

Agenda
Town of Moreau
Town Board Meeting
March 11, 2025
7:00PM

7:00 p.m. Regular Town Board Meeting
Roll Call / Pledge of Allegiance

1. Set Future Meetings / Upcoming Events

Public Comment Period

***This is solely for comments and questions which pertain to agenda items.*

2. Approval of Minutes

- January 21, 2025 – Special Town Board Meeting
- January 28, 2025 – Month End Audit Meeting
- January 28, 2025 – Regular Town Board Meeting
- February 11, 2025 – Regular Town Board Meeting
- February 25, 2025 – Town Board Meeting

3. Set Future Meetings / Upcoming Events

4. Old Business

5. Building, Planning, and Development Office

- USLE – Presentation
- Fee Schedule – revisions
- Scope of Work for Hudson Riverside Park Planning
- Scope of Work for Nolan Road Riverside Trail Planning
- OPRHP Grant Award Resolution

6. Local Law 4

7. Sewer Rates

8. Transfer Station – Electronics Recycling Event

9. Highway Department

- Paving Season Requests – Grinding, Road Materials & Blacktop
- Purchase Requests – Culverts & Guardrails
- Road Striping
- Tree & Stump Grinding
- Four Day Work Week

10. Recreation Department

- Red Clay Purchase
- South Glens Falls Girls Youth Lacrosse Contract
- South Glens Falls Youth Lacrosse Contract
- Empire City Soccer Contract

11. Water & Sewer Department
 - Invoice – Emergency Pump Rental
 - Bypass Pump Purchase
12. Assessor's Office - Continuing Education Classes
13. Department Head Monthly Reports
14. Fire Protection – Discussion

Public Comment Period

***This is open to any comments pertaining to town business from the audience.*

15. Committee Reports
16. Supervisor's Items
17. Executive Session
18. Motion to Adjourn

*A Special Town Board Meeting was held at 7:00 p.m. on January 21, 2025
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT:

Jesse A. Fish, Jr.	Supervisor
Kyle Noonan	Councilmember
Mark Stewart	Councilmember
John Donohue, Jr.	Councilmember

ALSO PRESENT:

Dianne Lewis	Town Clerk
Elizabeth Bennett	Confidential Secretary
Glen Bruening	Attorney

OTHERS PRESENT: Tom Masso, Ann Purdue, Greg Hewlett, Charlene Hewlett, Maureen Dennis

APPROVAL OF MINUTES

Item A, the minutes for the November 26th, 2024 Regular Town Board Meeting were tabled.

Resolution 28-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept and approve the minutes for the Regular Town Board meeting on December 10th, 2024, as submitted.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 29-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to accept and approve the minutes for the Month End Audit meeting on December 23rd, 2024, as submitted.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Abstained
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Resolution 30-2025 A motion was made by Councilmember Noonan, seconded by Councilmember Donohue, to accept and approve the minutes for the Regular Town Board meeting on December 23rd, 2024, as submitted.

Asked if all were in favor, the following responses were given:

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Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Abstained
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

NEW CASTLE PAYMENT

Resolution 31-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to authorize a final payment in the amount of \$388,400.00 to New Castle Paving, for the Route 9 sewer project, from account HG8197.0.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Item 3, the CSEA Contract, was tabled.

LOCAL LAW 3 OF 2025

Resolution 32-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to close the public hearing on Local Law 3 of 2025.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 33-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to Adopt Local Law 3 of 2025.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

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The motion carried 4:0.

During discussion, Councilmember Stewart pointed out that the date in the fourth paragraph of the resolution stated that the public hearing would be closed on January 28th, 2025 instead of January 21st, 2025. Supervisor Fish asked if all the Councilmembers agreed. The council members agreed.

PUBLIC COMMENT PERIOD

Greg Hewlett asked if there was an agenda item pertaining to the billing of the sewer capital charges. Supervisor Fish stated that there was no plan to discuss it at this time. Mr. Hewlett then asked if the Board had gotten any further with his concerns. Supervisor Fish stated that the Board was having an Attorney Advice Session to discuss multiple things.

ATTORNEY ADVICE SESSION

Resolution 34-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adjourn for an Attorney Advice Session at 7:10 p.m.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Mr. Hewlett asked if it was an Executive Session. Elizabeth Bennett explained that it was an Attorney Advice Session, which is a privileged meeting.

The meeting resumed at 8:13 p.m.

No action was taken.

Resolution 35-2024 A motion to adjourn was made by Councilmember Donohue, seconded by Councilmember Noonan.

Asked if all were in favor, the following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0, adjourning the meeting at 8:14 p.m.

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Respectfully submitted,

Dianne Lewis

Dianne Lewis
Deputy Town Clerk

DRAFT

*The January 2025 Month-End Audit was held at 6:45 p.m. on January 28, 2025
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person. The Supervisor called the meeting to order at 6:56 p.m. with an attendance roll call.

PRESENT: Kyle Noonan Councilmember
Patrick Killian Councilmember
Mark Stewart Councilmember
John Donohue Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Chris Abrams Highway Superintendent
Anna Labiak Water Clerk
Elizabeth Bennett Confidential Secretary

OTHERS PRESENT: Alex Portal (Post-Star)

Supervisor Fish

TRANSFERS OF FUNDS

Resolution 36-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to transfer \$45,242.17 from Account A1355.401 General – Assessor – Legal Services to account A1420.4 General – Attorney Fees.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 37-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to transfer \$14,667.05 from account A6460.4 General – Economic Development to account A1410.1 General – Town Clerk – Payroll Services.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 38-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, to transfer \$4,451.81 from account A1990.4 General – General Contingent Fund, and \$564.26 to account A1220.1 General – Supervisor – Payroll Services, and \$109.51 to account A1330.4 General – Receiver of Taxes Contractual, and \$815.30 to account A1410.4 General Town Clerk Contractual, and \$1,548.83 to account A3310.498 General – Traffic Control – Road Signs, and \$749.85 to account A3510.4 General – Public Safety – Dog Control, \$264 to account A5010.1 General – Superintendent of Highways – Payroll Services, and \$194.46 to

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account A5010.450 General – Superintendent of Highways – Supplies, and \$105.60 to account A5010.476 General – Superintendent of Highways – Computer Services, and \$100 to account A6410.4 General – Publicity - Contractual.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 39-2025 A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, to transfer \$7,461.50 from account B9060.8 Town Outside – Medical Insurance, and \$300 to account B8540.4 Town Outside – Storm Water, and \$196.44 to account B9000.8 Town Outside – Medicare Benefits, and \$5,986 to account B9010.8 Town Outside – NYS Retirement, and \$979.06 to account B9030.8 Town Outside – Social Security Benefits.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 40-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to transfer \$11,133.67 from account CW8310.4 Consolidated Water – Contractual, and \$5,238.67 to account CW8310.1 Consolidated Water – Payroll Services, and \$5,895 to account CW9010.8 Consolidated Water – NYS Retirement.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 41-2025 A motion was made by Councilmember Noonan, seconded by Councilmember Killian, to transfer \$27,987.79 from account DB5142.460 Highway – Snow Removal – Gasoline, and \$80.20 to account DB5130.2 Highway – Machinery – Equipment, and \$3893.91 to account DB5130.405 Highway – Machinery – Equipment Repairs, and \$11,624 to account DB9010.8 Highway – NYS Retirement, and \$12,389.68 to account DB9060.8 Highway – Medical Insurance.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye

Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 42-2025 A motion was made by Councilmember Killian, seconded by Councilmember Noonan, to transfer \$1,525.44 from account GI8110.2 Sewer District 1 – Equipment, and \$1,215.44 to account GI8110.4 Sewer District 1 – Contractual, and \$310 to account GI9010.8 Sewer District 1 – NYS Retirement.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 43-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to increase revenues by \$15,000 to account TS2130 Transfer Station – Daily Fees, and expenditures by \$1,646.38 to account TS8160.1 Transfer Station – Payroll Services, and by \$12,911.72 to account TS8160.4 Transfer Station Contractual, and by \$64.58 to account TS9000.8 Transfer Station – Medicare Benefits, and by \$99 to account TS9010.8 Transfer Station – NYS Retirement, and \$278.32 to account TS9030.8 Transfer Station – Social Security Benefits.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 44-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to approve the warrant as audited.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

ADJOURNMENT

Resolution 45-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

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Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0. The meeting was adjourned at 7:04 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on January 28, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

The meeting was held in person. The Supervisor called the meeting to order at 7:05 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Patrick Killian Councilmember
Mark Stewart Councilmember
John Donohue Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Chris Abrams Highway Superintendent
Josh Westfall Building, Planning and Development Coordinator
Jeremy Brogan Recreation Director

OTHERS PRESENT: Ronald Quinn, Jr. (Moreau EMS), Steven VanGuilder (Moreau EMS), Gina LeClair, Bob LeClair, Michelle Smith, (illegible) resident at 7 Snowberry Lane, Bruce Lant (South Glens Falls Fire Co.), David Rogge (Lamplighter Acres), TJ Wade, Maureen Dennis (Schermerhorn Real Estate Holdings), Alex Portal (Post-Star)

SOUTH GLENS FALLS FIRE COMPANY 2025 CONTRACT PUBLIC HEARING

Supervisor Fish opened the hearing by saying that 2025 contract with the So. Glens Falls Fire Co. was unchanged from the previous year with the exception of an additional \$200,000 allocated to the purchase of a new fire truck. He said the Town would also pay a portion of the Company's insurance.

Resolution 46-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to open the public hearing on the 2025 South Glens Falls Fire Company contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Thomas "TJ" Wade asked if the Board could summarize the differences between the Town and Village of South Glens Falls contracts because he said he had heard there was some kind of issue or contract delay between the Town and Village. Councilmember Stewart said the Town was not holding anything up and that the Board had negotiated the contract with the Fire Company. He said as far as the Town was concerned, any issue was worked out. Supervisor Fish said he could not speak to any concerns with the Village and suggested Mr. Wade attend the Village meetings to learn more. Mr. Wade said he believed all the parties should work things out. Councilmember Stewart said the lead agency with the Fire Company is the Village, and that the Town contracts with the Fire Department, not the Village of South Glens Falls, for fire services.

Resolution 47-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to close the public hearing on the 2025 South Glens Falls Fire Company contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on January 28, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 48-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to authorize the Supervisor to sign the 2025 South Glens Falls Fire Company contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

MOREAU EMERGENCY SQUAD 2025 CONTRACT PUBLIC HEARING

Supervisor Fish said that, like the fire company contract, the Moreau Emergency Squad contract was unchanged from the prior year except for the total to be paid, which is \$271,000.

Resolution 49-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to open the public hearing on the 2025 Moreau Emergency Squad contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

No comments were made.

Resolution 50-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to close the public hearing.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

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Resolution 51-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, authorizing the Supervisor to sign the 2025 Moreau Emergency Squad contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

PROPOSED RESOLUTIONS

Supervisor Fish asked the Town Clerk to read prepared resolutions A through H. She read:

Approval of Minutes

"A. Resolution to accept and approve the minutes for the regular Town Board meeting on November 26, 2024, with edits to the Harry Gutheil's public comments.

B. Resolution to accept and approve the minutes for the Organizational Meeting on January 7, 2025, as submitted.

C. Resolution to accept and approve the minutes for the regular Town Board meeting on January 14, 2025 as submitted."

Highway Department

"D. Resolution to purchase a John Deere 6m 105 Tractor from United Ag & Turf at a cost not to exceed \$116,500 to come out of account DB5130.2.

E. Resolution to purchase a Diamond 22' Boom Mower from Stephenson Equipment at a cost not to exceed \$78,500 to come out of account DB5130.2."

Transfer Station

"F. Resolution to purchase cutting edges for the 2014 CAT 938K loader from Anderson Equipment Company at an amount not to exceed \$940.14 from account TS8160.4."

Councilmember Killian asked if Adirondack Highway Material was still in business doing cutting edges. Someone said they were not. Superintendent Abrams said he had gotten three prices for the equipment.

Recreation Department

"G. Resolution to prepay Damian Renzello 70% of the ice rink cost at an amount not to exceed \$8,081.15 to come out of the recreation capital reserve account."

Assessor's Office

"H. Resolution authorizing the Supervisor to sign the 2025 contract with GAR Associates for assessment support."

Supervisor Fish said GAR Associates price was up to \$47,500, which was the same as 2024. He said there is \$2,500 add-on for service that he said Saratoga County offers that costs the Town nothing. He questioned whether the Board wanted to keep the additional component or if the Town wanted to use the County site for that function. Councilmember Noonan asked what the Assessor's opinion was of the add-on service. He said he thought if the County site offered the same utility and cost nothing, it was likely she would recommend using the County site. Supervisor Fish said he believed there were features of the County site that citizens cannot use but realtors can. Councilmember Noonan asked if the request had come from the Assessor, and Supervisor Fish confirmed that it had. The Councilmember said he supported the request from the Assessor as written.

PUBLIC COMMENT PERIOD

No comments were offered.

BOARD DISCUSSION

Councilmember Noonan inquired about Proposed Resolution G, regarding prepayment of the Recreation Park ice rink. He said he understood why a vendor would request prepayment, but asked if the Town had done this before. Supervisor Fish said they had not. The Councilmember then asked what recourse the Town had in the event the rink doesn't materialize. He said 70% prepayment on an \$11,000 item was a risk and asked if the Board was comfortable with the arrangement. He questioned if it was in alignment with the Town's procurement policy.

Councilmember Stewart said the rink went out to bid and the vendors should have known. He asked Town Counsel if Small Claims Court was the only way to recoup the payment. Attorney Bruening asked if the bid had been received with the payment terms listed in this way. Councilmember Stewart said he was unsure if the payment structure had been in place at that time. He said his preference would be to table the item until Recreation Director Brogan could reach out to the vendor about the Town procurement policy. He said if the vendor is not willing to comply with the policy, Mr. Brogan should seek a third quote to present to the Board. Councilmember Donohue said he agreed. Supervisor Fish asked if all were in favor. The responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

Item G was tabled.

Resolution 52-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, to adopt proposed resolution A as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye

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Councilmember Donohue	Abstain
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 53-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adopt proposed resolution C as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Abstain
Councilmember Killian	Abstain
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Resolution 54-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Killian, to adopt proposed resolutions B, D, E, F, and H, as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

PUBLIC COMMENT PERIOD

Dave Rogge said he had missed the previous meeting but that he understood there would be a hearing on sewer in February. He asked if the public would have choices of how rates would roll out. Supervisor Fish said the next item on the agenda was setting a public hearing, and that they did not have all the figures yet, but that the Board had met and water usage needed to be reviewed by the engineers on a few properties. He was comfortable with what they had come up with to that point. Councilmember Stewart said a lot of thought had gone into the process and C2AE had been retained to review this. Left to be settled, he said, was the base water treatment cost across the district, and the debt to assign by EDU. The councilmember said he knew they had to give 24 hours' notice, but that he would give them the information as soon as it was available. He said he and the Supervisor had spoken with the engineers the previous Friday.

Mr. Rogge asked how EDUs would factor in with new businesses entering the district. He questioned if the value of the project would determine the cost, and that the EDU value was arbitrary. He said he had supported the sewer project but now he said the Zoning Board doesn't want apartments along Route 9, even with commercial business along the front. "You're killing us," he said, saying new business was needed to pick up some of the burden. He said he had a \$1 million project to propose but that the EDU should almost nothing because there wouldn't be many bathrooms.

Councilmember Stewart deferred to Counsel, saying that they had been briefed that to set the sewer rate based on the value of the project was unlawful. He said the fee is for a service, which is waste water treatment, not the value of the building. He said they were being billed based on the cost to provide the service. Attorney Bruening

confirmed that this is correct, billing based on value is specifically prohibited, that it must be based on benefit. Counsel said the Town Board determines how the benefit is calculated, and in this case they lean toward an EDU methodology. He said it was one of the fairest methods available, eliminating the problem of illegal ad valorem charges.

Supervisor Fish gave an example, stating that Lamplighter Acres has 371 homes. Each home, he said, was one EDU. He said if there were only three homes on the same property, there would be three EDUs. Councilmember Stewart said that as the biggest user of sewer, Lamplighter Acres was looked at and the rate per EDU was less than what was proposed previously. Supervisor Fish said that if the rates had been adopted as they had previously been proposed, they would have been against the law. Mr. Rogge asked how it would work with a \$10 million warehouse and 4 toilets. Councilmember Stewart said the fee would be based on use, and that the value of the building is based on assessment, for which the owner would already be taxed. To increase the cost of sewer use based upon the assessment in addition would be unfair, he said.

Mr. Rogge asked if Hoffman Car Wash would only have one or two EDUs. Supervisor Fish said that was one of the properties under review based upon how much water they are using, adding that Hudson Headwaters was also being reviewed for the same reason. Councilmember Stewart said they were not targeting certain businesses, but rather trying to ensure appropriate billing. The Councilmember also cited some plazas along Route 9 that were assigned only one EDU despite multiple storefronts and a number of bathrooms. Gas station pump islands and numbers of seats in a restaurant are also factors in determining the EDU, he said.

Mr. Rogge said the whole sewer idea was sold to those who would be impacted as a boon for attracting new business, and as new businesses came in, their sewer rates would continue to drop. He said his business has been there for over 50 years and Moreau grows slowly. He said the blame for that was a little on the Town Board, a little on the Planning Board, a little Zoning Board, and also partly on the Town's residents saying they don't want the various types of planned developments. Bringing in more people, he said, brings in businesses to make some money. Councilmember Stewart vowed to get the figures out as soon as possible and reassured him that the figures would be close to what they had seen when they voted on the project.

OLD BUSINESS

Resolution 55-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to set a public hearing on sewer rates for February 11, 2025 at 7:01 p.m.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0.

Resolution 56-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to set a public hearing for proposed Local Law No. 4 of 2025 on March 11, 2025.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye

Supervisor Fish

Aye

The motion carried 5:0.

COMMITTEE REPORTS

Recreation

Councilmember Donohue said he, Councilmember Stewart and Recreation Director Brogan would be meeting that week to discuss details of planned expansion of the adaptive playground. He said they would be approaching State Assemblywoman Carrie Woerner for some funds.

Transfer Station

Councilmember Donohue said the electronics recycling program has been a big hit, exceeding the expectations even of the company who picks up the material.

Personnel

Councilmember Stewart said he had talked with Councilmember Killian and they had some things to bring to the Board. Department Heads need clear direction on the hiring process, he said. With multiple positions being hired now, and having reviewed the Town handbook, he said he would like to develop a process for Department Heads to follow. He said, for example, does the Department Head pick through applicants to bring finalists for review/interview with the Personnel Committee or Board; does the Department Head do the hiring and just tell the Board who it is? He said he believed a policy or resolution should be adopted across the board for all departments to follow. Councilmember Killian said he thought it was a good idea to assess candidates as they come in. Councilmember Donohue suggested setting policies around how long a job should be posted, and when they are posted. He said he favored letting Department Heads narrow the field since they will be working with the candidate every day potentially.

Supervisor Fish suggested language on a job posted indicating that applications would be accepted up until a set date. Councilmember Noonan asked who posts the positions. He asked if it was the Department Head's responsibility to get it posted in a timely fashion. Supervisor Fish asked if it was the Department Head or Town Board that determines if the job should be posted. The consensus was that the Board determines whether to post. Supervisor Fish said his Confidential Secretary had posted some positions in the past. Confidential Secretary Bennett said the process from the time the Board approves posting a position is that the job description is obtained from Saratoga County, updates are made as needed, and Principal Account Clerk Cruz posts them within a day or two on the Town website. She added they are also shared on social media.

Councilmember Stewart raised questions about the Assistant Building Inspector position that had been approved in the budget process, and whether the Building Department could be authorized to post the position.

Resolution 57-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Killian, to post the Assistant Building Inspector until February 28, 2025.

Discussion: Councilmember Stewart asked about how long to post the position. Some members of the Board suggested 10 days. Counsel said in the Court system 20-30 days are more standard.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on January 28, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

The motion carried 5:0.

Councilmember Killian asked if anyone had discussed a time to meet with Rec.com about recreation software. He said he had used it and it is in use in Queensbury. He said it could alleviate some of the load on the Recreation Director. Councilmember Stewart said he know the Recreation Director was working through it but was unsure where things stood with implementation.

SUPERVISOR'S ITEMS

Supervisor Fish announced that in January 21 the NYS Department of Environmental Conservation had sent a notice that Saratoga Biochar had withdrawn their appeal of the permit decision, and that Saratoga Biochar was done as far as returning to Moreau in any way. He thanked Gina LeClair and others who had been instrumental in organizing the efforts that helped bring this result about. Ms. LeClair thanked those who had run for office for helping bring this about and helping to correct many issues that needed to be addressed.

EXECUTIVE SESSION

No Executive Session was required.

ADJOURNMENT

Resolution 58-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0. The meeting was adjourned at 7:48 p.m.

Respectfully submitted,

Erin Trombley

Erin Trombley
Town Clerk

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on February 11, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Mark Stewart Councilmember
John Donohue Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Chris Abrams Highway Superintendent
Josh Westfall Building, Planning and Development Coordinator
Jeremy Brogan Recreation Director

OTHERS PRESENT: Dan Cahalane (US Light Energy), Matthew Abrams (Town of Moreau Planning Board), Bruce Lant (South Glens Falls Fire Company), Greg Hewlett (The Pines), Charlene Hewlett, Ryan Clark (Seaboard Solar), Jeremy Bunblasky (Seaboard Solar), G Robert Baker, David Rogge (Lamplighter Acres), Maureen Dennis (Schermerhorn Real Estate Holdings), Carl Hourihan, Alex Portal (Post-Star)

FUTURE MEETINGS

Supervisor Fish asked Town Clerk Trombley to read prepared draft resolutions setting public hearings. She read:

“Resolution to set a public hearing got sewer rates on Tuesday, February 25, 2025 at 7:01 PM at the Moreau Town Hall.”

“Resolution to set a public hearing for revised language for the Sewer regulations on Tuesday, February 25, 2025 at 7:02 PM at the Moreau Town Hall.”

Resolution 59-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to set the public hearings according to the details of the draft resolutions as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PUBLIC COMMENT PREIOD

No comments were made.

OLD BUSINESS

As a reminder, Supervisor Fish said Town Hall would be closed on Monday, February 17, 2025 in honor of Presidents Day, and that the Transfer Station would be open that day.

He also announced that on July 9, 2025 Electric City Horns would be performing at a concert in the park, sponsored by the Town of Moreau.

HIGHWAY DEPARTMENT

Before asking the Town Clerk to read prepared draft resolutions, he said that Principal Account Clerk Cruz had said that funds for a tandem dump truck/snow plow would be accounted for in 2025 and 2026 budgets. This is because of long lead time between the order and delivery dates, he said, and that if approved, the related resolution would be giving the Highway Superintendent permission to place the order without funds being disbursed.

Supervisor Fish asked the Clerk to read the prepared resolution. She read:

“Resolution to order an International HX 520 with Viking plows and body from Navistar, Inc. at a cost not to exceed \$317,512.92.”

Resolution 60-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Town Clerk read:

“Resolution to purchase untreated road salt from Morton Salt in the amount of \$60,000 under Saratoga County contract 23-PWS-10R, to be paid from account DB5142.490.”

Resolution 61-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

BUILDING, PLANNING, AND DEVELOPMENT OFFICE

Supervisor Fish invited Building, Planning & Development (BPD) Coordinator Josh Westfall to give an update on a recent Planning Board training. Mr. Westfall said that on February 5 the Saratoga County Planning Board held a training conference. He said the entire Planning Board and half of the Zoning Board of Appeals attended. He referenced a prepared resolution that would update a previous resolution clarifying that the department Clerk would track training records for Planning and Zoning Boards and that his department would provide updates to the Town Board. Supervisor Fish asked the Town Clerk to read the resolution. She read:

“Resolution for Acceptable Training for Planning Board and Zoning Board of Appeals Members

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on February 11, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

WHEREAS, Town Law sections 267 and 271 provide that effective January 1, 2007, all Planning Board and Zoning Board of Appeals members in New York State, as well as alternate members of the boards, must complete a minimum of four hours of training each year; and

WHEREAS, the above sections of state law provide that a Planning Board or Zoning Board of Appeals member shall now be eligible for reappointment to such board if they have not completed the training required by law; and

WHEREAS, the above sections of state law provide that the legislative body of the town specifies which activities qualify as training to satisfy the state requirements;

NOW, THEREFORE, be it

RESOLVED, that the Moreau Town Board authorizes the Building, Planning and Development Coordinator to identify appropriate training for the above referenced Boards, approve appropriate training for member of said boards; and may cause training sessions as needed and appropriate which will further the intent of this regulation; and be it further

RESOLVED, that any new member appointed to fill the last 3 months of a term shall not be required to have attended training to be reappointed to a first full term, but must thereafter comply with the municipal training policy as provided elsewhere herein; and be it further

RESOLVED, that training received by a Planning Board member or Zoning Board of Appeals member in excess of four hours in any one year may be carried over by the member into succeeding years; and be it further

RESOLVED, that the Building Department Clerk shall create and maintain a system of tracking the training individual members complete annually, which information shall be presented to the appointing authority yearly or as requested."

Resolution 62-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

BPD Coordinator Westfall introduced Seaboard Solar, who had a solar proposal they wished to show the Board to get their feedback.

Seaboard Solar's Ryan Clark, Director of Development, and Jeremy Bunblasky, Project Manager, introduced themselves and passed out prints of their conceptual site plan. They reviewed some points of their plan, including that they had entered into a lease of 30 acres of a 73-acre parcel on Potter Road, within the R2 Zone, that the plan would produce a 5 megawatt solar system that would be compatible with Local Law No. 7 of 2024. Mr. Bunblasky said the percentage of the parcel that would be occupied by the system would be below 60%, setbacks would be 100 feet, which exceed the 40- and 50- setbacks required by the law, and the height would be 15 feet, which is under the 20-foot cap. He said the project will not be visible from Potter Road, Polly Drive, or

A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on February 11, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Woodland Drive, there are no wetlands on the property, and the interconnections would be underground. He described the sound generated by the system as 65 decibels, or the equivalent of a conversation between two people. He asked that the Board review the plan for inclusion in the overlay district and that the Board provide feedback on the site before they engage engineers and so on. (See image below.)



Figure 1

Councilmember Stewart said he would review the material, and agreed with the Seaboard Solar statements regarding the project's compliance with the law's requirements, and confirmed that the next step would be taking the plan before the Planning Board. He said this was a good example of why they wanted an overlay district, citing the plan's distance to a residence of hundreds of feet, natural cover, and so on. Councilmember Donohue said he had worked on the law for several years and always favored solar in general, but also felt that the project had to be done correctly and in the right place. The Board thanked the representatives for bringing forward a plan that complied with the guidelines of the law.

WATER & SEWER DEPARTMENT

Bellamy Closeout

Supervisor Fish said that on Route 9, at the location of Habitat for Humanity, the NYS Department of Transportation is saying a low spot in the right-of-way needed to be corrected according to the Town's former engineers. He said New Castle, a contractor who worked on the sewer along Route 9, had already been paid and the warranty had run out. Final payment of over \$20,000 to Bellamy had been withheld pending resolution of

this issue. The Supervisor asked the councilmembers what they thought should be done. Councilmember Stewart asked why NYSDOT reached out to the company and not to the Town directly. Councilmember Donohue pointed to both Bellamy and New Castle saying they are not responsible for the issue. Supervisor Fish engaged Counsel who clarified which line was potentially involved in the issue. Supervisor Fish said it could be either the Rte. 9 sewer line or the County sewer connection line because they are both in the area.

Councilmember Stewart said the damaged property does not belong to the Town, and the contractors were both hired by the Town. He said if it had been private property damaged, the Town would have pursued the insurance of the contractor who performed the work to repair the damage. He said he believed the contractor's bond should still be in place. Counsel said the method for the State to seek a claim from the Town is through the Claims Act, though he said after investigation the Town could also determine whether it has some responsibility for the damage and if so, could decide to settle the claim outside of a court case. Councilmember Stewart suggested the Town be in contact with NYSDOT to get additional information, and said that if the concern was related to flooding, that water in the area is a longstanding issue.

Supervisor Fish said Bellamy has been up-front with the Town whenever there have been issues and that they had taken responsibility. Councilmember Donohue said they should pay Bellamy what is owed and work out the details with NYSDOT separately.

Sewer Rate Explanations

Supervisor Fish said the Board had been working on the sewer rate issue for 14 months to set an EDU rate to cover the cost of the sewer project. The rates they had come to were: \$650/EDU in District 1 extension 5, and \$270/EDU for District 1 extensions 1-4. As density on the line increases, cost will go down, he said, adding that 2-3 projects were currently in the works in extension 5. Councilmember Stewart said \$270 was the treatment cost across the Town, and all five extensions include that fee. He said that the \$420 difference is to cover the debt for extension 5 and the Saratoga County connection. He added these figures were the most fair and favorable to the most property owners. Councilmember Donohue said that there had been ideas going around that were not legal, and he wanted the result to be fair and within the law. He said as density increases, costs would be reduced and this was the most fair way to go.

MONTHLY DEPARTMENT REPORTS

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Resolution to approve the January Monthly Reports for the Highway Department; Building, Planning and Development Office, Transfer Station, and Assessor's Office.”

Resolution 63-2025 A motion was made by Councilmember Donohue seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

NATIONAL GRID EASEMENT

Supervisor Fish asked Town Clerk Trombley to read a prepared resolution. She read:

"MOREAU TOWN BOARD RESOLUTION AUTHORIZING NIAGARA MOHAWK POWER CORPORATION EASEMENT"

WHEREAS the Town of Moreau owns property at 39-41 Sisson Road in the Town (the 'Property'); and

WHEREAS National Grid on behalf of Niagara Mohawk Power Corporation is proposing to upgrade service and upgrade distribution lines for accessibility and stability to residents in the area of the Property and, for this purpose seeks an easement from the Town to place one or two new electric poles on the Property running along Sisson Road (the "Easement"); and

WHEREAS although there is only nominal value in such Easement, fair value is being provided to the Town in the form of improved electric service that can be accomplished through no other reasonable means; and

WHEREAS the granting of this easement is Type II under the State Environmental Quality Review Act; and

NOW, THEREFORE, BE IT

RESOLVED that the Town Board approves and authorizes the granting of the Easement, having determined it is in the Town's interest to extend the power lines enabled by the Easement in order to close a gap in electric power distribution and to increase reliability to Town residents; and be it further

RESOLVED, that this Resolution is subject to permissive referendum pursuant to Town Law 64 (2) as provided by Town Law Article 7, and shall not take effect until thirty (30) days from the date hereof, and that no actions shall take place until after said thirty (30) day period has expired with no Petition being filed; and be it further

RESOLVED that the Town Supervisor and Town Clerk are authorized and directed to take all actions necessary to effectuate this Resolution, and the Town Supervisor is authorized to sign the various documents necessary to effectuate this Resolution including but not limited to the Easement in similar form to the "Grant of Easement" attached hereto and form TP-584, provided they are in form acceptable to the Town Supervisor; and be it further

RESOLVED, that the Town Board authorizes and directs the Moreau Town Clerk to publish a notice of this Resolution with opportunity for permissive referendum pursuant to Town Law § 64 (2) and Article 7."

Resolution 64-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

Agenda Item 8 was postponed until later in the meeting.

PUBLIC COMMENT PERIOD

Greg Hewlett asked the Board to explain how the process works when the Town Board, with different members, passed a resolution at the time the sewer district was approved, which specified how the cost of sewer district 1 extension 5 would be paid. He said he was told the resolution he had in hand was illegal, and now something completely different was being done. Attorney Bruening said that to his knowledge nobody was saying the resolution was passed inappropriately. He added that at the end of 2023 a resolution setting a new sewer rate schedule had been passed that was subsequently repealed. Mr. Hewlett said that two resolutions passed, dated June 26 and August 27, stating that the plan was moving forward and the new extension was being installed. Repayment, he said, would be based on consumption and ad valorem.

Attorney Bruening said subsequently the Town Board suspended the charge, did not charge to recapture the capital, and at that time the Town Board was in the process of determining a fee-based schedule or calculation method. He said the Board was planning to propose the EDU method with public notice and a public process, including hearings, to establish the new rates.

Mr. Hewlett then questioned how, after they had been sold a plan for sewer and a public vote, a new Town Board could throw out the resolutions made by the previous Board. He asked if that meant the resolutions were non-binding and therefore any agreement or resolution made by the current Board in the coming weeks would likewise be non-binding, changeable, or could be thrown out by a future Board. Counsel stated that the fees that are established are only valid for a certain time, and though the Map Planning Report included a method of repayment, that aspect was subject to change and was not required to be adhered to permanently. Mr. Hewlett said the resolution specified the method of payment as well. Attorney Bruening apologized for not having the materials at that time, but said there would be new materials explaining the new methodologies of charging, which Mr. Hewlett would have the opportunity to comment on. Mr. Hewlett said he could comment but not change the proposed rate. Counsel said only the Town Board can change the rates, which has always been the case, and is the Board's responsibility.

Attorney Bruening continued, saying that in the past he had been asked by members of the Board whether the terms specified in the 2023 resolutions were "legal" to which he had responded that it was in question because Town law requires sewer rates to be set based on a benefit basis and that ad valorem is strictly prohibited. Counsel said 90% of the rate in the previously voted on plan was based on an ad valorem basis, which he said made it "highly suspect." Mr. Hewlett asked if the Town wasn't represented by legal counsel at the time the previous plan was adopted. Councilmember Stewart said they had. Mr. Hewlett asked if the Town had received bad guidance or was it a matter of present counsel having a differing view. Councilmember Stewart said there is definitely room for differing opinions in the wording and processes. He said the extension 5 plan was established in 2018, which was before his time on the Board, and they are looking at the situation in 2025.

To Mr. Hewlett's comment that he would not have a say in the new sewer rate, Councilmember Stewart said that was the purpose of the public hearing. He said it was not his intention to hand out a document and not consider public comments brought before the Board on the plan. He asked Mr. Hewlett to look at the proposed costs and compare them to the previously estimated costs. He said as a sitting Board member he would find it difficult to base sewer rates on the assessment of the property compared to the amount of sewer they use, especially when they are already taxed on the property based on its value. Mr. Hewlett said both systems were flawed. He asked how many EDUs Hoffman's Car Wash is being assigned, saying in a case-by-case basis EDUs do not apply. He conceded that EDUs were logical in the case of mobile home communities because they were mostly homes. He said the car wash has more consumption than his entire community, and a large portion of the sewer cost is treatment. The Councilmember asked how many grinder pumps Mr. Hewlett's property had, because it is an associated cost.

Mr. Hewlett asked if the Town paid per gallon for treatment. Supervisor Fish said it was per thousand gallons. He said the new plan was subjective because it was based strictly on the number of units. He said they were

counting on growth. If a large, automated facility were to come in, with only a few bathrooms, the consumption would not be much or make much impact on the cost per user in the system. He said on an ad valorem basis, their cost would go down significantly. He said to attract business in the future, a low EDU figure could be assigned by a future Board, and that the current Board does not know what a future Board will do. He said he has to think of the Board after this one and the ones after that, 30 years with over \$300,000 in cost on the debt. He said inevitably the cost will be passed on to their residents, who are mostly low and fixed income people.

Councilmember Stewart acknowledged Mr. Hewlett's frustration and said he was not on the Board when the original, ad valorem, plan was passed, but at this time, with current Counsel, they were advised they cannot base rates on an ad valorem basis. Mr. Hewlett said there should be recourse for the bad advice given to the previous Board, and that he had been told ten times that the old plan was illegal. Attorney Bruening said that when the question was posed to him, whether he would be comfortable defending an ad valorem methodology, he said no, but that it did not mean it was illegal. He said the Town law states simply that sewer charges must be based on a benefit basis and does not allow for charges on an ad valorem basis. Mr. Hewlett asked how the benefit is measured with EDUs. Counsel said one method allowed by the statute was charges based on actual volume discharged, which he added was difficult because much water use does not lead to the sewer. Another method used by many Towns, he said, was assignment or EDUs, which was the method this Board felt was most fair. Mr. Hewlett said in areas that are mainly residential EDUs are widely accepted, but that extension 5 was a commercial district.

Councilmember Stewart said he did not believe any Board would intentionally take illegal actions, but that the current Board was looking at the information before them and trying to come up with the fairest billing method for everyone. He stated again that he did not think it was right to bill more for sewer on a property based on its value and not its use of the sewer. Mr. Hewlett said the plan before them threw out consumption and that consumption basis made sense. Supervisor Fish initially agreed but then said no. Councilmember Stewart said the EDU is based on consumption. As an example, he said a gas station's number of EDUs was based on the number of pumps and raised by the number of bathrooms. He said a restaurant EDU assignment was based on the number of tables and seating capacity. He restated that the EDU is based on consumption but not based on a meter, and is adjusted based on how the property is used.

Supervisor Fish mentioned the car wash and said that, in fact, Hudson Headwaters Health Network (HHHN) uses more water than the car wash. He said initially HHHN was assigned 1 EDU. He said that the Board sent it back to engineering and they were now assessed for 11 or 12 EDUs. Mr. Hewlett said he had asked to be part of the process all along so this conversation would not transpire in a public forum. He apologized to those present who were not there to discuss the topic. He said if there was iron-clad information about how EDUs were calculated it would be easier for him to support it. Supervisor Fish said they reviewed the proposed EDUs calculated by Laberge and knew some of them were incorrect. He said they sent those to the new Town engineers, and they were changed, and that's how the EDUs were calculated. He said Mr. Hewlett had a certain number of homes and therefore that many EDUs. He said a manufactured home was the same as an apartment. He said some apartments don't use nearly as much as a mobile home, but apartments are assigned to 1 EDU. He said water use and mapping calculations are used to set the EDU as well. Mr. Hewlett said he wasn't saying he hated the plan but that he needed much more information to gain his support. He said all he heard was the figure of \$650/EDU and not anything about how they were established. He said everyone said future growth will reduce rates, but how?

Supervisor Fish said that the rates are set by resolution and can be changed by resolution, adding that at the end of the year if they find they are billing more than needed, they can reduce the rates. He said that is what this Board will do and he could not say what a future Board would do. Councilmember Stewart said he would be happy to share the EDU calculations, and that the Board works for the Town and it isn't the Board's money vs. the taxpayers' money. He said they were trying to do what is most fair for everyone, and in the other districts the rate was being reduced from \$360 to \$270 in the proposal. Mr. Hewlett said he was representing and trying to protect 1200-1400 residents of low and fixed income, and that he had asked that the rate information be

provided before the mobile home parks sent out their new rates. He said they did not receive the information in time so they would have to absorb the cost themselves. Supervisor Fish said that if the rates go into effect this year, they won't be effective until later in the summer and they would be prorated. Councilmember Stewart pointed out that with the previous rates the cost would have increased as well. Supervisor Fish said that adding the \$3.5 million County line to the system was a big expense to the system as well. Councilmember Stewart said he did not think there was anything the current Board could do to protect him for the life of the loan. Mr. Hewlett asked if he could receive the calculations and other information in advance of the next meeting. Maureen Dennis said there was an EDU calculation sheet on the water department page of the Town website. Supervisor Fish stated that the one on the website is an older version than they are currently using but that it would give a sense of how it has been done, citing Alltown Fresh as an example. Councilmember Stewart said there was no reason the information could not be shared in advance so he and other residents could make informed comments.

Dave Rogge questioned sewer pumps vs. houses in the calculations and asked which would determine cost because he had 126 pumps but 371 homes. Supervisor Fish said that when Councilmember Stewart mentioned pumps, it was in relation to the cost of the system. Mr. Rogge said he had up to 4 homes on a pump. Councilmember Stewart said he was only highlighting that some properties had more complex considerations when it came to calculating the EDUs. Mr. Rogge asked if the plan rolls out later in the year, will it be billed quarterly, annually, or monthly. Supervisor Fish said it used to be paid annually in January but that he was trying to get the payment dates away from when other things are due, so the date may be in June. He clarified that at the present time, Mr. Rogge was making monthly payments, which Mr. Rogge confirmed. Supervisor Fish said the payments would be prorated for the remainder of 2025. Mr. Rogge said he had already paid in \$189,000. Councilmember Stewart said the Board did need to look at the payment schedule to determine what would be best.

Supervisor Fish asked Ms. Dennis if Schermerhorn Holdings was paying monthly as well, and she said they were. Supervisor Fish suggested for the larger entities, whose water meters are read monthly, that they could be billed monthly as well for sewer. He said that was something they could consider. Mr. Rogge asked if that would be done before the next Board meeting. Supervisor Fish said they needed to discuss it. He asked Mr. Hewlett if he was also paying monthly, and Mr. Hewlett said he was and that they pay capital cost on water but not on sewer. He said he was being charged for treatment cost only currently.

Maureen Dennis asked why Mr. Hewlett was not paying capital costs. Supervisor Fish said there is no capital cost, that it had gone away for 2024. Ms. Dennis said the 2018 resolution with ad valorem rates was amended and repealed entirely when a new local law 115 passed in June 14, 2022, and in that law everyone, regardless of connection to sewer, was to pay capital costs. Ms. Dennis mentioned the \$650/EDU for extension 5 and \$270/EDU for extensions 1-4, and asked about the Industrial Park, which is in District 1 but not an extension. Supervisor Fish said it would be included in extensions 1-4.

COMMITTEE REPORTS

Recreation

Councilmember Donohue said he met with Recreation to review new playground equipment and is working to obtain a grant from Assemblywoman Woerner's office with the addition of some recreation fund dollars. He said improvements are in the works.

Transfer Station

Councilmember Donohue said that 6-8 months ago a solar developer approached him about siting a solar project at the transfer station. He said it's in a good spot with no neighbors, and that there is new technology for installation on that type of site. More companies had reached out to him and Supervisor Fish in the past 3-4 months, he said and urged the Board to start considering how the Town could benefit and consider a 30-year lease in the future.

Recreation (cont.)

Councilmember Stewart said he hadn't realized that the rink vendor discussed at the last meeting is the same vendor used two rinks ago. He said it is a known vendor and sells a better quality product than other vendors. The Town saves thousands of dollars and the vendor cannot provide the rink without prepayment, so Councilmember Stewart said he is okay with prepaying 70% for the rink.

Resolution 65-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to allow 70% prepayment to Damian Products LLC for a recreation park ice rink at the rate specified in the January 28, 2025 meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

EXECUTIVE SESSION

Resolution 66-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to enter into executive session for the purpose of discussing contract negotiations.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Board entered into Executive Session at 8:07 p.m. The executive session ended at 9:19 p.m.

CONTRACT APPROVALS

Legal Services Contract

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

"Resolution authorizing the Supervisor to sign the legal services agreement with Miller, Mannix, Schachner, & Hafner for 2025."

Resolution 67-2025 A motion was made by Councilmember Stewart seconded by Councilmember Donohue, to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
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A Regular Meeting of the Moreau Town Board was held at 7:00 p.m. on February 11, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

CSEA Contract

Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

“Resolution approving the terms of the CSEA memorandum of agreement authorizing the Town’s attorney to draft an updated contract based on those terms and authorization for the Supervisor to sign the contract with the Highway CSEA unit.”

Resolution 68-2025 A motion was made by Councilmember Donohue seconded by Councilmember Stewart, to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

ADJOURNMENT

Resolution 69-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Absent
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 9:21 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

The month-end audit meeting was postponed until further notice.

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Pat Killian Councilmember
John Donohue Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Chris Abrams Highway Superintendent
Josh Westfall Building, Planning and Development Coordinator
Elizabeth Bennett Confidential Secretary
Kristian Mechanick Water Superintendent

OTHERS PRESENT: Dan Cahalane (US Light Energy), Ari Goldberg (counsel, US Light Energy), Harry Gutheil (resident; Trustee, So. Glens Falls Village), Martin Schmidt (CT Male representing US Light Energy), Chris Koenig (CT Male), Samantha Berg (resident; Clerk-Treasurer, So. Glens Falls Village), Bruce Lant (resident; South Glens Falls Fire Company), Richie Wiltshire, Tom Masso, Ann Purdue (resident; Town Planning Board), Benjamin Vaillancourt, Tim Schwab, Mike Shaver (resident, Town Planning Board), Greg Hewlett (The Pines), Charlene Hewlett, Jeremy Bunblasky (Seaboard Solar), David Rogge (Lamplighter Acres), Vince Sporrer, Maureen Dennis (Schermerhorn Real Estate Holdings [SRH]), Erin Donegan (SRH), Brandon Hayes (resident; Vice President, South Glens Falls Fire Company), Alex Portal (Post-Star)

PUBLIC HEARING – Sewer Rates

The Supervisor asked the Town Clerk to read a statement opening the sewer rates hearing. She read:

“Be it resolved that a public hearing on sewer rates is opened at 7:02 PM on February 25, 2025.”

Supervisor Fish opened the floor for public comments.

Greg Hewlett said he had reviewed the documents published with the agenda and said the number of EDUs had increased and asked if the cost per EDU would therefore be reduced? He said that the original number of EDUs had been 635, and the proposed figure was now 726 EDUs. Supervisor Fish said the cost per EDU would not go down. Mr. Hewlett said if there were 81 more EDUs there would be a surplus over the original figures of \$59,000 per year. Supervisor Fish said that with 726 EDUs at the current rate, making payments on \$3.5 million loan + roughly \$10,295,000 for the Route 9 line, that brings the Town to about \$435,000, leaving approximately \$30,000 for Operations & Maintenance (O&M), which he indicated may not be enough to cover the cost.

Supervisor Fish said the rate would stay the same instead of being increased and try prorating the 2025 Sewer payments, and then in October of 2026 the revenue will be reviewed to see if adjustments should be made. He said that by then, any new additions to the line should offset any additional revenue needed, but if not, they may raise the rate. He also said that process will be transparent.

Mr. Hewlett asked if the arrangement was equitable, and provided a handout to members of the Board that he said showed the calculated cost per thousand based on water usage on selected properties for which he had data. He said some were paying \$24/thousand gallons, some pay \$6/thousand, and some pay \$53/thousand. Then he said he did similar calculations based on property valuations. This way he said some were \$13-15/\$1000 in valuation, and some were \$1 or \$3/\$1000 in valuation. He asked how it was formulated to be equitable.

Supervisor Fish said they used a formula, which had been provided to Mr. Hewlett previously, and worked with Town engineers basing the rate on a 1-family house as a single unit. Commercial properties, he said, are different and their rates are calculated based on water use. Mr. Hewlett mentioned Fitzgerald's, saying they will pay nearly \$53/1000 gallons and \$11/\$1000 valuation compared with Hudson Headwaters Health Network paying \$6/1000 gallons and \$1/\$1000 valuation. Supervisor Fish said a restaurant is calculated at 2.6 EDUs plus 1 EDU for every 7 seats. Fitzgerald's has 163 seats, he said.

Mr. Hewlett said it seemed unbalanced because extension 5 is largely commercial outside of the mobile home parks there. He asked why the health center's numbers were so low and questioned the figures for Hoffman's Car Wash. Supervisor Fish said they are different kinds of businesses and therefore calculated differently based upon the formula they used with the engineers. Mr. Hewlett asked if reviewing the numbers the way he had presented them concerned the Supervisor, to which Supervisor Fish said no.

Councilmember Killian said the figures are preliminary rate calculations and that what was being established is a basis for the future. Mr. Hewlett said he was concerned that future Boards could assign low EDUs to new, incoming projects to try to stimulate growth, which would prevent overall rate reductions for existing users. He urged members of the Board to take time to review the figures he presented for equity. Supervisor Fish said that if anything, they were not being charged enough because the Town could fall short for O&M.

Maureen Dennis said the local law references rates, and that EDU calculations are shared only for sewer District 1, extension 5 in the agenda's supporting documents. She asked if that was on purpose and the Supervisor said it was not. Ms. Dennis said Home of the Good Shepherd (assisted living facility) has 71 beds but only paid for 21 EDUs. Supervisor Fish said he believed the EDUs were lower because they have rooms without kitchens, and that the Landmark Motel has 77 rooms and was assigned 38 EDUs or .5 EDU per room. Ms. Dennis said under that calculation, the Home of the Good Shepherd should have 35 EDUs. Supervisor Fish said that should be revisited by the engineers for that end of Town. She said her employer was being charged for 2 pump stations even though no water flows through them. Supervisor Fish said there is water in each pump station. She said they also are charged for a water meter and sewer but nothing passes through the meter. In essence she said they are charged for an EDU that does not exist.

Harry Gutheil thanked the Board for their efforts and said that nothing would make the situation better but large growth and more grants. He said the project was far too expensive for the number of users on the line and that this Board had inherited the situation. He questioned if sewer charges cannot be based on an ad valorem basis. Attorney Bruening said 90% of the capital fee in the original code was based on ad valorem charges, and that the Town law and general municipal law do not allow for that for a sewer district. He said a benefit basis is required and there are various methods of calculating value. He said the EDU method is the one chosen by the Town Board to replace the previous calculations in the Town code. Mr. Gutheil asked if the Town had paid for spreadsheets full of figures based on something that was not right.

Mr. Gutheil said the referendum that was voted on is not the same project that was delivered, explaining that the original plan was a gravity-fed system, not one requiring grinder pumps, and then the County line was added on top. He asked where the Town connection met with the County's portion of the line. The Town paid for the County sewer connection line where it met the County at Wilton, Supervisor Fish said. Mr. Gutheil asked what the total bill was to this point. Supervisor Fish said the Route 9 line cost about \$10.3 million and the county line was an additional \$3.5 million that was supposed to have been paid for by a grant that was not obtained. Mr. Gutheil said he was trying to calculate the percentage spent on engineering. Supervisor Fish said the engineers received over \$3 million of the total cost.

Mr. Gutheil asked if future projects, like Cerrone and Michaels Group, could be added to extensions 1-4. Supervisor Fish replied, no, they may join extension 5 only. Supervisor Fish said nothing from the northern part of Town could be pumped South. He added that, for a year, extension 5 went North to Glens Falls, exceeding the

Town's daily allowance, at no cost. Mr. Gutheil was concerned that people who are currently paying for sewer may not realize their rates will change with debt service charges coming into effect. He also questioned why a property that is not connected to the system would pay O&M charges, and whether it is legal to do so. Supervisor Fish said O&M is a factor built into the EDU and is not billed as a separate charge. Mr. Gutheil asked if the language "just proportionate benefit" in the law was met with this plan. He said the Board was put in a tough spot because the project was too expensive, if the charges are too high people won't build in Moreau so there is no growth which is essential with the bond backloaded until the debt service is satisfied.

Mike Shaver asked if people in the sewer district would be the only payers on the sewer. He said the previous Board had consolidated water and made people pay who didn't owe on the debt. Supervisor Fish said you cannot consolidate sewer unless there is a benefit to all the extensions. He said District 1 extensions 1-4 cannot be pumped South, so there is no benefit to people in those extensions to consolidate with extension 5.

Councilmember Killian said this is a challenging situation and even he has questions, so he understands the frustration. He said that the Board is working on the numbers to form a basis from which to build, and that the plan is to make amendments over time when possible.

David Rogge asked if the sewer rates can be grieved. Supervisor Fish said in October 2026 they will have sufficient information to review, and that EDUs can be grieved after that review. Mr. Rogge asked if the Town would place a financial burden on businesses for a year-and-a-half without the ability to grieve. Supervisor Fish asked if Mr. Rogge considers it a burden, to which Mr. Rogge responded that it was. He referenced his Route 9 Mini-Storage which was assigned 15 EDUs, but has no water or sewer services. Supervisor Fish said Mr. Rogge is right to grieve that situation. Mr. Rogge asked why the engineers were not present to answer questions. Supervisor Fish said the Board would get them there.

Supervisor Fish said the hearing would remain open until the next Board meeting.

PUBLIC HEARING – Proposed Local Law No. 4 of 2025

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that a public hearing for proposed Local Law 4 of 2025, scheduled for 7:02 PM on February 25, 2025, which will amend sections of the Moreau Town Code Section 115, Sewer Regulations, is hereby open."

Resolution 70-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The floor was opened for comments.

Maureen Dennis suggested the definition of "EDUs" (Equivalent Dwelling Units) should be included in the law. She asked if the first meeting of October would be specified in the law for the budget of the following year. Attorney Bruening said it would be added to the next version, and that it was already added to the version the

Board had. Ms. Dennis cited Local Laws 145 and 115 where metered usage is defined as water that flows through the meter, but she said that is not how her employer is being charged. She asked how the budget will be calculated for extensions 1-4, who are not responsible for extension 5. She expressed concern that extension 1-4 users could somehow be responsible for extension 5 debt, though she could not state how it could happen. She said her employer is being charged for 694 meters when they have 98, and they are paying \$368/EDU when the local law says the rate is \$260. She said a resolution on December 12, 2022 states that the rates will mirror rates in extension 5. She said things are being removed from previous legislation and not being replaced. She quoted some language referring to the cost of building the sewer but it does not specify which extension, therefore, she said, it could apply to the entire district.

Attorney Bruening said the language does limit those charges to extension 5, pointing to Section 115-70 which describes the three types of charges, and Capital and O&M charges are specific to each extension within that language. He said the law is a draft and changes can be made. Ms. Dennis said she may be looking at a document than the one that has had changes made, that she can't see those, but said she did review the document provided for the public to comment on. Attorney Bruening said this is why public hearings are held, so that proposed changes can be considered. To the comments made by Misters Hewlett, Rogge, and Gutheil, in addition to the concerns expressed by Ms. Dennis, Counsel stated that the Town is not allowed to charge capital fees to those not in the district.

Greg Hewlett asked if this issue fell in Town Law 202, to which Counsel responded yes and no. He said that since the Board has adopted the EDU method, sewer charges are based more on general municipal law in addition to Local Laws 202, 198, and others applicable to the sewer district. There are two different methods for assessing sewer charges; in tax or based upon property assessment vs. sewer rents or sewer charges. He said it is a hybrid of statues. Mr. Hewlett asked if the term "just benefit" is defined in the law. Counsel said no, but that guidance by Comptroller does help interpret it. Mr. Hewlett asked in lieu of an actual definition, how can it be defined? Counsel said the Town Board decides.

The public hearing was left open until the next meeting.

FUTURE MEETINGS

Supervisor Fish reminded everyone that the South High Marathon Dance would be taking place the following weekend, and said a proclamation had been prepared for the Board to sign. He asked the Town Clerk to read the proclamation. She read:

"WHEREAS, the South Glens Falls High School is hosting the 481h annual South High Marathon Dance on February 28th and March 1st of 2025, to raise funds to benefit thirteen (13) local individuals and eighteen(18) organizations; and

WHEREAS, the first South High Marathon Dance, in 1978, took place with about 50 dancers participating in couples; and has grown to approximately 650 dancers this year; and

WHEREAS, the students will dance for an amazing 28 hours over a two-day period, wearing hats, fanny packs, sunglasses, feather boas, costumes, inflatable pool toys, dancer shirts and, for some, their coveted senior shirts; and

WHEREAS, the Marathon Dance has become a massive celebration, leading up to this year's SHMD weekend with the ever-enthusiastic and highly anticipated school "Spirit Week," which includes Neon Day, Tie-Dye Day, Cause Day, Western Day and Red and Blue Day; and

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WHEREAS, the student organizing committee works tirelessly to select recipients, make videos, promote the dance, and decorate the school; all while being full time students, many of whom are also involved in athletics, extracurricular activities or hold part time jobs; and

WHEREAS, the Marathon Dance has evolved from a weekend activity to a regionally and nationally recognized event, raising money, year-round, through numerous community and school activities, such as the hugely successful Middle School Basket Raffle, various Elementary School fundraisers, a summer golf tournament, the always creative fundraisers of individual dancers and countless local events sponsored by, and taking place at, our selfless local businesses; and

WHEREAS, the first marathon dance raised \$1,500 for the Moreau Emergency Squad, the 2024 Marathon Dance raised over \$746,887.25 for 34 individuals and organizations, while the marathon dancers and larger SHMD community have raised a grand total of over \$11.3 million for 675 beneficiaries, in 47 years; and

WHEREAS, this year's recipients include: the families of Edward & Karen Ball, Cheyenne Bishop, Lenna Braunius, Carrie Duell, Doug Hall, Gideon Holton, Christopher Johnson, Charlene Lamb, Mike Leonard, Emmie Phelps, Mason Queary, Jamie Smith, Jasiah West, and the Alzheimer's Association of NENY, Food For Thought, Glens Falls Hospital Foundation, Goodness Strong , Foundation, Joy US Foundation, Kelly's Angels, Inc., Moreau Community Center, Open Door Mission, Operation Adopt A Soldier, Operation At Ease Inc., Rebuilding Together Saratoga County, Sleep In Heavenly Peace (Mechanicville Chapter), Southern Adirondack Independent Living, Steps for Stroke, Veterans & Community Housing Coalition, Veterans Miracle Center, WAIT" House, Wilton Wildlife Preserve&Park; and

WHEREAS, the South High Marathon Dance is a time-honored tradition, which now has second and third generation dancers and volunteers, is able to bring together an entire community each year and which leaves a forever mark on the hearts of those touched by it; and

WHEREAS, the Moreau Town Board extends their heartfelt thanks to all those involved and especially to the students and volunteers who devote their time and effort to making the Marathon Dance a success; and

NOW, THEREFORE, BE IT RESOLVED, that the Moreau Town Board hereby proclaims February 28th and March 1st, 2025 "South High Marathon Dance Weekend" as a tribute to the support and generosity of our community."

Resolution 71-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to accept the proclamation as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PUBLIC COMMENT PERIOD

No comments were made.

OLD BUSINESS

Supervisor Fish asked Town Clerk Trombley to read a prepared resolution. She read:

“Be it resolved that the Town Clerks Office will accept applications for the part-time Transfer Station Working Manager position until the close of business Monday, March 3, 2025.”

Resolution 72-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PRESENTATION – US LIGHT ENERGY

Supervisor Fish said the Town has received its first full application for a solar project, and representatives of US Light Energy were present to share information and plans for a proposed Town solar project. Martin Schmidt of CT Male, who presented on behalf of US Light Energy, said the company is based in New York State and that they have installed dozens of projects in the state. He said the site of the project would be the former Tee Bird South golf course property, which had been three parcels. He said the property had been reconfigured, and the project was now planned to be entirely located on the West side of the transmission line. According to the representative, the project meets or exceeds setback requirements set forth in the Town’s solar law. He said the property will be accessed from Reynolds Road via a shared access road with the utility company. This aspect was under review with the NYS Department of Transportation at the time, he said. The site of the array on the lot would be toward the back of the property, they said, and there will be low visibility from all sides due in part to wooded areas, and that a planned 20-foot willow screen on the Reservoir Road side. The representative said the parcel is zoned R3 which is code compliant for the overlay solar district in Moreau’s solar law.

Councilmember Donohue said he supports solar and asked the company to go above and beyond to screen any visibility. The representative said there would be two rows of the willow hedge that grow to 20 feet in height in 3 years. Councilmember Killian asked what benefits the Town would receive from approving such a project. The response was discounts on energy, an improved power grid, tax revenue, and energy resilience. The company representative estimated 5-10% cost savings on utilities and any extra energy goes into the grid, reducing overall cost by increasing the power supply. The Councilmember asked how soon residents would know to sign up. The representative said after construction sign-up is allowed and that residents of the Town where the array is located have priority. They said there is a notification process as well, and offered that the contract team could provide more information later.

Councilmember Donohue proposed tabling action on the proposal until other Board members could review it. The Representative acknowledged a large volume of documentation had been provided and said a storm water plan was available as well which was also a large volume of material to review.

BUILDING, PLANNING & DEVELOPMENT

Supervisor Fish invited Building, Planning and Development Coordinator Westfall to address the Board. Mr.

Westfall said that one of the projects he had inherited when he joined the Town staff was a review and update of permit fees. The information he said he had dated back to 2019, and in reviewing them, he found Moreau's rates below those of most Towns in the vicinity. He calculated an average of fees across the County. He said the increase to the Recreation fee was the biggest. The County average was \$1429 with \$1200 in neighboring towns. The proposed increase is the first since 2008 and realigns Moreau's fee with that of the other Towns.

(SEE SCHEDULE, PAGE 67)

Councilmember Killian said when visiting Mr. Westfall, he found it difficult to see things on the small screen in the office and proposed he get a new, modern monitor setup.

The Supervisor Asked the Town Clerk to read a prepared resolution. She read:

"WHEREAS, Chapters 52, 70, 74, 87, 96, 101, 105, 113, 117, 120, 124, 127 and 149 of the Moreau Town Code contain provisions requiring that certain fees be paid in connection with applications submitted to the Town Building Department, Planning Board and Zoning Board of Appeals, including applications for building permits, variances, special use permits, subdivisions and site plan approval, among others; and

WHEREAS, Section 74-16 of the Town Code requires the Town Board to adopt a fee schedule for certain fees to be paid to the Town, and authorizes the Town Board to amend such fees from time to time; and

WHEREAS, the Building Department has conducted a review of the current fee schedule, which has been posted on the Town's website, and recommends an update to the fee schedule, which is attached to this Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Town Board hereby establishes the fees set forth in the revised fee schedule attached to this Resolution; and
2. The Town Board hereby authorizes and directs the Town Clerk and the Building, Planning and Development Coordinator to publish such revised fee schedule in their respective offices and on the Town website; and
3. This Resolution shall take effect immediately"

Resolution 73-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

RECREATION DEPARTMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

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"Be it resolved that the Town Board authorizes an expenditure, not to exceed \$2,850, payable to RB Productions DBA myrec.com, to be paid from account A7140.4 for the purpose of a recreation scheduling website for the 2025 year."

Resolution 74-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

"Whereas, on November 26, 2024, the Town Board authorized the purchase of a 100' x 200' ice rink from Damian Products, LLC at a price not to exceed \$11,544.50, and

Whereas, the Town Board wishes to make a partial payment toward the ice rink before it is completed; therefore

Be it resolved, that the Town Board authorizes a downpayment amount of \$8,081.15 to be prepaid to Damian Products, LLC, by the Supervisor's Office, in advance of the March warrant, and a balance of \$3,463.35 to be paid to the vendor upon receipt of the ice rink through the regular warrant process."

Resolution 75-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

WATER & SEWER DEPARTMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

"Be it resolved that the Town Board authorizes a final payment not to exceed \$23,262.31 to Bellamy Construction from the Sewer Capital Project account to close out the County Forcemain Sewer Project, and authorizes the Supervisor to sign any necessary documents to close out the project."

Resolution 76-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

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Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Tapping Kit for the Water & Sewer Department from USA Bluebook, in an amount not to exceed \$3,395 which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 77-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Central Machinery 7HP Plate Compactor with Wheel Kit for the Water & Sewer Department, from Harbor Freight, in an amount not to exceed \$699, which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 78-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the purchase of a Husqvarna Model #k770 Demolition Saw for the Water & Sewer Department from Northern Tool & Equipment, in an amount not to exceed

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\$1,199.00, which was allocated in the 2025 budget, and will be paid from account CW8310.2.”

Resolution 79-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

TOWN CLERK’S OFFICE

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board authorizes the Supervisor to sign the lease agreement with Pitney Bowes for the postage meter, at \$73.82 per month, to be billed quarterly at \$221.46, and also execute any other documents necessary to complete the lease process.”

Resolution 80-2025 A motion was made by Councilmember Killian, seconded by Councilmember Donohue, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

MEDICARE REIMBURSEMENT

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“So be it resolved that the Town Board authorizes quarterly Medicare Reimbursement payments for Timothy Alden, effective January 1, 2025”

Resolution 81-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye

Supervisor Fish

Aye

The motion carried 3:0.

FIRE PROTECTION

Supervisor Fish said he had received an email from the Fire Company attorney, and that the information had been given to the Board and posted with meeting information for public review. He said they need to discuss what the Town is willing to do. Supervisor Fish said the issue had been posted on social media implying that the Town Board is not being transparent about the process. The Supervisor said a proposal had come from the attorney which was discussed with Councilmember Stewart as the Fire Company liaison, but had not been discussed with the Board or the Town's attorney, and no activity or discussion had taken place since a meeting 3-4 months before. Supervisor Fish invited the present Councilmembers to comment. Councilmember Donohue said Councilmember Stewart had mentioned it to him, and the next he heard was about the social media post. He said more discussion was needed before they can move forward. Councilmember Killian said it was also mentioned to him by Councilmember Stewart in passing. The Supervisor asked Harry Gutheil, who is a Village Trustee, if he wished to speak on it, to which Mr. Gutheil declined. He did add that in the past Boards met together but now attorneys tend to work behind the scenes. Supervisor Fish invited anyone from the Fire Company to comment.

Brandon Hayes introduced himself as the Vice-President of the South Glens Falls Fire Company. He said he had contacted Councilmember Stewart on January 5, and that the Councilmember had said he would talk to the Town attorney. He also said he believed the Board was going to discuss things following a meeting held in August. Supervisor Fish said the Town Board and Fire Company had met and talked about the Town taking over the Fire Company and concerns about equipment, etc., but that the conversation didn't go anywhere, and he hadn't heard from anyone since then. He said the document from their attorney moved authority of jurisdiction to the Town from the Village of South Glens Falls, and this was discussed at the Town meeting. Councilmember Donohue said there was obviously some miscommunication, and that one or several meetings are needed to address this. Mr. Hayes said the timing of the change needs to happen soon because the change needs to go before the NY State legislature. Councilmember Killian asked what the end date was, to which Mr. Hayes responded that the deadline was sometime March. Supervisor Fish said he would email the Fire Company, Mayor, and respective attorneys to get a meeting planned to get this taken care of. He apologized for the confusion.

Attorney Bruening asked if the Board would like a summary of the proposal that had been sent, and said it raises legal questions. He confirmed the timing is important for the state legislature, but that the Board also needed to be comfortable with the arrangement. He said the Village had already agreed and that no conversation had been had with the Fire Co. or their attorneys. Mike Shaver asked if a public hearing was needed. Counsel stated that the Village gives up the authority or responsibility for fire service in South Glens Falls, and because Town law does not allow for that, special State legislation making an exception would be required for the transfer to take place. The Town is not allowed to extend a fire protection district into the Village. If the legislature would make an exception at the Town or Village's request, then the process of extending the district into the Village would begin, including the public hearing process and Town Board resolution to extend the district. Mr. Shaver said his concern was that the Village pay its share of the cost. Attorney Bruening said the sticking point is having access to collect funds from Village residents via assessment or to make another revenue process to pay for it. Currently Town fire service is paid for with sales tax, Mr. Shaver said, and that opens up the potential for a fire tax, which he said may not be the right thing to do.

Harry Gutheil made a distinction between a district and a fire protection district, saying they are not the same. He asked about details like where the trucks and equipment that are housed in the Village will go. He said it is questionable if a full fire protection district which includes the Village could be paid for with sales tax, or if it had

to come from the General Fund. To the question of where the process is to let Fire Protection go from the Village, Mr. Gutheil said there was a paragraph in their Fire Company contract stating they would work toward the goal of a Fire Protection District, and that was all.

To clarify where things stood, Confidential Secretary Bennett said that the document in question had been received the weekend prior, and that the Village met the prior week but had not yet passed a resolution. She said the Town was mentioned in the document, but the Village Board had not yet moved on the document.

PUBLIC COMMENT PERIOD

Dave Rogge questioned the mobile home renewal fee when there is no fee for apartments or campgrounds, and he asked what he would get for an additional \$9,275 a year (\$25 increase in permit fee x 371 homes in Lamplighter Acres). He said there was no inspection being done, and that he pays for permits to install and demo old homes separately. He said if there were problems or fines, he could understand it, but he asked again what the purpose of the fee was. Supervisor Fish asked Mr. Westfall if there wasn't an annual inspection. Mr. Westfall said there was and that it took a couple of hours to complete.

Mr. Rogge asked about campground inspections, and mentioned a mobile home park on Bluebird Road that is being improved, but that had been allowed to get into poor condition even with annual inspections. He alleged that there would be no service in exchange for the fee. BPD Coordinator Westfall said additional review with the Town attorney was underway for Solar and PUD projects so they could revisit this fee as well.

Mike Shaver asked how many Northumberland & Wilton school taxes are being collected by the Town of Moreau. He said he had not realized until recently, when he began driving buses for South Glens Falls Central School District, how many students attended the school from those other municipalities. He said having the Town collect the school taxes from all three Towns was a burden on the Town of Moreau. Councilmember Donohue asked if the school doesn't give the Town something for this. The Town Clerk responded that the Town receives the penalties, which is a variable sum depending on whether taxpayers pay their taxes on time. He said he was aware the other Town residents in the school district paid different rates, but again he said he didn't realize how many kids attended from the other Towns. He estimated 7 or 8 busses full, and said there has been a lot of growth over the years, but that there had been three people in the Town Clerk's office since the 1970s. He said he believed those other Towns should collect the school taxes from their residents who are in the school district. Harry Gutheil said Wilton has three school districts and Northumberland has two.

COMMITTEE REPORTS

Councilmember Donohue said there would be a proposal at the next meeting related to new playground equipment for the Recreation park.

SUPERVISOR'S ITEMS

Supervisor Fish said that on 2/26 the Town was sending three members of the staff for training in Laserfiche, an electronic document program the Town uses.

He also said that February 12-14 Water Superintendent Kristian Mechanick and Jeff Parish, Water Laborer (?) attended Seward pump training.

EXECUTIVE SESSION

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

“Be it resolved that the Town Board will enter into Executive Session to discuss employment history or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.”

Resolution 82-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

NEW HIRES

The Supervisor asked the Town Clerk to read a prepared resolution. She read:

Resolution 83-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read:

“Be it resolved that the Town Board authorize the hire of Jaques Terrio as a full-time, year-round Highway Department Laborer, at a rate set by the CSEA Contract, pending successful completion of a background check and pre-employment physical.”

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read a second prepared resolution. She read:

“Be it resolved that the Town Board authorizes the hire of Sean Melvin as a full-time, year-round Recreation Department Laborer at a rate of \$22 per hours, pending successful completion of a background check and pre-employment physical.”

Resolution 84-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye

*A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.*

Supervisor Fish

Aye

The motion carried 3:0.

The Supervisor asked the Town Clerk to read another prepared resolution. She read:

“Be it resolved that the Town Board authorizes the hire of Ellen Buttles as a part-time Recreation Department Clerk at a rate of \$20 per hour, pending successful completion of a background check and pre-employment physical.”

Resolution 85-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0.

ADJOURNMENT

Resolution 86-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Absent
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

A Regular Meeting of the Moreau Town Board and Two Public Hearings were held on February 25, 2025
Beginning at 7:00 PM at the Moreau Municipal Building,
351 Reynolds Road, Moreau, Saratoga County, New York.

Town of Moreau Building Department Fee Schedule- 2025

Code	Type	Fee	Minimum Fee
General			
52-7(A)	Burn Permit	\$ 20.00	
70-3	Fence	\$ 25.00	
87-4(D)	Junkyard	\$ 100.00	
127-3(A)	Swimming Pool	\$ 50.00	
105-7	Peddling/ Soliciting	\$ 250.00	
Mobile Home and Park Permit			
96-5(D)	Park Permit (Unit)	\$ 25.00	
96-5(D)	Park Permit Renewal (Unit)	\$ 25.00	
Sand, Gravel & Mining			
113-5(A)	Mining Permit	\$ 500.00	
113-5(A)	Renewal Mining Permit	\$ 250.00	
Signs			
117-7	Sign Permit	\$ 100.00	
Subdivision of Lands			
124-6(B)(5)	Sketch Plan (Per Lot)	\$ 25.00	
124-9(J)	Preliminary Review (Per Lot)	\$ 50.00	
124-12(F)	Final Review (Per Lot)	\$ 100.00	
124-18(B)	Recreation Fee (Per Dwelling)	\$ 1,200.00	
Zoning and Planning Fees			
124-6	Boundary Line Adjustment	\$ 150.00	
124-6	Two-Lot Subdivision	\$ 150.00	
149-72(A)	Area Variance	\$ 75.00	
149-72(A)	Use Variance	\$ 150.00	
149-72(A)	Interpretation	\$ 75.00	
149-35(D)	Site Plan Review	\$ 50.00	
149-72(A)	Special Use Permit	\$ 150.00	
Building Permits			
149-72(A)	One-Family Dwelling*	\$ 0.23	\$ 150.00
149-72(A)	One-Family Dwelling -Addition*	\$ 0.23	\$ 50.00
149-72(A)	Two-Family Dwelling*	\$ 0.28	\$ 250.00
149-72(A)	Two-Family Dwelling- Addition*	\$ 0.28	\$ 100.00
149-72(A)	Multi-Family Dwelling*	\$ 0.32	\$ 300.00
149-72(A)	Residential Accessory*	\$ 0.20	\$ 50.00
149-72(A)	Commercial/ Industrial*	\$ 0.32	\$ 400.00
149-72(A)	Commecrial/ Industrial Additions*	\$ 0.32	\$ 200.00
149-72(A)	Mobile Home Install	\$ 150.00	
149-72(A)	All Others	\$ 50.00	
101-4	Outdoor Hydronic Heater	\$ 100.00	
120-7	Land Development Activity	\$ 150.00	
* Indicates Cost Per Square Foot			
FinalVersion -Rev1a. 2/275/2025 Appv'd by Resolution 2/25/2025			

<u>Fee</u>	<u>Cost</u>	<u>Max</u>	<u>Base</u>	<u>Current</u>
Mobile Home Inspection (Per Unit)	\$ 10.00	\$ 1,000.00		\$ 25.00
PUD/ Commercial Rezone Application (SESO)	\$ 1,100.00			\$ -
Residential Rezone Application	\$ 400.00			\$ -
SEO Solar (per MW) Permit	\$ 1,500.00		\$ 1,000.00	\$ -
Site Plan Review to 5,000	\$ 250.00			\$ 50.00
Site Plan Review above 5,000	\$ 500.00			\$ 50.00
Site Plan Review Above 10,000 (SF)	\$ 0.05			\$ 50.00

DRAFT

January 29, 2025 (Sent Via Email)

Joshua Westfall, AICP
Building, Planning and Development Coordinator
Town of Moreau – Building Dept.
351 Reynolds Road
Moreau, NY 12828

**RE: Town of Moreau
Moreau Trail Planning
Big Bend Trail Phase 2 and Hudson Riverfront Park Phase 1 Scoping
Proposal for Professional Services**

Dear Josh:

Per our recent conversations, it is my understanding that as the Town of Moreau plans on seeking grant funding to potentially begin the design, engineering, and construction implementation of some portion of the second phase of the Big Bend Trail system and/or the first phase of the Hudson Riverfront Park. With the completion of Big Bend Trail's first phase of development in the fall of 2024, the Town stands well-positioned to continue its successful grant-funded recreational development with the next phase of development at Big Bend, and/or the long-planned Hudson Riverfront Park, which saw its original park master plan completed in 2015 and featured in the plan initiatives of the Town's 2019-adopted Comprehensive Plan.

The Town's anticipated success in the upcoming year's grant opportunities will likely rely on a combination of a well-prepared grant application, updated project concept plans that clearly define the anticipated design and engineering scopes of the two projects, and refined and up-to-date estimates of probable construction costs (including soft costs) to establish budgets of each of the projects.

The LA Group (the Consultant) proposes the following professional services to provide the Town's Building, Planning, and Development Coordinator with the information and resources needed to find success in the future submissions of any 2025 grant applications. These tasks include an initial field study performance to field-verify and confirm the proposed design of the Big Bend Trail Phase 2 (Project A) and Hudson Riverfront Park Phase 1 (Project B); developing updated proposed concept plans and summary narratives for each project for use in grant applications; and providing estimated probable construction costs for each project, including any anticipated soft costs (surveying, archaeology, geotechnical or subsurface and potentially hydrological investigations, permitting, design and engineering, and grant and construction administration). The Consultant's tasks listed below are proposed to be billed at an hourly rate not to exceed \$10,000.

Project A: Big Bend Trail Phase 2

- Task A-1: Field Verify Scope \$1,650
- Task A-2: Update Concept Plan(s) and Project Narrative \$1,400
- Task A-3: Develop Estimated Probable Project Costs / Budget \$1,950

Project B: Hudson Riverfront Park Phase 1

- Task B-1: Field Verify Scope \$1,650
- Task B-2: Update Concept Plan(s) and Project Narrative \$1,400
- Task B-3: Develop Estimated Probable Project Costs / Budget \$1,950

Please reach out to me with any questions or for further discussion. Once the Town is ready to move forward, I will send along the contract agreement for final review and execution. As always, we look forward to being of continued service to the Town of Moreau.

Sincerely,



Michael Panich, RLA
Project Manager/Associate Landscape Architect
mpanich@thelagroup.com

cc: The LA Group Business Office
David Miller, Principal Landscape Architect

**Proposal for Professional Services
Town of Moreau
Big Bend Trail Phase 2 and
Hudson Riverfront Park Phase 1 Scoping**

PROJECT UNDERSTANDING

Project A: Big Bend Trail Phase 2:

Nestled along the curve of the Hudson River, the town-owned lands at Big Bend offer a wealth of natural resources and recreational opportunity. The existing Nolan Road boat launch and gravel parking facility offer an initial point of beginning for further development of the lands to the west of the launch site. Populated with dense forestland, marshes and wetlands, colorful bogs, and idyllic hemlock groves, the lands boast a surprising amount of ecological variety within their borders.

Last year, with the help of grant funding through the NYSOPRHP Recreational Trails Program (RTP), the Town successfully completed construction of Phase 1 of the Big Bend Trail Network, which included the creation of a new asphalt parking pad and trailhead at the western end of the boat launch gravel parking facility, the establishment of a fully accessible asphalt waterfront trail along the Hudson River, and the completion of a woodland trail loop (stonedust) that doubles back from the waterfront trail's overlook terminus, runs through a peaceful woodland setting, past a newly improved open meadow area to reconnect to the waterfront trail's widened entry segment.

Phase 2 of the Big Bend Trail network includes three distinct project areas, each of which will be considered for potential inclusion in the next sequence of construction and implementation. Phase 2A recommends upgrades to the existing Nolan Road Boat Launch site, beginning with an upgraded parking facility with dedicated boat-trailer pull through spaces, boat launch staging spaces, a boat tie-down space, and additional standard spaces for cartop boating or trail overflow parking. In addition to the parking improvements, regulatory and site I.D. signage and landscape improvements may also be considered. Phase 2A also includes an upgraded boat launch and floating dock.

Branching off the Phase 1's woodland trial loop near its southeast corner and again at the open meadow, Phase 2B expands the trail network's footprint with an additional trail loop with follows the edges of the freshwater estuary that stretches across the eastern border of the Town's 63.-1-46 parcel. The new 2B trail loop may present several overlook / rest node opportunities, to be field confirmed.

Connecting to the Phase 1 waterfront trail overlook terminus, Phase 2C further extends the trail directly along the Hudson riverfront before beginning a new loop through the town-owned parcel 63.-1-7, which features several unique micro-ecologies, including marshlands, wetlands, bogs, and hemlock groves. Rest nodes at key features can provide overlooks highlighting these distinct ecologies, as well as potentially providing interpretative signage opportunities. It is anticipated that running the Phase 2C trail loop through and adjacent to these distinct ecological zones may require the installation of wooden pedestrian bridges, puncheons, and/or boardwalk systems to cross the back parcel's ephemeral streams, wetlands, bogs and marshes.

(Big Bend Trail Phase 2 Scope adapted from the Moreau Townwide Trails Concept Plan, published for the Town in June 2021 by The LA Group; refer to Supplemental Attachments 1 and 2 for original phasing plan and Phase 2A enlargement).

Project B: Hudson Riverfront Park Phase 1:

Strategically located along the Hudson River corridor in the Town of Moreau, the proposed Hudson Riverfront Park is situated to the east of Farnan Road and Fort Edward Road and to the west of the Hudson River. Phase 1 focuses on creating a trail network through the most northerly section of the project area, including a trailhead on a Town-owned parcel, a waypoint structure overlook on the northerly-most remnant site, and interpretive signage at key locations along the proposed trail.

The northern section of the project area was selected for the initial phase of the Park's development as it affords direct access from Farnan Road through a Town-owned parcel. The entry point will serve as a primary trailhead for all areas of the park including those to be developed in subsequent phases. Additionally, the completion of this phase will immediately achieve one of the primary goals as expressed by the town residents throughout the project master plan's community outreach: new access to the shoreline of the Hudson River.

The proposed trailhead at Farnan Road includes a parking lot, informational signage and/or an orientation kiosk, and a small picnic area. An upland trail leads away from the trailhead, extends eastward, and connects to an existing gravel access drive that leads down to the northern remnant site. This access drive corridor is proposed to receive various improvements, including selective clearing, gravel supplements, and select regrading and drainage improvements. The Park development at the shoreline includes a looping remnant site trail through the expansive pasture-like area, views of a waterfall, a waypoint structure overlook (originally envisioned as multi-functional architectural element that draws patrons through the remnant site, provides shelter, and is situated to frame the best views up and down the river corridor), and interpretative signage at key locations.

(Hudson Riverfront Park Phase 1 Scope adapted from the Moreau Riverfront Park Master Plan Report, published for the Town in March 2015 by The LA Group; refer to Supplemental Attachments 3 thru 6 for original park master plan and phase 1 development plans/enlargements).

TECHNICAL APPROACH

Project A: Big Bend Trail Phase 2 Scoping: \$5,000 (billed hourly/not to exceed)

Task A-1 Field Verify Scope

The Consultant will coordinate a site reconnaissance visit with the Town's Building, Planning and Development Coordinator.

During the site reconnaissance visit, the Consultant will meet with the Town's Building, Planning and Development Coordinator onsite to review and confirm the scope of the Project A study area. During the site visit, the Consultant will further review, document, and confirm proposed improvement scope. It is anticipated the site reconnaissance will include a full site walk of the previously proposed trail corridors to confirm their location and any requisite infrastructure that may be required to ensure walkability and accessibility of the trail network (i.e. locate pedestrian bridges or boardwalks, rest nodes).

Products: *Updated Base Mapping of the final Project A project scope.*

Task A-2 Update Concept Plan(s) and Project Narrative

The Consultant will update the project's concept plan(s) to reflect the updated base mapping derived from Task A-1. Enlargements of key site features or example details of potential infrastructure improvements may be considered for inclusion, with the goal of developing a deliverable package ready-made for the Town's future grant applications. In addition to the concept plan package, Task A-2 will include any update to the project description/narrative summary that would accompany the plans in a grant application.

Products: *Updated Concept Plan Package, including Narrative (submitted electronically to the Town, sheet sizes / plan scales to be determined).*

Task A-3 Develop Estimated Probable Project Costs / Budget

The Consultant will develop an estimate of probable construction costs to assist the Town in determining the final project scope to be included in the next sequence of construction. It is anticipated that not all of the project areas (2A, 2B, and 2C) will ultimately be included in the next sequence, and so each will be broken out separately in the estimate to allow the Town to select 'a-la carte' which components of the project would be chosen to advance into implementation.

Task A-3 will also include an analysis of the anticipated soft costs of implementation, which may include additional cost considerations for the town: surveying, archaeology, geotechnical or subsurface and potentially hydrological investigations, permitting, design and engineering, and grant and construction administration. Together with the estimated construction costs, the Town will be able to establish a total project budget to bring the next phase of development to fruition.

Products: *Estimate of Probable Construction Costs and Soft Cost Analysis Package (submitted electronically to the Town, sheet sizes / plan scales to be determined).*

Project B: Hudson Riverfront Park Phase 1 Scoping: \$5,000 (billed hourly/not to exceed)

Task B-1 Field Verify Scope

The Consultant will coordinate a site reconnaissance visit with the Town's Building, Planning and Development Coordinator.

During the site reconnaissance visit, the Consultant will meet with the Town's Building, Planning, and Development Coordinator onsite to review and confirm the scope of the Project B study area. During the site visit, the Consultant will further review, document, and confirm proposed improvement scope. It is anticipated the site reconnaissance will include a full site walk of the previously proposed trail corridors to confirm their location and any requisite infrastructure that may be required to ensure walkability and accessibility of the trail network (i.e. locate pedestrian bridges or boardwalks, rest nodes).

Products: *Updated Base Mapping of the final Project B project scope.*

Task B-2 Update Concept Plan(s) and Project Narrative

The Consultant will update the project's concept plan(s) to reflect the updated base mapping derived from Task B-1. Enlargements of key site features or example details of potential infrastructure improvements may be considered for inclusion, with the goal of developing a deliverable package ready-made for the Town's future grant applications. In addition to the concept plan package, Task B-2 will include any update to the project description/narrative summary that would accompany the plans in a grant application.

Products: *Updated Concept Plan Package, including Narrative (submitted electronically to the Town, sheet sizes / plan scales to be determined).*

Task B-3 Develop Estimated Probable Project Costs / Budget

The Consultant will develop an estimate of probable construction costs to assist the Town in determining the final project scope to be included in the next sequence of construction. Task B-3 will also include an analysis of the anticipated soft costs of implementation, which may include additional cost considerations for the town: surveying, archaeology, geotechnical or subsurface and potentially hydrological investigations, permitting, design and engineering, and grant and construction administration. Together with the estimated construction costs, the Town will be able to establish a total project budget to bring the next phase of development to fruition.

Products: *Estimate of Probable Construction Costs and Soft Cost Analysis Package (submitted electronically to the Town, sheet sizes / plan scales to be determined).*

Additional Assumptions

- To the extent practical, production efforts for the tasks of projects A and B will be combined to maximize efficiency and reduce cost of the project. This includes conducting the proposed site reconnaissance for each project to the same day.
- Performance of survey, wetland delineation, archaeological studies, geotechnical / subsurface and hydrological investigations are not included.
- Permitting analysis, coordination, and/or submission of applications are not included.
- Advancement of design/engineering plans, specifications, construction documents and/or contract drawings for the project are not included within this project's scope.
- Grant applications and/or administration are not included.
- Hazardous material sampling and assessment is not included.
- Additional special environmental studies or reports are not included.
- Public meetings are not included.
- 3-D renderings are not included.
- Wayfinding and interpretive signage panel design is not included.

Professional Service Fee Summary (Estimated Hourly Rates, Not to Exceed Maximum Cost Listed):

Project A: Big Bend Trail Phase 2

Task A-1	Field Verify Scope	\$1,650
Task A-2	Update Concept Plan(s) and Project Narrative	\$1,400
Task A-3	Develop Estimated Probable Project Costs / Budget	\$1,950

Project A Subtotal: **\$5,000**

Project B: Hudson Riverfront Park Phase 1

Task B-1	Field Verify Scope	\$1,650
Task B-2	Update Concept Plan(s) and Project Narrative	\$1,400
Task B-3	Develop Estimated Probable Project Costs / Budget	\$1,950

Project B Subtotal: **\$5,000**

Grand Total Fee, Projects A and B **\$10,000**

Project Schedule(s)

The Consultant recommends site reconnaissance be conducted during the spring thaw period to confirm areas of the trail corridor(s) that may require additional infrastructure to ensure passability.

A preliminary 4-week project schedule is as follows:

Tasks A-1 and B-1: March-April 2025 (1 Week)

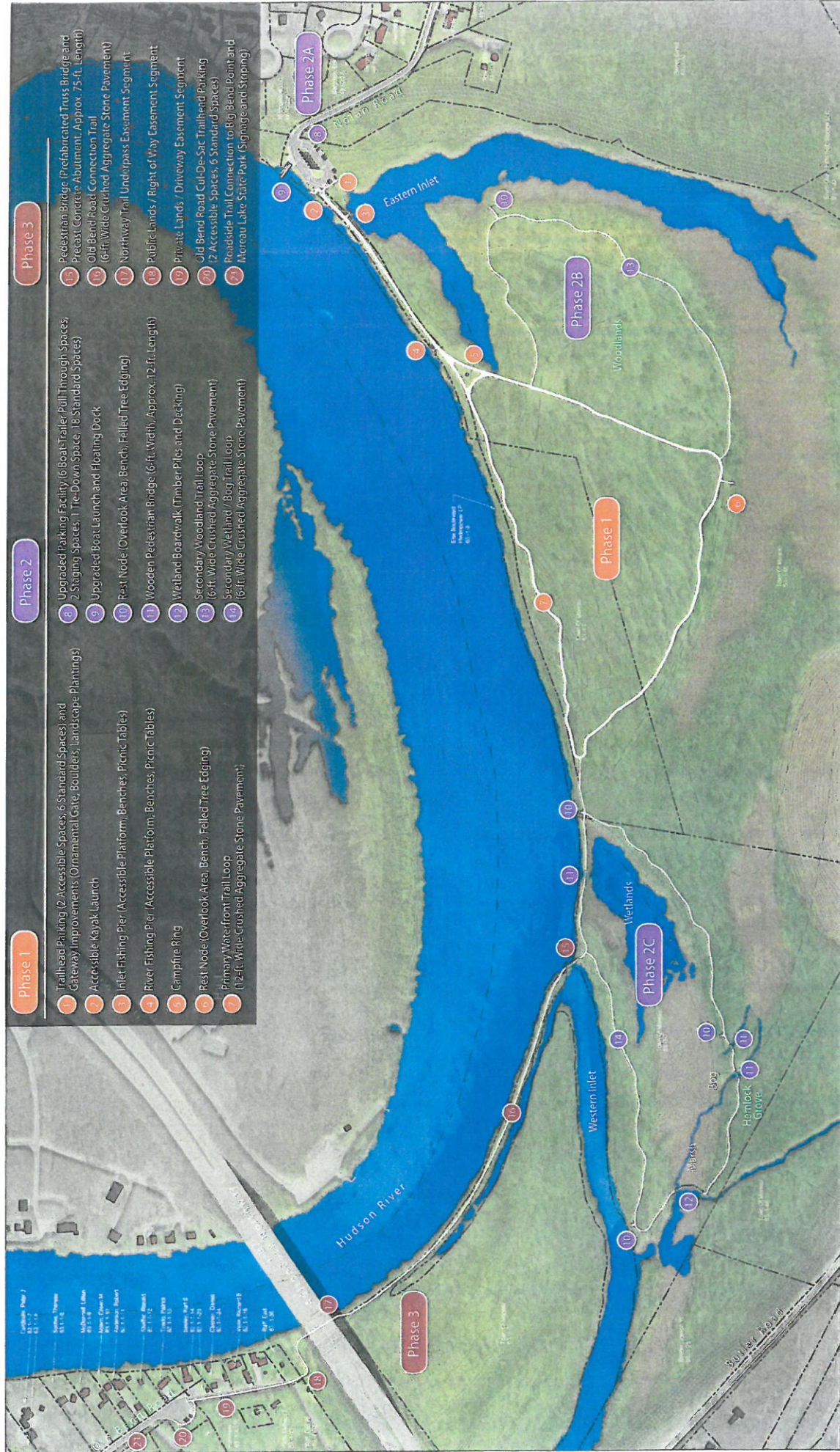
Tasks A-2 and B-2: April 2025 (2 Weeks)

Tasks A-3 and B-3: April 2025 (1 Week)

**Proposal for Professional Services
Town of Moreau
Big Bend Trail Phase 2 and
Hudson Riverfront Park Phase 1 Scoping**

Supplementary Attachments

- 1 Big Bend Trail Overall Phasing Plan (The LA Group, 2021)**
- 2 Big Bend Trail Phase 2A Enlargement (The LA Group, 2021)**
- 3 Hudson Riverfront Park Overall Park Master Plan (The LA Group, 2015)**
- 4 Hudson Riverfront Park Phase 1 Development (The LA Group, 2015)**
- 5 Hudson Riverfront Park Phase 1 Remnant Site Enlargement (The LA Group, 2015)**
- 6 Hudson Riverfront Park Phase 1 Trailhead Enlargement (The LA Group, 2015)**



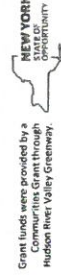
Recommended Development Plan: Hudson River Waterfront Trail Network

Moreau Townwide Trails Concept Plan

Town of Moreau, New York
June 11, 2021



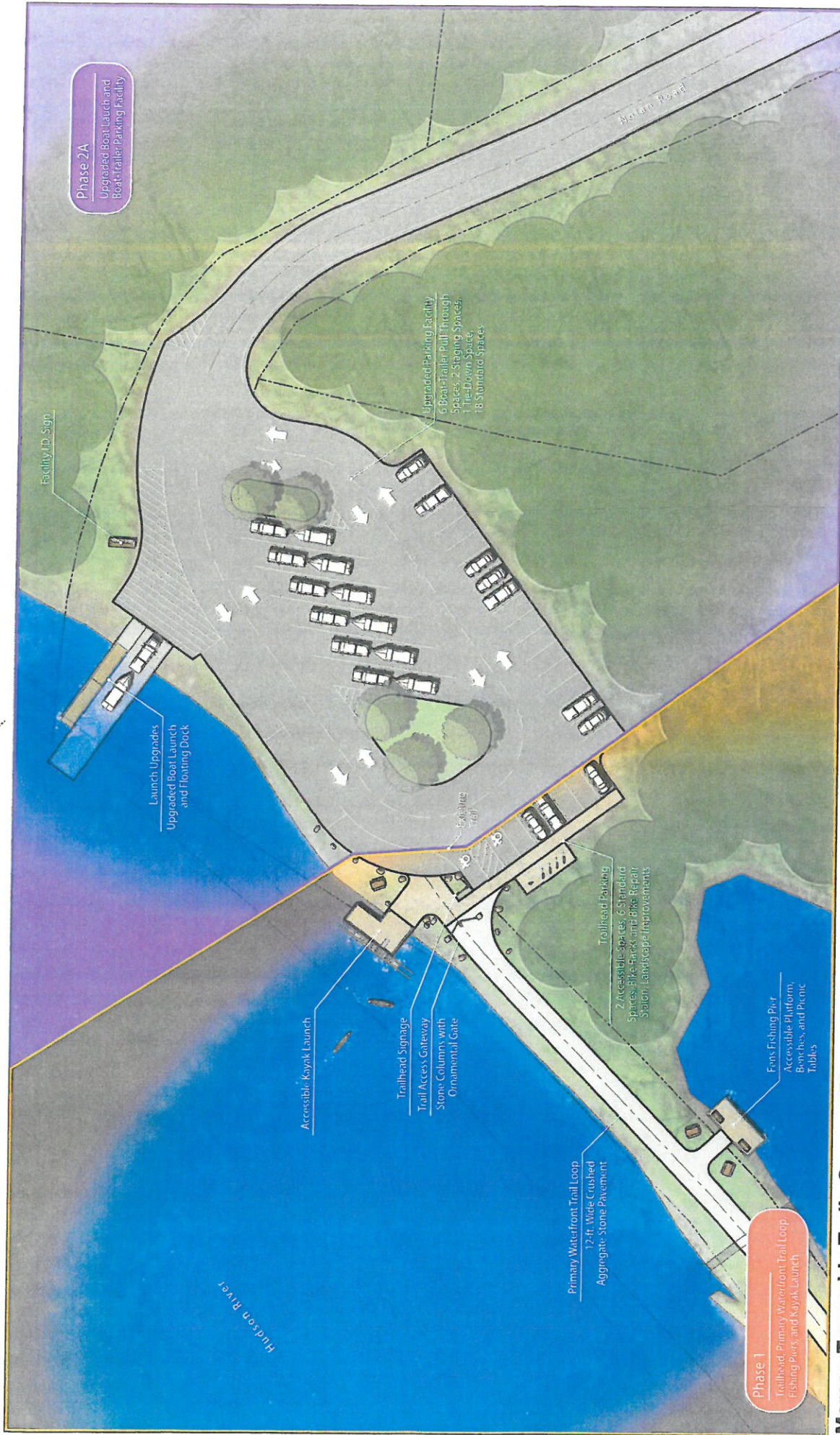
The LA GROUP
Landscape Architecture



NEW YORK
STATE OF
DEPARTMENT OF
ENVIRONMENTAL
CONSERVATION

Grant funds were provided by a
Community Grant through
Hudson River Valley Greenway.

**Hudson River
Valley Greenway**



Moreau Townwide Trails Concept Plan **Hudson River Waterfront Trail Network: Trailhead and Boat Launch Parking Facilities Enlargement**

Town of Moreau, New York
June 11, 2021



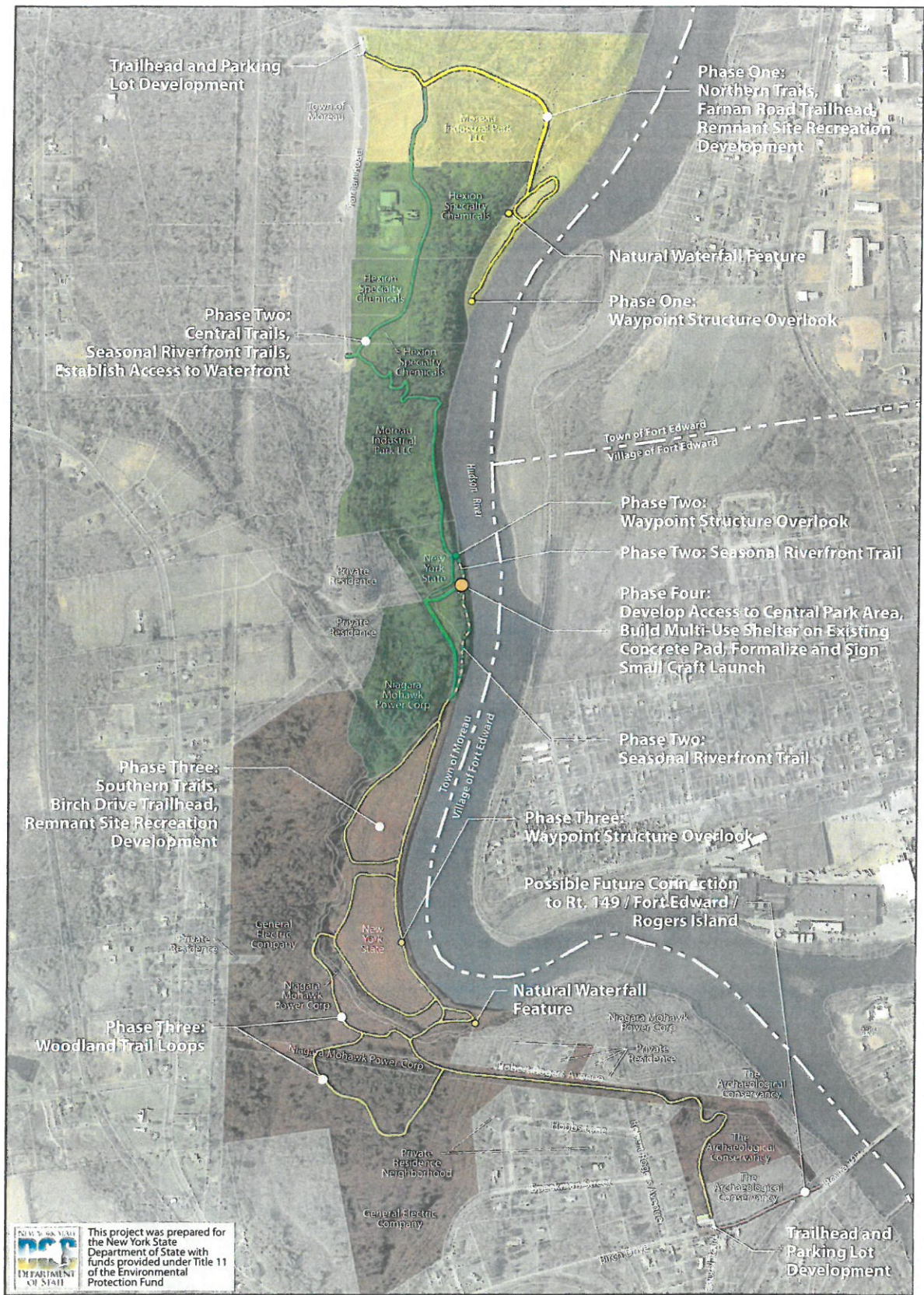
The LA GROUP
LANDSCAPE ARCHITECTS & PLANNERS, P.C.

Grant funds were provided by a
Communities Grant through
Hudson River Valley Greenway.

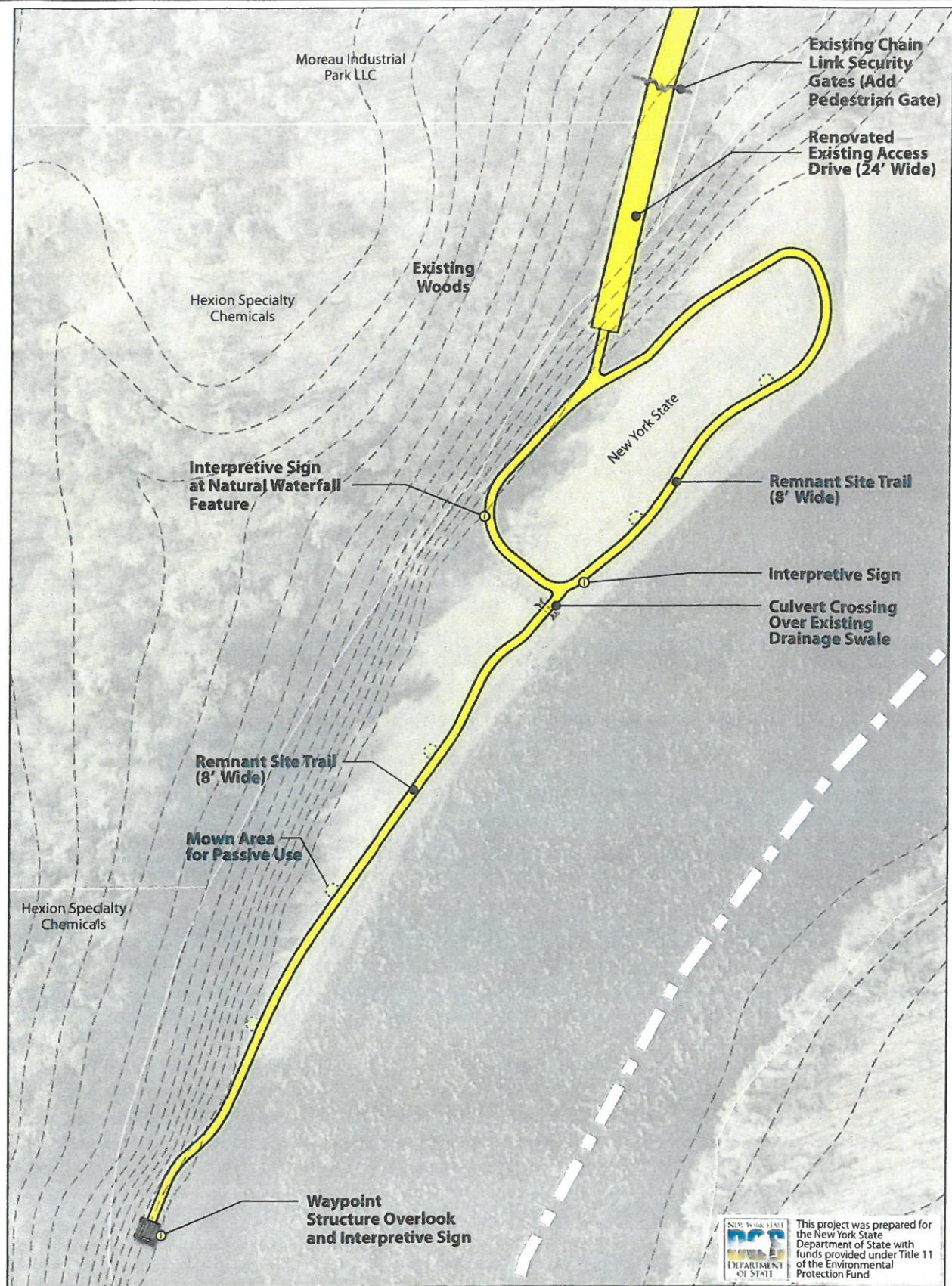


**Hudson River
Valley Greenway**

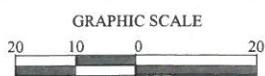
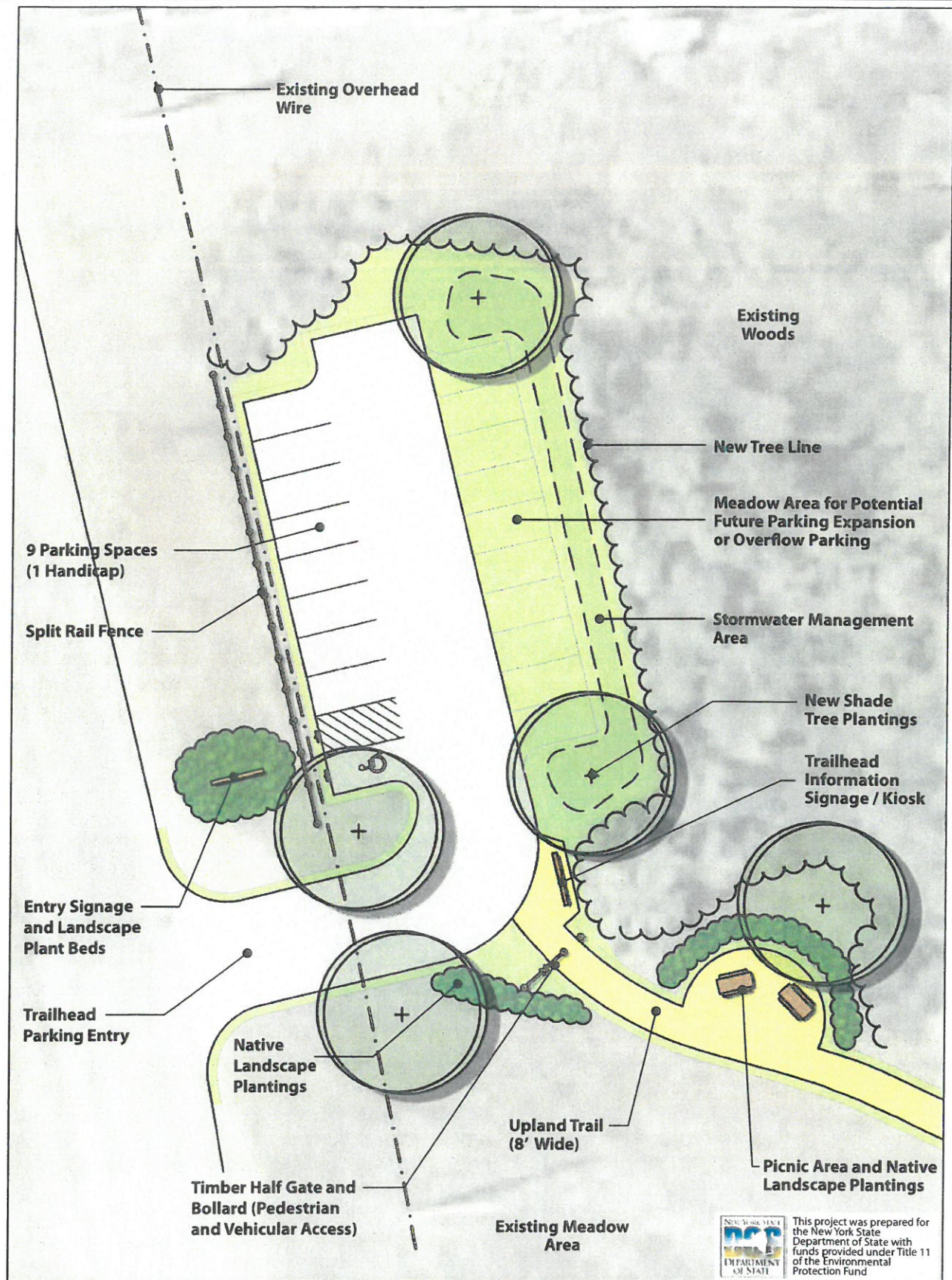
Chapter Five: Elements of the Park Master Plan



Chapter Five: Elements of the Park Master Plan



Moreau Riverfront Park - Phase One
Figure 5: Remnant Site and Recreation Development



Moreau Riverfront Park - Phase One
Figure 6: Trailhead and Parking Lot Development

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



Jesse A. Fish, Jr
Town Supervisor

Patrick Killian
Deputy Supervisor

John Donohue
Kyle Noonan
Mark Stewart
Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Grinding
DATE: February 28, 2025

This memo is to request authorization from the Town Board to allocate \$134,000.00 from DB5112.493.1 for the upcoming paving season. Purchases will be made according to Saratoga County Contract #24-PWPR-28R.

- Purchase orders will be issued at the time of purchase.
- DB5112.493.1 has a balance of \$134,000.00 as of February 28, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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Town Supervisor

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Deputy Supervisor

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Mark Stewart
Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Road Materials
DATE: February 28, 2025

This memo is to request authorization from the Town Board to allocate \$4,000.00 for the purchase of road materials from DB5110.493 for the upcoming paving season. Purchases will be made according to Saratoga County Contract #24-PWCSGS-50R and Washington County Contract #24-5.

- Purchase orders will be issued at the time of purchase.
- DB5110.493 has a balance of \$4,000.00 as of February 28, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

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Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Blacktop
DATE: February 28, 2025

This memo is to request authorization from the Town Board to allocate \$411,100.00 for the purchase of blacktop from DB5112.493.4 for the upcoming paving season. Purchases will be made according to Saratoga County Contract #24-PWAC-3R.

- Purchase orders will be issued at the time of purchase.
- DB5112.493.4 has a balance of \$411,100.00 as of February 28, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

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Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Culverts
DATE: February 28, 2025

This memo is to request authorization from the Town Board to allocate \$2,000.00 for the purchase of culverts from DB5110.497. Purchases will be made according to Saratoga County Contract #24-PWP21R2.

- Purchase orders will be issued at the time of purchase.
- DB5110.497 has a balance of \$2,000.00 as of February 28, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Guardrails
DATE: February 28, 2025

This memo is to request authorization from the Town Board to allocate \$7,000.00 for the purchase of guardrails from DB5110.494 for emergencies. Purchases will be made according to Saratoga County Contract #24-PWGR-24R2.

- Purchase orders will be issued at the time of purchase.
- DB5110.494 has a balance of \$7,000.00 as of February 28, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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Town Supervisor

Patrick Killian
Deputy Supervisor

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Mark Stewart
Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Road Striping/Saratoga County DPW
DATE: March 5, 2025

I am requesting authorization to contract with Saratoga County DPW for approximately eighty-five centerline miles of town roads available to be painted.

Attached you can find a copy of a memo from Saratoga County DPW regarding road striping for 2025.

Due to the variable of paint cost, along with labor, they are currently unable to quote an exact cost per mile.

There is a \$35,000.00 budget for this expense in A3310.499.

If you need any further information, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Road Striping/Saratoga County DPW
DATE: March 10, 2025

According to NYSDOT, we have 85.06 miles in the Town of Moreau. Out of the 85.06 miles, we are looking at doing 13.33 miles out of a total of 15.32 miles of centerline; 12.73 miles out of 17.12 miles of centerline and edge line striping.

Chris Abrams
Highway Superintendent



DEPARTMENT OF PUBLIC WORKS

CHAD M. COOKE, P.E., COMMISSIONER

518.885.2235

SARATOGACOUNTY.NY.GOV

3654 GALWAY RD, BALLSTON SPA, NY 12020

STRIPING MEMO

TO: Highway Superintendent

FROM: Chad M. Cooke, P.E. Commissioner of Public Works *CMC*

DATE: February 28, 2025

SUBJECT: Road Striping for 2025

We are in the process of ordering paint for road striping. If you are going to utilize the county striping crew in your town this season, we need to know the total mileage. The water-based paint we are required to use needs to be stored inside a heated space, which we are very limited. There will be no alterations or additions to the list once received, so please be accurate on your measurements. We will need to have the mileage as soon as possible to place the order to insure delivery of the paint prior to the start of striping season.

Please email or fax us the attached form of your striping needs by March 21, 2025

- If we do not hear from you, we will assume you do not need striping this year.
- To eliminate confusion the contact person designated on your order form will be the only person the county will correspond with concerning striping.
- We will need to know the mileage of the road and if it is to be striped in the fall of the year, as well as upcoming projects that will need to be striped after paving is complete.
- Prior to any work to be performed by the county, roads having no visible markings shall have their centerlines marked and at intersections the town shall place symbols designating the centerlines beginning and end.
- Please indicate on our attached form if no striping is required.

Please note that the attached form is the only form we will accept!

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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Town Supervisor

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Kyle Noonan
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Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Request to Purchase-Trees
DATE: March 7, 2025

This memo is to request authorization from the Town Board to allocate \$12,000.00 from DB5110.457 for tree and stump removal. Purchases will be made through the contract with Richard Sears Tree Experts.

- Purchase orders will be issued at the time of purchase.
- DB5110.457 has a balance of \$8,150.00 as of March 7, 2025.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

Town of Moreau

1543 Route 9
Moreau, NY 12828

Christopher Abrams
Highway Superintendent

Phone: (518) 792-5675 Cell: (518) 361-2585
Email: hwysuper@townofmoreau.org



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Kyle Noonan
Mark Stewart
Councilmembers

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: 10 hour day/4 day work week
DATE: February 28, 2025

This is to notify the Supervisor and the Town Board that the Highway Department will start the modified 10 hour day/4 day work week schedule on Monday, April 21st 2025 and continue through Friday, October 31st 2025 in order to accommodate the road prep. and paving schedule.

There will be coverage for any situation that may arise on Fridays during the 4 day work schedule. I will provide the supervisor with a copy of the weekly Friday work assignments.

If you have any questions, please contact me.

Chris Abrams
Highway Superintendent

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 3/7/2025

Description of Purchase Request: purchase of red clay for baseball and softball fields

Vendor's Name and Address:

Haedka Stone Corp
115 Staso Road
Hampton, NY 12837

Price: \$ \$. Not to exceed \$9,000.00

Sole Source

Vendor's Name and Address:

Sole Source

Price: \$

Vendor's Name and Address:

Sole Source

Price: \$.

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: a7140.4

Balance in account and date: 129,043.64

as of 01/31/2025

Was this item/service included in the current year budget? ☒ YES ☒ NO

If yes, amount Budgeted for the current year: \$19,000.00

Department Head's Recommendation: __Purchase appx 6 truckloads of red clay for our baseball and softball fields at the park. _____

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total:** \$ _____

TOWN OF MOREAU
351 Reynolds Road
Moreau, New York 12828-9261

Claimant's Name and Address	Walter S. Pratt & Sons, INC. P.O. Box 170 317 Columbia Street Rensselaer, NY 12144
--------------------------------------	---

Date Voucher Received	
Fund - Appropriation	Amount
CW8310	\$3,491.86
TOTAL	\$ 3,491.86

NO VOUCHER

Date	Quantity	Description of Materials or Services	Unit Price	Amount																		
2/19/2025		Sales Invoice #5293		\$ 582.86																		
2/21/2025		Rental Invoice		\$ 2,909.00																		
<table><tr><td colspan="2"></td><td>Initials:</td></tr><tr><td colspan="2">Voucher checked for mathematical accuracy</td><td>AL</td></tr><tr><td colspan="2">Invoice Attached and Payment Received</td><td>AL</td></tr><tr><td colspan="2">Department Head Approved and Fixed</td><td>AL</td></tr><tr><td colspan="2">Town Board Meeting and Approval</td><td></td></tr><tr><td colspan="2">Date Paid</td><td></td></tr></table>					Initials:	Voucher checked for mathematical accuracy		AL	Invoice Attached and Payment Received		AL	Department Head Approved and Fixed		AL	Town Board Meeting and Approval			Date Paid				
		Initials:																				
Voucher checked for mathematical accuracy		AL																				
Invoice Attached and Payment Received		AL																				
Department Head Approved and Fixed		AL																				
Town Board Meeting and Approval																						
Date Paid																						
			TOTAL	\$3,491.86																		

I _____, certify that the above account in the amount of \$ _____
is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the
dates stated; that no part has been paid or satisfied, that taxes, from which the municipality is exempt, are not included;
and that the amount claimed is actually due.

claimed is actually due.

Jeff Rose
Signature Jeff Rose

Office Manager
Title

(Space Below for Municipal Use)

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

June A. Z. f.
Authorized Official

This claim is approved and ordered paid from the appropriation indicated above.

Date

Auditing Board

WALTER S. PRATT & SONS, INC.

P.O. Box 170

317 Columbia Street

Rensselaer, N.Y. 12144

SALES - RENTAL - SERVICE

Telephone (518) 465-1549

(800) 613-4738

Fax No: (518) 465-0712



Customer ID=====Contract Number
8061 RENTAL INVOICE 01-324097-03

02/21/25

TOWN OF MOREAU
1543 RTE 9
MOREAU, N.Y. 12828

MOREAU, TOWN OF
1543 RTE 9
MOREAU, N.Y. 12828

From: WED 01/22/25
Thru: FRI 02/21/25

Item No.	Qty	Description	Rate Info	Unit	Extended
0330-0105	1	PA6X4 PRESSURE DRY PRIME TDW		2909.00	2909.00
01-9033		1713734N STARTING HRS 4039	Serial number: 1713734N		

Date	Seg	Method	Ref/PO	Amount	GENERAL RENTAL	Summary
02/21/25	03	Charge		2909.00		2909.00
					Total	2909.00

))))>Amt Due this Invoice: 2909.00
Total Unpaid this Contract: 2909.00

FRI 02/21/25 15:00

TERMS: NET 30 DAYS
A 1 1/2% INTEREST CHARGE PER MONTH, 18% PER ANNUM
WILL BE ADDED TO ALL ACCOUNTS PAST 30 DAYS

Date: Customer:
02/21/25 MOREAU, TOWN OF

FEDERAL I.D. #14-1442115
01-324097-03

QUOTATION

No. 7932

From

WALTER S. PRATT & SONS, Inc.

P.O. BOX 170 - 317 COLUMBIA STREET

RENSSELAER, NEW YORK 12144

TELEPHONE (518) 465-1549

(800) 613-4738

Fax (518) 465-0712

Inquiry No. _____

Date 3-6-25

Terms _____

Prices quoted are
F.O.B. Rensselaer, NY

Delivery _____

To Town of Moreau
Christian 518-416-0544
waterdept@townofmoreau.org



We are pleased to quote as follows. Your inquiry

Quantity	Description	Price	Amount
<u>1</u> <u>New</u>	Gorman Rupp PAH4A60-C4.4TA FT4 ESP Silent High Pressure pump		\$141,142
<u>1</u> <u>New</u>	Gorman Rupp PAH4B60-4045H FT4		\$99,772
<u>1</u> <u>Used Rental</u>	Gorman Rupp PAH4B60-4045H U# 9033 plus back bills		\$26,684

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____ Title _____

NOTE: This quotation may be withdrawn by us if not accepted within 30 days

WALTER S. PRATT & SONS, INC.

By _____



PAYMENT REMITTANCE ADDRESS:
WASTECORP PUMPS LLC.
P.O. BOX 536463
PITTSBURGH, PA 15253-5906
Toll-Free Ph: 1-888-829-2783
Toll-Free Fax: 1-888-883-3320
Email: accounting@wastecorp.com

QUOTATION

Page 1 of 2

QUOTE DATE

Mar 5, 2025

QUOTE NUMBER

QT235263

QUOTED BY

SALES

VISIT OUR WEBSITE: WWW.WASTECORP.COM

QUOTATION TO:

Town of moreau water department
351 reynolds rd
fort edward, NY 12828
US
PH: 5184160544
Email: waterdept@townofmoreau.org

SHIP VIA			TERMS	CUST NO.	FOB	REFERENCE		OPPT NO.
PPADD			CIA	CRM999999999	BUFFALO, NY			52070
QTY. ORD.	UOM	PART NO.	SALE DESCRIPTION			EST. LEAD TIME	UNIT PRICE INCL. DISC.	EXT. PRICE INCL. DISC.
1	EA	66239-00	TRASH FLOW DRY PRIME, TFV-4M-DT-3H50TIC (56HP) Includes: -Solids handling 4" Dry Prime Trash Pump - 56HP Hatz 3H50TIC Diesel Engine & Control Panel - DOT Approved Trailer w/ 80 Gallon Fuel Tank			WEEKS:10-12	46,500.00	46,500.00
COMMENTS: Application: Bypass pump PUMP MODEL: DRY PRIME						SUBTOTAL INC DISC		46,500.00
						TOTAL SALES TAX		0.00
						TOTAL QUOTE USD		\$46,500.00*
						*Plus applicable freight		

THIS QUOTATION IS NOT TO BE DISSEMINATED WITHOUT PRIOR WRITTEN CONSENT FROM WASTECORP PUMPS.
QUOTE IS VALID FOR 30 DAYS. MIN. ORDER OF \$100 SHALL APPLY, OR A SUR-CHARGE WILL BE ADDED. ALL SHIPPING & HANDLING CHARGES ARE EXTRA. LEAD TIMES QUOTED, ARE BASED AT TIME OF QUOTATION AND SUBJECT TO PRIOR SALE.

RETURNS: WASTECORP WILL NOT ACCEPT ANY PRODUCT(S) FOR RETURN UNLESS PRIOR WRITTEN PERMISSION BY WASTECORP HAS BEEN OBTAINED BY MEANS OF AN EXECUTED RETURN GOODS AUTHORIZATION FORM. THE RGA NUMBER MUST BE LISTED ON THE PACKING SLIP. PRODUCTS SO RETURNED WILL BE SUBJECT TO A 40% CHARGE FOR RESTOCKING AND REHANDLING. ALL PRODUCT(S) RETURNED MUST HAVE TRANSPORTATION CHARGES PREPAID BY THE SHIPPER. PRODUCT(S) WHICH ARE OBSOLETE OR MADE TO SPECIAL ORDER I.E., PUMPS ARE NOT RETURNABLE NOR REFUNDABLE. NO ALLOWANCE WILL BE MADE FOR LABOUR, INSTALLATION, REMOVAL, TRANSPORTATION OR OTHER CHARGES INCURRED BY PURCHASER IN CONNECTION WITH THE RETURN OF GOODS.



Wastecorp Pumps LLC
P.O. Box 70 Grand Island, NY 14072 Ph: 888-829-2783 Fax: 888-883-3320
Email: info@wastecorp.com

ABRIDGED (SHORT-FORM) TERMS & CONDITIONS OF SALE

ALL PURCHASE ORDERS ACCEPTED ARE SUBJECT TO WASTECORP'S STANDARD TERMS & CONDITIONS OF SALES, WHICH ARE AVAILABLE FOR REVIEW UPON REQUEST. ABRIDGED TERMS & CONDITIONS OF SALE ARE NOTED BELOW.

PRICES: Prices apply to the specific quotation, and does not include any taxes, transportation charges, special packaging or stamping, unless otherwise noted. Prices quoted are subject to change without prior notice. Prices quoted in US dollars unless otherwise stated.

TAXES: Purchaser agrees to pay the amount of any Federal, State, County, City or other tax which may apply to this order, directly to the governing Federal, State, County, City tax department.

PROPOSAL VALIDITY: This quotation shall be firm for a period of thirty (30) days from the date of this quotation.

PAYMENT TERMS: Payment terms are cash-in-advance for all first-time orders, unless established credit terms or other arrangements made between Wastecorp and purchaser, contact us for available payment options. We accept payment by acceptable credit cards VISA, MasterCard, Amex, or Discover for US customers only. Past due accounts are considered after thirty (30) days of unpaid invoice date and may be subject to interest charged at 1.5% per month.

LEAD TIME: Lead times commence upon acceptance of purchase order and payment terms are satisfied. Lead times are based on current availability of parts/pumps and subject to prior sale. Quoted lead times are based on the best availability information as at the date of the quotation. Inventory, factory loading and design backlog are all subject to change. Lead time and/or drawing times for critical items should be verified at the time of purchase order issuance. If any condition arises which prevents compliance with delivery schedules, Wastecorp shall not be liable for damages general, consequential or otherwise for failure to meet the original delivery schedule provided.

SHIPPING/DELIVERY: Pumps are skidded and packaged for transportation in closed top dock-level trucks. NO ALLOWANCE WILL BE MADE FOR LABOR, INSTALLATION, REMOVAL, UNLOADING OR OTHER CHARGES INCURRED BY PURCHASER IN CONNECTION WITH DELIVERY OF GOODS. All shipments are made FOB the factory, unless otherwise specified. Full risk of loss (including, but not limited to, transportation/carrier delays and losses) shall pass to the Purchaser upon delivery of the products to the carrier at the FOB point. If there is a LOSS or APPARENT VISIBLE DAMAGE to a shipment during delivery, the RECEIVER MUST NOTE SUCH DAMAGE ON THE DELIVERY RECEIPT AND HAVE THE CARRIER'S DRIVER SIGN THE BILL OF LADING. Failure to do so will result in a null and void loss claim.

PRODUCT REVISIONS: Wastecorp reserves the right to discontinue, change or improve its products or any portions thereof. Accordingly, Wastecorp shall not be required to change or improve any products sold and/or shipped prior to such a change or improvement.

PURCHASE ORDERS: All customer purchase orders must be submitted via hard copy sent to Wastecorp's customer service department by fax,

RETURN GOODS POLICY: Wastecorp will not accept any product(s) for return unless prior written permission by Wastecorp has been obtained by means of an executed **Return Goods Authorization** form. The RGA number must be listed on the packing list. Product(s) so returned will be subject to a 40% charge for restocking and re-handling. All product(s) returned must have transportation charges PREPAID by the Shipper. Product(s) which are obsolete or made to special order i.e., pumps are not returnable nor refundable. NO ALLOWANCE WILL BE MADE FOR LABOR, INSTALLATION, REMOVAL, TRANSPORTATION OR OTHER CHARGES INCURRED BY PURCHASER IN CONNECTION WITH THE RETURN OF GOODS.

CANCELLATION: Seller's acceptance of order cancellation or order reduction requests is conditional upon receiving Purchaser's written notification to assume any, or any part of, termination charges as agreed to by the Seller. Custom pumps and products are not returnable.

WARRANTY: Wastecorp warrants for a period of one (1) year from the date of installation or eighteen (18) months from date of shipment, whichever comes first (the "Warranty Period") that the pump and accessories manufactured and sold hereunder shall be free from defects in material and workmanship. Wastecorp does not warrant engines, motors, gauges, electrical control equipment or other product(s) not manufactured by Wastecorp, such being subject to such warranties as may be given by their respective manufacturers. Wear and tear resulting from use and, or long-term storage, and items normally consumed in use are not covered by this Warranty Period. Wastecorp's obligation under this warranty is limited to repair or replacement at its factory of any part(s) subject to this warranty, which will be returned to Wastecorp with transportation charges prepaid, and which Wastecorp's examination shall disclose to its satisfaction to have been defective. Parts of the product(s) repaired or replaced under this warranty will be covered for the Warranty Period only and will be shipped to the Purchaser FOB Wastecorp's factory. NO ALLOWANCE WILL BE MADE FOR LABOR, INSTALLATION, REMOVAL, TRANSPORTATION OR OTHER CHARGES INCURRED BY PURCHASER IN CONNECTION WITH WARRANTY REPAIR OR REPLACEMENT.

LIMITATION OF WARRANTY: THE PROVISIONS OF WARRANTY NOTED ABOVE ARE WASTECORP'S SOLE WARRANTY. SELLER MAKES NO OTHER WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHICH EXCEED SELLER'S AFORESTATED OBLIGATION ARE HEREBY DISCLAIMED BY SELLER AND EXCLUDED FROM THIS WARRANTY. Seller neither assumes nor authorizes any person(s) to assume for it any other obligation in connection with the sale of the Product(s). This warranty shall not apply to any product(s) or parts of the product(s) which a) have been repaired or altered outside of Seller's factory in any manner; or b) have been subject to misuse, negligence or accident, or c) have been used in a manner contrary to Seller's instructions.

SELLER'S LIABILITY: Wastecorp will not be liable for any loss, damage, cost of repair, direct incidental or consequential damages of any kind, whether based upon warranty, contract, tort including negligence or strict liability arising in connection with the sale, use or

BY ACCEPTING THE ORDER CONFIRMATION ATTACHED, THE PURCHASER IS ACCEPTING OF THE ORDER AND IS IN AGREEMENT WITH THE TERMS AND CONDITIONS OF SALE NOTED ABOVE, AND IN WASTECORP'S STANDARD TERMS & CONDITIONS OF SALES, AND IS HEREBY GIVING WASTECORP PERMISSION TO PROCEED WITH THE PRODUCTION OF THE ORDER.



CREDIT CARD AUTHORIZATION FORM, BILLING ADDRESS DEVIATION & SIGNATURE WAIVER
PLEASE COMPLETE FORM, SIGN AND E-MAIL FORM TO CUSTOMERSERVICE@WASTECORP.COM OR FAX TO

To protect both you as a customer and our company from unauthorized credit card usage, we require the following information to be completed and sent back to us at Wastecorp. No order is guaranteed until this form has been received. If you have any questions, please do not hesitate to contact us at 1-888-829-2783.

COMPANY NAME:				
YOUR NAME:				
NOTES:				
CARD TYPE:	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMEX (Add 3% Surcharge)	<input type="checkbox"/> DISCOVER
CREDIT CARD NO.:				
EXPIRATION DATE:				
CID (CARD ID #):			* Last 3 digits on the back of your credit card or 4 digit number on front of A	

CREDIT CARD BILLING ADDRESS		SHIPPING ADDRESS	
CARDHOLDER NAME:		NAME:	
COMPANY:		COMPANY:	
ADDRESS 1:		ADDRESS 1:	
ADDRESS 2:		ADDRESS 2:	
CITY/STATE/ZIP CODE:		CITY/STATE/ZIP CODE:	
TELEPHONE:		TELEPHONE:	
EMAIL or FAX INVOICE TO:		<input type="checkbox"/> UPS, <input type="checkbox"/> FedEx, or <input type="checkbox"/> Other Account No.	
PURCHASE ORDER #:	*NOTE: If freight number is not listed, freight charges will apply.		

AUTHORIZATION TO CHARGE CREDIT CARD:		
<p>This form confirms your request for payment by credit card. I hereby authorize Wastecorp. Pumps to charge my credit card. I affirm that I am at least 18 years of age and legally authorized to use the credit card account specified above. I agree that I will pay for this purchase and indemnify and hold Wastecorp Pumps harmless against any liability pursuant to this authorization. I understand that my signature on this form will serve as authorized signature on the credit card slip.</p>		
PRINT NAME:	SIGNATURE:	DATE:

AUTHORIZATION TO DELIVER TO AN ADDRESS DIFFERENT THAN THE BILLING ADDRESS:		
<p>I, (signature below), hereby authorize delivery to the shipping address above which is not my credit card billing address. I agree that I will pay for this purchase and indemnify and hold Wastecorp. Pumps harmless against any liability pursuant to this authorization. I understand that my signature on this form will serve as my authorized signature on the credit card charge slip.</p>		
PRINT NAME:	SIGNATURE:	DATE:

<input type="checkbox"/> YES	Wastecorp. Pumps may keep this credit card information on file for future orders.
<input type="checkbox"/> NO	DO NOT keep this information on file - call for credit card authorization for each and every order.

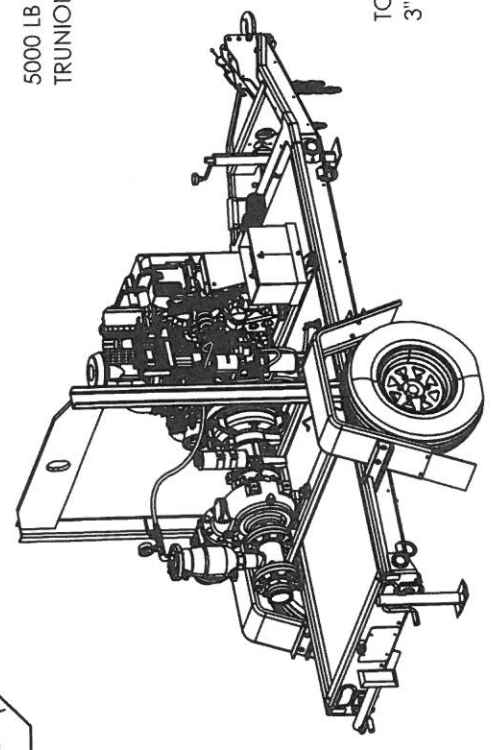
WASTECORP. PUMPS HAS ZERO TOLERANCE FOR CREDIT CARD FRAUD. CREDIT CARD FRAUD IS A FEDERAL CRIME AND WE WILL PURSUE FRAUDULENT USERS BOTH CRIMINALLY AND CIVILLY.

DO NOT PLACE AN ORDER IF YOU ARE NOT AN AUTHORIZED USER OF THE CARD

IF
IN DOUBT,
ASK

NOTE: NOT FOR CONSTRUCTION UNLESS CERTIFIED.

ISO ELEVATION VIEW

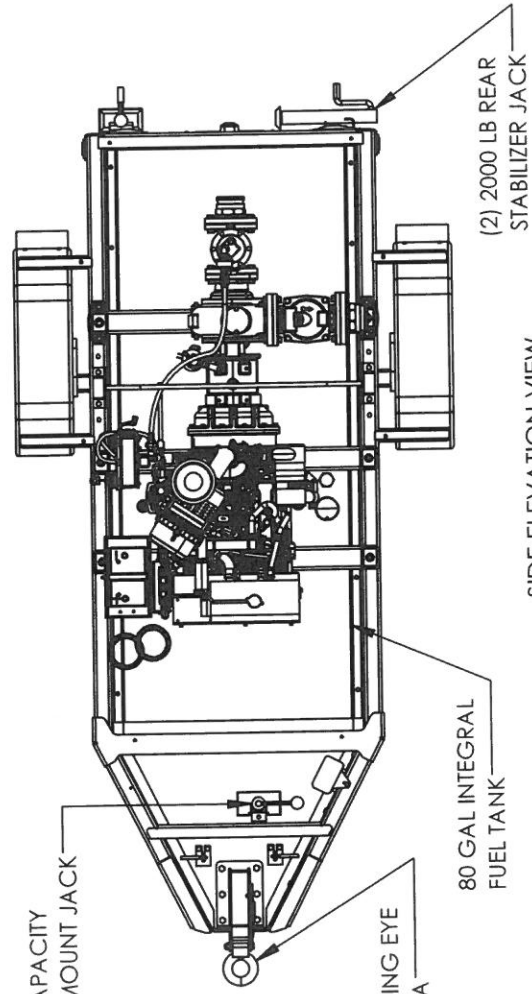


5000 LB CAPACITY
TRUNION MOUNT JACK

TOWING EYE
3" DIA

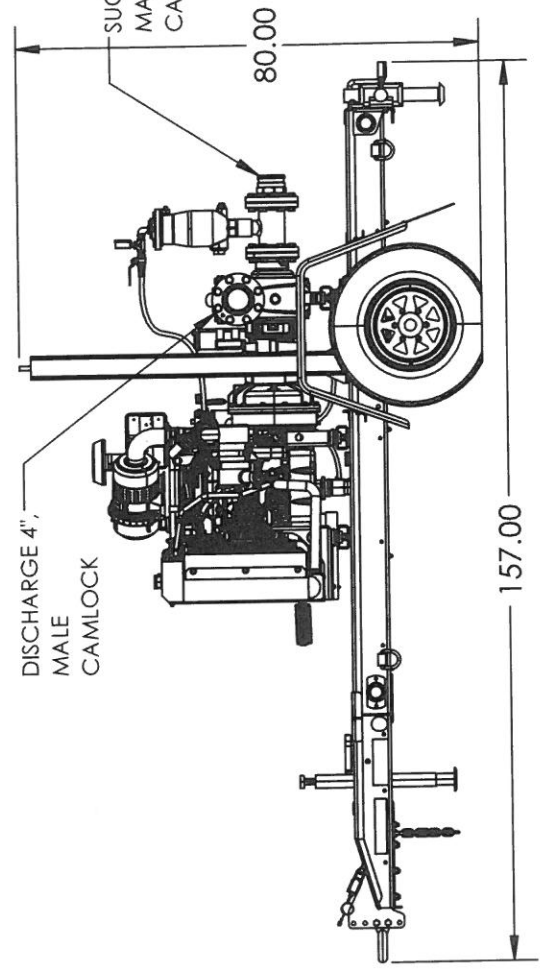
80 GAL INTEGRAL
FUEL TANK

PLAN VIEW



(2) 2000 LB REAR
STABILIZER JACK

SIDE ELEVATION VIEW



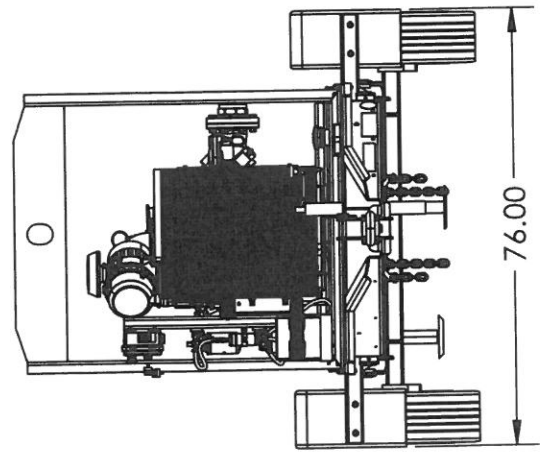
DISCHARGE 4",
MALE
CAMLOCK

SUCTION 4",
MALE
CAMLOCK

80.00

157.00

FRONT ELEVATION VIEW



76.00

THIRD ANGLE
PROJECTION

DIMENSIONS ARE IN INCHES

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TFV-4M-DT, 56HP,
DIMENSIONAL DRAWING

TOLERANCES UNLESS OTHERWISE SPECIFIED
1. ANGULAR $\pm 1/2^\circ$
2. FRACTIONAL FINISH DIM $\pm .005$
3. FRACTIONAL FINISH DIM $\pm 1/8"$ FOR CASTING
4. FRACTIONAL FINISH DIM $\pm 1/16"$ FOR STEEL
5. FRACTIONAL FINISH DIM $\pm 1/32"$ FOR ALUMINUM
6. FINISH STAIN IN R & S $\pm .030"$ CUT OFF

DRAWN ML
CHKD KD
PPRNG
APPD DM
SCALE 1:32
DATE June 7, 2023

PATTERN MAKER TOLERANCES
1/32" NON ACCUMULATIVE ON FINISHED SURFACES
1/16" FINISH ON FINISHED SURFACES UP TO 8"
3/16" FINISH ON FINISHED SURFACES OVER 8"

DRAWING NUMBER
66239-00
SHEET 1 OF 1

WASTECORP.
Pumps



Trash Flow® Dry Prime Pumps

TFV4-M™ Series

Automatic Self-Priming
Dry Prime Venturi Technology

FEATURES

UP TO 1700 GPM
PUMPING CAPABILITIES

UP TO 3" SOLIDS
HANDLING CAPABILITIES

4" ANSI CONNECTIONS

UP TO 176° F FLUID
TEMPERATURE

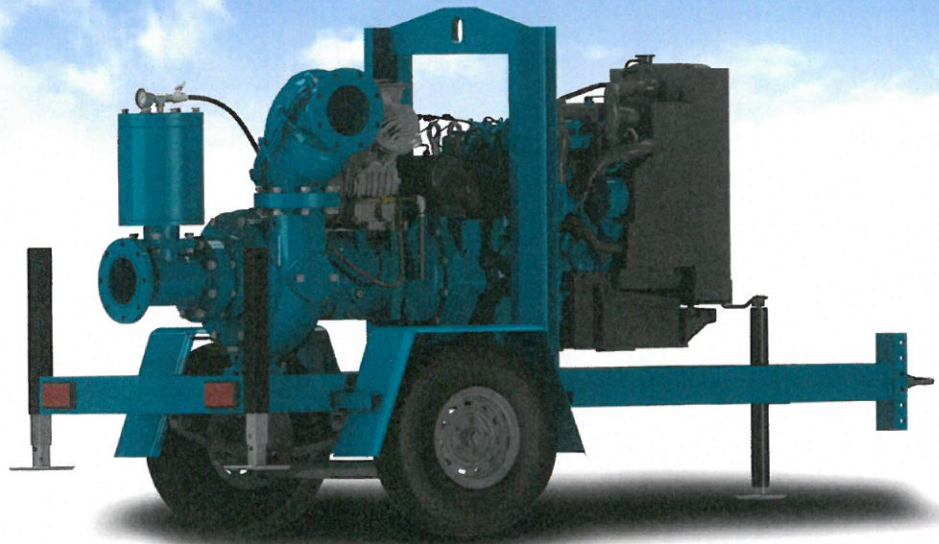
MAX. HEAD TO 150 FT.

MADE AND ASSEMBLED
IN THE USA AND/OR
CANADA

OPTIONAL ACCESSORIES

WASTECORP IS AN ISO
9001, 14001 CERTIFIED
DRY PRIME PUMP
MANUFACTURER

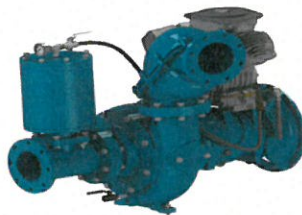
WASTECORP.COM



THE NEW STANDARD FOR DRY PRIME PUMPS MEET TRASH FLOW® TFV-4™ SERIES

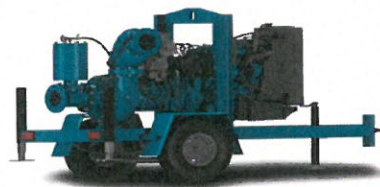
Trash Flow Dry Prime pumps are built for emergency bypass and dewatering applications. The unique oil bath technology, ensures that the mechanical seal is always lubricated in its own chamber. This safeguard allows the pump to run dry indefinitely without damage. Trash Flow TFV Series pumps can pass 3" spherical solids and produce suction lifts to 28 Ft. This enhanced priming system, minimizes effluent discharge into the environment.

PROFESSIONAL DRY PRIME PUMPS - HIGH QUALITY QUICK DELIVERY.



VENTURI AIR EJECTOR PRIMING SYSTEM

Wastecorp's intelligent priming system, uses a Quincy compressor to rapidly evacuate air from the suction line which is exhausted to atmosphere. Liquid replaces the air, automatically priming the pump within seconds. The result is fast, efficient and environmentally friendly pump system.



CUSTOMIZE YOUR TRASH FLOW DRY PRIME THE WAY YOU NEED IT.

With Wastecorp, you get a host of options to customize your dry prime pump the way you need it. Select from diesel, electric or natural gas motors, sound attenuated enclosures, trailer or skid mount, float regulator systems and much more. Wastecorp's dry prime specification is designed to meet or exceed any equivalent manufacturer.



AVAILABLE HUSHER™ SERIES SOUND ATTENUATED HUT

For pumping in residential areas or where reduced noise is critical, Wastecorp offers the Trash Flow TVP Husher Series. This sound attenuated lockable enclosure reduces noise to 68 dBA @ 7 Meters which complies with most local regulations. A Wastecorp technical support representative can help you select the correct Husher for your application.

Trash Flow® Dry Prime Pumps

TFV4-M™ Series

Automatic Self-Priming
Dry Prime Venturi Technology



WASTECORP
Pumps

3" solids handling impeller

Diesel, electric, or natural gas
powered engines available

Instrument Panel includes oil
pressure gauge , amp, hour
and tachometer

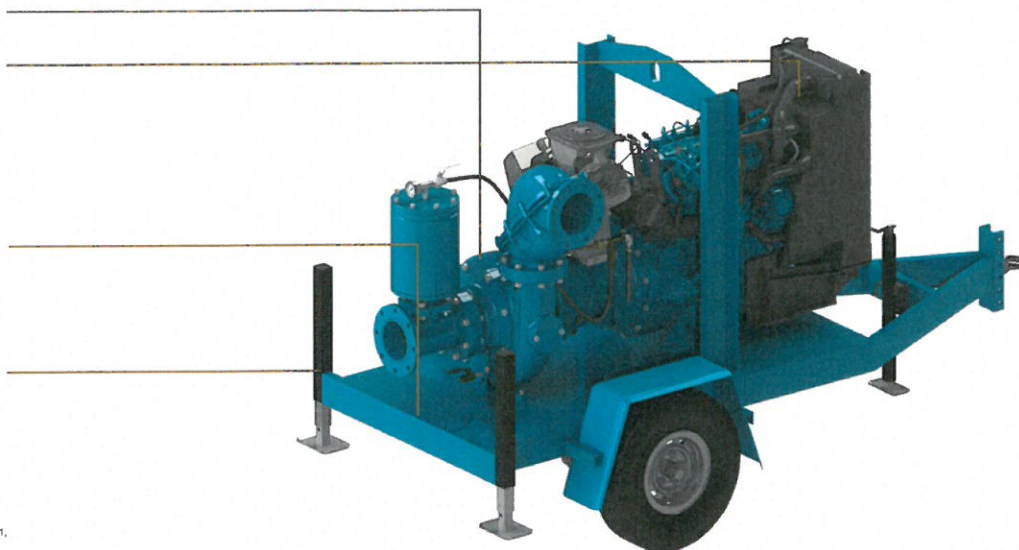
Standard 80 gallon fuel tank

Simple maintenance

Trailer mounted or skid mounted
models available

**Also available with Husher silent
pumping package for pumping
in residential areas.**

Manufactured in the United States and/or Canada. Wastecorp is an ISO 9001,
14001 certified dry prime pump manufacturer.



Available Options

- Auto-start for unattended 24 - hour operation (Lofa or murphy panel)
- Level regulator float system
- Highway trailer or skid mount
- Sound attenuated lockable enclosure (68 dBa @ 7 Meters)
- Diesel engine, electric motor or natural gas drive systems
- **Optional engines and hp available contact factory**

Pump Specifications

Suction & discharge connection	4" 150# ANSI B16.5
Max capacity	1,700 GPM
Max solids handling	3.0"
Max Impeller Dia.	10"
Max temperature	176°F
Max head	150 ft.
Max operating speed	2000 rpm
Dry weight	2,400 Lbs

Engine Specifications

Certification	Final Tier 4 Water Cooled or Interim Air Cooled	
Fuel tank	80 gal standard (larger sizes available)	
Instrument panel	Oil pressure gauge, amp, hour and tachometer	
Fuel Consumption	2.4 Gal/hr @ 2200 rpm	2.0 Gal/hr @ 1800 rpm

Materials of Construction

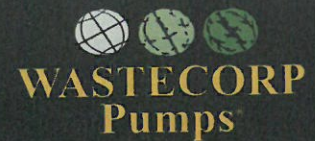
	Standard	Optional
Impeller	CA6NM SS	CD4MCu
Wear ring	Ductile Iron	316 SS
Shaft	17-4 PH	
Casing	Ductile Iron	CD4MCu
Bearing frame	Ductile Iron	CD4MCu
Mechanical seal	High Pressure liquid oil bath with high abrasion resistant solid carbon faces.	



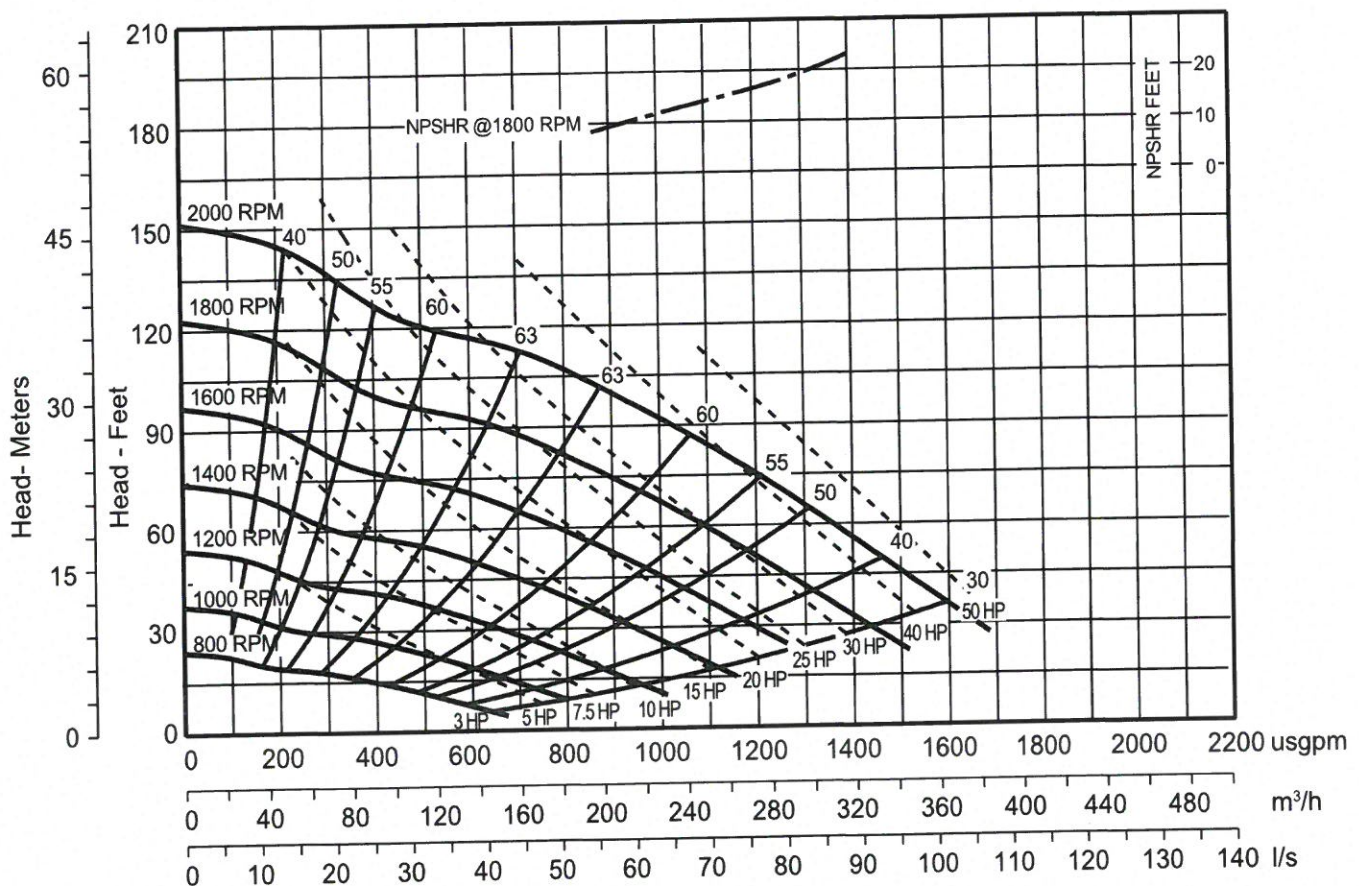
Trash Flow® Dry Prime Pumps

TFV4-M™ Series

Automatic Self-Priming
Dry Prime Venturi Technology



TFV4-M - Performance Curve



Optional engines and hp available contact factory.

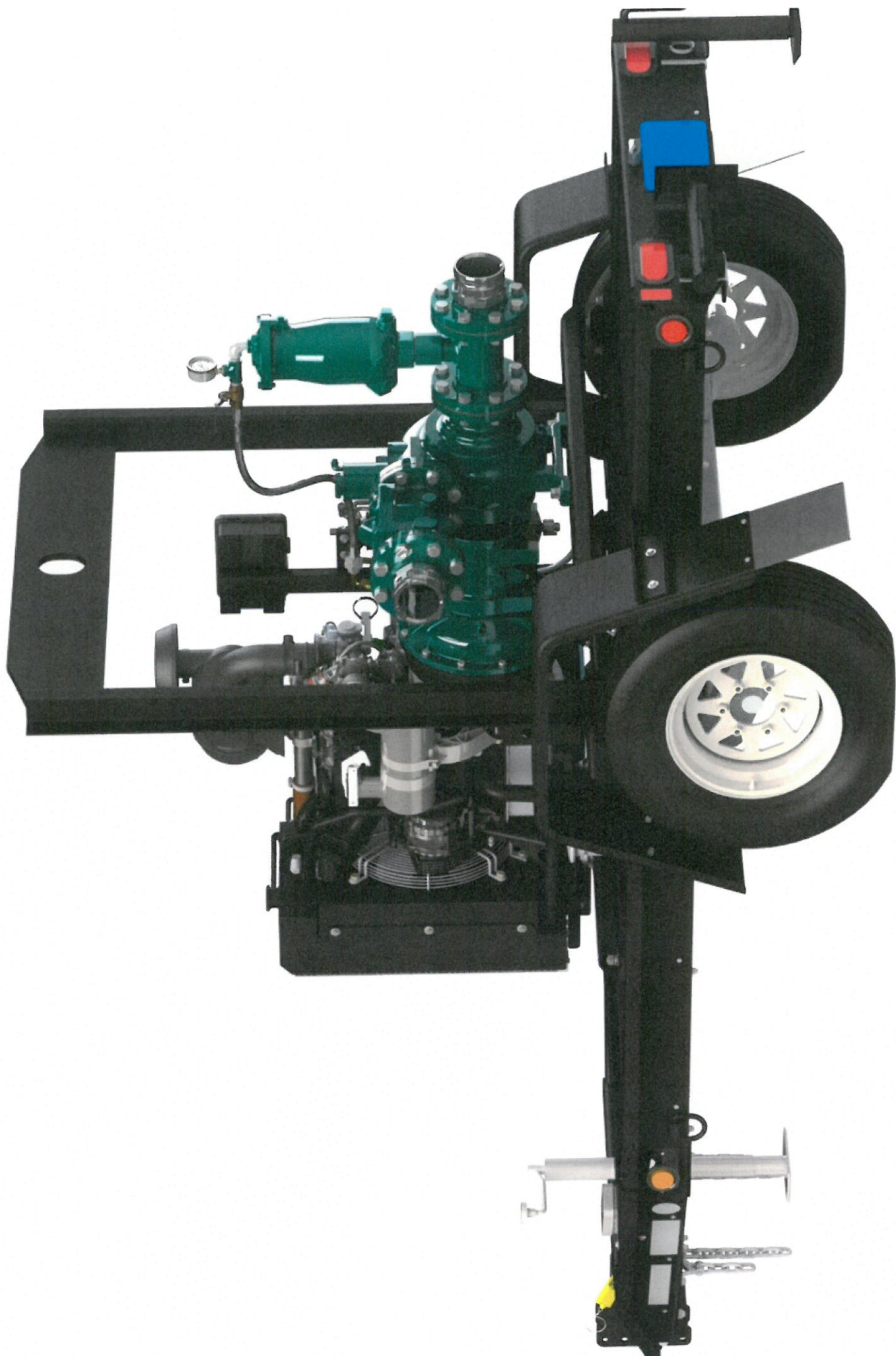
Model	TFV-4	
Size	4" x 4"	115 mm x 115 mm
Impeller Diameter	10"	250 mm
Solids Handling Size	3.0"	75 mm

Specifications and illustrations are subject to revision without notice. Wastecorp makes no representation regarding the completeness or accuracy of this information and is not liable for any consequential, incidental or indirect damages relating to these specifications.



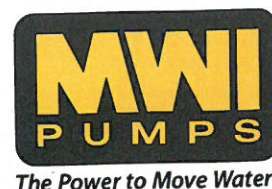
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Grand Island, New York 14072 | USA
Tel: 888.829.2783 | Fax: 888.883.3320
sales@wastecorp.com

Wastecorp Pumps Inc.
50 Shorncliffe Road
Toronto, Ontario M8Z 5K1 | Canada
Tel: 416.233.3000 | Fax: 416.233.2300
info@wastecorp.com



ECO PRIMERITE™ CT004

4" X 4" AUTOMATIC DRY SELF-PRIMING TRASH PUMP



The Eco Primerite™ self-priming trash pump provides value and efficiency to contractors, pump rental companies, mining operators or municipalities the moment it hits the jobsite. The pump's oil-filled bearing box, mechanical seal in an oil bath and low fuel consumption enables it to run dry all day long for up to 3 days⁽¹⁾, making it the right choice for handling inconsistent flows found in sewage bypass pumping and job site dewatering. With flows up to 93' TDH and 1000 GPM, this 4" pump can easily move slurries and brackish water with little maintenance required. This pump is completely self contained in either skid or trailer configurations with integral lifting bail, tie downs and fuel tank.

FEATURES

- Substantial return on investment
- Low fuel consumption - run up to 3 days
- Easily pump slurries/brackish water
- Optimal HP for price/performance
- Lower maintenance costs
- Primes and reprimers automatically
- Solids handling up to 2"
- Engine driven compressor
- Lockable fuel cap
- Vacuum and discharge pressure gauge
- Torsion bar axle
- Integral 28 fuel tank with gauge
- Skid or optional trailer-mounted
- DOT light kit available
- Front and rear stabilizing jacks
- Heavy-duty truck tie downs
- Lifting bail
- Volute drain
- Engines – Yanmar 3TNV88
- Flexible flywheel coupling
- 4" ANSI Pattern flanges – Suction and discharge
- 3" Lunette ring for pintle hitch – Other options available
- Optional float activated, auto start/stop controls
- Manufactured in the USA

APPLICATIONS

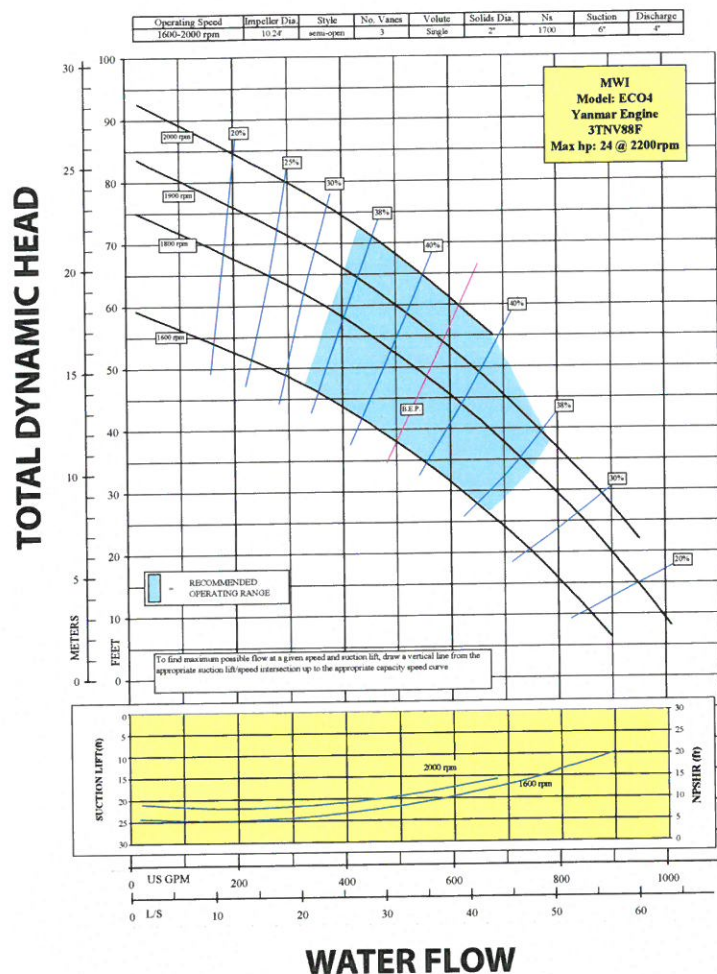
- Construction Dewatering
- Sewage Bypass
- Flood Drainage
- Mining/Quarries
- Municipal
- General Industrial

QUICK SPECIFICATIONS

Suction connection	4" 150# ANSI B16.5
Delivery connection	4" 150# ANSI B16.5
Max capacity	1000 GPM
Max solids handling	2"
Max impeller diameter	8.7"
Max head (TDH)	93'
Max operating speed	2000 RPM
Max suction lift	28'
Dimensions	60 x 87 x 75"
Sound levels w/ enclosure	67 dBA at 7M / 23'
Max fuel consumption	(1) At 11 HP; up to 3 days



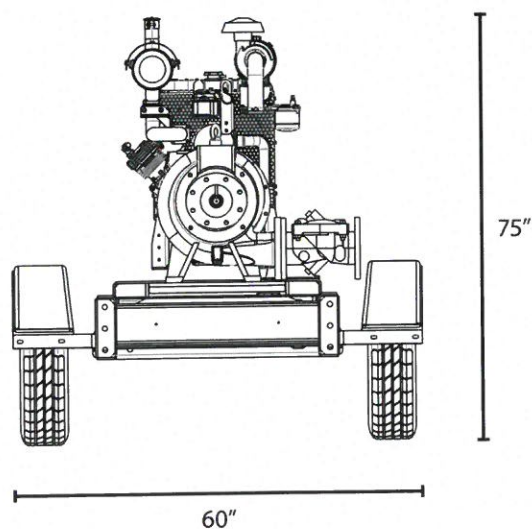
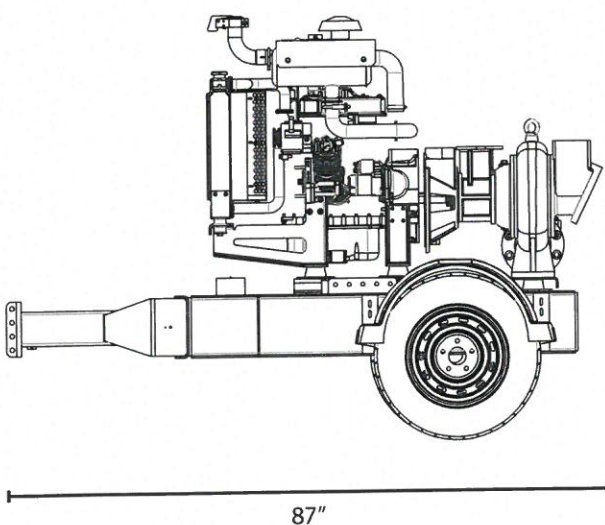
PERFORMANCE CURVE



MATERIALS & SPECIFICATIONS

Standard engine	Yanmar engine
Max HP	24 HP
Fuel capacity	28 Gal
Drive type	Flywheel direct drive flexible element
Impeller	High chromium cast iron
Volute	Ductile cast iron ASTM A536 grade 70-50-05
Pump shaft	1045 Steel; Stainless steel option
Compressor	Engine-driven, oil lubricated
Priming assembly	304 Stainless steel venturi
Control panel	Tach and hour meter, including shutdowns for low oil pressure, high coolant temperature, Plug-N-Play and float-ready
Discharge non-return valve	Swing flex check valve ASTM A536 grade 65-45-12
Mechanical seal	Stainless steel with silicon carbide faces; Buna elastomers
Weight of trailer mounted unit	2300 lbs (dry)

DIMENSIONS

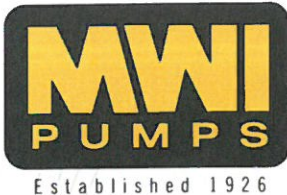


MWI Pumps Headquarters

33 NW 2nd St | Deerfield Beach, FL 33441

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Inquiries: 954-426-1500 | Email: info@mwipumps.com | mwipumps.com



Manufacturers

Moving Water Worldwide - Reliably and Efficiently

Quotation

MWI Pumps 1860 82 nd Ave Ste 203 Vero Beach, FL 32966 Office: 954-834-1006 Cell: 772-321-3425	Date: 3-6-25 MWI Job No. Quotation No. 25-321 Customer No. Quotation valid for 30 days unless otherwise noted
---	--

Project: Town of Moreau Quote To: Attn: Kristian Mechanick Delivery: Approximately 14-16 weeks after receipt of PO for Eco Primerite. Approximately 18-20 weeks after receipt of PO for CT004A. Approximately 22-24 weeks after receipt of PO for 6x4HH.	Terms: Net 30 delivery FOB: Freight not included Customer Approval: _____ Quoted By: Kelby Morgan kelbvm@mwipumps.com
---	---

Item	Qty.	Description	Unit Price	Total Price
A	1	MWI CT004 Eco Primerite 4" Self-Priming Bypass Pump w/ Yanmar Tier 4 Final Diesel Engine Rated 24HP. Includes Controls Inc Digital Control Panel, On/Off Floats, Temp and Fluid Level Shut Offs. Wholly mounted on a DOT Approved Trailer with Integrated 28 Gallon Fuel Tank and Silent Partner Sound Attenuated Enclosure. Pump Rated for Max Performance of 1,000 GPM and 93'TDH, not Simultaneously. Includes 4" ANSI Flange to 4" & 3" Male Cam Lock Adapters for each Suction & Discharge *See attached brochure with pump curve	\$45,155	\$45,155
B	1	MWI CT004A Primerite 4" Self-Priming Bypass Pump w/ Deutz Tier 4 Final Diesel Engine Rated 50HP. Includes Controls Inc Digital Control Panel, On/Off Floats, Temp and Fluid Level Shut Offs. Wholly mounted on a DOT Approved Trailer with Integrated 78 Gallon Fuel Tank and Silent Partner Sound Attenuated Enclosure. Pump Rated for Max Performance of 1,200 GPM and 150'TDH, not Simultaneously. Includes 4" ANSI Flange to 4" & 3" Male Cam Lock Adapters for each Suction & Discharge *See attached brochure with pump curve	\$60,987	\$60,987
C	1	MWI 6x4HH Primerite Self Priming Bypass Pump with 6" Suction 4" Discharge and Deutz TD2.9 Tier 4 Final Diesel Engine Rated 74HP. Includes Controls Inc Digital Control Panel, On/Off Floats, Temp and Fluid Level Shut Offs. Wholly mounted on a DOT Approved Trailer with Integrated 94 Gallon Fuel Tank and Silent Partner Sound	\$76,975	\$76,975

MWI Pumps

33 N.W. 2nd Street Deerfield Beach, Florida 33441 | p. (954) 426-1500 | f. (954) 426-1582 | www.mwipumps.com



Manufacturers

Moving Water Worldwide - Reliably and Efficiently

Attenuated Enclosure. Pump Rated for Max Performance of 1,350 GPM and 225' TDH not Simultaneously. Includes 6" & 4" ANSI Flange to 3" Male Cam Lock Adapters for Suction & Discharge

***See attached brochure with pump curve**

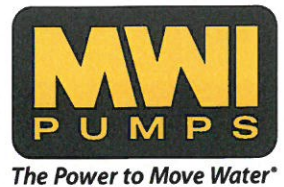
NOTE: Freight, Sales Tax, Diesel Fuel, Startup, Hoses and Connectors are not included unless otherwise noted above.

This document contains a proposal quotation only, as it does not contain all necessary material terms. This proposal is not an offer subject to acceptance by the recipient. If recipient is interested in proceeding forward under the proposal, then the recipient and MWI must discuss and come to written agreement as to all material terms and conditions.

Please note that prices do not include applicable Sales Tax, Fees, Installation or Freight unless otherwise noted

PRIMERITE™ HH6X4

6" X 4" HIGH-HEAD AUTOMATIC DRY SELF-PRIMING TRASH PUMP



The Primerite™ HH6X4 is a self-priming, automatic dry trash pump built with a larger performance envelope for high-head applications. The HH6X4's boasts an all cast iron construction and up to 230' TDH to provide high lift performance in the most extreme environments. A mechanical seal in an oil bath, grease lubricated bearings and a 94 gallon tank enable it to run dry all day long for up to 24 hours, making it the right choice for handling inconsistent flows found in sewage bypass pumping and job site dewatering. This pump is completely self contained in either skid or DOT trailer configurations with hydraulic surge brakes, torsion axle, integral lifting bail, tie downs and fuel tank.

FEATURES

- Primes and reprimed automatically
- Solids handling up to 3"
- EPA Interim Tier 4 engine⁽¹⁾
- Tangential volute
- All cast iron construction
- Horizontal engine mount
- 6" ANSI Suction and 4" ANSI Discharge
- Tungsten carbide vs. silicon carbide mechanical seals
- Vacuum pump priming system
- Grease lubricated bearings
- Non-return check valve
- Vacuum and pressure gauges
- Lockable fuel cap
- Forklift slots and lifting bail
- Torsion bar axle
- 94 gallon fuel tank with gauge
- Skid or trailer-mounted with DOT light kit
- Hydraulic surge brakes standard, electric brakes available

APPLICATIONS

- High-Head
- Construction dewatering
- Sewage bypass
- Flood drainage
- Mining and quarries
- Municipal
- Rear stabilizing jacks
- 3" Lunette ring for pintle hitch – Other options available
- Heavy-duty truck tie downs
- Engines – Caterpillar, Perkins, John Deere and Deutz available
- Flexible flywheel coupling
- Optional float activated, auto start/stop controls
- Manufactured in the USA

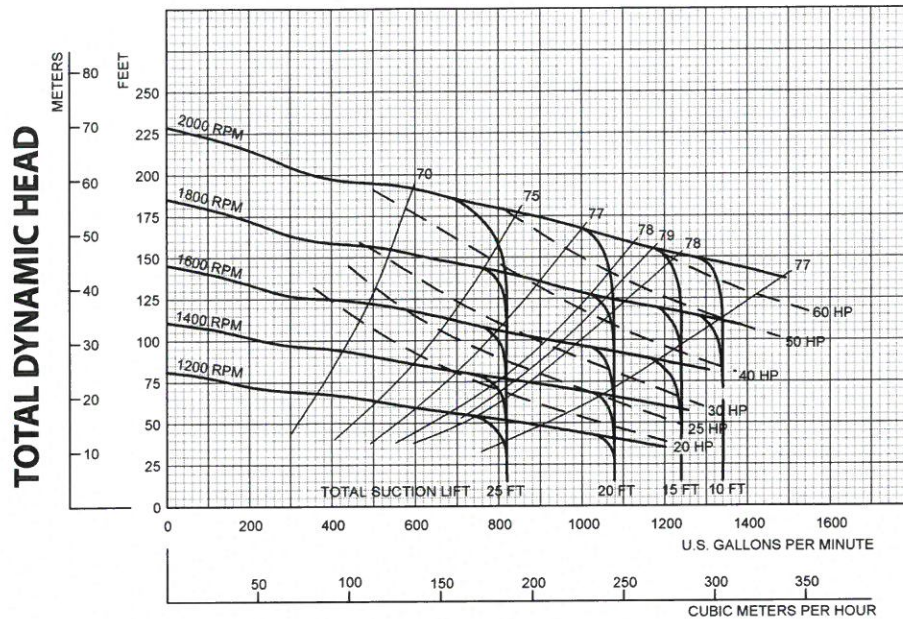
(1) Interim Tier 4 engine sold internationally. Consult MWI for engine options within USA.

QUICK SPECIFICATIONS

Suction connection	6" 150# ANSI B16.5
Delivery connection	4" 150# ANSI B16.5
Max capacity	1350 USGPM
Max solids handling	3.0"
Max impeller diameter	12"
Max head (TDH)	230'
Max operating speed	2000 RPM
Max suction lift	25'
Dimensions	64 x 94 x 155"
Max fuel consumption	At 1800 RPM; up to 24 hr run time



PERFORMANCE CURVE



Data shown is approximate pump performance at sea level with 60° Fahrenheit water.

Total suction lift is equal to static (vertical) suction lift plus all friction losses in suction line.

Efficiency shown is pump hydraulic efficiency. For NPSHR, refer to standard pump curve.

WATER FLOW

MATERIALS & SPECIFICATIONS

Auto-start control panel

Tach and hour meter, shutdowns for low oil pressure, high coolant temperature, Plug-N-Play and float-ready

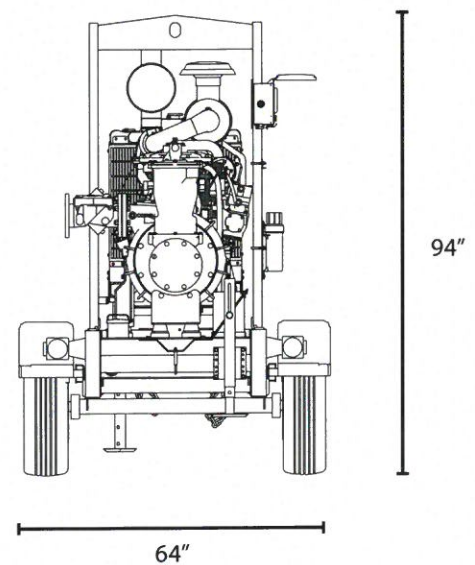
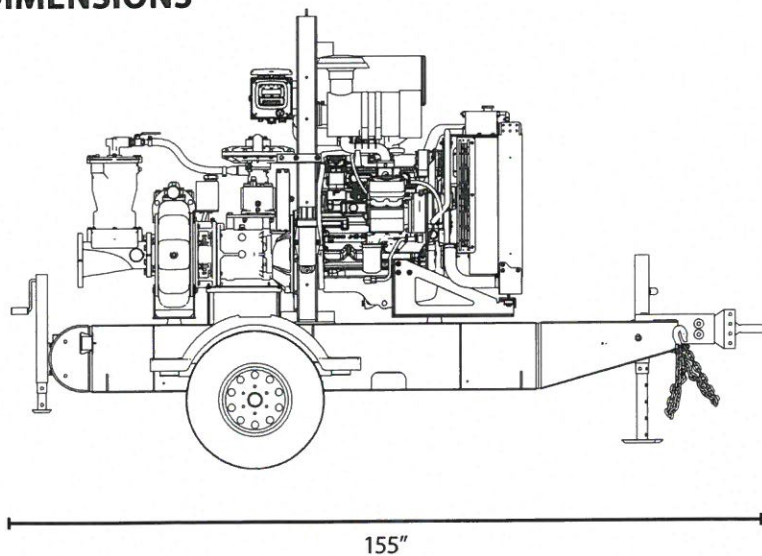
Mechanical seal

Stainless steel with tungsten carbide vs. silicon carbide faces; Buna elastomers

MATERIALS & SPECIFICATIONS

Standard engine	EPA Interim Tier 4 John Deere 4045TF290
Max HP	74 HP [55kW]
Fuel capacity	94 Gallon
Drive type	Flywheel direct drive flexible element with SAE 4 housing and SAE 10" coupling
Impeller	Cast iron
Tangential volute	Cast iron
Shaft sleeve	416 Stainless steel
Discharge non-return valve	Val-matic swing flex check valve ASTM A536 grade 65-45-12
Vacuum pump	50 SCFM Maximum
Bearings	Grease lubricated
Check valve	Non-return
Weight (dry)	3750 lbs (trailer mounted unit)

DIMENSIONS



MWI Pumps Headquarters

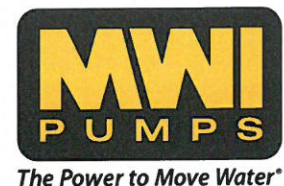
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Inquiries: 954-426-1500 | Email: info@mwipumps.com | mwipumps.com

PRIMERITE™ CT004A

4" X 4" AUTOMATIC DRY SELF-PRIMING TRASH PUMP



The Primerite™ is the perfect pump for contractors, pump rental companies, mining operators and general industrial or municipal use. The pump's oil-filled bearing box and a mechanical seal in an oil bath enable it to run dry all day long for up to 24 hours, making it the right choice for handling inconsistent flows found in sewage bypass pumping and job site dewatering. This pump is completely self contained in either skid or trailer configurations with integral lifting bail, tie downs and fuel tank.

FEATURES

- Primes and reprimed automatically
- Solids handling up to 2"
- Engine driven compressor
- Vacuum and discharge pressure gauge
- Lockable fuel cap
- Forklift slots (skid models)
- Torsion bar axle
- Integral 78 fuel tank with gauge
- Skid or optional trailer-mounted
- DOT light kit available
- Hydraulic surge brakes standard, electric brakes available
- Front and rear stabilizing jacks
- 3" Lunette ring for pintle hitch – Other options available
- Lifting bail
- Volute drain

APPLICATIONS

- Heavy-duty truck tie downs
- Engines – Caterpillar, Perkins, John Deere and Deutz available
- Flexible flywheel coupling
- 4" ANSI Pattern flanges – Suction and discharge
- Optional float activated, auto start/stop controls
- Manufactured in the USA
- Construction Dewatering
- Sewage Bypass
- Flood Drainage
- Mining/Quarries
- Municipal
- General Industrial

QUICK SPECIFICATIONS

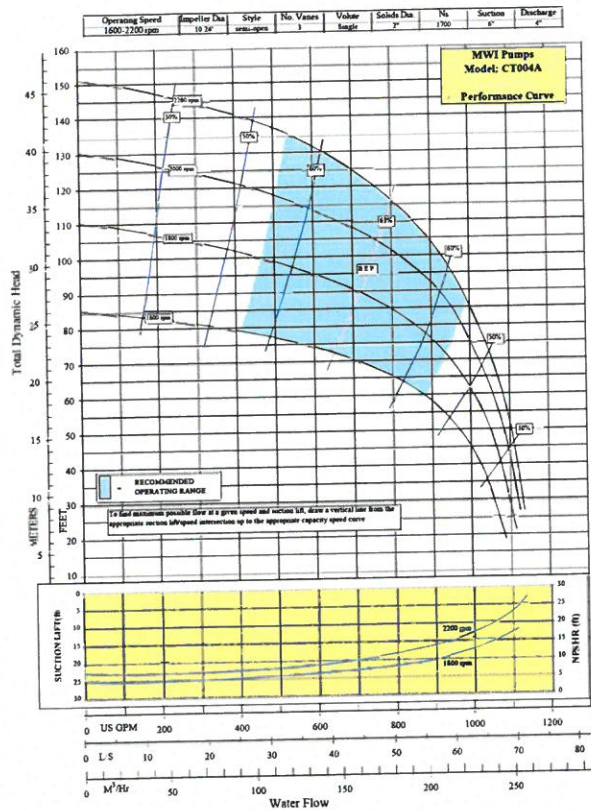
Suction connection	4" 150# ANSI B16.5
Delivery connection	4" 150# ANSI B16.5
Max capacity	1300 GPM
Max solids handling	2"
Max impeller diameter	10.2"
Max head (TDH)	152'
Max operating speed	2200 RPM
Max suction lift	28'
Dimensions	65 x 93 x 132"
Sound levels w/ enclosure	67 dBA at 7M / 23'
Max fuel consumption	At 50 HP; up to 24 hr run time



PRIMERITE™ CT004A

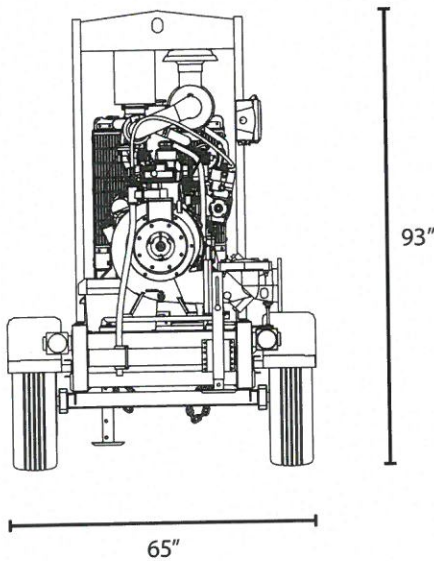
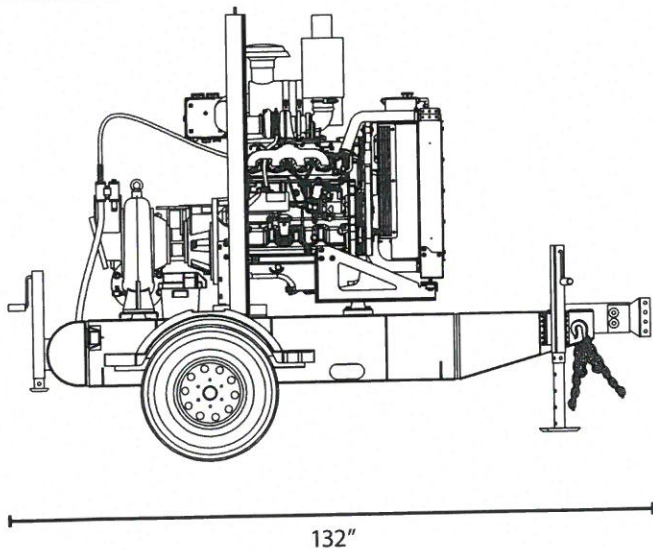
PERFORMANCE CURVE

TOTAL DYNAMIC HEAD



WATER FLOW

DIMENSIONS



MATERIALS & SPECIFICATIONS

Standard engine	Deutz D2.9
Max HP	50 HP / 2600 RPM
Fuel capacity	78 Gal
Drive type	Flywheel direct drive flexible element
Impeller	CA-40 Corrosion resistant iron/chromium alloy
Volute	Ductile cast iron ASTM A536 grade 70-50-05
Pump shaft	1045 Steel; Stainless steel option
Compressor	Engine-driven, oil lubricated and water cooled
Priming assembly	304 Stainless steel venturi
Control panel	Tach and hour meter, including shutdowns for low oil pressure, high coolant temperature, Plug-N-Play and float-ready
Discharge non-return valve	Swing flex check valve ASTM A536 grade 65-45-12
Mechanical seal	Stainless steel with silicon carbide faces; Buna elastomers
Weight of trailer mounted unit	2650 lbs (dry)

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Leah M. Cronin
Sole Assessor

SARATOGA COUNTY, STATE OF NEW YORK
Phone: (518) 792-1030 x4
E-mail: assessor@townofmoreau.org



Jesse A. Fish, Jr
Town Supervisor

Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

March 4, 2025

REQUEST TO FOR ATTENDANCE AT EDUCATION CLASS

I hereby request permission for Matt Espey to attend a continuing education class entitled "Income Redefined: RPTL 467 & 459-c calculator intense." This class is offered by the New York State Assessors Association and will be given via zoom. Matt will attend it while here in the office. I will be in the office to help with phone calls and residents at the window with no disruption to office flow. This is an excellent class for him to take as NYS has recently redefined the calculations we use for the Low-income Senior Citizens Exemption (RP 467). Approx 200 of these exemptions have just been turned in by our Seniors and need to be calculated accurately to apply their correct tax savings for upcoming bills. Class description below. Funds for education have been budgeted for and will be pulled from the Department Contractual line A1355.4.

Class: Income Redefined: RPTL 467 & 459-c calculator intense
Cost: \$120 (as an NYSAA member)
Date: March 14, 2025 9am – 4pm
Mileage: \$0 – taken in office via zoom

Total Expenses: \$120

INCOME REDEFINED: RPTL 467 & RPTL 459-C CALCULATOR INTENSIVE March 14, 2025

Instructor: Donna Komor, IAO
9:00 a.m. - 4:00 p.m.

Assessors and staff must thoroughly understand the income requirement for the Senior Exemption (RPTL 467) and the Disabled with Limited Income Exemption (RPTL 459-c) for proper administration of these income-related exemptions. This full-day class will begin a refresh of the basics of these popular exemptions, define income per the current statute, review all the possible options for local tax jurisdictions, and acquaint you with the latest resources and tools for successful and efficient exemption administration. Students will learn where to find the right numbers to use from the various income documents for filers and non-filers.

In the afternoon, dive deep into the custom Excel calculator designed for these exemptions. Learn how the calculator can be tailored to your municipality's local options as well as the best practices for entering income information efficiently. Master the calculator's ability to handle various scenarios, including: applicants with or without income tax returns; using the calculator to compute unreimbursed medical expenses total; separating incomes due to divorce, separation, or death; and combining incomes for newly married seniors. Receive the latest updates for 2025 based on users' feedback.

Excel beginners welcome. Prior experience in processing these two exemptions will be beneficial but is not required. Bring your unique challenges related to income processing, and we'll tackle them together during the final portion of the class.

Respectfully submitted:

Leah M Cronin, IAO

Leah M. Cronin, IAO
Assessor

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Leah M. Cronin
Sole Assessor

SARATOGA COUNTY, STATE OF NEW YORK
Phone: (518) 792-1030 x4
E-mail: assessor@townofmoreau.org



Jesse A. Fish, Jr
Town Supervisor

Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

March 5, 2025

REQUEST TO CONTINUING ED CLASSES FOR APPRAISAL LISCENSE/ASSESSOR CERTIFICATION

I hereby request permission for myself – Leah M Cronin to attend a series of classes to satisfy my Assessor recertification requirements prior to reappointment in October and my NYS Appraisal Licensing requirements. The 7-hour USPAP (aka Ethics Course) satisfies BOTH my Assessor recertification I need (prior to October) AND the Ethics component of my Appraisal License (to be renewed by May 2025). 28 continuing credits are required for my appraisal license – 14 elective – 14 mandatory. The mandatory is: 7 hours USPAP (already mentioned) and 7 hours 'Fair Housing, Fair Lending.' I currently have 12 hours elective satisfied; I just need 2 additional elective hours.

I found a great 4-hour elective class: "Understanding How Tax Grievances helps sellers & buyers." The Appraisal courses always tie into my Assessment life – this course especially! Looking forward to hearing the grievance process from "the other" side to help me better prepare here. I have shopped around and found Calypso to be the least expensive for USPAP. They also offer the option to take this class online at my own pace. This will allow flexibility in the office. I used Calypso for my CE requirements last renewal and liked them for this feature. They do not offer all classes so – will be taking the Fair Housing Fair lending and the Tax Grievance Class through Manfred Real Estate school. Those will be live via zoom – and will be held March 14th 8:30-12:30 (Tax Grievances) and May 7th 8:30am-4:30pm (Fair Housing Fair Lending) and will be taken here in the office, with the office remailing open. Matt will also be taking a zoom class in the office on March 14th. Our class will only overlap 3 hours. Foot traffic is extremely slow during March – as all exemption paperwork is due March 1. I am comfortable with both taking a class at the same time and do not foresee a problem. It's always a priority to make sure residents are helped by this office, and that will continue to happen, should there be a walk-ins or phone call.

The total for these 3 classes will be \$405. This satisfies continuing ed for my Appraisal License for another 2 years and the Ethics component of my Assessor Certification for 6 years. Continuing education and maintenance of my License and Certification are very important and have been budgeted for accordingly. Funds will be pulled from the Department Contractual budget line A1355.4. See attached for course descriptions.

Class: USPAP
Class: Understanding how Tax Grievance helps seller/buyers
Class: Fair Housing Fair Lending
Mileage: \$0 – all classes taken in office via zoom

Cost: \$220
Cost: \$75
Cost: \$110

Total Expenses: \$405

Respectfully submitted,

Leah M. Cronin, IAO
Assessor

Courses taken at Manfred online:

7 HOUR INTRO TO FAIR HOUSING FAIR LENDING

This course is designed to satisfy the Continuing Education requirements for Real Estate Appraisers who have not satisfied the RE2 or GE1 requirements. It covers the most recent changes made to the Fair Housing and Fair Lending Act. A review of the New York State Human Rights Law will be made as well as an analysis of several case studies. Appraisal reporting requirements and USPAP Advisory Opinions that pertain to Fair Housing and Fair Lending will be discussed.

NYS Department of State Approved Course Codes: Appraiser: A5283 - 7 hrs, Salesperson/Broker: M-15582 (Fair Housing Approved)

The webinar will be a live course and run the same times as the classroom course. You will be able to log in with any device that has internet access (We do recommend using a device with a large enough screen so you will be able to see the PowerPoint and course material clearly) The instructor will lead the class live, you will be able to ask questions and participate in class discussions all in real-time.

UNDERSTANDING HOW TAX GRIEVANCE HELPS SELLERS AND BUYERS

In the ever-evolving world of real estate, one area that often flies under the radar is the process of property tax grievance. Unknown to many, this procedure can unlock significant financial benefits for both buyers and sellers. Our comprehensive 4-hour course is meticulously crafted to demystify the complexities of tax grievances, spotlighting the crucial difference between assessed and market values of properties. Designed for real estate agents eager to expand their service portfolio, this course offers practical insights into leveraging tax grievances in purchase transactions.

What You Will Learn:

The Basics of Property Taxes: Uncover the history behind property taxes and understand why we pay them. Delve into the different types of property taxes and their implications on property valuation.

Market Value vs. Assessed Value: Discover the pivotal distinction between market value and assessed value, and why this difference matters in the realm of property taxes.

Market Analysis Development: Gain expertise in formulating detailed market analyses, considering adjustments for physical inventory disparities and identifying acceptable sale types.

Navigating County Differences: Learn about the nuances in tax calculation across different counties. Familiarize yourself with crucial deadlines and procedures specific to each locale.

Tax Grievance Process: Acquire step-by-step guidance on how to initiate a property tax grievance, understand qualifications for filing a grievance, and navigate the aftermath of a denial.

Benefits and Misconceptions: Explore the common misconceptions surrounding tax grievances. Understand the yearly importance of filing grievances and the benefits accruing to sellers, buyers, and agents alike.

Commercial vs. Residential Grievances: Distinguish between commercial and residential tax grievances, mastering how commercial properties are valued and tackled differently in the grievance process.

Why Take This Course?

This course is engineered not just to inform but to transform real estate agents into well-versed advocates of tax grievances. By the end of this session, participants will be equipped with the knowledge and skills to guide their clients through the intricacies of property tax assessments, ensuring they are not paying more than their fair share. This proactive approach not only aids in the purchase transaction but adds a valuable facet to your real estate expertise, setting you apart in a competitive market.

Course take at Calypso online:

2024-2025 7-Hour USPAP Equivalent USPAP Update Course

The newest edition of USPAP goes into effect January 1, 2024. Our update course is available in an online, asynchronous, self-paced format. Our update course is approved by The Appraisal Foundation. In this course, you will learn about the changes to USPAP as well as how to utilize the USPAP publication as a tool to assist you in solving appraisal issues you have or will encounter in your day-to-day practice. You will read case studies, scenarios that are based on real-life situations professional appraisers may encounter, and learn how to properly apply the USPAP publication to those situations. These example scenarios address issues frequently experienced by real property appraisers.

In addition to a current edition of USPAP, your course materials will include a USPAP Guidance and Reference Manual for you to use in the course and to keep as a permanent reference source.

Also, for convenience, hyperlinks to specific sections of the USPAP publication are included at various points throughout the course. This 2024-2025 7-Hour USPAP Equivalency Course is designed specifically to assist appraisers, including those who are subject to state licensing or certification and continuing education requirements of professional organizations, client groups, or employers, in seeking USPAP competency in all areas of appraisal practice.

In this 2024-2025 7-Hour USPAP Equivalency Course, Section 2 was written in its entirety by TAF and is delivered verbatim.

During the course, we will learn to utilize The Appraisal Foundation's USPAP Reference Manual. The Reference Manual is a great tool to assist appraisers quickly and easily when answering their every day appraisal questions.

This course includes case studies demonstrating how USPAP applies in specific situations that appraisers may frequently encounter.

The course is designed to assist you, the appraiser, in all areas of appraisal practice as you seek USPAP competency. This includes appraisers who are subject to state licensing or certification and continuing education requirements of professional organizations, client groups, or employers.

*Moreau Recreation and Building & Grounds Department Monthly Report –
January 2025 Prepared by: Jeremy Brogan, Recreation Director*

Buildings & Grounds:

Rec staff:

Completed monthly playground inspection.

Cleaned up boat launch weekly for garbage.

Documented monthly townhall fire suppression system.

Picked up garbage at Nolan Road and around industrial park.

Removed decorations and stored them in town hall for next year.

Plowed all the Rec department locations including town hall

Started and completed rec basketball season for k-2 grades.

Picked up new Kubota 1100

Plowed off the trail multiple times

Picked up and delivered jerseys and shirts for Rec basketball

Removed and trimmed broken branches and trees from windstorm

Replaced and installed compressor hose reel

Found broken no parking sign/handicap sign at trail

Ordered all filters and oil from NAPA for 50% sale for this upcoming season

Sand Bar Beach:

Weekly checks on buildings and grounds.

Harry J. Betar Recreation Park:

Rec staff:

Repairing and painting of more picnic tables.

Ice-rink up and running with daily maintenance to keep at highest level.

Delivered equipment to coaches of k-2 and received back for the basketball season.

Received new park signage for speed/children playing and others.

Winter maintenance on multiple machines, preparing for the upcoming spring.

Replaced scrapper bar on plow

Helped coach multiple rec basketball teams

Removed broken batting cage (boys) along with poles and netting and filled in holes

Brought poles to recycling

Opened every Saturday in Jan until 8pm for the community to use ice rink and sled riding

TOWN CLERK'S OFFICE
MONTHLY REPORT
January 2025

January is a busy month for Town & County tax collection. Here is a summary of our related activities:

Payments received in the office and processed (January incl. timely Feb. payments):	\$5,150,345.96
Online payments processed (Jan.):	\$137,399.47
Bounced checks:	1 @ \$3,136.32
Duplicate payments received:	\$14,766.35
Total tendered to the Supervisor:	\$2,667,351.22
Total tendered to Saratoga County (Jan.):	\$1,100,000.00

7 bills totaling \$4,342.99 were paid in person on Saturday, January 25 during our special January tax hours.

In the month of January, this office completed the following tasks in addition to collecting the various fees represented in the attached financial Summary Report.*

Dog License Renewals/Delinquent Notices Mailed – 10/12
Dog Licenses issued – 13 new+87 renewals, 45 of which belong to seniors 60+

Handicapped Parking Permits Issued – 23 permanent, 8 temporary

NYSDEC Licenses Issued – 11

Certified Copies of Death/Birth Certificates - 51

Notary Services Offered – 33

FOIL requests processed all or in part - 11

Payments to NYS Ag & Markets for Dog Licenses and NYS DOH for Marriage Licenses.

Attended the organizational meeting 1/7, Board regular meetings on 1/14 and 1/28, special Town Board meeting 1/21, as well as the month-end audit meeting 1/28.

Minutes were produced for the audit and Town Board meetings on 12/23/24, organizational meeting 1/7, and Town Board Meeting 1/14.

If you have any questions, please do not hesitate to speak with me.

Erin Frambley
Town Clerk

submitted 2/14/2024

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	4	7.90
	Marriage Lic.	MARRIAGE LICENSE FEE	4	70.00
	Misc. Fee	Returned Check Fee	1	20.00
	Misc. Fees	Certified Copies	7	70.00
		Photocopies	42	10.50
		Sub-Total:		\$178.40
A2089.11	Misc. Fee	Rec. Pavilion Rental	5	225.00
		Sub-Total:		\$225.00
A2089.12	Misc. Fees	Rec. Field Use Fees	1	950.00
		Sub-Total:		\$950.00
A2089.3	Misc. Fees	Rec-basketball Fees	2	60.00
		Sub-Total:		\$60.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	55	490.00
		Female, Unspayed	6	72.00
		Male, Neutered	31	279.00
		Male, Unneutered	8	96.00
		Replacement Tags	1	5.00
	Senior 60+ Discount	Senior 60+ Discount	46	-250.00
		Sub-Total:		\$692.00
B1560	Permits Fees	Building Permits	9	1,219.80
		Sub-Total:		\$1,219.80
B1589	Misc. Fees	Burn Permits	1	10.00
		Sub-Total:		\$10.00
B1601	Misc. Fees	Death/birth Cert.	51	510.00
		Sub-Total:		\$510.00
B2115	Plan & Zone	Planning Board Fees	1	50.00
		Sub-Total:		\$50.00
CWD 2140	Misc. Fees	CWD - Rents	7	19,034.00
		Sub-Total:		\$19,034.00
CWD 2142	Misc. Fees	CWD - Capital Charges	7	7,784.89
		Sub-Total:		\$7,784.89
CWD 2144	Misc. Fees	CWD - Miscellaneous Fees	4	250.00
		Sub-Total:		\$250.00
CWD 2148	Misc. Fees	CWD - Penalties	1	90.57
		Sub-Total:		\$90.57
GI360	Misc. Fees	Sewer District I	4	34,370.70
		Sub-Total:		\$34,370.70
I2665	CWD - Water Meters	CWD Water Meters	1	375.00
		Sub-Total:		\$375.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$65,800.36
Amount paid to:	NYS Ag. & Markets for spay/neuter program			128.00
Amount paid to:	NYS Environmental Conservation			125.10
Amount paid to:	State Health Dept. For Marriage Licenses			90.00
Total State, County & Local Revenues:		\$66,143.46	Total Non-Local Revenues:	\$343.10

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Brenda Hutter, Town Clerk, Town of Moreau during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

January
H₂O

Daily Rounds

Daily rounds are done 365 days a year

from 7:00am-10:00am

RECEIVED BY
MAR 05 2025
TOWNSHIP OF MOREAU
SUPERVISOR'S OFFICE

- **Mac Rd Water Tower** – Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl₂ usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Spier Falls Pump Station** - Check chlorine residual by taking a test from faucet with pocket analyzer [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Record water usage reading from SCADA [] Record total water usage reading from meter on pipe [] Daily Housekeeping of station
- **Route 9 Sewer Station** - Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take reading from Nolan for total sewer usage & daily flow [] Daily Housekeeping of station
- **Sisson Rd Water Tower** - Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl₂ usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Farnin Rd Sewer Station** - Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take daily sewer usage reading & log it into notebook for monthly report [] Daily Housekeeping of station
- **VanBuren Sewer Station** - Read sewer totalizer & log it into note book for monthly report [] Daily housekeeping of station
- **Nolan Rd Water Tower** - Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl₂ usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Document SCADA information from the computer into daily report book [] Adjust height of water in tower depending on demand from SCADA [] Check emails & respond [] Check voicemails & respond [] Daily housekeeping of station
- **BlueBird Sewer Station** - Check Both Pumps in tank are Operational & Functioning properly [] Open enclosure and check pump panel for correct operation & maintenance [] Daily housekeeping of facility

January

Monthly report: Water & Sewer Department

- Water break in Bluebird Village
- Sewer Bypass Pump issue Bluebird village
- Route 9 sewer clog – Bobcat
- Prepped & Painted floors @ all stations/towers
- Plow/shoveled fire hydrants removed snow with backhoe
- Fixed chlorine analyzer @ Nolan road station
- Fixed chlorine analyzer @ Sisson road station
- Water sample taken each week and sent to Queensbury for analysis-Results sent to Department of Health for state reporting
- Water samples taken for the Environmental Protection Agency
- Grinder pump issues @ Lamplighter
- Grinder pump issues @ Day care on route 9
- Called in Aqua logics to diagnose Alarm at Blue Bird pump station
- New batteries & Over temp and seal relays ordered for Bluebird Pump station

Water usage in 1000 galons		
DATE	Queensbury Nolan Flow	Saratoga Interconnect Flow
Jan-01	332	225
Jan-02	239	100
Jan-03	518	100
Jan-04	423	100
Jan-05	405	100
Jan-06	528	104
Jan-07	423	100
Jan-08	468	100
Jan-09	575	100
Jan-10	444	100
Jan-11	424	100
Jan-12	548	100
Jan-13	424	100
Jan-14	474	100
Jan-15	368	100
Jan-16	539	100
Jan-17	444	100
Jan-18	401	100
Jan-19	558	100
Jan-20	452	100
Jan-21	529	100
Jan-22	485	100
Jan-23	433	100
Jan-24	535	100
Jan-25	509	100
Jan-26	435	100
Jan-27	519	100
Jan-28	525	100
Jan-29	393	100
Jan-30	497	100
Jan-31	548	100
TOTALS	14,395	3,229

Industrial Park

Jan-25	Readings	Usage
1/1/2025	1,565	4,000
1/2/2025	1,569	8,000
1/3/2025	1,577	7,000
1/4/2025	1,584	2,000
1/5/2025	1,586	6,000
1/6/2025	1,592	9,000
1/7/2025	1,601	6,000
1/8/2025	1,607	9,000
1/9/2025	1,616	1,000
1/10/2025	1,617	6,000
1/11/2025	1,623	8,000
1/12/2025	1,631	7,000
1/13/2025	1,638	8,000
1/14/2025	1,646	11,000
1/15/2025	1,657	11,000
1/16/2025	1,668	9,000
1/17/2025	1,677	7,000
1/18/2025	1,684	3,000
1/19/2025	1,687	10,000
1/20/2025	1,697	10,000
1/21/2025	1,707	16,000
1/22/2025	1,723	5,000
1/23/2025	1,728	8,000
1/24/2025	1,736	10,000
1/25/2025	1,746	2,000
1/26/2025	1,748	10,000
1/27/2025	1,758	11,000
1/28/2025	1,769	13,000
1/29/2025	1,782	11,000
1/30/2025	1,793	8,000
1/31/2025	1,801	9,000

1,810

Van Buren Sewer

Jan-25	Readings		Usage
1/1/2025	187,769,658	AM	96,870
1/2/2025	187,866,528	AM	102,464
1/3/2025	187,968,992	AM	98,420
1/4/2025	188,067,412	AM	99,557
1/5/2025	188,166,969	AM	116,583
1/6/2025	188,283,552	AM	108,736
1/7/2025	188,392,288	AM	99,360
1/8/2025	188,491,648	AM	105,520
1/9/2025	188,597,168	AM	85,088
1/10/2025	188,682,256	AM	108,096
1/11/2025	188,790,352	AM	114,096
1/12/2025	188,904,448	AM	103,280
1/13/2025	189,007,728	AM	91,088
1/14/2025	189,098,816	AM	103,328
1/15/2025	189,202,144	AM	103,008
1/16/2025	189,305,152	AM	99,392
1/17/2025	189,404,544	AM	97,265
1/18/2025	189,501,809	AM	82,375
1/19/2025	189,584,184	AM	135,768
1/20/2025	189,719,952	AM	103,344
1/21/2025	189,823,296	AM	105,250
1/22/2025	189,928,546	AM	113,422
1/23/2025	190,041,968	AM	103,536
1/24/2025	190,145,504	AM	113,984
1/25/2025	190,259,488	AM	93,510
1/26/2025	190,352,998	AM	119,610
1/27/2025	190,472,608	AM	108,400
1/28/2025	190,581,008	AM	96,272
1/29/2025	190,677,280	AM	128,288
1/30/2025	190,805,568	AM	99,248
1/31/2025	190,904,816	AM	120,544

191,025,360

Route 9 P.S. Sewer

Jan-25	Total Usage
1/1/2025	24,525
1/2/2025	24,528
1/3/2025	24,542
1/4/2025	24,570
1/5/2025	24,552
1/6/2025	24,581
1/7/2025	24,597
1/8/2025	24,619
1/9/2025	24,624
1/10/2025	24,648
1/11/2025	24,668
1/12/2025	24,682
1/13/2025	24,696
1/14/2025	24,705
1/15/2025	24,719
1/16/2025	24,736
1/17/2025	24,749
1/18/2025	24,751
1/19/2025	24,760
1/20/2025	24,763
1/21/2025	24,773
1/22/2025	24,786
1/23/2025	24,787
1/24/2025	24,793
1/25/2025	24,794
1/26/2025	24,794
1/27/2025	24,794
1/28/2025	24,794
1/29/2025	24,794
1/30/2025	24,794
1/31/2025	24,794

Daily Usage
428
578
881
870
856
711
952
1,091
1,045
1,055
1,117
790
1,000
640
813
1,067
875
435
109
170
522
815
184
381
67
20
9
4
4
3
2

**Town of Moreau Highway
Monthly Report
February 2025**

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TOWN OF MOREAU
SUPERVISOR'S OFFICE

Road Work:

1. Roadside bulk garbage clean up
2. Tree trimming & cutting townwide
3. Patching done as needed, townwide
4. Plow & salt
5. Storm cleanup
6. Drainage work

Other Work:

1. Plow maintenance and prep
2. Shop work
3. Beaver dam maintenance
4. Mailbox repairs
5. Equipment & truck maintenance
6. Hauled stone
7. Loader work (moved snow, dump areas, traffic line of site)

Chris Abrams
Highway Superintendent

**Town of Moreau Transfer Station
Monthly Report
February 2025**

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TOWN OF MOREAU
SUPERVISOR'S OFFICE

1. Accepted recyclables from residents/nonresidents
2. Accepted trash from residents/nonresidents
3. Total revenue of \$15,119.00, a decrease of \$742.50 from February 2024 (\$15,861.50).
4. 13 pallets of electronics picked up

Chris Abrams
Highway Superintendent

*Moreau Recreation and Building & Grounds Department Monthly Report –
February 2025 Prepared by: Jeremy Brogan, Recreation Director*

Buildings & Grounds:

Rec staff:

Completed monthly playground inspection.
Cleaned up boat launch weekly for garbage.
Documented monthly townhall fire suppression system.
Picked up garbage at Nolan Road and around industrial park.
Plowed all the Rec department locations including town hall
Received Ventrac with snowblower and other attachments
Replace water pump on our 1983 Kubota used for ice rink
Repaired and reinstalled a radiator on Jacobsen
Repaired John Deere 932 pto switch

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MAR 05 2025
TOWN OF MOREAU
SUPERVISOR'S OFFICE

Sand Bar Beach:

Weekly checks on buildings and grounds.

Harry J. Betar Recreation Park:

Rec staff:

Completed repairs and painting of all picnic tables.
Ice-rink up and running with daily maintenance to keep at highest level.
Winter maintenance on multiple machines, preparing for the upcoming spring.
Helped coach multiple rec basketball teams
Opened every Saturday in Feb until 8pm for the community to use ice rink and sled riding
Cleared all drains at the park from debris and ice for ground water

HISTORIAN'S REPORT FOR

February 2025

February brought no inquiries from the public. I spent many hours researching my presentation to The Friends of Moreau Lake State Park.

On February 21st, 2025, I spoke for approximately 40 minutes to the above organization. It was well received. I will use my PowerPoint presentation to speak to other organizations. I plan to add and improve this presentation for future programs that I will be asked to speak to.

I have several projects in progress with no scheduled completion dates.

- 1. Brick houses of Moreau**
- 2. Rogers Family History as it relates to our town**
- 3. Creating storyline post to the Town's Facebook page about the history of the town**
- 4. Organizing the Historian's office**
- 5. Purchasing lighting for Historian's office**
- 6. The history of the development of the Village of SGF from Harrison Avenue to Williams Street. There was an evolution of small farms into streets and houses after the creation of the village.**

Respectfully Summited,

Reed Antis

Town Historian

Chili Dinner

Annual Fundraiser hosted by The Friends of Moreau Lake

When: Friday, February 21, 6:00pm

Where: Gansevoort Volunteer Fire Dept.
1870 Rt. 32N
Gansevoort, NY 12831

Donation: \$10.00/Member; \$12.00/non-member
(you may join while there); kids 10 and under free

Guest Speaker at 7pm: **Reed Antis, Town of Moreau**
Historian, Grant Cottage Trustee, Crandall Public Library
Trustee and Museum Curator - Village of South Glens Falls.
Learn all about the history of our region and community!

Chili chefs needed! (bring in slow cookers), also sides, desserts. Call the office to sign-up 518-793-0511. (To volunteer, please visit fomlsp.org. This is one of two annual fundraising events the Friends host. If you plan to stay for dinner the suggested "donation" is: \$10/member and \$12/non-member. Thank you!)



Vote for your
favorite chili

RSVP

Please call the office
518-793-0511 for reservations

100
YEARS

New York State
Parks, Recreation and
Historic Preservation

Friends of





Town of Moreau

Building and Zoning Dept.

Town Office Complex

351 Reynolds Road

Moreau, NY 12828-9261

Phone: (518) 792-4762 ~ Fax: (518) 792-4615

MEMORANDUM

To: Supervisor Fish and Town Councilmen
CC: Elizabeth Bennett – Confidential Secretary; Katrina Flexon – Building Dept. Clerk.; File
From: Joshua Westfall, AICP – Building, Planning and Development Coordinator
Date: March 3, 2025
Re: Monthly Report for February 2025

Below and attached please find the Building, Planning and Development reports for the month of February 2025. Should you have any questions or need any additional information please do not hesitate to contact me.

The zoning administrative activities for the referenced month are as follows:

Board Meetings Held:

PLANNING BOARD – Scheduled 2/24/2025		
Item	Discussion	Action Taken
NO PLANNING BOARD MEETING HELD-NO APPLICATIONS SUBMITTED		
ZONING BOARD OF APPEALS (ZBA) – July 27, 2024 7:00PM to 7:45PM		
Applicant/Address	Application Type	Action Taken
1. Appeal 867-Hudson Heights	Special Use Permit	Referred to Planning Board.

Permits Reviewed:

Five (5) permit applications (building, fence, pool, etc.) were received and reviewed for zoning compliance and one (1) applications for Planning Board Review and one (1) application for ZBA review.

Please see the Building Dept. February report for a detailed breakdown of application types.

Complaints/Enforcement Actions:

Court Actions

Rivercrest – Appearance Ticket Issued in January. Court in February adjourned to March due to homeowner being out of Town.

Butler Road and Carmell Drive – Complaints filed with County Court. Residents' attorney reached out to Town Counsel for greater detail. Code Enforcement to follow-up

Centerbar Heights – Court Adjourned to provide clearer detail to resident per attorney advice. Will allow 30-days to gauge progress.

Ft. Edward Road. Dropped case as property sold and junk removed.

General Code Enforcement Assistance

The Building, Planning and Development Coordinator held a meeting with the Code Enforcement Officer to discuss general priorities related to property maintenance along Route 9 Corridor and related to Site Plan conditions. Discussed examples of violations from different chapters aside from zoning (ex: signs, mobile homes, chickens, etc.)

Enforcement Officer is reviewing additional codes from other municipalities related to property maintenance/ safety as well as NYS property Maintenance Code and to provide memo brief to Building, Planning and Development Coordinator.

See Code Enforcement Attachment from Peter Bachem.

Meetings

- **Saratoga Co. Planning and Zoning Conf (2/5)**
- J. Hooper (2/10)
- Jacobie Farms w/ Applicants Counsel (2/11)
- L. Murphy (2/11)
- **Town Board (2/11)**
- S. Brock (2/12)
- Code Enforcement (2/12)
- Stormwater Meeting (2/13)
- Mr. and Mrs. Havens (2/13)
- Jacobie Farms Recreation Mtg (2/14)
- NYS Assoc. of Towns (2/16-19)
- Kyle Wilbur- DOS (2/24)
- **Town Board (2/25)**
- **ZBA – (2/26)**

Grants

SAM Grant

- Grant Paperwork Sent to Assemblywoman Woerner's Office 2/7
- **Assemblywoman Confirmed Sent to Ways and Means on 2/13**

RTP Trail Grant

- **Awaiting approx. \$172k reimbursement from NYS**

Northern Border

- **Spoke with NYSDOS related to scoring**
- **Will submit Pre-Application (3/7)**
- Will work to synch EPG grant for Design (Due April).

EFC(DEC) Engineering Planning Grants

- **Application Due 4/11**
- **Grants of up to \$100,000 with 10% match requirement. To be used to compliment above Northern Border request.**

Conservancy Grant – HRVG

- Spoke with Hudson River Valley Greenway Agency Director. Once the current grant is closed out we will be able to apply for planning funding for next round of RTP in summer.
- Anticipated next round – Spring 2025.

Make the Connection Grant

- A/GFTC packed the winning applications and sent them to NYSDOT.
- BPD Coordinator reached out to NYSDOT however NYSDOT has not responded. As they just received these it is likely they are still finalizing contracts.
 - BPD Coordinator to continue follow-up.

Local Government Efficiency Grant

- **LGE Grant was submitted by the Town for the Village and Town to share a saltshed facility.**
- Awaiting the awards announcement. Spoke to DOS February 2025 and was advised NYS received more applications than expected and award announcements will likely be delayed.

Saratoga County Planning and Zoning Conference

- Fourteen (14) attended the 19th annual SCPZ Conference in Saratoga Springs. This included the whole of the Planning Board (9), Three (3) from the ZBA, the Board Secretary, and the BPD Coordinator.
- The Conference was very informative and those who went provided good feedback and reported meaningful and productive sessions.
- The BPD Coordinator appreciates the Board of Supervisors continued support of the Conference as well as Saratoga County Planning Departments hard work in coordinating such an event.
- The BPD Coordinator earned six (6) hours toward annual AICP training.

NYSAOT

- The BPD Coordinator, along with the Town Clerk attended the Annual Training in New York City from February 16th through the 19th.
- The training was very informative and the BPD Coordinator appreciates the Town Board permitting this.
- Specific training is outlined below:
 - General Session- Outlined meeting. Guests included Sen. Schumer and Comptroller DiNapoli.
 - Incentive Zoning- Outlined bonuses and incentives through zoning for needed projects.
 - Local Government Regulation of Wireless Facilities – Outlined Town responsibilities and what to look for in applications.
 - AI for Modern Towns- Discussed modern uses for AI in different towns and how it can save time (money) comparing and contrasting local laws, including zoning; and how this technology can be utilized on municipal websites.
 - Special Districts -General regulations and requirements for special (taxing) districts in NYS.
 - Annual Business Meeting- Guests included AOT staff and Gov. Houchel who stated her commitment to home rule in NYS. Voting on resolutions – all approved.
 - Addressing Attendance Concerns – Discussed CS requirements and attendance requirements in NYS including disability, COVID leave, other leave types- federal and state laws.
 - Community Solar – Discussed different Town’s approaches to maximizing benefits from Solar Land Uses (utility scale).
 - Responsibilities and Requirements of Building Inspectors – Discussed basic regs as well as outlined some new draft language proposed in energy code.
 - Renewable Energy and Role of Local Govt. – Similar to above. Discussed state preemption.
 - Joint Boards- Discussed alternative Boards such as combined ZBA and PB, or Town Board taking PB responsibility (Brookhaven)- Many approaches. NYSDOS Presented.
 - Agrivoltaics- Outlined examples of solar uses on ag lands and how they can complement each other. How farming can be maintained within a solar use are.
 - Met with NYSDOS at the vendor fair to discuss LWRP projects
 - Met with playground equipment vendors to discuss accessible playground.
- Overall, the training was well worth it and I would encourage Board members and other Town Staff to attend if able in future years.
- A full detailed report is available upon request.

NYS Code Training

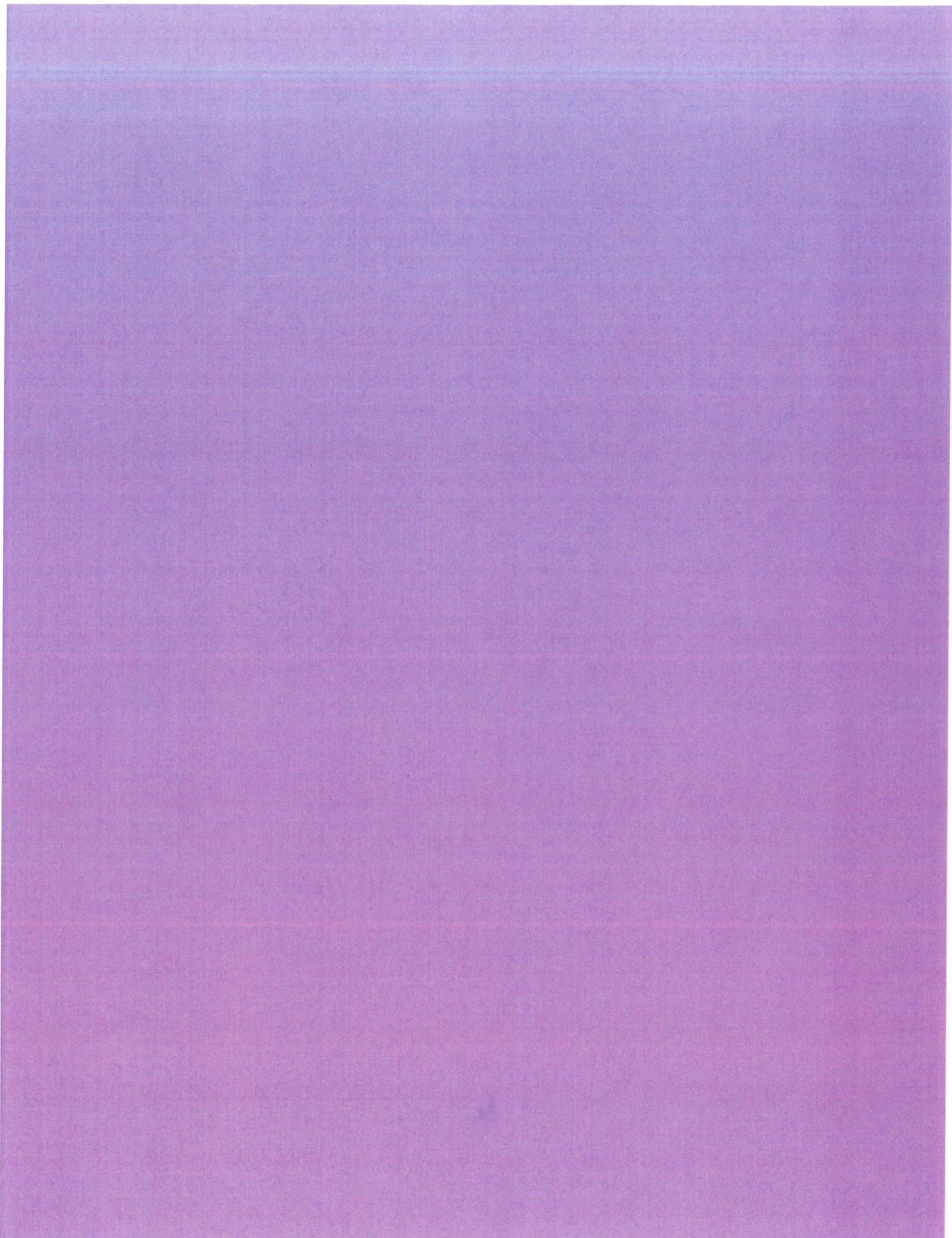
- **The Building, Planning and Development Coordinator completed Part 9F of Code Training in February and passed the series. As such, the BPD Coordinator will receive full credentials related to Building Inspection and NYS Code Enforcement.** The BPD Coordinator will work with Matt Dreimiller on reviewing plans and occasional inspections as appropriate and as time allows. Credentials should arrive within two weeks and will be provided to the Supervisor’s Office for the file.
- Matt Dreimiller will be attending in-service training in March.
- Pete Bachem has been maintaining training with hour-long courses in February and Planned for March

LaserFische Training

- As mentioned by the Supervisor at the last February Meeting, Katrina in the Building Department attended a LaserFische (See attached memo from K. Flexon)

Other: (Current Notes)

- As the Board knows, there was a discussion item on 2/11 for Sea Board Solar on Potter Rd. The Board generally felt this a good proposal- the applicant will submit a formal proposal in late March/ April.
- Also, as the Board knows, US Light and Energy Formally submitted an application to the Town Board and presented it at the 2/25 meeting. The Board provided minimal feedback but complimented the applicant. As only three Board members were present, the Board opted to table the application.
- As discussed, the Board seems in favor of moving forward on solar at the landfill. The BPD Coordinator has begun work on an RFP to be based on other dump solar RFP (Ex: CP, SS, etc.).
- HRVG will formally designate the Hudson Riverside Trail next month at their meeting in Newburgh. This will represent the most northern riverside trail, and most northern on the west side of the Hudson that is designated as a greenway trail. This will allow for more robust funding opportunities in the future. **The meeting date is March 12, 2025**
- The fee schedule has been revised. **Additionally, fees will be considered at the next Town Board Meeting. These fees include Site Plan Review, Re-Zoning, PUD Fees, revised mobile home inspection fees with a max rate, and Solar Building Permit Fees.**
- Purchases/ Equipment: The Building Planning and Development Coordinator has been working on QGIS a free opensource GIS software. The software will be evaluated compared to department needs by next month when a determination will be made to maintain using the free software or continue pricing other GIS software costs. While there is a wide range of costs, the product should be high-quality and dependable. The BPD Coordinator will provide cost information as well as tech specs at the time of any purchase request should the Department wish to purchase this technology.
- NYS has provided the Town with pre-contract items related to the Parks Grant. The resolution authorizing the Supervisor to execute the contract and for the Town to accept monies should be approved at the first March meeting (3/11).
- LA Group has provided two proposals and scopes related to two recreational projects. One project would be for further design and cost estimates for Phase II of the Riverside Trail. The other cost estimates it for preliminary design revisions and cost estimates for the Riverside Park at the MIP. It would be of great benefit to have both projects ready to go for this year's CFA round. One project would likely be funded by RTP (Parks), the other by LWRP(DOS). I have requested that the **Town Board consider moving forward with these proposals. Proposals were attached to the last report.**
- **The Town will be able to drawdown \$10,000 awarded as part of the 2023 Saratoga County Trails Grant-** Jeffery will be getting together appropriate receipts for items covered by funding and provide those to the BPD Coordinator. Reimbursement is generally within a few weeks after Board of Supervisor's Approval.
- GEIS- Several months ago the Building, Planning and Development Coordinator provided a memo to the Town Board on behalf of the Planning Board which discussed that Board's desire for additional planning studies/ actions. One of these items requested was a GEIS. The BPD Coordinator provided greater detail in last month's report.
- Saratoga County Planning has reached out for updates on two recreation-related grants received in 2024. Those include the \$10,000 ED grant for restroom upgrades at the Park and the \$10,000 matching grant for the accessible canoe/ kayak launch that would complete Ph. I of Riverside Trail.
- Worked on draft reimbursable legislation to be incorporated in to current chapter or stand-alone. It would allow town to recoup costs associated with mailings and legal ads which add-up throughout the year. Additionally, this would allow escalator on permit and application fees so as new fee schedules would have to be adopted every year. Any escalation is to be minimal.



Permit Report for February of 2025

<u>Permit#</u>	<u>Fee</u>	<u>Applicant</u>	<u>Address</u>	<u>Type and Value of Project</u>	
PB	\$50	Averdi Sales & Rental	1386-1388 Route 9	SPR 1-2025	-
011	\$25	Stone Industries	77,78 Whitebirch Est	Septic	-
012	\$25	Stone Industries	275 Whitebirch Est	Septic	-
013	\$25	Craft, Josh	24 Hilton Drive	Septic	-
014	\$100	Clayton Homes #17	1613-1617 Route 9	MH Install	\$112,000
ZBA	\$50	Dickinson, Mike	Sweet Road	ZB Fee	-
PB	\$50	Music, Mike	Foxhead Trail Camp	Mott Road	PB Fee
015	\$25	Lamplighter Acres	200 Lamplighter Acre	Demo	-

February 2, 2025 - February 8, 2025

February 2025

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March 2025

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8							
9			Katrina Remind				
10			Site HH Mobile	poly - McKenna		Site Lamplighte	
11				Poly - Bhatti ; 5			
12 PM				Walls Sweet: 71			
1		Blkl Travis Smit				Septic Stone WI	
2			Katrina Aptmnt				
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February 9, 2025 - February 15, 2025

February 2025

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March 2025

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10		FRM - Mckenna	CC Signs HHHN	CC Fence Guton	ISWM Program Monthly Meeting Schwerd Building; 4H Training Center Blue R. Neils	CC Shed Vitteng	
		BKFL - Roy Swel					
11			Final inspection				
12 PM				Septic - Stone; 2	CC Federico; 21		
1						Final Mini Split	
			Insu Howard ; 1		Insu Cerrone; 8	FRSTP - McKenr	
2							
						Katrina Aptmnt	
3			PLB : Greenwoo				
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February 16, 2025 - February 22, 2025

February 2025

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March 2025

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**February 23, 2025 -
March 1, 2025**

February 2025

March 2025

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
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7 AM							
8			Katrina Dentist	Katrina - Workshop in Niskayuna			
9							
10		Site; 81 Harrison			Site Wilson's MI	INSUL - McKen	
11						Site Evergreen	
12 PM						Site Billington P	
1							
2			FEMA's Saratoga County, NY, Office of Emerge Cone, John		Katrina Apptmnt		
3							
4							
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6							



Town of Moreau
Building and Zoning Dept.
 Town Office Complex
 351 Reynolds Road
 Moreau, NY 12828-9261
 Phone: (518) 792-4762 ~ Fax: (518) 792-4615

FEBRUARY 2025

Address	Date	Nature of Complaint
1569 Rt 9 Moreau	2/4/2025	While I was out, I did a quick check on this auto dealership. There seems to be quite a few cars in the rear of the property and in Nat Grid's ROW. In reading the minutes from his site plans, he stated that he has permission to use the ROW. I will find out for sure.
484 Gansevoort Rd Moreau	2/4/2025	I checked for any progress as the homeowner is in court next week. I spoke with his attorney; we have a site visit set up for next Tuesday.
260 Clark Rd Gansevoort	2/4/2025	I received a complaint that this homeowner has advertised her new barn/garage is for rent. I investigated and took pictures.
275 White Birch Moreau	2/4/2025	I have been in contact with Saratoga APS regarding this homeowner (no water/no sewage). Contractors already have been contacted.
1569 Rt 9 Moreau	2/5/2025	The owner of B&R stopped by the office. He is working on his site plan. Paperwork given to him to combine his parcels.
150 Ft Edward Rd Moreau	2/5/2025	The tenant who was renting this home and doing auto salvage has moved out, his new address was found in Greenfield Ctr, the town official has been advised.
36 Jackson Rd 17 Amy Dr 393 Reynolds Rd	2/6/2025	FOIL Requests

174 Butler Rd & Carmella Dr Properties	2/11/2025	These are the Don Bates owned properties. The paperwork has been signed for this to continue in the county court.
260 Clark Rd Gansevoort	2/11/2025	After reviewing, I sent a letter to the homeowner stating that should she wish to have another use with her garage, she must first obtain a permit.
484 Gansevoort Rd Moreau	2/12/2025	The homeowner was an hour late for court. Trail set for 2/27 @ 9am. This is the resident with no CO, no heat, no water, no sanitary facilities, no food prep area, etc....
National Grid 1569 Rt 9 Absolute Auto	2/12/2025	I have been advised by their security team that they are investigating ROW violations at this location.
527 Gansevoort Rd SGF	2/12/2025	I have asked the estates attorney about the disposition of the property as it is in need of cleanup as the deceased owner turned it into a junkyard. It was supposed to be given to the Temple Beth El, however they may not have taken it due to the amount of cleanup. I am waiting for their response.
64 Sweet Rd Gansevoort	2/12/2025	This was a logging site/property renovation. After looking into it, there is no violation.
22 Southwoods Dr Moreau	2/13/2025	A resident inquired as to the overall size and height of a new garage he is considering for his 5 th wheel camping trailer.
260 Clark Rd Gansevoort	2/19/2025	A meeting is set up for 2/20 to discuss getting a special permit for garage rental.
35 Rivercrest Rd Gansevoort	2/19/2025	Court adjourned until 3/19 as the defendant is in Canada.

527 Gansevoort Rd SGF	2/19/2025	I was following up with the attorney for the estate as to what the disposition was. The Temple Beth El declined taking it as a gift due to the vast amount of junk. I presented the attorney with a few options on how to get rid of the junk.
1620 Rt 9 SGF	2/19/2025	Mike from B&R came in with the paperwork to merge his 2 parcels into 1. Now he can continue with his site plan.
260 Clark Rd Gansevoort	2/20/2025	The owner came in after receiving my letter and I explained that in order to be able to rent out her garage, she needs to get a special permit for that use. It will be allowable, just waiting on the paperwork.
108 Redmond Rd Gansevoort	2/20/2025	Charges filed with the town court as the resident has made no effort to clean or sell the property.
36 Jackson Rd SGF	2/21/2025	I had to go to re-placard the home as it is deemed uninhabitable.
484 Gansevoort Rd Moreau	2/25/2025	We are going to try and deal with this homeowner out of court. (court cancelled). I wrote a very detailed letter as to what he needs as I still don't think he has a grasp. The building will require extensive modification in order to get a CO, or be replaced with a modular, it's his choice.
108 Redmond Rd Gansevoort	2/25/2025	The homeowner has been unresponsive to our requests. The taxes are also 8 years in the rear. We are approaching her to see if she is willing to unburden herself and give the home to the town. This is the best option because should the home be foreclosed; it will be a year or 2 before its sold and removal could begin.
36 Jackson Rd SGF	2/25/2025	I have had several inquiries as to why the home was condemned and what is needed to remove it. Hopefully it's an indication of a sale on this vacant home.
182 Lamplighter Moreau	2/25/2025	The roof permit was cancelled by the contractor as there is some kind of conflict between them and the property maintenance people.

[illegible]

2/26/25

Laserfiche Workshop Niskayuna NY 9-1:30pm

New items learned at seminar

- There is a Laserfiche help desk which can be contacted via email or phone.
- Documents uploaded to Laserfiche should be in the version of a TIFF (Tagged image format) which is an acceptable archival format.
- Annotations can be added to Laserfiche documents. These can be adjusted so only a user can see the notes or to public view.
- The Town can vote for a resolution to accept electronic documents as the final record keeping method. This resolution is for adopting the LGS-1 retention schedule.

For an electronic records resolution please see the sample below.

The Town of [Name] shall maintain all digitally created records in their native digital format for the legally proscribed retention period of the record. The Town shall maintain all digital records adhering to the guidelines set forth in the Regulations of the Commissioner of Education Part 185.8

Copies of records in other formats, including paper, shall be deemed convenient copies and disposed of when no longer needed for reference or other administrative purposes.

- Laserfiche has refined search prompt using Index, Fuzzy Search, Wildcard Search and Text Search.
- Laserfiche FORMS is a method to streamline the public to fill out any online applications from the Town website which is help contact accuracy, intake speed, review time frames and general overall confusion about locating applications. This would be a tie in to the system we are already establishing to integrate all departments to create a higher quality work flow.

Katrina Flexon
Building Department Clerk
2/26/25

February

Monthly Report: Water & Sewer Department

- Alarm @ Route 9 pump Station pump 1 Failure to start
- Route 9 sewer clog cleared with help of roto/rooter pressurizing the line
- TTHM/HAA5 quarterly samples for Department Of Health
- Plow/Shoveled fire hydrants removed snow with backhoe
- Grinder pump issues @ Lamplighter
- Siewert meeting to tour Lamplighter for incorrect grinder pump installations and issues regarding moisture in panel
- Daycare on route 9 pumped out by IBS
- Returned borrowed suction line from Schermerhorn & bought our own @ Pratt and Son's Rental for Bluebird Pump Station
- Water Sample taken each week and sent to Queensbury for analysis – Results sent to Department Of Health
- Daily fuel trip to Bluebird Pump station for bypass pump re-fueling
- Cleaned Highway Garage & Organized all sewer tanks/pumps/panels
- New lines ran for chlorine analyzer @ Mac Road water tower

February

Daily Rounds

Daily rounds are done 365 days a year

from 7:00am-10:00am

- **Mac Rd Water Tower** – Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Spier Falls Pump Station**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Record water usage reading from SCADA [] Record total water usage reading from meter on pipe [] Daily Housekeeping of station
- **Route 9 Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take reading from Nolan for total sewer usage & daily flow [] Daily Housekeeping of station
- **Sisson Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Farnan Rd Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take daily sewer usage reading & log it into notebook for monthly report [] Daily Housekeeping of station
- **VanBuren Sewer Station**- Read sewer totalizer & log it into note book for monthly report [] Daily housekeeping of station
- **Nolan Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Document SCADA information from the computer into daily report book [] Adjust height of water in tower depending on demand from SCADA [] Check emails & respond [] Check voicemails & respond [] Daily housekeeping of station
- **BlueBird Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Open enclosure and check pump panel for correct operation & maintenance [] Daily housekeeping of facility

Water usage in 1000 galons		
DATE	Queensbury Nolan Flow	Saratoga Interconnect Flow
Feb-01	518	100
Feb-02	355	100
Feb-03	613	100
Feb-04	447	109
Feb-05	424	100
Feb-06	539	100
Feb-07	476	100
Feb-08	604	100
Feb-09	253	100
Feb-10	540	100
Feb-11	358	100
Feb-12	533	100
Feb-13	533	100
Feb-14	519	100
Feb-15	398	100
Feb-16	389	100
Feb-17	492	100
Feb-18	479	100
Feb-19	382	100
Feb-20	466	100
Feb-21	515	100
Feb-22	436	100
Feb-23	484	100
Feb-24	511	100
Feb-25	480	100
Feb-26	458	100
Feb-27	398	100
Feb-28	420	100
TOTALS	13,020	2,809

Industrial Park

Feb-25	Readings	Usage
2/1/2025	1,810	1,000
2/2/2025	1,811	8,000
2/3/2025	1,819	10,000
2/4/2025	1,829	11,000
2/5/2025	1,840	15,000
2/6/2025	1,855	9,000
2/7/2025	1,864	11,000
2/8/2025	1,875	2,000
2/9/2025	1,877	8,000
2/10/2025	1,885	12,000
2/11/2025	1,897	11,000
2/12/2025	1,908	12,000
2/13/2025	1,920	9,000
2/14/2025	1,929	1,000
2/15/2025	1,930	13,000
2/16/2025	1,943	10,000
2/17/2025	1,953	2,000
2/18/2025	1,955	11,000
2/19/2025	1,966	7,000
2/20/2025	1,973	6,000
2/21/2025	1,979	2,000
2/22/2025	1,981	8,000
2/23/2025	1,989	7,000
2/24/2025	1,996	10,000
2/25/2025	2,006	3,000
2/26/2025	2,009	8,000
2/27/2025	2,017	8,000
2/28/2025	2,025	1,000
	2,026	

Van Buren Sewer

Feb-25	Readings		Usage
2/1/2025	191,025,360	AM	87,008
2/2/2025	191,112,368	AM	117,056
2/3/2025	191,229,424	AM	107,888
2/4/2025	191,337,312	AM	107,184
2/5/2025	191,444,496	AM	112,080
2/6/2025	191,556,576	AM	99,984
2/7/2025	191,656,560	AM	97,289
2/8/2025	191,753,849	AM	97,895
2/9/2025	191,851,744	AM	110,928
2/10/2025	191,962,672	AM	109,904
2/11/2025	192,072,576	AM	104,640
2/12/2025	192,177,216	AM	115,424
2/13/2025	192,292,640	AM	102,091
2/14/2025	192,394,731	AM	104,123
2/15/2025	192,498,854	AM	97,910
2/16/2025	192,596,764	AM	116,388
2/17/2025	192,713,152	AM	80,352
2/18/2025	192,793,504	AM	104,720
2/19/2025	192,898,224	AM	99,664
2/20/2025	192,997,888	AM	91,424
2/21/2025	193,089,312	AM	84,944
2/22/2025	193,174,256	AM	101,936
2/23/2025	193,276,192	AM	111,600
2/24/2025	193,387,792	AM	100,656
2/25/2025	193,488,448	AM	94,112
2/26/2025	193,582,560	AM	91,456
2/27/2025	193,674,016	AM	95,968
2/28/2025	193,769,984	AM	98,220
	193,868,204		

Route 9 P.S. Sewer

Feb-25	Total Usage
2/1/2025	24,794
2/2/2025	24,794
2/3/2025	24,794
2/4/2025	24,794
2/5/2025	24,794
2/6/2025	24,794
2/7/2025	24,794
2/8/2025	24,795
2/9/2025	24,795
2/10/2025	24,795
2/11/2025	24,795
2/12/2025	24,795
2/13/2025	24,795
2/14/2025	24,795
2/15/2025	24,795
2/16/2025	24,795
2/17/2025	24,795
2/18/2025	24,795
2/19/2025	24,795
2/20/2025	24,795
2/21/2025	24,795
2/22/2025	24,795
2/23/2025	24,795
2/24/2025	24,795
2/25/2025	24,795
2/26/2025	24,795
2/27/2025	24,795
2/28/2025	24,795

Daily Usage
1
0
0
3
4
1
0
9
5
1
3
5
4
3
4
2
1
2
2
1
2
1
2
3
4
3