

Agenda
Town of Moreau
Town Board Meeting
March 26, 2024
7:00PM

6:40 p.m. Public Hearing on Local Law 3 of 2024
6:45 p.m. Month-End Audit Meeting
7:00 p.m. Regular Town Board Meeting

Roll Call / Pledge of Allegiance

1. Set Future Meetings & Workshops
2. Approval of Minutes - Regular Town Board Meeting 3/12/2024

Public Comment Period

***This is solely for comments and questions which pertain to agenda items.*

3. Old Business
 - Polling Places
 - Planning Board alternate - Term
 - Sonya Fowler - Amend term expiration
 - Resolution - Road Striping
4. Highway Department Requests
 - Speakman Street Closure
 - Salt Purchase
 - Transfer Funds for Paving
 - Blacktop Purchase
5. Transfer Station Requests
 - New Hire - Earl Ruff
 - CT Male Landfill monitoring contract
6. Jeremy Brogan - permanent appointment
7. Recreation Department Requests
 - Summer Hires
 - David Gould
 - Anita Generous
 - Dylan Martindale
 - Greg Ames
8. Medicare Advantage Plan
9. Special Legal Services - Whiteman, Osterman & Hanna
10. Town Attorney

11. Local Law - Rec Park Hours
12. Accept 2023 Court Audit
13. Town Historian - Women in War Symposium

Public Comment Period

**This is open to any comments pertaining to town business from the audience.

14. Committee Reports
15. Supervisor's Items
16. Executive Session
17. Motion to Adjourn

The meeting was held in person. The Supervisor called the meeting to order at 7:02 PM with a roll call and the Pledge of Allegiance.

PRESENT: Kyle Noonan Councilmember
Patrick Killian Councilmember
Mark Stewart Councilmember
John Donohue, Jr. Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Malcomb O'Hara Counsel
Elizabeth Bennett Confidential Secretary
Leah Cronin, IAO Assessor
Chris Abrams Highway Superintendent

OTHERS PRESENT: Michelle Smith, (7 Snowberry Ln resident), Tom Masso, Ann Purdue, Ken Miner, William Robeson, Bruce Lant, Kevin Ostrander, Leah Cronin, Dominic Tom, Fred Troelstra, Carl Hourihan, Reed Antis, Sheila Itzo, Samantha Berg, Alex Portal (Post-Star reporter)

FUTURE MEETINGS & WORKSHOPS

Supervisor Fish said he had been advised that a public hearing could be scheduled anytime after March 21 for Local Law 2 of 2024, which he said he anticipates will receive a good amount of input from the public. Therefore, he said he wanted to set a hearing for a different day than the regular Town Board meeting, and he suggested March 25 or March 28. He asked if anyone had a preference. After some discussion 6 PM on Thursday, March 28 was chosen.

Resolution 86-2024 A motion was made by Councilmember Donohue, seconded by Councilmember Killian, to set the public hearing for Local Law 2 of 2024 for Thursday, March 28 at 6:00 PM.

Discussion: Councilmember Stewart questioned whether two days after the March 26 Board Meeting would be long enough for an attorney to prepare documents with any changes they would potentially make and post the required documents. Supervisor Fish said if they cannot, then there would not be a meeting. Councilmember Stewart outlined the timeline of the document: 3/18 Town Planning Board, 3/21 County Planning Board, 3/26 Town Board discussion of any recommendations made by Town and County Planning Board, and an as-yet-unknown Town Counsel will have to have documents prepared 3/28, just 2 days later. Supervisor Fish agreed, adding that if there are no suggested changes it could go forward as it is. Councilmember Stewart said he did not see any plan to hire special legal counsel to handle this law, and he asked if there would be an attorney to represent the Town when presenting the Law on the 18th. Supervisor Fish said there would be, that the attorney who wrote the document would be present. Councilmember Stewart asked if this person was retained by the Town, and said he thought by now the Town would have retained special counsel to work on this law. Supervisor Fish said the bill would not advance farther without retaining counsel to handle this issue.

Councilmember Stewart said the Town's present attorney said the Chairman of the Planning Board was asking them who the attorney would be, and present counsel recused themselves. Supervisor Fish said the Chairman had not reached out to him. Councilmember Stewart said this is an important law and he believes a legal representative should review it, and feedback from the other Boards should be received before setting the hearing. Supervisor Fish asked if there were any other discussion. Councilmember Stewart reclaimed the floor saying he hoped they could have honest discussion about the situation and legitimate concerns. Supervisor Fish

said there is, and it's well understood that there has to be an attorney when the time comes. Councilmember Stewart said he supports the moratorium but he's asking that special counsel be assigned before scheduling the hearing for the protection special counsel offers the Town. Supervisor Fish said an attorney would be in place, and if Councilmember Stewart does not want to have the hearing on the proposed date to say so.

Councilmember Killian said his understanding was that someone would be present to represent the Town. Councilmember Stewart said the Planning Board can hire an attorney but the Town Board was not providing one. Supervisor Fish restated that the attorney who drafted the law would be present to address any questions that arise at the Planning Board meeting. Councilmember Stewart asked if the attorney would be there to represent the town or as a civilian. Supervisor Fish said he would be there to support the moratorium document. Councilmember Stewart asked why he was not being hired as Special Counsel. Supervisor Fish said he could be retained as Special Counsel, and that a message had been received from the attorney the day of the meeting. Councilmember Stewart said that as a supporter of the action, he hoped his concerns were heard.

Councilmember Noonan said that as a person who voted against the Law, the Supervisor's question was if the Board wanted the hearing on the 25th or 28th. He asked if there was value in pushing back the date to ensure an attorney is retained. He said in listening to Councilmember Stewart's concerns he did not want to go under the assumption that an attorney will be retained, though one may be by those dates. He also said he did not know the ramifications of delaying the hearing a week or two, adding that he would be unavailable to participate the first week of April due to vacation. Supervisor Fish said that if the Board does not think either of the dates work, then they can't schedule a meeting or workshop. Councilmember Stewart asked if the date could be set at the meeting on the 26th to allow for timely notification of the hearing. Supervisor Fish said they could do that but Councilmembers Noonan and Donohue would be available after April 4, so at the April 9 meeting there would only be three Board members present. Councilmember Stewart agreed to set the date for 3/28, restating that he has concerns about having counsel retained by that date, and that the hearing should be postponed if an attorney is not retained in time.

Supervisor Fish asked for a roll call vote on the motion. The following responses were given:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

APPROVAL OF MINUTES

Resolution 87-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the minutes from the Town Board meeting on February 13.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye

General Repairs and Improvements – the sum of \$844,750.00 may be expended for general repairs and improvements upon 85.64 miles of Town highways, including sluices, culverts and bridges having a span less than five feet, and boardwalks or the renewals thereof, and permanent improvement of Town roads.

No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.

This agreement shall take effect when it is approved by both the Highway Superintendent and Town Board members.

Executed in duplicate this 12th day of March, 2024.”

Resolution 89-2024 A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, to spend the Highway funds and authorizing the Board to sign the agreement.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Authorization to Hire KRMC

Supervisor Fish said that Highway Superintendent Abrams recommended KRMC to cut, inspect, and clean out fuel tanks. He said this expense was not included in the 2024 budget. He said funds would need to be transferred from account A1990.4 and Principal Account Clerk Cruz said that the transfer can be approved in the monthly audit meeting. Supervisor Fish said the tank will be scrapped and monies will be deposited into revenue account A2650.

Resolution 90-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to authorize the hire of KRMC to clean out fuel tanks at a cost not to exceed \$6,500.00, to be paid from account ED5132.495

Discussion: Highway Superintendent Abrams said there could be additional charges for removing residual fuel. He said KRMC charges \$.85/gallon, and since Superintendent Abrams cannot get into the tank to see how much fuel is in it, he could not give an accurate estimate of what the additional charges may be. Councilmember Killian asked how big the tank is. Superintendent Abrams said one tank is 1,000 gallons, the other is 2,000 gallons. Councilmember Stewart asked Superintendent Abrams what a comfortable amount would be to authorize. Superintendent Abrams suggested \$6500, which is still below the next lowest bid they received for the job. The motion was amended from a maximum cost of \$5,272.12 to \$6,500.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Authorization to Contract with Saratoga County DPW

Supervisor Fish said the Highway Department would like to sign a contract with the County to do road striping, but the County cannot give an accurate estimate of the cost. The County provided an estimate for the paint which ranges from \$5,300-\$5,400 plus the cost of labor. \$35,000 was budgeted.

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart to authorize Highway Superintendent Abrams to contract with Saratoga County Department of Public Works (DPW) to stripe 20.42 miles of Town roads in spring 2024, and 4.15 miles in the fall, to be paid from account A3310.499. No vote was held.

ASSESSOR'S OFFICE

Sr. Assessment Clerk Training

Supervisor Fish said a request had been submitted to authorize Senior Assessment Clerk Riley McGuiggan to attend continuing education classes virtually through the New York State Assessor's Association.

Resolution 91-2024 A motion was made by Councilmember Noonan, seconded by Councilmember Donohue to approve Senior Assessment Clerk Riley McGuiggan to attend Reading and Understanding Deeds on 3/18, and Agriculture Valuation & Exemptions on 4/12 at a cost of \$110 each to be paid from account A1355.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

BOARD OF ASSESSMENT REVIEW

New Appointment

Supervisor Fish said a Town resident had submitted an application to be appointed to the Board of Assessment Review. Former Town Clerk Leeann McCabe was the applicant, and the Town Assessor, Leah Cronin, had submitted a letter of recommendation to support her appointment. The Town Clerk read the letter:

“March 7, 2024

To: Supervisor Fish and Town Board Members

Re: Letter of Consideration – Leeann McCabe for Board of Assessment Review

I would like to ask the Town Board to consider accepting the application of Leeann McCabe as a member of the Board of Assessment Review. The Board has a recent vacancy due to the resignation of Richard Noonan. If acceptable by the Town Board, Leeann would serve from 10/1/2019 to 9/30/2024, which represents the remaining term of Mr. Noonan. She could then be reappointed by approval of the Town Board for a full five-year term from 10/1/24 to 9/13/2029.

Leeann is a long-time resident of the Town of Moreau with vast knowledge of the Town. She is a dedicated and hardworking individual who has a reputation for treating residents with fairness and respect. These qualities attest to her value as a great addition to this Board.

Leeann McCabe comes with my highest recommendation. I ask that you take this into consideration while reviewing her application. Thank you.

Sincerely,

Leah M. Cronin, IAO
Assessor”

Resolution 92-2024 A motion was made by Councilmember Killian, seconded by Councilmember Noonan, to appoint Leeann McCabe to the Board of Assessment Review for the remainder of the term ending 9/30/2024, effective immediately.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

RECREATION DEPARTMENT

Local Law 3 of 2024: Park Hours

Supervisor Fish said there had been multiple discussions about changing Town code to allow the Recreation Director to adjust park hours as needed. He said if the Board agreed to the proposed language, a public hearing could be set to move forward with the Local Law making it possible for the Recreation Director to set hours.

The Town Clerk read the proposed language into the record:

“Except emergencies or another special reason, the Harry J. Betar Recreation Park in the Town shall be open to the public every day of the year, except for Thanksgiving, Christmas Day and New Year’s Day, during designated hours set by resolution of the Town Board. Other Town run parks, trails and beaches

shall be open seasonally as designated by resolution of the Town Board. The opening and closing hours for each individual park shall be posted therein and in the Town Hall for public information, as well as on the Town's website. From time to time, as deemed necessary, the Recreation Director may adjust the opening and/or closing times of the individual parks, trails and beaches. Any part or the whole of any park may be closed to the public at any time and for such interval of times as may be deemed reasonably necessary in the public interest as determined by the Recreation Director. Such closing shall be accomplished by the posting of signs at the park and/or on the Town's website."

Resolution 93-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Killian, to declare the Town Board as the lead agency for Local Law 3 of 2024.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Resolution 94-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Killian to set a public hearing for Local Law 3 of 2024 for March 26 at 6:40 PM.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Setting Recreation Park Hours

Councilmember Stewart, as a member of the Recreation Committee, said that since the setting of park hours still rests with the Town Board, he had been asked by Recreation Director Brogan to ask the Board to adjust Park hours to a 6:00 PM closing time effective March 18, 2024, to allow for try-outs and events.

Resolution 95-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to set park closing hours to 6:00 PM effective March 18, 2024.

Discussion: Councilmember Stewart said he had spoken to the Recreation Director and confirmed there is sufficient staffing. He additionally said he would table discussion about winter hours until March 26.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

TOWN CLERK'S OFFICE

Resolution 96-2024 A motion was made by Councilmember Noonan, seconded by Councilmember Killian to authorize the Town Clerk to attend a virtual Introduction to Governmental Accounting class at a cost of \$85.00 from account A1410.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Resolution 97-2024 A motion was made by Councilmember Killian, seconded by Councilmember Noonan to authorize the Town Clerk to attend the New York State Clerk's Association Annual Conference from April 21-24, at a cost not to exceed \$490.13 from account A1410.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Resolution 98-2024 A motion was made by Councilmember Noonan, seconded by Councilmember Killian to authorize Deputy Town Clerk Dianne Lewis to attend the New York State Clerk's Association Annual Conference on April 24, and Deputy Town Clerk Ellen Buttles to attend the New York State Clerk's Association Annual Conference on April 23, at a combined cost not to exceed \$286.66 from account A1410.4.

Discussion: Councilmember Stewart asked if the Deputy Clerks needed both days based on the wording of the agenda item. The Town Clerk replied that one Deputy Clerk would attend part of one day, and the other would attend part of a different day.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Resolution 99-2024 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to authorize Jeff Parrish to attend the New York Water event hosted by the American Water Works Association April 10, 2024 in Saratoga for a cost not to exceed \$270.00, to be paid from account CW8310.4.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

Resolution 100-2024 A motion was made by Councilmember Killian, seconded by Councilmember Stewart, authorizing Jeff Parrish to attend the Adirondacks Waterworks Conference 2024, Spring Meeting & Workshop on March 27 in Latham for a cost not to exceed \$75.00 from account CW8310.4.

Discussion: Councilmember Noonan asked if there would be a mileage expense. Supervisor Fish said Jeff would take a Town truck to both events.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

BUILDING & PLANNING

This topic was tabled for an Executive session to be held later.

SARATOGA ECONOMIC DEVELOPMENT CORP. (SEDC)

Supervisor Fish stated that the Town had received an invoice for unpaid 2023 dues.

Resolution 101-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue authorizing payment of 2023 dues in the amount of \$756.00 from account A6460.4.

Discussion: Councilmember Stewart said some valid points had been raised about SEDC, however since these are funds already owed for 2023, he agreed to fee should be paid.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

DOG CONTROL (DCO)

Resolution 102-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue authorizing payment of \$1600 to the Dog Control Officer, per his contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

Discussion: Supervisor Fish commented that the DCO has responded well to all issues that were referred to him and he'd done a good job for the Town. The Town Clerk added that the DCO had also driven traffic to the Clerk's office to register unregistered dogs as well.

PUBLIC COMMENT PERIOD

Tom Masso asked about the Local Law 2 of 2024 workshop on March 28th and whether written comments would be accepted in lieu of attending in person and read at the hearing since he would be unable to attend. Councilmember Stewart said written comments are part of the public comments at the hearing per the law. Mr. Masso said he had read the Local Law documents which seemed sound but he will have some comments to submit.

Reed Antis said he had attended the January meeting and wanted to ask again about Planning Board and Zoning Board of Appeals (ZBA) meeting minutes. Supervisor Fish said they were being worked on. Mr. Antis asked why they have not been done. Supervisor Fish said it was his understanding that the meetings were recorded but no handwritten notes had been taken, that transcription of the recordings had to be done. Mr. Antis asked what Leeann McCabe had done for the Town in the Clerk's office and what the problem had been. He said the people should know what happened. Supervisor Fish said some things were mixed up and Leeann's expertise was needed to help sort things out. Supervisor Fish inquired of the Town Clerk if that was correct. The Town Clerk said some documentation was unclear, so Leeann came in to try to help reconcile December 2023, which is what she was doing in the office in January. Mr. Antis asked if there were "poor accounting

procedures” in 2023. Supervisor Fish said he did not know. Mr. Antis asked if things were now in order or if it was still being worked on. The Town Clerk said an audit is pending.

COMMITTEE REPORTS

Councilmember Stewart said he had attended the Association of Towns Conference and recommended that multiple Town Board members attend in the future. The knowledge he gained and information from vendors he described as very helpful. One company he spoke with there, Paint Care, offers a free service to Towns that can train Transfer Station staff and provide receptacles for recycling paint and paint cans. When the bin is full the company picks it up. The company offers other free services as well, the contract can be terminated easily, and the service is paid for through a fee on paint sold. He said he would have more for the Board to review and hoped to propose a motion to authorize the Supervisor to sign a contract for the service in the future. On the topic of Recreation, he said he had also spoken to a vendor related to the inclusive playground, and he was working with the Recreation Director and Councilmember Donohue to present services for this facility to the Supervisor as well.

Councilmember Donohue said there was an issue at the Transfer Station with people trying to dispose of electronics. Currently they are not accepted at the Transfer Station, but he said people dump them anywhere they can anyway. A company sent a fee schedule and other information and he said it looked like something the Town could offer so residents can legally dispose of unwanted electronics.

Fire Company Contract

Supervisor Fish said that since a roll call vote was not taken at a prior meeting on a resolution authorizing him to sign the South Glens Falls Fire Company contract, a vote was needed.

Resolution 100-2024 A motion was made by Councilmember Killian, seconded by Councilmember Stewart authorizing Supervisor Fish to sign the South Glens Falls Fire Company contract.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

City of Glens Falls

Supervisor Fish said the City of Glens Falls had asked for support in their pursuit of funding for infrastructure. He said he felt it was important to support our neighbors.

Resolution 101-2024 A motion was made by Councilmember Killian, seconded by Councilmember Stewart, authorizing Supervisor Fish to send a letter of support to the City of Glens Falls.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye

Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

EXECUTIVE SESSION

Resolution 102-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to enter into Executive Session for discussion of an unnamed employee or prospective employee.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

The Board entered Executive Session at 7:53PM. The regular Board meeting resumed at 8:35 PM.

BUILDING & PLANNING

Supervisor Fish said that Jim Martin, AICP, Zoning Administrator would be retiring, and a position had been advertised to fill that role. He went on to say that in December 2019, the Building, Planning and Development Coordinator position was created in the Building Department to administer and enforce the laws of zoning, planning, fire safety and prevention, environmental development, and building construction in accordance with the Town's master plan. He said the position would oversee the Building Department and report directly to the Town Board via the Supervisor. Appointment to this position would be provisional, he said, pending the appointee placing in the top 3 of a Civil Service test when the test is offered.

Resolution 103-2024 A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to hire Merritt J. Westfall as a provisional appointment to the position of Building and Planning Coordinator effective April 15, 2024 at a salary of \$80,000.00. Mr. Westfall will be eligible for vacation at the start of employment, Supervisor Fish added, and employment is contingent upon successful completion of a physical.

Supervisor Fish called for a roll call vote. Responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	No
Councilmember Stewart	No
Councilmember Donohue	Aye
Supervisor Fish	Aye

Discussion: Councilmember Noonan said hiring a full-time person to fill this role after years of seeking qualified applicants, knowing Jim Martin would retire, is a good thing. He went on to say Mr.

*A Regular Meeting of the Town Board of the Town of Moreau,
Saratoga County were held at the Town of Moreau Municipal Building,
351 Reynolds Road, Moreau, New York on the 12th day of March, 2024.*

Westfall's credentials, background, and experience working in Clifton Park and Bolton Landing will be fantastic to bring the Town forward as the Town grows and develops.

The motion carried 3:2

Resolution 104-2024 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 5:0

The meeting was adjourned at 8:38 PM.

Respectfully submitted,

Erin Trombley

Erin Trombley
Town Clerk

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Jesse A. Fish, Jr.
Supervisor

Phone: (518) 792-1030 Fax: (518) 792-4615
E-mail: moreausuper@townofmoreau.org



Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

CERTIFICATE & NOTICE TO CLOSE A HIGHWAY

To: The Town Clerk of the Town of **MOREAU**

This to certify that the undersigned, Highway Superintendent of the Town of Moreau is closing a section of road known as **SPEAKMAN STREET** from approximately **500 feet from Saratoga Co CR-28 to HOBBS LANE**.

The road will be closed until further notice. This section of road is now undermined and cannot be fixed. The other entrance, Birch Drive off of CR-28 gives access to the development.

Date: March 21, 2024



Chris Abrams
Moreau Highway Superintendent

NOTICE

To: Town of Supervisor of **MOREAU**

You are hereby notified that the above-described section of highway has been closed by me in accordance with section 104 of the Highway Law.



Chris Abrams
Moreau Highway Superintendent

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: HIGHWAY DEPARTMENT

Date: 3/25/2024

Description of Purchase Request: Rock Salt 2024

Vendor's Name and Address:

Morton Salt
444 West Lake St. Suite 3000
Chicago, IL 60606

Price: \$20,000.00

Vendor's Name and Address:

Price: \$

Vendor's Name and Address:

Price: \$

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: DB5130.490

Balance in account and date: \$149, 484.11 **as of** 3/1/2024

Amount Budgeted for the current year: \$228,000.00

Department Head's Recommendation: Morton Salt, Saratoga County Contract #23-PWS-10R.

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total: \$** _____

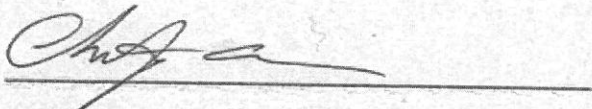
TOWN OF MOREAU
Highway Department
1543 Route 9
FORT EDWARD, NY 12828
Chris Abrams: Highway Superintendent

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Transfer Funds
DATE: March 19, 2024

I am requesting authorization to transfer \$60,000.00 from DB5112.493.1 (Grinding) to DB5112.493.4 (Blacktop/Novachip/Novac) to further the amount of resurfacing the Town roads require. At the current pace we put down black top, we will never catch up. I have been with the Town for 17 years and there are several roads that have not been touched since 2002. It is important to keep in mind that this money is 100% recoverable through CHIPS and PAVE-NY.

If you need any further information, please contact me.



Chris Abrams- Highway Superintendent

**TOWN OF MOREAU
Highway Department
1543 Route 9
FORT EDWARD, NY 12828
Chris Abrams: Highway Superintendent**

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Paving Funds
DATE: March 19, 2024

I am requesting authorization to release \$60,000.00 from DB5112.493.4 (Blacktop/Novachip/Novac) under Saratoga County Contract 23-PWAC-3R for paving Town roads.

If you need any further information, please contact me.



Chris Abrams- Highway Superintendent

TOWN OF MOREAU
Transfer Station
1543 Route 9
FORT EDWARD, NY 12828
Chris Abrams: Highway Superintendent

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: New Hire - Transfer Station
DATE: March 19, 2024

This memo is to request authorization from the Town Board to hire one part time attendant, specifically Earl Ruff, at the Transfer Station. The Transfer Station is currently understaffed by one person due to an employee's ongoing health issues. There is currently a risk that the Transfer Station will not be able to fulfill all of the necessary shifts in order to operate.

I interviewed Earl Ruff and have found him to be qualified for the position, as well as very personable. Mr. Ruff has experience working for the Town in the Water Department, as well as the Transfer Station. Mr. Ruff resides in Moreau. I believe that he would be an excellent fit for the open position at the Transfer Station.



Chris Abrams
Highway Superintendent

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.

50 Century Hill Drive, Latham, NY 12110
518.786.7400 FAX 518.786.7299 www.ctmale.com



February 29, 2024

VIA EMAIL

Mr. Jesse A. Fish, Jr., Supervisor
Town of Moreau
351 Reynolds Road
Moreau, New York 12828
Email: moreausuper@townofmoreau.org

RE: *Proposal – Technical Services Change Order 002
2024 Post Closure Landfill Monitoring Services
Town of Moreau Landfill
C.T. Male Project No.: 01.7116*

Dear Mr. Fish:

C.T. Male Associates Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C. (C.T. Male) offers this proposal for 2024 post closure landfill monitoring services, including subcontractor laboratory analyses services, at the Town of Moreau Landfill located in the Town of Moreau, New York. The landfill monitoring services covered by this proposal include semi-annual groundwater monitoring, semi-annual surface water monitoring, leachate monitoring, semi-annual explosive gas monitoring, semi-annual landfill inspections, semi-annual letter report preparation, annual Post Closure Monitoring Report preparation, and landfill repairs oversight services.

The proposed scope of work for this project has been formulated based on the NYSDEC approve closure plan entitled "Final Report, Revised Landfill Closure Plan, Town of Moreau, New York, June 1998" and our experience with similar projects and knowledge of the 6 NYCRR Part 360 Solid Waste Management Facilities regulations. In view of the above and our many years of completing this work for the Town, C.T. Male's proposed scope of work, and breakdown of our estimated fee are presented as follows:

LANDFILL MONITORING SERVICES

Item 1 - Groundwater, Surface Water and Leachate Monitoring

1. Conduct semi-annual groundwater monitoring of the four (4) monitoring wells (EHC-2S, MW-3, MW-5 and MW-6S) at the Town of Moreau Sanitary Landfill during 2024. Analyze the four (4) samples and one (1) duplicate sample in the laboratory for the 6 NYCRR Part 360 "routine parameters" during two sampling events. The list of "routine" parameters is those in the Water Quality Analysis

C.T. MALE ASSOCIATES

February 29, 2024

Mr. Jesse Fish, Jr.

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Table of the 6 NYCRR Part 360 regulations effective December 31, 1988, and revised May 28, 1991. Also, analyze the five (5) samples (four (4) samples plus one duplicate) for PCBs during one of the semi-annual sampling events.

2. Conduct semi-annual surface water monitoring of two (2) surface water sampling locations at the landfill during 2024. The locations include: 1) the flowing stream along the southern edge of the landfill, at the outfall at the southwestern edge of the property (S-1), and 2) a wet area near well MW-6S (S-3). Analyze the two (2) surface water samples in the laboratory for the 6 NYCRR Part 360 "routine" parameters. The list of "routine" parameters is those in the Water Quality Analysis Table of the 6 NYCRR Part 360 regulations effective December 31, 1988, and revised May 28, 1991. Also analyze the two (2) samples for PCBs during one of the semi-annual sampling events. The surface water sampling will be conducted at the same time as the groundwater sampling.
3. If leachate outbreaks are observed during the sampling events, a sample of the leachate will be collected and analyzed for the same parameters as the groundwater and surface water samples. Since leachate outbreaks are not anticipated, no sample analysis costs for leachate are included in the fee. If analysis of leachate samples is required, the unit rates given in the estimated fee portion of this proposal will apply.
4. If the field measured turbidity for any of the groundwater or surface water sampling locations is greater than 50 nephelometric turbidity units (NTUs), an additional sample will be collected from the sample location where the turbidity exceeds 50 NTUs and analyzed for dissolved metals in addition to the total metals sample. This is in accordance with the Revised Landfill Closure Plan, Town of Moreau, New York dated June 1998. The laboratory analysis cost per sample for filtered "routine" metals is \$69/sample. Based on past sampling experience, our estimated fee includes analysis of two (2) samples per sampling event for filtered metals analysis. If more or less filtered metals analysis is required, the fee would be adjusted accordingly.
5. The sampling procedures identified in Appendix H of the Revised Landfill Closure Plan, Town of Moreau, New York dated June 1998 will be followed.
6. The laboratory analyses will be performed by a NYSDOH ELAP certified laboratory. A laboratory analysis report will be prepared for each sampling event.

C.T. MALE ASSOCIATES

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7. It is C.T. Male's understanding that an Analytical Services Protocol (ASP) Group A or Group B data deliverable package is not required and data validation of the results by a third party is also not required. These services and deliverables are not included in our fee.

Item 2 - Explosive Gas Monitoring

Conduct semi-annual explosive gas monitoring at the landfill in 2024. At NYSDEC's request, conduct one of the explosive gas monitoring events during the winter months, if possible, when the ground surface is frozen. Since this may not be an ideal time to conduct the landfill inspection, it is anticipated that one of the explosive gas sampling events will not be able to be conducted concurrently with the semi-annual landfill inspections. Explosive gas monitoring will be performed using a QRAE 4-gas meter or equal instrument. The explosive gas monitoring will be conducted at the seven (7) existing gas monitoring points, east of EG-11 at 50-foot intervals, if elevated explosive gas levels are detected at EG-11, at the monitoring wells, in the on-site buildings and above grade around the perimeter of the landfill.

Item 3 - Landfill Inspections

Conduct semi-annual inspections of the landfill in 2024. During the site visit visually check the landfill's cap for integrity, and note erosion, animal burrows, depressions, ponding of water, leachate seeps, stressed vegetation, cracks in the vegetative cover and the condition of the vegetative cover. Check the drainage ditch for obstructions, monitoring wells and caps, risers and locks, and gas venting structures for deficiencies and note their condition. A post-closure field inspection report will be completed and submitted to the Town as part of the Annual Report.

Item 4 - Reports

1. The results of the semi-annual surface and groundwater monitoring will be reviewed and tabulated, and compared to the applicable standards and guidance values. The results of the semi-annual explosive gas monitoring, and semi-annual landfill inspections will also be reviewed. For the first semi-annual monitoring, the tabulated results and summary of the explosive gas monitoring and landfill inspection will be presented in a semi-annual letter report and submitted to

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NYSDEC, NYSDOH and the Town. The second semi-annual results will be submitted with the Annual Report.

2. Prepare an Annual Report for 204 of the environmental monitoring and explosive gas results, and the findings of the landfill inspections. The report will include tabulated results, a discussion of the results and any observed trends, and an assessment of the landfill's impact to the local environment. The Annual Report will be submitted electronically to the Town for review and upon approval submitted via email to NYSDEC, NYSDOH, and the Town.

LANDFILL REPAIRS OVERSIGHT SERVICES

Item 1 - Construction Administration and Observation of Landfill Repairs

1. Gas vents have been required to be repaired and other landfill maintenance items have been required to be performed such as areas of erosion and sparse vegetation in past years. In case there are additional gas vents and/or other landfill maintenance items that will need to be repaired and addressed in 2024, we are including landfill repairs oversight services within our scope of work. C.T. Male will provide construction administration and construction observation services in 2024, on an as needed basis, for landfill repairs conducted in 2024. The services will include obtaining quotes from contractors and submitting them to the Town, coordination of the repair work with the Town and contractor, and part time construction observation during the work to document the work performed and check that the contractor performs the work in accordance with the requirements of 6 NYCRR Part 360.

ESTIMATED FEE

A breakdown of C.T. Male's estimated fee to perform the above services is as follows:

LANDFILL MONITORING SERVICES

Item 1 - Groundwater, Surface Water and Leachate Monitoring

1. Preparation, Sampling and Travel
10 hours/event x 2 events/year x \$90.00/hour = \$ 1,800.00

C.T. MALE ASSOCIATES

February 29, 2024

Mr. Jesse Fish, Jr.

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2. Laboratory Services

a) Groundwater Samples - Routine Parameters 5 samples/event x \$220.00/sample x 2 events/year =	\$ 2,200.00
b) Surface Water Samples - Routine Parameters and Dissolved Oxygen 2 samples/event x \$241.00/sample x 2 events/year =	\$ 964.00
c) Total PCBs Analysis 7 samples/event x \$76.00/sample x 1 event/year =	\$ 532.00
d) Filtered Metals Analysis - Routine Metals 2 samples/event x \$69.00/sample x 2 events/year =	\$ 276.00
Subtotal Item 1	\$ 5,772.00

Item 2 - Explosive Gas Monitoring

1. Preparation, Explosive Gas Monitoring and Travel 8 hrs/event x 1 event/year x \$90.00/hr =	\$ 720.00
4 hrs/event x 1 event/year x \$90.00/hr =	\$ 360.00
Subtotal Item 2	\$ 1,080.00

Items 3 - Landfill Inspections

1. Preparation, Inspections and Travel 8 hrs/event x 1 event/year x \$90.00/hr =	\$ 720.00
5 hrs/event x 1 event/year x \$90.00/hr =	\$ 450.00
2. Submit Findings to Client \$200.00/event x 2 events/year =	\$ 400.00
Subtotal Item 3	\$ 1,570.00

Item 4 - Reports

1. Semi-Annual Letter Report =	\$ 550.00
2. Annual Report =	\$ 1,400.00
Subtotal Item 4	\$ 1,950.00

Miscellaneous Reimbursables

Mileage: 90 miles/RT x \$0.67/mile x 5 RTs/year =	\$ 301.50
Sampling Equipment =	\$ 100.00
Subtotal Misc. Reimbursables	\$ 401.50

SUBTOTAL LANDFILL MONITORING SERVICES **\$10,773.50**

C.T. MALE ASSOCIATES

February 29, 2024
Mr. Jesse Fish, Jr.
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LANDFILL REPAIRS OVERSIGHT SERVICES

Item 1 - Construction Administration and Observation of Landfill Repairs

1. Construction Administration by Managing Env. Engineer
2 hours (estimated) x \$195.00/hour = \$ 390.00
2. Construction Observation by Geologist
12 hours (estimated) x \$132.00/hour = \$ 1,584.00

Miscellaneous Reimbursables

Mileage: 90 miles/RT x \$0.67/mile x 2 RTs/year = \$ 120.60
Subtotal Landfill Repairs Oversight \$ 2,094.60

ANNUAL ESTIMATED TOTAL **\$12,868.10**

The Client will be charged only for the actual work performed based on the unit rates given. If this proposal is acceptable, please sign and date the attached technical services change order and return it via email to serve as our authorization to proceed. C.T. Male appreciates the opportunity to submit this proposal and we look forward to continue working with you and the Town of Moreau on this project.

If you have any questions, please contact Dan Achtyl at (518) 786-7501 or d.achtyl@ctmale.com.

Respectfully Submitted,

C.T. MALE ASSOCIATES



Daniel T. Achtyl, P.G.
Geologist III

Reviewed and Approved by



Jeffrey A. Marx, P.E.
Managing Environmental Engineer

Att - Technical Services Change Order 002

C.T. MALE ASSOCIATES



Engineering, Surveying, Architecture,
Landscape Architecture & Geology, D.P.C.

50 Century Hill Drive
Latham, NY 12110-0727
Tel. 518.786.7400 | FAX 518.786.7299

TECHNICAL SERVICES

CHANGE ORDER

NUMBER: **002**

DATE OF ISSUE: February 29, 2024

PROJECT NAME: Post-closure Landfill Monitoring Services
PROJECT NO: 01.7116
CLIENT'S NAME: TOWN OF MOREAU
CLIENT'S ADDRESS: 351 Reynolds Road, Moreau, NY 12828
CLIENT CONTACT: Mr. Jesse Fish, Jr., Supervisor

This Change Order incorporates changes and/or additions to the original Scope of Services for Contract Agreement dated January 7, 2022. All Provisions of Agreement in the original signed Contract Agreement apply to this Change Order, unless otherwise specified herein.

A. DESCRIPTION OF CHANGE:

C.T. Male to provide post-closure landfill monitoring services during 2024 at the Town of Moreau Landfill located in the Town of Moreau, NY per our proposal dated February 29, 2024.

B. CHANGE IN CONTRACT PRICE:

Original Contract Price	\$10,591.55
Contract Price after previous Change Orders	\$22,695.20
Net Change in Contract Price due to this Change Order	\$12,868.10
New Contract Price including this Change Order (includes 2022-2024)	\$35,563.30

APPROVED AND ACCEPTED BY:

TOWN OF MOREAU

**C.T. MALE ASSOCIATES ENGINEERING,
SURVEYING, ARCHITECTURE, LANDSCAPE
ARCHITECTURE & GEOLOGY, D.P.C.**

By: _____

By: _____

Date: _____

Date: _____

Name: Jesse Fish, Jr.

Name: Jeffrey A. Marx, P.E.

Title: Town Supervisor

Title: Managing Environmental Engineer

RESOLUTION TO HIRE / RE-HIRE EMPLOYEES

Resolution No. _____

Date: 3/26/2024

Motion By: _____

Seconded by: _____

So be it RESOLVED:

That the following people be re-hired as full-time, seasonal employees for the Town of Moreau Recreation Department:

<u>Re-Hired Employee</u>	<u>Rate of Pay</u>
David Gould	\$17.00 / hr.
Anita Generous	\$15.45 / hr.

So be it FURTHER RESOLVED:

That the following people be hired as full-time seasonal employees for the Town of Moreau Recreation Department, effective immediately and subject to the successful completion of a background check and pre-employment physical within a 2-week period:

<u>Hired Employee</u>	<u>Rate of Pay</u>
Greg Ames	\$15.00 / hr.
Dylan Martindale	\$16.00 / hr.

Roll call results as follows:

Councilmember Donohue _____
Councilmember Killian _____
Councilmember Noonan _____
Councilmember Stewart _____
Supervisor Fish _____

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Jesse A. Fish, Jr.

Supervisor

Phone: (518) 792-1802 Fax: (518) 792-1062

E-mail: moreausuper@townofmoreau.org



Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

March 20, 2024

To: Town of Moreau Town Board Members

From: Jeffrey Cruz, Principal Account Clerk

Re: Medicare Advantage Plans

As you may be aware, the Town of Moreau elected to renew the Humana Medicare Advantage plan for its retirees aged 65 and over for the 2024 fiscal year. The Town received notice from Marshall & Sterling that various medical providers (including the Albany Medical Center, which also administers Saratoga Hospital and Glens Falls Hospital) would not be accepting Humana in the near future.

Supervisor Fish and I met with Marshall & Sterling representatives on February 8, 2024, to find alternatives to the Humana Medicare Advantage plan. At the time, Marshall & Sterling recommended that the Town wait until March to make any decisions about changing plans since Humana and the medical providers were still in negotiations. At the beginning of March, I requested alternative health plans to be quoted, and these were received yesterday.

The Medicare Advantage comparison is attached to this memorandum. Marshall & Sterling recommended the Anthem PPO 5PH Plan. Anthem is formerly BlueCross BlueShield. Additionally, the PPO 5PH Plan is slightly more expensive than its Anthem PPO Plan 5PL alternative, but the Anthem PPO 5PH Plan offers more coverage for inpatient services and has lower copays than its sister plan.

The other viable alternative is the CDPHP PPO Plan. This is the plan that the Town moved away from two years ago. The retirees liked the plan, but it is more costly in terms of its monthly rate (at the bottom of each plan alternative, the monthly and annual premium changes are listed as well as a percent change in cost from the current Humana plan on offer).

Unfortunately, the Town cannot offer more than one plan. As a Medicare Advantage plan, only one can be selected to represent all of our 65+ retirees. Also, due to the timing of this change, a plan MUST be selected at the next Town Board Meeting on March 26, 2024, or else the retirees may face a gap in coverage.

**Medicare Advantage Comparison for
Town of Moreau**

June 1, 2024 Effective Date

CARRIER PLAN TYPE	Current & Renewal Humana LPP0 079/815, Rx, 542		Option 1 Anthem PPO Plan 5PL		Option 2 Anthem PPO 5PH		Option 3 CDPHP PPO \$5/\$10		Option 4 Highmark Forever Blue PPO-Plan K		Option 5 MVP USA Care PPO Buy-Up	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Benefits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Deductible												
Coinsurance												
Out-of-Pocket Maximum												
Physician Services												
PCP Visits	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5
Specialist Visits	\$10	\$10	\$20	\$20	\$15	\$15	\$10	\$10	\$15	\$15	\$10	\$10
Routine Adult Exam	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full
Preventative Services												
Inpatient Services	\$350	\$350	\$100	\$100	\$100	\$100	\$350	\$800	\$500	\$500	\$500	\$500
Emergency Care	\$75	\$75	\$50	\$50	\$50	\$50	\$75	\$75	\$75	\$75	\$65	\$65
Urgent Care	\$20	\$20	\$20	\$20	\$15	\$15	\$20	\$20	\$25	\$25	\$15	\$15
Telemedicine												
Primary Care	Covered in Full	N/A	Covered in Full	Covered in Full	Covered in Full	Covered in Full	\$5	\$10	\$10	\$20	N/A	N/A
Specialist Visits	\$10	N/A	Covered in Full	Covered in Full	Covered in Full	Covered in Full	\$10	\$20	\$15	\$30	N/A	N/A
Urgent Care	Covered in Full	N/A	Covered in Full	Covered in Full	Covered in Full	Covered in Full	\$20	\$20	\$25	\$25	N/A	N/A
Physical, Speech, and Occupational Therapy												
Home Health Care	\$10	\$10	\$20	\$20	\$15	\$15	\$10	\$20	\$15	\$30	N/A	N/A
Prosthetic Devices and DME												
Hearing Benefit	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full	Covered in Full
Vision Benefit	80% Coins	80% Coins	10% Coins	10% Coins	5% Coins	5% Coins	20% Coins	20% Coins	20% Coins	20% Coins	20% Coins	20% Coins
Preventative Dental	\$10	\$10	\$20	\$20	\$15	\$15	\$199/\$499	\$100 Allowance	\$499/\$799	\$600/\$999	\$600/\$999	\$600/\$999
Prescription Drugs	\$0/\$10/\$35/\$65	\$0/\$10/\$35/\$65	\$15/\$30/\$60/\$0	\$15/\$30/\$60/\$0	\$15	\$15	\$1,000 Allowance	\$200 Allowance	\$300 Allowance	\$100 Allowance every 24 months	Discounts Available	Discounts Available
Health & Wellness												
Coaching/Smoking Cessation/Meal Program	SilverSneakers/Health Program	SilverSneakers/Health Program	24 Hour Nurse Line/SilverSneakers/Healthy Meals	24 Hour Nurse Line/SilverSneakers/Healthy Meals	24 Hour Nurse Line/SilverSneakers/Healthy Meals	24 Hour Nurse Line/SilverSneakers/Healthy Meals	Life Points Rewards/CDPHP Senior Fit/Weight Management Program	Life Points Rewards/CDPHP Senior Fit/Weight Management Program	SilverSneakers	SilverSneakers	24 Hour Nurse Line/SilverSneakers	24 Hour Nurse Line/SilverSneakers
Network	Humana	Humana	Anthem	Anthem	Anthem	Anthem	CDPHP	CDPHP	Highmark	Highmark	MVP	MVP
MONTHLY RATES												
Employee Only	Current	Renewal	\$260.14	\$260.14	\$273.88	\$273.88	\$339.40	\$339.40	\$376.00	\$376.00	\$480.86	\$480.86
Annual Premium (Estimated)	\$47,322	\$47,322	\$66,772	\$66,772	\$101,883	\$101,883	\$126,257	\$126,257	\$139,872	\$139,872	\$178,880	\$178,880
Percent Change from current			0.0%	0.0%	115.3%	115.3%	166.8%	166.8%	195.6%	195.6%	278.0%	278.0%

The rates and benefits in this report are for illustration purposes only.
For actual rates and benefit detail plans, refer to insurance carrier proposals

Local Law 2 of 2024

A Local Law amending Chapter 102 "Parks and Recreation" of the Code of the Town of Moreau

Be it enacted by the town board of the Town of Moreau as follows:

Section 102-1 shall be repealed and replaced in its entirety as follows:

Except for emergencies or another special reason, the Harry J Betar Recreation Park in the Town shall be open to the public every day of the year, except for Thanksgiving, Christmas Day and New Year's Day, during designated hours set by resolution of the Town Board. Other Town run parks, trails and beaches shall be open seasonally as designated by resolution of the Town Board. The opening and closing hours for each individual park shall be posted therein and in the Town Hall for public information, as well as on the Town's website. From time to time, as deemed necessary, the Recreation Director may adjust the opening and/or closing times of the individual parks, trails and beaches. Any part or the whole of any park may be closed to the public at any time and for such interval of times as may be reasonably necessary in the public interest as determined by the Recreation Director. Such closing shall be accomplished by the posting of signs at the park and/or on the Town's website.

Town of Moreau

351 Reynolds Road
Moreau, NY 12828-9261

Jesse A. Fish, Jr.
Supervisor

Phone: (518) 792-1030 Fax: (518) 792-4615
E-mail: moreausuper@townofmoreau.org



Patrick Killian
Deputy Supervisor

John Donohue
Councilmember

Kyle Noonan
Councilmember

Mark Stewart
Councilmember

TOWN BOARD RESOLUTION TOWN OF MOREAU

Resolution No. _____

Date: 3/26/2024

Motion By: _____

Seconded by: _____

Be it RESOLVED:

That the Town Board acknowledges that the required examination of the Town Court's financial records for the year ended December 31, 2023, has been completed.

So be it FURTHER RESOLVED:

That the Town Board accepts and approves the report of this examination.

Roll call results as follows:

Councilmember Donohue _____
Councilmember Killian _____
Councilmember Noonan _____
Councilmember Stewart _____
Supervisor Fish _____

**TOWN OF MOREAU
JUSTICE COURT**

FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2023

TOWN OF MOREAU
JUSTICE COURT

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TOWN OF MOREAU JUSTICE COURT
JUSTICE JEFFREY McCABE

Statement of Cash Receipts and Cash Disbursements
For the Year Ended December 31, 2023

COURT FINE ACCOUNT

Cash balance, January 1, 2023	\$ 12,041
Add: Cash receipts	159,881
Less: Cash disbursements	<u>161,685</u>
Cash balance, December 31, 2023	\$ <u>10,237</u>

BAIL ACCOUNT

Cash balance, January 1, 2023	\$ 12,539
Add: Cash receipts	11,005
Less: Cash disbursements	<u>14,830</u>
Cash balance, December 31, 2023	\$ <u>8,714</u>

Annual Checklist for Review of Justice Court Records

Name of Municipality:

Town of Moreau

Month Reviewed:

January 2023

Through

December 2023

Name of Justice:

Jeffrey McCabe, Town Justice

Review Performed By:

Jeffrey Cruz

Date

3/21/2024

Annual Checklist for Review of Justice Court Records

Cash Receipts Book

Yes No

- ▶ Are pre-numbered receipt forms issued for all collections? • ○
- ▶ Are duplicate receipts kept for court records? • ○
- ▶ Are receipts recorded up-to-date? • ○
- Last recorded receipt:*
- # M25300 Date 12/29/2023 Amount \$ 20.00 Regular Account
- # M3321 Date 12/05/2023 Amount \$ 1,000.00 Bail Account
- ▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection? • ○
- ▶ Are deposits identified? • ○
- ▶ Are duplicate deposit slips kept for court records? • ○
- ▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)? • ○
- ▶ Are deposits recorded up-to-date? • ○
- Last recorded deposit:*
- Date 12/29/2023 Amount \$ 420.00 Regular Account
- Date 12/05/2023 Amount \$ 6,000.00 Bail Account
- ▶ Is the receipt book totaled and summarized at the end of each month? • ○
- Last Month Totaled and Summarized Dec. 2023*

Cash Disbursements Book

- ▶ Are pre-numbered checks used for all disbursements other than petty cash? • ○
- ▶ Are all checks signed by the Justice? • ○
- ▶ Are canceled checks (or check images) returned with bank statements and kept for court records? • ○
- ▶ Are checks recorded up-to-date? • ○
- Last recorded check:*
- # 1573 Date 12/05/2023 Amount \$ 11,356.00 Regular Account
- # 1645 Date 12/07/2023 Amount \$ 30.00 Bail Account

Bank Reconciliations

- ▶ Are bank accounts reconciled promptly after bank statements are received? • ○
- Last Bank Reconciliation for Each Bank Account:*
- Date Performed 1/05/2024 Month Ending Dec. 2023 Regular Account
- Date Performed 1/05/2024 Month Ending Dec. 2023 Bail Account

Additional Supporting Records

- ▶ Is a list of bail maintained? • ○
- ▶ Is a record of uncollected installment payments maintained? • ○

Annual Checklist for Review of Justice Court Records

- | <u>Dockets and Case Files</u> | Yes | No |
|--|----------------------------------|-----------------------|
| ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? | <input checked="" type="radio"/> | <input type="radio"/> |
| ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. | <input checked="" type="radio"/> | <input type="radio"/> |
| ▶ Do dockets for disposed cases appear to be complete? | <input checked="" type="radio"/> | <input type="radio"/> |
| ▶ Do dockets for disposed cases agree with amounts reported? | <input checked="" type="radio"/> | <input type="radio"/> |

Cash Book Reconciliation

- | | | |
|---|---|---|
| ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? | • | ○ |
| ▶ Does the cash book total agree with the bank reconciliation and supporting information? | • | ○ |

Last Cash Reconciliation:

Date Performed <u>1/05/2024</u>	Month Ending <u>Dec. 2023</u>	
Date Performed <u>1/05/2024</u>	Month Ending <u>Dec. 2023</u>	Regular Account Bail Account

Reports to the Division of Criminal Justice Services

- | | | |
|---|---|---|
| ▶ Are reports made timely to the Division of Criminal Justice Services? | • | ○ |
| ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____ | ○ | • |

Reports to the Justice Court Fund

- | | | |
|---|---|---|
| ▶ Are reports made timely to the Justice Court Fund? | • | ○ |
| ▶ Do reported amounts agree with docket dispositions and case files? | • | ○ |
| ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending <u>Dec. 2023</u> Date <u>1/05/24</u> Amount <u>\$10,584.00</u> | • | ○ |
| ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____ | ○ | • |

Annual Checklist for Review of Justice Court Records

Reporting to the Department of Motor Vehicles - TSLED Program

Yes No

- ▶ Has the court received any notices regarding pending cases?
 If yes, why were the cases pending and what corrective actions were taken, if any _____

Note: Cases over 60 days are eligible to be Scofflawed. TSLED sends a monthly listing of pending cases to the Court. The court should respond either manually or electronically to TSLED with the outcome of these pending cases.

- ▶ Are reports from TSLED to the court maintained and utilized? (includes both judges)
Last TSLED Report Available: Date 2/5/2024

Note: Courts can access reports on-line from TSLED at any time.

- ▶ How many cases are shown as pending in the last TSLED report? 304
- ▶ Does the cash book total agree with the bank reconciliation and supporting information?
- Is the number of pending cases reasonable?
 - What actions have been taken to dispose of these cases?

The Justice Court Clerks call the individuals, write them letters, issue court orders and warrants, or suspend their driving license.

Overall Evaluation

The financial records do not contain evidence of bank reconciliations being performed for the bail account from January through May 2023. However, within the scope of this review, bank statements for this period were accessed and reviewed, and there appears to be no material findings for this account. Subsequent bank statements from June through December 2023 were properly reconciled.

Any other issues noted were deemed immaterial and communicated to the Town of Moreau court employees.

TOWN OF MOREAU JUSTICE COURT
JUSTICE JOHN G. HOGAN

Statement of Cash Receipts and Cash Disbursements
For the Year Ended December 31, 2023

COURT FINE ACCOUNT

Cash balance, January 1, 2023	\$ 10,464
Add: Cash receipts	155,223
Less: Cash disbursements	<u>157,634</u>
Cash balance, December 31, 2023	\$ <u>8,053</u>

BAIL ACCOUNT

Cash balance, January 1, 2023	\$ 11,306
Add: Cash receipts	15,606
Less: Cash disbursements	<u>18,101</u>
Cash balance, December 31, 2023	\$ <u>8,811</u>

Annual Checklist for Review of Justice Court Records

Name of Municipality:

Town of Moreau

Month Reviewed:

January 2023

Through

December 2023

Name of Justice:

John Hogan, Town Justice

Review Performed By:

Jeffrey Cruz

Date

3/21/2024

Annual Checklist for Review of Justice Court Records

Cash Receipts Book

Yes No

- ▶ Are pre-numbered receipt forms issued for all collections? • ○
- ▶ Are duplicate receipts kept for court records? • ○
- ▶ Are receipts recorded up-to-date? • ○
Last recorded receipt:
 # H02196 Date 12/29/2023 Amount \$ 30.00 Regular Account
 # HB0031 Date 12/06/2023 Amount \$ 1.00 Bail Account
- ▶ Is the receipt book maintained in a manner to identify date received, payer, and the amount of fines, fees, bail and other categories of collection? • ○
- ▶ Are deposits identified? • ○
- ▶ Are duplicate deposit slips kept for court records? • ○
- ▶ Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)? • ○
- ▶ Are deposits recorded up-to-date? • ○
Last recorded deposit:
 Date 12/28/2023 Amount \$ 280.00 Regular Account
 Date 12/06/2023 Amount \$1,002.00 Bail Account
- ▶ Is the receipt book totaled and summarized at the end of each month? • ○
Last Month Totaled and Summarized Dec. 2023

Cash Disbursements Book

- ▶ Are pre-numbered checks used for all disbursements other than petty cash? • ○
- ▶ Are all checks signed by the Justice? • ○
- ▶ Are canceled checks (or check images) returned with bank statements and kept for court records? • ○
- ▶ Are checks recorded up-to-date? • ○
Last recorded check:
 # 236 Date 12/05/2023 Amount \$ 9,832.00 Regular Account
 # 321 Date 12/05/2023 Amount \$ 0.97 Bail Account

Bank Reconciliations

- ▶ Are bank accounts reconciled promptly after bank statements are received? • ○
Last Bank Reconciliation for Each Bank Account:
 Date Performed 1/05/2024 Month Ending Dec. 2023 Regular Account
 Date Performed 1/05/2024 Month Ending Dec. 2023 Bail Account

Additional Supporting Records

- ▶ Is a list of bail maintained? • ○
- ▶ Is a record of uncollected installment payments maintained? • ○

Annual Checklist for Review of Justice Court Records

Dockets and Case Files

Yes No

- | | | |
|--|---|---|
| ▶ Are separate dockets maintained for various classifications of cases, such as Vehicle and Traffic, Criminal, Civil and Small Claims? | • | ○ |
| ▶ Are case files maintained for all cases? If manual, an index is an alphabetical list of cases with case numbers as a cross-reference. This will assist in locating cases since case files are filed by disposition date. If computerized, the index is maintained in the system and can be accessed at any time by name, ticket number or address. | • | ○ |
| ▶ Do dockets for disposed cases appear to be complete? | • | ○ |
| ▶ Do dockets for disposed cases agree with amounts reported? | • | ○ |

Cash Book Reconciliation

- | | | |
|---|---|---|
| ▶ Is the cash book reconciled to the adjusted bank balances at the end of each month? | • | ○ |
| ▶ Does the cash book total agree with the bank reconciliation and supporting information? | • | ○ |

Last Cash Reconciliation:

Date Performed <u>1/05/2024</u>	Month Ending <u>Dec. 2023</u>	
Date Performed <u>1/05/2024</u>	Month Ending <u>Dec. 2023</u>	Regular Account Bail Account

Reports to the Division of Criminal Justice Services

- | | | |
|---|---|---|
| ▶ Are reports made timely to the Division of Criminal Justice Services? | • | ○ |
| ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____ | ○ | • |

Reports to the Justice Court Fund

- | | | |
|---|---|---|
| ▶ Are reports made timely to the Justice Court Fund? | • | ○ |
| ▶ Do reported amounts agree with docket dispositions and case files? | • | ○ |
| ▶ Do reported amounts agree with cash receipt and disbursement books?
Last report submitted: Month Ending <u>Dec. 2023</u> Date <u>1/9/2024</u> Amount <u>\$8,732.97</u> | • | ○ |
| ▶ Has the court received any notices regarding late reporting?
If yes, why were the reports late and what corrective actions were taken? _____ | ○ | • |

Annual Checklist for Review of Justice Court Records

Reporting to the Department of Motor Vehicles - TSLED Program

Yes No

- ▶ Has the court received any notices regarding pending cases?
If yes, why were the cases pending and what corrective actions were taken, if any _____

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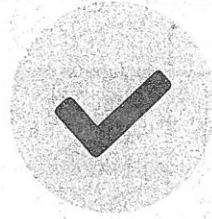
**TOWN OF MOREAU
JUSTICE COURT
STATEMENT NOTE
FOR THE YEAR ENDED DECEMBER 31, 2023**

1. Accounting Policies


- a) Each Justice maintains two checking accounts for the deposit and subsequent disbursement of funds received. These are trust accounts in that all amounts collected are required to be disbursed either to the State of New York or returned to individuals.


- b) **Basis of Accounting**
The Court maintains its accounting records on the basis of cash receipts and disbursements. At any point in time, the cash balances equal the total liability the Court has for amounts to be forwarded to the State of New York or to be returned to individuals.

 Sign in




You're registered for 3rd Annual Women in War Symposium!

 Saturday, 5/04/2024 - Sunday, 5/05/2024

 Old Saratoga American Legion Post

Your Details

A copy will be emailed shortly

 [Print](#)

Summary

Transaction #24123893

Registered on 02/29/2024 at 07:42 AM

TICKETS X 2

General Registration, Saturday 5/4

\$130

 1 Ticket Included

Includes a:

- Full day of education from 8:15am to 3:30pm with esteemed authors & historians
- Continental breakfast, coffee and tea, beverages, snacks, and a buffet lunch
- Exhibitors, book-signings, augmented reality demonstrations and more on display throughout the day

Email This Ticket: rzymurgist@gmail.com

ADD ON: Guided Bus Tour, Sunday 5/5

\$75

 1 Ticket Included

Experience a thoughtfully curated bus tour from 10am-3pm of Saratoga County's historic sites that played a pivotal role during America's Turning Point. Pricing includes a box lunch.

First Name & Last Name: Reed Antis

Phone: (518) 796-9051

Email This Ticket: rzymurgist@gmail.com

Box Lunch Choice: Turkey BLT Wrap

Subtotal

\$205

 **GIFTS**

Extra gift to offset fees

\$10.25

Subtotal

\$10.25

Total

\$215.25
