preparation, Sampling and Travel
10 hours/event x 2 events/year x \$90.00/hour = \$ 1,800.00
 - a) Laboratory Services Groundwater Samples – Baseline Parameters
5 samples/event x \$454.00/sample x 1 event/year = \$ 2,270.00
 - b) Groundwater Samples – Routine Parameters
5 samples/event x \$231.00/sample x 1 event/year = \$ 1,155.00
 - c) Surface Water Samples – Routine Parameters and Dissolved Oxygen
2 samples/event x \$254.00/sample x 1 event/year = \$ 508.00
 - d) Surface Water Samples – Routine Parameters, Dissolved Oxygen, Chromium
1 sample/event x \$254.00/sample x 1 event/year = \$ 254.00
1 sample/event x \$291.00/sample x 1 event/year = \$ 291.00

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e) Total PCBs Analysis	
7 samples/event x \$80.00/sample x 1 event/year =	\$ 560.00
f) Filtered Metals Analysis - Routine Metals	
2 samples/event x \$73.00/sample x 2 events/year =	<u>\$ 292.00</u>
Subtotal Item 1	\$ 7,130.00

Item 2 - Explosive Gas Monitoring

1. Preparation, Explosive Gas Monitoring and Travel	
9 hrs./event x 1 event/year x \$90.00/hr. =	\$ 810.00
4 hrs./event x 1 event/year x \$90.00/hr. =	<u>\$ 360.00</u>
Subtotal Item 2	\$ 1,170.00

Items 3 - Landfill Inspections

1. Preparation, Inspections and Travel	
9 hrs./event x 1 event/year x \$90.00/hr. =	\$ 810.00
5 hrs./event x 1 event/year x \$90.00/hr. =	<u>\$ 450.00</u>
2. Submit Findings to Client	
\$200.00/event x 2 events/year =	<u>\$ 400.00</u>
Subtotal Item 3	\$ 1,660.00

Item 4 - Reports

1. Semi-Annual Letter Report =	\$ 600.00
2. Annual Report =	<u>\$ 1,500.00</u>
Subtotal Item 4	\$ 2,100.00

Miscellaneous Reimbursables

Mileage: 90 miles/RT x \$0.91/mile x 5 RTs/year =	\$ 409.50
Sampling Equipment =	<u>\$ 200.00</u>
Subtotal Misc. Reimbursables	\$ 609.50

SUBTOTAL LANDFILL MONITORING SERVICES	\$ 12,669.50
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C.T. MALE ASSOCIATES

February 24, 2025

Mr. Jesse Fish, Jr.

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LANDFILL REPAIRS OVERSIGHT SERVICES

Item 1 – Construction Administration and Observation of Landfill Repairs

1. Construction Administration by Managing Env. Engineer
2 hours (estimated) x \$200.00/hr. = \$ 400.00
2. Construction Observation by Geologist
12 hours (estimated) x \$140.00/hr. = \$ 1,680.00

Miscellaneous Reimbursables

Mileage: 90 miles/RT x \$0.91/mile x 2 RTs/year = \$ 163.80
Subtotal Landfill Repairs Oversight \$ 2,243.80

ANNUAL ESTIMATED TOTAL **\$ 14,913.30**

The Client will be charged only for the actual work performed based on the unit rates given. If this proposal is acceptable, please sign and date the attached Technical Services Change Order and return it via email to serve as our authorization to proceed.

We appreciate the opportunity to submit this proposal and look forward to continuing working with you and the Town of Moreau on this project. If you have any questions, please contact Dan Achtyl at (518) 786-7501 or d.achtyl@ctmale.com.

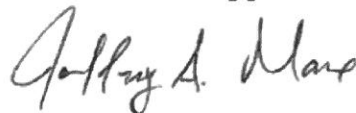
Respectfully Submitted,

C.T. MALE ASSOCIATES



Daniel T. Achtyl, P.G.
Geologist III

Reviewed and Approved by



Jeffrey A. Marx, P.E.
Managing Environmental Engineer

Att - Technical Services Change Order 003

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture,
Landscape Architecture & Geology, D.P.C.

50 Century Hill Drive
Latham, NY 12110-0727
Tel. 518.786.7400 | FAX 518.786.7299

**TECHNICAL SERVICES****CHANGE ORDER****NUMBER: 003****DATE OF ISSUE: February 24, 2025**

PROJECT NAME: Post-closure Landfill Monitoring Services
PROJECT NO: 01.7116
CLIENT'S NAME: TOWN OF MOREAU
CLIENT'S ADDRESS: 351 Reynolds Road, Moreau, NY 12828
CLIENT CONTACT: Mr. Jesse Fish, Jr., Supervisor

This Change Order incorporates changes and/or additions to the original Scope of Services for Contract Agreement dated January 7, 2022. All Provisions of Agreement in the original signed Contract Agreement apply to this Change Order, unless otherwise specified herein.

A. DESCRIPTION OF CHANGE:

C.T. Male to provide post-closure landfill monitoring services during 2025 at the Town of Moreau Landfill located in the Town of Moreau, NY per our proposal dated February 24, 2025.

B. CHANGE IN CONTRACT PRICE:

Original Contract Price	\$10,591.55
Contract Price after previous Change Orders	\$35,563.30
Net Change in Contract Price due to this Change Order	\$14,913.30
New Contract Price including this Change Order (includes 2022-2025)	\$50,476.60

APPROVED AND ACCEPTED BY:**TOWN OF MOREAU****C.T. MALE ASSOCIATES ENGINEERING,
SURVEYING, ARCHITECTURE, LANDSCAPE
ARCHITECTURE & GEOLOGY, D.P.C.**

By: _____

By: _____

Date: _____

Date: _____

Name: Jesse Fish, Jr.

Name: Jeffrey A. Marx, P.E.

Title: Town Supervisor

Title: Managing Environmental Engineer

To: The Supervisor and Town of Moreau Board Members

From: Leah Cronin

Date: March 1, 2025

Re: Assessor's Office Monthly Report for February 2025

In an effort to keep you up-to-date I respectfully submit the following:

2025 Equity Update

Our 2025 equity project is proceeding on schedule. All properties Town wide have been analyzed and adjustments are being made to those properties whose value has changed due to the real estate market. Sales between July 2023 and July 2024 are used for this analysis (parameters are set by NYS Tax and Finance).

I will be adjusting residential values between 5% and 8%+ this year. All properties with changes to their assessment will receive a notice the second half of April declaring their new preliminary full market value.

Contesting your assessment: I'm encouraging property owners to ask themselves "could I sell my house for this today?" If the answer is yes – than no further action is required. If the answer is no – and they disagree with their estimate of market value, they will be provided information on the Board of Assessment Review process.

Tentative Roll is officially filed May 1, 2025. If a homeowner wishes to contest the assessment, the formal grievance process then begins. At this point, you may submit a formal complaint on Real Property Assessment form RP-524 form to be heard by the Board of Assessment Review on Grievance Day. Grievance Day is May 27th this year. Property owners may choose to drop off or mail in their complaint forms for the Board to review – or they can make an appointment to appear in front of the Board. I have information regarding Grievance Day posted on the Assessors page of the Town Website

I am always ready, willing, and able to talk to property owners about their assessments and the assessment process the Town of Moreau goes through annually. I will meet one on one with residents to talk about their assessment if they wish. Please don't hesitate to suggest to property owners that they call my office if they have any questions or concerns. I'm happy to talk to them!

I have been communicating with Jackie White regarding the Dancing Grain Brewery & Essity court cases.

Normal procedures proceed on as usual, sales processing and inventory verification, split/merging requests and processing, filing, permit collection, updating tax maps, Emergency 911 & Post Office addressing, etc.

Please see attached February work performed by GAR.

Sincerely,

Leah M. Cronin

Leah Cronin

GAR monthly report for Feb 2025:

Yes! Here is what I have for February:

- Continued MLS Support
- Continued RPS Support
- Tax Cert review
- Land value analysis

Let me know if any questions.

Thanks,

Ryan

**TOWN CLERK'S OFFICE
MONTHLY REPORT
February 2025**

Here is a summary of our February tax-related activities:

February taxes received/processed in the office	\$170,544.53
February penalties collected	\$1,705.44
Online payments, February	\$36,322.11
Online penalties, February	\$363.31
Returned checks, February	\$22,733.24
Duplicate payments received, February	\$0
Direct payments to Saratoga County, January (processed February)	\$930,068.88
Direct payments to Saratoga County, February	\$6.63
Returned check fees collected	\$60.00
Taxes + fees collected Saturday, February 22	\$1,050.39
Total adjusted taxes collected (incl. direct payments) Jan/Feb	\$6,363,427.46
Second notice tax bills mailed 2/28	363

In the month of February, this office completed the following tasks in addition to collecting the various fees represented in the attached Financial Summary Report.

Misc.

Handicapped Parking Permits Issued – 21 permanent, 11 temporary

NYSDEC Licenses Issued – 2

Certified Copies of Death/Birth Certificates - 11

Notary Services Offered – 47

FOIL requests processed all or in part – 11

Dogs

Dog License Renewals/Delinquent Notices Mailed – 79/44

Dog Licenses issued – 7 new +70 renewals, 36 of which belong to seniors 60+.

Training/Development

I attended the NYAOT Annual Meeting/Conference in NYC Feb. 16-19 with Josh Westfall.

Maria attended Laserfiche training Feb. 26 with Matt Espey and Katrina Flexon.

Meetings

Participated in Town Board meetings on 2/11, 2/25, and the month-end audit meeting 2/28.

Minutes

Town Board meetings on 1/21/25, 1/28/25, & 2/11/25, and for the month-end audit 1/28/25.

If you have any questions, please do not hesitate to speak with me.

Erin Trombley
Town Clerk

submitted 3/13/2024

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	3.32
	Marriage Lic.	MARRIAGE LICENSE FEE	2	17.50
	Misc. Fees	Certified Copies	11	110.00
		Fax	2	2.00
		Photocopies	20	5.00
		Sub-Total:		\$137.82
A2089.11	Misc. Fee	Rec. Pavilion Rental	10	750.00
		Sub-Total:		\$750.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	37	333.00
		Female, Unspayed	2	24.00
		Male, Neutered	31	279.00
		Male, Unneutered	6	72.00
	Senior 60+ Discount	Senior 60+ Discount	37	-180.00
		Sub-Total:		\$528.00
B1560	Copies/printing/bi	Copies/printing/bi	8	40.00
	Permits Fees	Building Permits	5	250.00
		Sub-Total:		\$290.00
B1601	Misc. Fees	Death/birth Cert.	21	210.00
		Sub-Total:		\$210.00
B2110	Plan & Zone	Zoning Board Fees	1	50.00
		Sub-Total:		\$50.00
B2115	Plan & Zone	Planning Board Fees	1	50.00
		Sub-Total:		\$50.00
CWD 2140	Misc. Fees	CWD - Rents	6	21,969.92
		Sub-Total:		\$21,969.92
CWD 2142	Misc. Fees	CWD - Capital Charges	6	9,626.74
		Sub-Total:		\$9,626.74
CWD 2144	Misc. Fees	CWD - Miscellaneous Fees	2	150.00
		Sub-Total:		\$150.00
CWD 2148	Misc. Fees	CWD - Penalties	2	295.52
		Sub-Total:		\$295.52
GI360	Misc. Fees	Sewer District I	4	44,191.43
		Sub-Total:		\$44,191.43

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$78,249.43
Amount paid to:	NYS Ag. & Markets for spay/neuter program			92.00
Amount paid to:	NYS Environmental Conservation			57.68
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:				\$78,421.61
Total Non-Local Revenues:				\$172.18

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Brenda Hutter, Town Clerk, Town of Moreau during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

Foresight Electronic Monitoring Sys, Inc.

25 Connecticut Avenue

Queensbury, NY 12804

(518) 793-0622

NYS License / ID 12000076730

Quote

DATE	ESTIMATE NO.
3/10/2025	3075

NAME / ADDRESS
Town of Moreau 351 Reynolds Road Moreau, NY 12828

PROJECT
Replacing Fire Alarm Dialer

ITEM	DESCRIPTION	QTY	TOTAL
SLE-LTEV-FIRE	NAPCO STARLINK- NO CHARGE PROPERTY OF FORESIGHT ELECTRONIC MONITORING SYSTEMS, INC.	1	0.00T
FCA2015-U1	DIALER MODULE (DACT)	1	271.70T
call, man hrs		1	500.00T
A-GSM3DB50KT	The above estimate is to replace the fire alarm dialer this will eliminate phone lines and communicate via Ethernet and a cell backup. If the cell service is not good in the basement an antenna may be need this will add and additional cost below (\$258.00) 50" outside antenna Kit No Sales Tax	1	258.00T 0.00
Fire alarm monitoring \$40.00 a month billed		TOTAL	\$1,029.70

Your signature is your acceptance of this quotation and our terms of Net 30!

SIGNATURE _____