

A workshop of the Town Board of the Town of Moreau was held on June 21, 2018 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York, for the purpose of having discussion relating to administrative procedures for field usage.

The Supervisor called the workshop to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

John Hogan	Councilman
Alan VanTassel	Councilman
Gina LeClair	Councilwoman
Kyle Noonan	Councilman
Theodore T. Kusnierz, Jr.	Supervisor

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Sandy Mahoney [arrived at 7:03 p.m.]; Reed Antis

The Supervisor started the workshop with discussion relating to contracts vs. non-contracts. After a very lengthy discussion, it was suggested that the only entities which would require a contract for field use would be: South Glens Falls Girls Softball, South Glens Falls Youth Baseball and Adirondack Lynx Soccer Academy, LLC. For all other groups that wish to use the fields at the Recreation Park (aside from baseball and softball tournaments), it was suggested that a \$40.00 per hour, per field fee would be appropriate. Ms. Mahoney stated that it would apply to soccer, lacrosse and Pop Warner football. The Recreation Committee was asked to write up a resolution, which could be presented at the Town Board meeting, to be held on June 26, 2018. Once the resolution has been passed, Sandy Mahoney was asked to call those entities which fall into the \$40.00 per hour category, letting them know of the fee change. It was decided that the Supervisor's secretary would prepare the contract for the fall soccer program.

Councilman Hogan commented that field usage for softball tournaments needs to be limited to the Quad area. He stated that it's difficult for the employees to flip the fields during these tournaments, due to the length of time it takes to get from one field to another.

There was a brief discussion as to Lacrosse. They had been paying by contract in the past. Nothing has been received from them in 2017 or 2018. Ms. Mahoney stated that she had emailed the Town Board in April with their thoughts on Lacrosse. She stated that in the past, they lined their own fields and didn't pay. She stated that they had asked if they could purchase nets and was told by Ms. Mahoney that the Town was trying to get away from in-kind services. The Supervisor stated that the Park can't grow with in-kind services. Ms. Mahoney thought that \$10.00 per child would be a good option for payment. She stated that it would be the same as what the fall soccer program pays the Town. She thought the Town would make out better than by setting a flat fee. Councilman Hogan stated that someone needs to reach out to whomever organizes the Lacrosse program. Ms. Mahoney stated that she would need know what to charge them. She continued to state that she was told by Park staff last year, they don't pay because they line their own fields. Councilman Noonan stated that it's not a school program and they collect fees from the players. He thought there should be a fee to the Town. He stated that they could reach out to the organizers and tell them they can't play next year until they work out the last two years. Ms. Mahoney mentioned again that they were told they wouldn't have to pay. Councilman Noonan stated that nothing could be done for that time period but the Town can let them know what they would be expected to pay in the future. Councilman Noonan stated that we need to grow the Park and it can't be done with what's being charged. He stated that the fees need to be increased. He also stated that he would like to turn all of the programs into Town run programs.

There was discussion relating to South Glens Falls Youth Baseball and their contract relative to travel baseball. Ms. Mahoney asked if there should be a separate contract so that they would be paying for use of the fields for travel baseball just as girls softball does. Councilman VanTassel reminded the Board that a three year contract was put in place to let the dust settle. He stated that they can talk about changes to the

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contract or just live this contract out through 2019. Councilman VanTassel suggested that they let this contract expire but not to do another three year in the future.

The Town Clerk commented that the procedures don't work and that a full-time person in charge of the entire process would be helpful. She stated that fields shouldn't be reserved until they're paid for. Councilman VanTassel stated that it would defeat the purpose of the procedure in place to prioritize the fields. The Supervisor did agree that Randy should have a copy of the signed and approved application, showing that they paid, before he allows them to use the fields. The discussion continued on to those who don't follow the regulations and pay for the field use by the timeline listed. Councilman Hogan suggested, that for tournaments, a deposit be paid at the time of the application. And, then if the full fee isn't paid 15 days prior to the tournament, it should be canceled. Councilman VanTassel asked the Town Clerk, if the rules were followed, would the procedure work. She stated that it would help but stated again, that in a perfect world, a full-time, 8am to 4pm person would be the answer. Ms. Mahoney stated that she didn't think an 8am to 4pm person would be the answer and suggested that it would help a great deal if the paperwork could be done on-line.

Sandy Mahoney asked if she could move forward with the Blue Sombrero, on-line scheduling. The Board seemed to be in agreement with this. The Town Clerk stated that the software company she uses for her Town Clerk program offers the capability for on-line registration and payment of recreational programs and that she would be happy to look into the costs. Councilman VanTassel stated that they were looking at the on-line calendars through Blue Sombrero more so than the actual registrations. Ms. Mahoney was of the opinion that Blue Sombrero would be used for registrations of Town programs and for the field calendars.

Supervisor Kusnierz stated that he would like to see the signed contracts for field usage posted on the Town's website on the document page.

The last topic of conversation was relating back to emails that had been sent to the Recreation Program Director. Councilman VanTassel stated that they bordered on abusive. Councilwoman LeClair stated that she had suggested to Ms. Mahoney, if people become abusive or sarcastic to her, to either step away and ask them to speak to a Board member or she should let them know that she'll be recording the conversation so that she can get it correct when she relays it to a Board member.

It was clarified, that when the Park has its clean-up day, that softball and baseball aren't required to attend but rather encouraged to attend.

The workshop concluded at approximately 8:00 p.m.

Respectfully submitted,

Leeann McCabe
Town Clerk